

RECORD OF PROCEEDINGS

OF THE

BOARD OF TRUSTEES

OF THE

OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1931, to June 30, 1932

THE OHIO STATE UNIVERSITY

GEORGE W. RIGHTMIRE

President

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
*JULIUS F. STONE, Columbus.....	Mar. 17, 1925	May 13, 1937
LAWRENCE E. LAYBOURNE, Springfield....	May 14, 1921	May 13, 1938
HARRY A. CATON, Coshocton.....	May 14, 1925	May 13, 1932
MRS. ALMA W. PATERSON, Columbus.....	Mar. 27, 1924	May 13, 1933
HERBERT S. ATKINSON, Columbus.....	Mar. 17, 1925	May 13, 1934
EGBERT H. MACK, Sandusky.....	Dec. 12, 1922	May 13, 1935
JOHN KAISER, Marietta.....	Feb. 25, 1915	May 13, 1936

CARL E. STEEB

Secretary of the Board

C. F. KETTERING

Treasurer of the Board

* Also served as Trustee May 23, 1909 to March 21, 1917.

Proceedings of the Board of Trustees The Ohio State University

OFFICE OF THE BOARD OF TRUSTEES THE OHIO STATE UNIVERSITY

Columbus, Ohio, July 20, 1931.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton. Director B. O. Skinner of the State Department of Education was also present.

The minutes of the last meeting were approved.

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
*I. P. Blauser	Secretary and Field Engineer	July 1, 1931	Su.Au.Wi.Sp.	3600.00
G. W. McCuen	Project Director of Rural Electrification	July 1, 1931		No sal.

*(Salary to be paid from fund given to the University by the East Central Division of the National Electric Light Association).

College of Education *Bureau of Educational Research*

Frederick H. Lumley	Research Associate	June 5, 1931 to Oct. 1, 1932		3600.00
(Salary to be paid from funds deposited in the office of the Business Manager by the Payne Fund of New York City)				

Psychology

Horace B. English	Professor	2nd term, Su. Qr.	2nd term, Su. Qr.	611.11 period
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Graduate School

Earl C. Kirk	Nathaniel W. Lord Fellow	Oct. 1, 1931	Au.Wi.Sp.	750.00
Elwood D. Shipley	Robinson Fellow	Oct. 1, 1931	Au.Wi.Sp.	750.00
Weston A. Hare	E. I. DuPont de Nemours & Co. Fellow	Oct. 1, 1931	Au.Wi.Sp.	750.00

(Salary to be paid from fund deposited in the office of the Business Manager by the E. I. DuPont de Nemours & Company of Wilmington, Delaware)

Solomon F. Whirl	Boiler Feedwater Studies Fellow	Apr. 1, 1931 for 9 mos.		750.00 period
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(Salary to be paid from funds deposited in the office of the Business Manager by the Boiler Feedwater Studies Research Committee)

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*Miscellaneous
Recommendations*

That the appointment of Glenn S. Carpenter, N. V. Potash Fellow, be changed to read effective June 1, 1931 instead of July 1, 1931 as previously reported.

That Professor Charles C. Stillman, of the Department of Sociology, be granted a leave of absence, without salary, for the first term of the Summer Quarter, 1931, in order that he may serve on President Hoover's Unemployment Committee.

That Professor Luella C. Pressey be given a leave of absence for the year 1931-32, effective July 1, 1931, without salary, because of impaired health.

That the amount of money payable annually to student activities out of the fund created for student medical service and student activities by the quarterly payment of \$1.00 by each student, be reduced from \$3000.00 to \$1500.00, to be allocated and accounted for in the manner set forth in the resolution of the Board of Trustees of July 16, 1928.

That the shortage in military property in the custody of the University, found by certificate of audit number 230-31, dated June 25, 1931, and reported by the Assistant Adjutant General of the Headquarters Fifth Corps Area, amounting to \$28.16 for the year 1930-1931, be paid to the United States government out of the "Commutation of Uniforms Fund."

That the proposal of the Smith Agricultural Chemical Company to provide the sum of five hundred (\$500) dollars for the establishment of a Fellowship in the Department of Horticulture of the Ohio State University for the purpose of carrying on investigations over a period beginning October 1, 1931 and ending on July 1, 1932, be accepted with appreciation, and that Mr. Frank Curto be appointed as the holder of this Fellowship. The holder of this Fellowship will devote approximately half of his time to this work and the balance to study at the University under the direction of the Department of Horticulture.

That the Board of Trustees accept the proposal of the State Highway Department to create a cooperative research fellowship to study the requirements of concrete and timber piling under the direction of Professor Clyde T. Morris and approve the appointment thereto of Karl Vernon Taylor. The State Highway Department will pay salary directly to the Fellow.

That the proposal of the Dairy and Ice Cream Machinery and Supplies Association, Inc., of New York City, to establish a scholarship in this University, for one year, and to provide for the support thereof the sum of \$750.00, be accepted with appreciation, and that said scholarship be established in the Department of Dairy Technology, and shall be carried out in that Department in accordance with the agreement entered into on the 20th day of July, 1931, between the University and said Association.

That the contract between the State Board for Vocational Education and the Ohio State University for the year 1931-32, presented herewith, be approved:

CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL
EDUCATION AND THE OHIO STATE UNIVERSITY

In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University

in the amounts and for the purposes stated in the tentative budgets herewith, the Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in vocational agriculture and a course for the training of teachers in vocational home economics in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1931-32.

These courses for the training of teachers in vocational agriculture and in vocational home economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

Budget for Teacher Training in Agriculture

Salaries	\$23,700.00
Clerical	1,200.00
Travel	1,300.00
Research	900.00
Supplies	300.00
Postage and Communication	200.00
Printing	90.00
	<hr/>
	\$27,690.00

Budget for Teacher Training in Home Economics

Salaries	\$14,800.00
Clerical	1,440.00
Travel	1,000.00
Office Supplies	100.00
Postage and Communication	100.00
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	\$17,440.00

In behalf of Ohio State
University
(Signed) **GEORGE W. RIGHTMIRE,**
President
(Signed) **CARL E. STEEB,**
Secretary, Board of
Trustees

In behalf of the State
Board for Vocational
Education
(Signed) **J. L. CLIFTON,**
President and Executive
Officer

Date: July 20, 1931

That the personal service budget for Vocational Agriculture and Vocational Home Economics, to be paid from the funds allowed by the State Board of Vocational Education for the training of teachers in Vocational Agriculture and Vocational Home Economics, presented herewith, be approved:

Department of Agricultural Education

W. F. Stewart	Professor (part salary)	\$ 2,100.00
H. G. Kenestrick	Asst. Professor	3,500.00
L. E. Jackson	Asst. Professor	3,600.00
A. C. Kennedy	Instructor, Reynoldsburg	3,000.00
E. O. Bolender	Instructor, Hilliards	3,000.00
F. J. Ruble	Instructor, Grove City	2,900.00
Howard McClarren	Instructor, Westerville	2,800.00
L. B. Fidler	Instructor, Canal Winchester	2,400.00
Helen V. Killworth	Clerk	1,200.00
	Total	<hr/> \$24,500.00

Department of Home Economics

Alice M. Donnelly	Asst. Professor (part salary)	\$ 1,575.00
Clara M. Bancroft	Asst. Professor	2,825.00
Hazel H. Huston	Asst. Professor	2,925.00
Louise Shaner Wolfram	Instructor, Canal Winchester ..	2,375.00
Esther Loomis	Instructor, Reynoldsburg	2,475.00
Estelle Barton	Instructor, Columbus N. High. ..	2,175.00
(To be named later)	Assistant, Au. Qr.	450.00
Marie Kuglen	Clerk	1,440.00
Total		\$16,240.00

That the personal service budget of the Athletic Association for the year 1931-1932, presented herewith, be approved:

(The personal service budget of the Athletic Association was reconsidered at the August 6th meeting and final action will be found incorporated in the minutes of the October 10th meeting.)

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, President Rightmire was unanimously granted a six weeks' vacation, effective August 18th, 1931.

Satisfactory evidence having been presented that the original diplomas have been lost, it was, upon motion of Mr. Laybourne, seconded by Mr. Kaiser, unanimously ordered that duplicate diplomas be made up for the following persons:

Joseph Nathan Arnold, Jr.—B. Architecture, 1923

Thomas Allen Hites—B.A., 1920

The Acting Secretary now presented a letter from Mr. William C. McCracken, Superintendent of Buildings and Grounds, recommending that the date of completion of the contract with the General Electric Company for the delivery and installation of a 4000 K.W. Turbo Generator for the Power Plant be extended until October 5th, 1931.

Upon motion of Mr. Atkinson, seconded by Mrs. Paterson, the above recommendation was upon roll call unanimously approved.

Upon motion of Mr. Mack, seconded by Mrs. Paterson, the following procedure is hereby adopted:

Subject to the statutes of Ohio fixing the duties of the Board of Trustees, the Board states the following as the procedure normally followed for many years where objections have been made to the fitness of a member of the teaching or administrative staff, and announces that such procedure will be followed in the future.

Whenever objections are made to the fitness of any member of the teaching staff of the University, a statement of such objections shall be presented to such teacher, the Chairman of his Department, the Dean of his College and the President of the University.

The teacher in question shall have reasonable opportunity to make his reply to such objections supported by such evidence as he may desire to submit.

Thereupon the President, after conference with said teacher, Dean, and Chairman, shall make such disposition of the case as to him may seem just and proper and report his conclusions to the Board of Trustees.

The Board of Trustees may undertake an investigation on its own account, whenever it deems such procedure necessary. In all cases the right to a hearing before the Board shall be preserved.

7-20-'31

The President now presented the University budget for the fiscal year 1931-1932 for the consideration of the Board.

Upon motion of Mr. Mack, seconded by Mr. Caton, the President was upon roll call unanimously directed to revise the budget on the following basis and submit same to the Board for action on August 6th:

A reduction of 10 % on salaries from \$7,500 up.

A reduction of 7 ½ % on salaries from \$5,000 to \$7,499.

A reduction of 5 % on salaries from \$3,000 to \$4,999.

* * * * *

The President now presented the budget covering Agricultural Extension Service as submitted by the Dean of the College of Agriculture for the year 1931-1932.

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the budget as presented was upon roll call unanimously approved.

(The Agricultural Extension budget was reconsidered at the August 6th meeting and final action will be found incorporated in the minutes of the October 10th meeting.)

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Thereupon the Board adjourned to meet Thursday, August 6th, 1931, at Gibraltar Island, Ohio.

Attest:

(Signed) CHAS. A. KUNTZ,
Acting Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Gibraltar Island, Ohio, August 6, 1931.

The Board of Trustees met at Gibraltar Island, Ohio, at 4:00 P. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and Harry A. Caton.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Atkinson, seconded by Mrs. Paterson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

<i>Name</i>	<i>Title</i>	<i>Effective</i>	<i>Quarters</i>	<i>Annual Rate</i>
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Fred Helm	Grad Assistant	Oct. 1, 1931	Au.Wi.Sp.	400.00
C. G. Botte	Assistant	Su. Qr.	Su.	100.00
				Period
<i>College of Education</i>				
<i>Journal of Higher Education</i>				
Florence Lord	Clerk	July 1, 1931		1,200.00
	(Salary to be paid from Rotary No. 8148)			
<i>Bureau of Educational Research</i>				
Portia Steele	Typist	July 1, 1931		1,200.00
	(Salary to be paid from Rotary No. 7620)			
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*Miscellaneous
Recommendations*

That the term of service of Professor Harold S. Quigley, of the Department of Political Science, be changed from the Summer Quarter to the first term of the Summer Quarter, 1931.

That the vacation credit earned by Professor Linden F. Edwards, of the Department of Anatomy, for the year 1930-1931 amounting to \$1083.33 be paid to him in cash on the customary two-thirds basis amounting to \$722.22 and that this amount be charged against the Fourth Quarter Reserve.

That the vacation credit earned by Professor F. E. Lumley, of the Department of Sociology, for the year 1930-1931 amounting to \$2000.00 be paid to him in cash on the customary two-thirds basis amounting to \$1333.33 and that this amount be charged against the Fourth Quarter Reserve.

That the University Tennis Courts be open for student play on Sundays after one o'clock under the supervision of the Department of Physical Education, during the school year.

That Mary Louise Mark, Professor in the Department of Sociology, be given a leave of absence, without salary, for the Autumn Quarter 1931, in order to make a study relating to the social factors affecting law and order and the administration of justice among the Pueblo Indians in New Mexico, under the auspices of the Institute for Government Research of the Brookings Insti-

tution, and at the same time attempt complete recovery from an illness in that favorable climate.

That the student non-resident fee be increased from \$35 per quarter to \$50 per quarter, effective at the opening of the Autumn Quarter of 1931, except that for the school year of 1931-32 the regular students in the College of Veterinary Medicine shall continue to be exempt from a non-resident fee, but beginning with the college year 1932-33 the non-resident student in the College of Veterinary Medicine shall be subject to the same fees as non-resident students in any other College of the University.

That the President be authorized to make adjustments in the individual salaries for 1931-32 obtained by making the percentage reduction, so that the adjusted salary will be divisible by 12, without remainder, in the interest of simplifying the bookkeeping and the making of vouchers and checks. This adjustment will be advantageous not only in the accounting of the University but in the State departments involved in the payment of University employees. This will increase the budget by about \$2500.

That the fee for residence in the new Home Management House of the department of Home Economics be fixed at \$32.50 for the normal period, namely, six weeks, to cover sustenance and items of maintenance.

That the proposal of Mrs. W. J. Means to present a portrait of her late husband, Dr. W. J. Means, to the University to be placed in the Hospital be accepted with deep appreciation; that a place for the portrait be chosen upon the approval of the Dean of the College of Medicine. This portrait was painted by Assistant Professor Guy B. Wiser of the department of Fine Arts of the Ohio State University. Dr. Means is one of the original promoters of the Ohio Medical College, was interested in the consolidation of that College and Starling-Medical College into the Starling-Ohio Medical College, and later promoted the consolidation of this College with the Ohio State University, thus establishing the College of Medicine in this institution.

That the framed photograph of Dean J. H. J. Upham of the College of Medicine, presented by the Graduating class in that College of 1931, be received with appreciation and given a place in Hamilton Hall approved by the Dean.

That degrees be awarded at the August Commencement in accordance with the recommendation of the University Faculty to the following persons:

DOCTOR OF PHILOSOPHY

Elinor Julia Barnes, B.Sc. in Edu., M.A.; LaVerne Kenneth Bowersox, B.A. (Willamette University), M.A. (Syracuse University), Charles Theodore Bumer, B.S. (Denison University), M.A. (Harvard University); Laurens Earle Bush, B.S. (The Citadel), M.S. (The University of North Carolina); Eva Galbreath Campbell, B.A. (Ohio Wesleyan University), M.A.; Clarence Henley Cramer, B.A., B.Sc. in Edu., M.A.; Harold Jerome Davison, B.S. (Otterbein College), M.A.; Harry Frederic Dietz, A.B. (Butler College), M.A.; Daniel Dobroslav Droba, A.M. (University of Chicago); Wilford John Eiteman, B.A., M.A. (Ohio Wesleyan University); Reuben Hamilton Eliassen, A.B. (St. Olaf College), A.M. (Columbia University); Clifton Wallace Hall, Ph.B. (Denison University), M.A.; Louis Mace Heil, B.E. Physics, M.Sc.; Edwin Ruthvan Henry, B.S. in Edu. (Kansas State Teachers

College), M.A.; Marathon Eby High, A.B. (McPherson College), M.A.; Paul Lee Huber, B.A. (Ohio Wesleyan University), M.A.; Henry Janzen, A.B. (Bluffton College), M.A.; Edwin Oswald Koch, B.A. (The College of Wooster), M.A. (University of Missouri); Cline Morgan Koon, B.S. (West Virginia University), A.M. (Columbia University); Ruth Madeline Kraft, B.S. (Michigan State College of Agriculture and Applied Science), M.Sc.; Lennie Young Lancaster, B.Sc. in Agr. (University of Kentucky), M.Sc.; Julian Maris Mavity, A.B. (Earlham College), M.A.; Ralph Michael Melaven, B.S. in Chem. Engr. (South Dakota State School of Mines), M.Sc.; William Harold Metzger, B.S. in Agr. (Purdue University), M.S. (Kansas State Agricultural College); William Daniel Overman, B.Sc. in Edu., M.A.; Frances Mabel Schmeiser, A.B. (Cornell College), M.A. (University of Wisconsin); Clarence Harry Smeltzer, B.S., A.M. (Columbia University); Benjamin Harrison Smith, B.A. (Wabash College), M.S. (George Washington University); Kenneth Ludwig Smoke, B.A., M.A.; Archie Newton Tissot, B.Sc. in Agr., M.Sc.; Oscar Wesley, B.A., (Baldwin-Wallace College), M.A.; Ralph Gault Whisler, A.B. (Findlay College), M.A.; Roland Gage Will, A.B. (Rio Grande College), M.A.; Harry Benjamin Wyman, B.Sc. in Edu., M.A.; William Lesquereux Young, A.B. (Capital University), M.A.

MASTER OF ARTS

Ella Laurretta Ackerman, B.Sc. in Edu.; Howard Holston Alden, B.S. (Carnegie Institute of Technology); Arden Lacey Allyn, B.A. (Ohio Wesleyan University); Ronald Bahmer Almack, B.Sc. in Edu.; Herschel Clinton Applegate, B.S. (Miami University); Luella McFarlin Ater, B.Sc. in Edu.; Marvin Augustus Bacon, A.B. (University of Michigan); John Milton Badertscher, A.B. (Bluffton College); Mary Matilda Bailey, B.A. (Muskingum College); Arzella Agnes Baker, A.B. (Rio Grande College); Homer Kenneth Baker, B.S. in Edu. (Miami University); Cleo Livingston Bard, A.B. (Defiance College); William Walker Barndollar, A.B. (Wheaton College); George Alfred Beck, B.A. (Adrian College); Louise Thelma Bell, B.Sc. in Edu.; Clemens E. Blauch, B.S. in Edu. (Kent State College); Elroy William Bollinger, B.S. (University of Wisconsin); Charles Daniel Booher, A.B. (Wittenberg College); Philip Joseph Borofka, B. S. in Edu. (Kent State College); Elmer Larue Boyles, A.B. (Otterbein College); Wallace Hobart Braden, B.A. (The College of Wooster); George Ringwood Bryant, A.B. (Miami University); Bernice Jeannette Burrell, A.B. (Mount Union College); Richard Frederick Cain, B.S. in Edu. (Kent State College); Pera Nysa Campbell, A.B. (Defiance College); Herman Wesley Carr, B.A. (Ohio Wesleyan University); Delmas Richard Cawthorne, A.B. (Georgetown College); Aaron Hamilton Chute, A.B. (University of Michigan); Nellie Louise Clark, B.Sc. in Edu.; Richard Sherman Clark, B.A.; Eleanor Downing Converse, B.A. (Ohio Wesleyan University); Luke K. Cooperrider, B.Sc. in Agr.; Joseph Calvin Copeland, B.S., B.Com.Sc. (Ohio Northern University); Gordon Page Corbitt, A.B. (West Virginia University); Wayne Franklin Cornell, B.S. in Edu. (Bowling Green State Normal College); Bertha Lois Crilly, A.B. (Denison University); Asa William Myrle Crossman, A.B. (Marion College); Byron Holvey Darst, A.B. (University of Akron); John Cordon Davis, B.Sc. in Bus. Adm.; Mary Lou Denton, B.S. (University of Illinois); Cletus Klahr DeWitt, A.B. (Heidelberg College); John Francis Drake, A.B. (Denison University); Lawrence Truman Drennan, B.A. (Ohio Wesleyan Univer-

sity); Margaret Duncan, B.S. in Edu. (Ohio University); Helen Louise Durant, B.A. (Ohio Wesleyan University); John Oliver Eagleson, B.S. (Muskingum College); Laura Amelia Eberwine, B.A. (The College of Wooster); Howard William Eck, B. A., B.Sc. in Edu.; David Matthews Evans, B.A., B.Sc. in Edu.; Mary Farnam, B.S. (University of Wisconsin); Russell Willard Fenwick, B.S. (Otterbein College); Juanita Winifred Fitzgerald, B.Sc. in Edu.; Parley J. Foltz, A.B. (Defiance College); James Oliver Fox, B.A.; Harold Peter Frank, B.S. in Edu. (Kent State College); Paul Everett German, B.Sc. in Edu.; Harold Marion Ginsburg, B.A.; Olive Ione Givin, A.B. (Otterbein College); Robert Collacott Goldbach, B.Sc. in Agr.; Aaron Logan Griffin, B.Sc. in Edu.; Charles Rudolph Grothaus, A.B. (Bluffton College); Lester William Haering, A.B. (Oberlin College); Walter Nicholas Halbedel, A.B. (Miami University); James J. Hall, A.B. (Rio Grande College); Margaret Ellen Hall, B.A. (Emory University); Sidney Lawrence Halperin, B.A.; Beverly Henry Heard, A.B. (Atlanta University); Dayton Eyster Heckman, B.A.; Donald Summer Hecock, B.A. (Ohio Wesleyan University); Lina Baird Heffron, A.B. (University of Nebraska); William Henry Hildreth, B.Sc. in Edu.; Paul Leroy Hall, B.A.; Clara Cornelia Holtzman, B.A., B.Sc. in Edu.; Blanche Estella Hornbeck, B.S. (Western Reserve University); Ralph Aurelius Howard, B.Sc. in Agr.; Ralph Magee Hudson, B.A., B.Sc. in Edu.; William Buford Hudson, B.S. in Edu. (Kansas State Teachers College); Dale DeLois Hutson, A.B. (Otterbein College); Glenn Bertice Jeffers, B.A. (Muskingum College); William Edwin Jones, B.S. in Edu. (Kansas State Teachers College); Riley Roosevelt Jordan, A.B. (Manchester College); Gertrude Irene Kapp, B.S. in Edu. (Miami University); Lowry Bruce Karnes, B.A. (Muskingum College); Emma Lorinda Keis, A.B. (Florida State College for Women); John Wendell Keller, A.B. (Heidelberg College); Agnes Jane Kerrigan, B.Sc. in Edu.; Thomas Caleb Knapp, B.Sc. in Edu.; Casper Christian Kraus, Jr., A.B. (West Virginia Wesleyan University); Eileen Lancaster, B.S. in Ed. (University of Missouri); Wayne Morehead Lawrence, B.S. in Edu. (Miami University); Raymond Augustine Lemmon, B.S. in Edu. (Howard University); Herbert Claude Leonard, A.B. (Mount Union College); Walter George Lezius, B.Sc. in Bus. Adm.; Paul Harold Luce, B.S. (The College of Wooster); Norval Neil Luxon, B.Sc. in Jour.; Mary Annetta Magill, B.A.; Purcell Mallett, B.S. in Edu. (Muskingum College); George Levier Mann, B.A.; Harold Ruby Maurer, B.S. (The College of Wooster); Lowell Honnald McAllister, B.A. (Muskingum College); Howard McClarren, B.Sc. in Agr.; Sara Jackson McConnell, Ph.B. (Denison University); Florence Estelle McCray, B.A. (The College of Wooster); Zora May McGlashan, B.A., B.Sc. in Edu.; Harold Jennings McIntyre, A.B. (Otterbein College); Myron Christian Mehl, A.B. (Capital University); Lydia Louise Meyer, B.A. (Ohio Wesleyan University); Helen Frances Miller, A.B. (Bethany College); Willis Shipman Mozier, B.Sc. in Agr.; Dwain Carl Murray, A.B. (Bluffton College); Ferris Wellman Myrice, A.B. (Defiance College); Wilbur Clarence Neff, A.B. (Miami University); James Cecil Nelson, B.A. (University of Washington); Richard Verne Northrup, B.S. in Edu. (Ohio Northern University); Hayden Whitney Olds, B.S. in Edu. (Bowling Green State Normal College); Velma Madeline Patterson, A.B. (Miami University); Henry Clay Payne, B.A.; Helen Martha Petroskey, Ed.B. (University of California); Verne MacDougall Pettit, B.A.; Kenneth James Pidgeon, B.A.; Marie Leona Ploog, B.A. (Kansas Wesleyan University); Thomas Herbert

Plummer, B.S. in Edu. (Ohio University); Randolph Porter, A.B. in Com. (Ohio University); Mahlon Armand Povenmire, B.Sc. in Edu. Marcy Summers Powell, B.A.; Dorothy Douthitt Raymer, B.A.; John McLean Reed, B.S. in Edu., A.B. (Ohio Northern University); Nellie Faye Rees, A.B. (Western Maryland College); Clarence Lamar Richey, B.A. (Otterbein College); Luella Mary Richey, B.L., B.A. (Ohio Wesleyan University); Robert Charles Van Riggles, B.A.; Winston Riley, Jr., A.B. (Ohio University); Grace Greenwood Roberts, B.S. in Edu. (Ohio University); Narcissus Roberts, A.B. (Marshall College); Waid Cross Roberts, B.Sc. in Edu.; Herman Boesel Romaker, A.B. (Defiance College); Benjamin Rosenberg, B.A.; Nelson Bruce Rozelle, B.S. in Edu. (Bowling Green State Normal College); Ira Clark Sayre, A.B. (Bethany College); Ralph Alfred Schaller, B.S. in Edu. (Bowling Green State Normal College); Rudolph Louis Schwanze, B.S. (The Stout Institute); Elizabeth Lewis Sehon, B.S. (University of Wisconsin); Jacob Dugan Severs, B.S. in Edu. (Ashland College); Ralph Willis Sharp, B.S. (University of Wisconsin); Hazel Shepard, B.A.; Marie Paula Skodak, B.Sc. in Edu.; Theresa Ellene Slavosky, B.A. (Ohio Wesleyan University); Cecil Edwin Smith, B.S. in Edu. (Kansas State Teachers College); Retha Carolyn Smith, B.A. (Ohio Wesleyan University); Jane Warden Steenson, B.A.; Lawrence Charles Stingel, Ph.B. (The College of Wooster); Ferdinand Fairfax Stone, B. A.; Irving Joseph Stone, B.A., B.Sc. in Bus. Adm.; Marion Henry Struble, A.B. (Wittenberg College); Donald Forest Summers, B.Sc. in Bus. Adm.; George Durban Talbot, B.S. (University of Wisconsin); Emile Villemeur Telle; Pryor Brown Timmons, A.B. (University of New Mexico); Elbert Wesley Tischendorf, B.S. in Edu. (Kent State College); Lee Allen Toney, B.S. in Edu. (Ohio University); Ting Hsuan Tu, B.C.S. (China National Central University); Charles Ross Van Eman, B.S. (The College of Wooster); Helen Sigrid Vorman, B.Sc. in Edu.; Odell McField Washington, A.B. (Virginia Union University); Harold Dodson Weaver, A.B. in Edu. (Howard University); Cleon Earl Webb, B.A. (Ohio Wesleyan University); Mary Clerk Webster, A.B. (Cedarville College); Henry Daniel Welty, B.Sc. in Edu.; Abram Gerhard Wiens, A.B. (Bluffton College); Lloyd Wilcox, B.Sc. in Soc. Adm.; Frederick Ludwig Will, A.B. (Thiel College); Frances Emily Williams, B.A.; Mary Lee Williams, A.B. in Edu. (West Virginia Collegiate Institute); Wendell Marion Williams, B.S. (Mount Union College); Janice Margaret Work, B.A.; Florence Mougey Worrell, B.Sc. in Bus. Adm.; Joseph Hall Wortham, A.B. (Howard University); Lawrence D. Yost, B.A. (Drake University); Franklin McKinnon Young, B.S. (Otterbein College); Iola Zeckhauser, B.A.; Earl E. Zeisert, B.Sc. in Agr.; Charles Bzalel Zwelling, B.A.

MASTER OF ARTS IN SOCIAL ADMINISTRATION

Kenneth William Miller, A.B. (Oberlin College); Herman William Rahn, B.A. (Ohio Wesleyan University); John DeForest Wellman, B.A. (Ohio Wesleyan University).

MASTER OF SCIENCE

Henry Jackson Apple, B.Sc. in Agr.; Willis Russell Arn, B.S. (Ohio Northern University); Thelma Theon Baird, B.A.; Clara Marie Bancroft, B.Sc. in H. E.; David William Barnett, B.Sc. in Phar.; Ralph M. Benard, B.S. (Findlay College); Franklin Lewis Berger, A.B. (Ohio Northern University), B.S. (University of Chicago);

Helen Lucille Chrysler, B.S. (Denison University); Paul Enoch Clark, B.A. (Muskingum College); Tilford William Cocks, B.S. (Agricultural and Mechanical College of Texas); Elmer William Cook, B.S. in Chem. Engr. (University of Arkansas); Thomas Kyle Cowden, B.Sc. in Agr.; Carlos Lowe Crum, B.S. (Wilmington College); Adolph Ferdinand DeWerth, B.Sc. in Agr.; Harold Carl Esper, B.Sc. in Agr.; Grace Althea Essex, B.Sc. in H.E.; Raymond William Fischer, B.A.; Paul John Flory, B.S. (Manchester College); Alice Isabelle Ford, B.Sc. in Edu.; Madeline Clarke Foreman, B.S. (Howard University); Roscoe Whitlock Franks, B.Sc. in Agr.; Ralph Orlando Freeland, B.S. in Edu. (Eastern Illinois State Teachers College); Harold Theodore Fullerton, B.A.; Minerva Harbage, B.A. (Ohio Wesleyan University); Ervin Meritt Herrick, B.Sc. in Agr.; Wilbur Rosencrants Hodges, B.A.; Hyman Jaffe, B.A. (Western Reserve University); Floyd Leroy Jeffries, A.B. (Ohio University); Lawrence Virgil Johnson, B.E. Physics; Bruce Kester, D.V.M.; Irwin Klein, B.Sc. in Agr.; Oscar Ray LeBeau, B.S. in Edu. (Kent State College); William James Madison, D.D.S.; Francis Joseph Markey, B.I.E., B.M.E.; Edward David Martin, D.V.M.; John Louis Mooney, B.S. (State Agricultural College of Colorado); Robert Charles Moser, B.E.E.; Ralph Nolan Pyrtle, B.S. (Syracuse University); Josephine Randall, A.B. (Cedarville College); Robert William Rothrock, B.Ch.E.; Clarence Eldo Rowland, B.Sc. in Agr.; Milton Schantz, A.B. (Bluffton College); Nellie Maude Shawver, A.B. (Defiance College); Norwood Rarason Shields, B.S. Agr. (Cornell University); Ober Carter Slotterbeck, B.A.; Karl Franklin Smith, B.S. (University of Michigan); Foster Merrill Stephens, B.E. Physics; John Christopher Thompson, B.Sc. in Agr.; Owen Albert Thompson, B.Ch.E.; Orville Louis Young, B.S. in Agr. (Purdue University).

BACHELOR OF SCIENCE IN AGRICULTURE

Franklin Robert Greeneisen; Arnauld Haspil; James Alfred Kennard; James Andrew Reed; Edward Rudolph Smith.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Helen Beatrice Basinger; Juanita Ruth Foster; Celia Harriet Greene; Ruby Marian Dort Mills; Bernice Elaine Myers; Pauline Valcenuia Schoner; Angela Barbara Seikel; Elizabeth Christina Spengler; Ruth Olus Suter; Pauline Florence Thomas; Mary Marjorie Tootle.

BACHELOR OF ARTS

Joseph Wilford Adkins; Alfred Orris Aulabaugh; William Albert Ballare; Wealtha Adelaide BeVier; John Quincy Brown; David Clifton Bryant, Jr.; Max Hyman Burstein; Bertha Eva Caldwell; Mildred Alida Cassidy; Mary Christianson; Charles Martin Cummings; Rhea Rae Davis; Robert Judson Drake; Lena Stafford Enright (with Honors); Ralph Vernon Everly; Annette Camille Farinacci; Paul Clayton Fortenbacher; Emily Frances Furniss; Justine Caroline Gehring B.Sc. in Edu.; Eleanor Veronica Givins; Genevieve Marie Givins; Frank Edward Hale; Jane Maudin Hewitt; Lola Amanda Hukill; Edwin William Jones; Paul Martin Jones; Benjamin Goodwin Katz; Ralph Wallace Kewish; Abraham Frederick Krivonos (with Honors); Marcus Jacob Lieberman; Samuel Lustig; Louis George Lytton; Julia Mae Estelle McCarty; Thomas Linn McCullough; Carl Nessler; Kathleen Overmyer; Helen Partlow; Adah Hubbard Porter; William Kouns Robinson; Frances Lenore Rocker; Ralph E. Rosenberg; Virginia Caine Rutledge; Jacob Rapheal Schwartz; Rhea Frances Smith; Paul

Frederick Strother; McKinley Taylor; Alfred Deo Troxel; Henry Turkel; George Willard Watt; George Fred Weber, Jr.; Henry Weiner; Carolyn Jean Whitcomb, B.Sc. in Edu.; David Yamshon.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Bruce Allen Alexander; Raymond Spencer Beach; Herbert Franklin Bond; Robert James Brown; Walter Child Burnham; Norman Roberts Cawein; George Wilson Condit; Robert Baker Coram; Constance Geneva Curtis; Richard Emmett Davis; George Frederick Fischer; Selma Louise Fraas; Wilbur Lloyd Gephart; Harold Leslie Griffith; Bruce Monroe Harner; Chester Elwood Heppberger; Stewart Wayland Herman; Robert Clements Houk; Opal Louise Howard; William Lloyd Howell; Andrew Christian Johnson; Jay Edward Jones; Carl Bryce Keslar; Gale Rexford King; Paul Gearhart Korn; Lee Stacy Landstittel; Donnelly John McNutt; Paul Eugene Metz; Jane Bower Milholland; Glenn Leland Milner; John Paul Owen; William Willard Rush; Ulyssess Grant Sain; Martin Wesley Schryver; Florence Shapero; Edwin Hayes Shrimpton; Kermit Charles Sitterley; Frances Ruth Lenhart Smith; Roy Edwin Stone; Don Ewart Van Voorhis; Thomas Theodore Vradelis; Lawrence Virgil Weed.

BACHELOR OF SCIENCE IN JOURNALISM

Kenneth E. Ansberry; John Richard Burkhart; Solomon Gimplin; Anita Ruth Gutman; George Allen Harding; Byron Charles Wilson; Florence Lee Winkle.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Avis Myra Ansley; Freda Isabel Balo; Florence Bernice Goldman; Lillian Dora Harris; Allen Birt Osber; Ethel Rita Salman.

DOCTOR OF DENTAL SURGERY

David Roy Katz; Paul Peter Rutsky; Howard Almon Sprague; Volney English Thomson; Lowell Eugene Treece.

BACHELOR OF SCIENCE IN EDUCATION

Robert Mahlon Atkinson; Virginia Mae Axline; Anna Kathryn Baker; Sarah Ellen Barclay; John Russell Barnes; Ruth Mildred Beard; Paul Edward Beck; Raymond Anderson Bird; Lemuel Carlyle Bland; Wilber Floyd Bolen; Lawrence Marion Borst; Ruth Willson Brice; Opal Flora Cary; Gertrude Adele Chandler; Melba McLaughlin Cole; Blanche Elizabeth Copp; Sarah Florence Copp; Berne Davis, B. A.; Henrietta Kenney Davis; Mabel Irene Davis; Walter Carl Dress; Virginia Elizabeth Duffy; Mary Elizabeth Evans; Doris Hulda Fuge; Helen Gatch; Rachel Lois Gatchell; Herbert Louis German; Florence May Gifford; Marion Eleanor Gildard; Alison Adams Grubb; James Ralph Hadley; Mona Rae Hanks; Harriet Eva Harris; Mildred Hannah Hecker; Helen Marie Hennessey; Hallie Marie Herman; Helen Gertrude Hirscher; Mary Elizabeth Houser; Charles Jackson Hupp; Herbert Edmund Hutchinson; Alice May Johnson; Adah Florence Kelso; Alexander Reaves Kerr; Edgar Earl Kidwell; Frieda Marie Klingler; Jacob Rudolph Koenig; Clara Lancione; Melvin Albert Laub; Mildred Edith Lewis; Constance Loomis; Thomas Scott Lowden, Jr.; Mary Esther MacWilliam; Judith Beatrice Manheim; Helen Hartman Manly, A.B. (Southern College); Joseph Harrison Mardis; Thelma Faye Martin; Floyd Waldo Mathers; William Robert McAlpin, A.B. (Miami University); Julia Mae Estelle McCarty; Leon

William Mertz; Mabel Black Miller; Fred Kerr Mills, Jr.; Catharine Edith Mitchell; Clark Baker Morgan; Margaret Cornelia Myers; John Jay Obrien; Kathleen Overmyer; Lola Irene Overmyer; Virginia Christine Parker, B.A. (Ohio Wesleyan University); Bertha Davis Paulin; Ina Boal Peebles; Genevieve Dorothy Pettit; Frances Rall Pierce, B. A.; Ruth Elizabeth Reed; Mary Alice Wilson Rickenbacher; Thelma Louisa Ringgenberg; Margaret Lodema Roller; Sigmund Schnall; Alice Jean Scott; Kathryn Elizabeth Seybold, B.A. (Carnegie Institute of Technology); Martha Jeannette Shaw; Grace Elma Shimer; Florence Kathryn Smith, A.B. (Marshall College); Thomas Franklin Smith; Bernard Rudolph Snodgrass; Hartley Dean Snyder; Anna Elizabeth Spence; Vivian Esther Strait; Forrest Jenner Taylor; Janet Daisy Thomas; Florence Naomi Trautman; Dorothy Mary Tredway; Lena Matilda Van Dorn; Blodwen Watkins; James Arthur Wiggins; Irma Mae Wright; Mae Estella Wynkoop; Murray Alexander Young; Loretta Amelia Zettler.

BACHELOR OF ARCHITECTURE

James Howard Jacobson.

BACHELOR OF CHEMICAL ENGINEERING

William Bodine Abele; Thomas William Elslager; James Theodore Mellott; Waldron Devol Sheets; Gilbert Thomson.

BACHELOR OF CIVIL ENGINEERING

Kenneth Halterman Brust.

BACHELOR OF ELECTRICAL ENGINEERING

George Nathan Pardonner; Frederick Daniel Witmer.

BACHELOR OF MECHANICAL ENGINEERING

Joseph Ernest Trimbur.

BACHELOR OF METALLURGICAL ENGINEERING

Howard Joseph Humberstone.

BACHELOR OF SCIENCE IN APPLIED OPTICS

George Adelbert Dye.

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The following recommendations of the President were not approved:

That A. B. Wolfe, Professor in the Department of Economics, be granted a leave of absence, without salary, effective October 1, 1931 for one year.

That the following members of the staff of Agricultural Extension Service, in accordance with the established rule of the Board of Trustees, be given leave of absence, with pay, for the periods specified below; in accordance with the practice in such cases these mentioned persons will carry on studies contributing to their efficiency in the field of Agricultural Extension work, at accredited institutions, the details of which will be submitted to the Board at a later date.

The persons recommended for such leaves of absence are as follows:

W. H. Palmer, State Leader of Boys' and Girls' Club Work, for the academic year 1931-1932.

Lelia Ogle, Assistant Professor of Home Economics, for the academic year 1931-1932.

R. Bruce Tom, Assistant Professor of Rural Sociology, for the Winter and Spring Quarters during the year 1931-1932.

L. H. Barnes, Assistant Professor of Rural Economics, for three quarters beginning January 1, 1932.

C. E. Wilson, Assistant in Agricultural Extension, for the Autumn and Spring Quarters during the year 1931-1932.

G. C. Musgrove, County Agricultural Agent, Coshocton County, for the academic year 1931-1932.

O. R. Keyser, County Agricultural Agent, Stark County, for the academic year 1931-1932.

R. W. Munger, County Agricultural Agent, Shelby County, for the academic year 1931-1932.

O. L. Cunningham, County Agricultural Agent, Montgomery County, for the academic year 1931-1932.

* * * * *

The Secretary presented the following letter from the State Director of Finance:

*Mr. Carl Steeb, Secretary
The Ohio State University
Columbus, Ohio*

Dear Mr. Steeb:

Your request of July 29th for an emergency allowance of \$5,000 for a tunnel to the physical education building and \$12,500 for service lines to the physical education building was presented to the Emergency Board at their meeting July 29th and approved with the understanding that the amount of \$17,500 will be returned to the emergency fund from the appropriation made for these two items in House Bill 624 when this bill becomes a law on September 22, 1931.

The Board also authorized the University to waive the usual thirty day advertisement law required to permit the advertisement of bids to be published once not more than ten days nor less than eight days preceding the day of the opening of the bids which is in accordance with the authority given the Board in Section 7 of House Bill 624 in case of emergency.

Yours very truly,

(Signed) HOWARD L. BEVIS,
President, Controlling Board.

In accordance with the above authority the Secretary presented the plans, specifications, bills of materials and estimates of cost for said improvements.

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, said plans, specifications, bills of materials and estimates of cost were approved and the Secretary was instructed to advertise for bids in accordance with the authority granted by the Emergency Board.

Upon motion of Mr. Caton, seconded by Mr. Atkinson, the Cabinet was authorized for and on behalf of the Board of Trustees to open and read in public any bids received for the above improvements and if any bids are received below the estimated cost to recommend to the Director of Public Works the award of contracts therefor. All actions of the cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

* * * * *

The Secretary reported a request from Mr. Julius C. Feibel, agent for Flora Louise Hess, and her sister, asking that the University if possible make a payment of \$1,000 to be applied on the purchase price for the Hess land now under option. Upon motion of Mr. Atkinson, seconded by Mr. Caton, the Secretary was authorized to make this payment from the interest on the Endowment Fund.

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At this time the President advised the Board that the annual budget for the Athletic Department (which is payable from Athletic funds only) had been adopted and approved by the Trustees before the action was taken to reduce certain salaries by certain percentages. Upon motion of Mr. Mack, seconded by Mrs. Paterson, the President was instructed to return said budget to the Athletic Board with the request that said budget be revised in accordance with the plan adopted by the Trustees at its previous meeting. When the budget is so amended it is to be returned to the Trustees for further consideration.

The President advised the Board that the Agricultural Extension budget had also been adopted by the Trustees before the action was taken to reduce certain salaries by certain percentages. Upon motion of Mr. Atkinson, seconded by Mr. Mack, the President was instructed to return the Agricultural Extension budget to the Director with instructions to revise the budget in accordance with the action taken at the previous meeting of the Board of Trustees and return same to the Trustees for further consideration.

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The Board of Trustees now took up the consideration of the annual budget for the University. Upon motion of Mr. Laybourne, seconded by Mr. Caton, the following budget as presented by the President, after discussion by the Board, was, upon roll call unanimously adopted:

COLLEGE OF AGRICULTURE

Administration

Alfred Vivian.....	Dean	\$ 6,756.00
H. W. Nisonger.....	Junior Dean	4,632.00
True G. Watson.....	Secy of the College.....	3,420.00
Ruth G. Doughton.....	Stenographer	1,380.00
Hester Groezinger.....	Stenographer	1,260.00
Elizabeth Nincehelser...	Stenographer	1,140.00
Frances Behymer.....	Stenographer	1,080.00
Grace Trunick.....	Stenographer	1,080.00
Crystal Barker.....	Stenographer	1,080.00
Ruth M. Landen.....	Stenographer	1,080.00
Gladys Miller.....	Stenographer	1,080.00
Ruby Pearl Evans.....	Stenographer	1,020.00
Rose McCabe.....	Stenographer	1,020.00
Irona A. Smith.....	Stenographer	1,020.00
Bernice C. Marx.....	Stenographer	1,020.00
Edna M. Yocke.....	Stenographer	1,020.00
Flo Bailey.....	Stenographer	540.00
Irene Rodey.....	Stenographer	540.00
Hazel Monett.....	Stenographer	480.00
Veronica Ryan.....	Stenographer	480.00
	Assistant	300.00

\$ 31,428.00

Agricultural Chemistry

John F. Lyman.....	Professor	\$ 4,632.00
R. C. Burrell.....	Asst. Professor	3,420.00
E. F. Almy.....	Asst. Professor	3,240.00
	Assistant	900.00
	Assistant	600.00
	Assistant	600.00
	Graduate Assistant	150.00

\$ 13,542.00

Agricultural Education

W. F. Stewart.....	Professor (12 mos.)	\$ 2,856.00
Ray Fife.....	Professor	300.00
C. B. Gentry.....	Professor	350.00

\$ 3,506.00

Agricultural Engineering

G. W. McCuen.....	Professor	\$ 3,612.00
C. O. Reed.....	Professor	3,396.00
Richard C. Miller.....	Professor	3,240.00
Virgil Overholt.....	Professor	1,100.00
Walter Umbstaetter.....	Mechanic	1,700.00
John T. Miller.....	Mechanic	1,400.00

\$ 14,448.00

Animal Husbandry

Carl W. Gay.....	Professor	\$ 6,012.00
D. J. Kays.....	Professor	4,632.00
J. S. Coffey.....	Professor	4,284.00
S. M. Salisbury.....	Professor	4,188.00
C. S. Plumb.....	Emeritus Professor	2,000.00
	Asst. Professor	3,048.00
Edwin E. Heizer.....	Instructor	2,500.00
Thomas S. Sutton.....	Instructor (6 mos.)	1,000.00
Robert O. Roth.....	Graduate Assistant	500.00

\$ 28,164.00

Animal Husbandry—Employees

David M. Fyffe.....	Supt. of Livestock	\$ 1,800.00 (and house)
Robert Watson.....	Groom	1,800.00 (and house)
Roger P. Denney.....	Dairy Cattle Herdsman	1,800.00
W. C. Koger.....	Swine Herdsman	1,800.00
William Franklin.....	Shepherd	1,720.00
George Robb.....	Laborer	1,440.00
Ray Garrett.....	Asst. Herdsman	1,440.00
Arthur H. Walker.....	Laborer	1,320.00
Cecil Bayes.....	Herdsman	1,260.00 (and house)
L. B. Bowers.....	Asst. Dairy Herdsman.....	1,200.00
B. L. Cunningham.....	Laborer	1,200.00
Andrew Armstrong.....	Asst. Shepherd	1,080.00
Rae Baker.....	Pavilion Groom	1,080.00
Alvin McAdow.....	Laborer	1,080.00 (and house)
Clark Murray.....	Laborer	1,080.00
Julius A. Odegard.....	Laborer	720.00

\$ 21,820.00

Botany

E. N. Transeau.....	Professor and Director of Botanical Garden	\$ 5,556.00
J. H. Schaffner.....	Research Professor	4,284.00
H. C. Sampson.....	Professor	5,088.00
W. G. Stover.....	Professor	3,804.00
A. E. Waller.....	Assoc. Professor and Curator of Botanical Garden	3,804.00
L. H. Tiffany.....	Assoc. Professor	3,804.00
Bernard S. Meyer.....	Asst. Professor	2,856.00
Lois Lampe.....	Instructor	2,700.00
Glenn W. Blaydes.....	Instructor	2,400.00
Wendell H. Camp.....	Instructor	2,200.00
Sherman Humphrey.....	Instructor	2,200.00
Helen Brown.....	Instructor	2,000.00
C. W. Horton.....	Instructor	1,800.00
Hiram F. Thut.....	Instructor	1,800.00

Robert B. Gordon.....	Instructor	1,800.00
Lawrence E. Hicks.....	Instructor	1,800.00
Robert Findlay.....	Assistant	1,800.00
Arthur G. Chapman.....	Assistant	1,800.00
Everitt Miller.....	Assistant	800.00
Ralph O. Freeland.....	Assistant	800.00
Mary W. O'Connor.....	Graduate Assistant	500.00
Franklin G. Liming.....	Graduate Assistant	500.00
M. T. Vermillion.....	Graduate Assistant	500.00
Eben M. West.....	Graduate Assistant	500.00
Ervin M. Herrick.....	Graduate Assistant	500.00
Oliver D. Diller.....	Graduate Assistant	500.00
Alfred Watson.....	Graduate Assistant	500.00
O. F. Curtis.....	Professor	1,800.00
Robert B. Gordon.....	Instructor	500.00
Glenn W. Blaydes.....	Instructor	400.00
Paul J. Kramer.....	Assistant	250.00
Kenneth E. Wright.....	Graduate Assistant	200.00

\$ 59,746.00

Dairy Technology

Robert B. Stoltz.....	Professor	\$ 4,632.00
Oscar Erf.....	Professor	4,284.00
Lewis H. Burgwald.....	Assoc. Professor	3,804.00
J. Hoffman Erb.....	Instructor	3,336.00
	Graduate Assistant	500.00
	Assistant	200.00
J. O. Kimbrough.....	Laborer	1,080.00

\$ 17,836.00

Farm Crops

J. B. Park.....	Professor	\$ 3,240.00
C. G. Williams.....	Professor (non-resident)	
C. J. Willard.....	Professor	2,440.00
H. L. Borst.....	Asst. Professor	1,575.00

\$ 7,255.00

Farm Operations

Thomas D. Phillips.....	Asst. Professor and Supt. of Farm	\$ 3,420.00 (and house)
John Dewitt.....	Mechanic	1,560.00 (and house)
Lloyd Blackburn.....	Mechanic	1,400.00
Charles Pugh.....	Head Teamster	1,320.00 (and house)
M. Peck.....	Teamster	1,200.00
Merle Day.....	Laborer	1,260.00
A. M. Farley.....	Laborer	1,200.00 (and house)
John Long.....	Laborer	1,200.00
S. N. Bell.....	Laborer	1,200.00
H. L. Bosart.....	Laborer	1,200.00
Everett Clark.....	Laborer	1,200.00
J. R. Remy.....	Laborer	1,200.00
Charles Ferguson.....	Laborer	1,160.00 (and house)
Louis Randall.....	Laborer	1,080.00

\$ 19,600.00

Franz Theodore Stone Laboratory

Raymond C. Osburn.....	Director	\$ 683.75
F. H. Kreckler.....	Asst. Director	750.00
Clarence H. Kennedy.....	Professor	712.50
L. H. Tiffany.....	Professor—Botany	712.50
S. R. Williams.....	Professor	500.00
Paul J. Seyler.....	Assistant	250.00
Ethel M. Miller.....	Librarian	500.00
Ica Dee Patton.....	Stenographer	250.00

\$ 4,358.75

Home Economics

Faith R. Lanman.....	Professor	\$ 3,708.00
Hughina McKay.....	Professor	2,800.00
Ruth Lindquist.....	Assoc. Professor	3,420.00
Helen C. Smith.....	Asst. Professor	3,048.00
June F. Kennedy.....	Asst. Professor	2,856.00

Eve E. Turnbull.....	Asst. Professor	2,700.00
Elsie S. Minton.....	Asst. Professor	2,700.00
Alice Donnelly.....	Asst. Professor	1,900.00
Daisy Davis.....	Instructor	2,700.00
Eunice Ryan.....	Instructor	2,500.00
Alma Heiner.....	Instructor	2,500.00
Osee Hughes.....	Instructor	2,500.00
Medora Grandprey.....	Instructor	2,250.00
Marion Griffith.....	Instructor	1,350.00
Florence Osborn.....	Assistant	1,400.00
	Assistant	500.00
	Assistant	500.00
	Assistant	500.00
	Assistant	500.00
	Assistant	320.00
	Assistant	100.00
	Assistant	100.00
	Student Assistant	135.00
	Student Assistant	135.00
	Student Assistant	135.00
	Student Assistant	135.00
Doris Ufer.....	Instructor	393.00
Evangeline Klepinger.....	Assistant	225.00
Mary S. Dickerson.....	Assistant	150.00
Ruth Beard.....	Assistant	150.00
Gertrude Potter.....	Assistant	108.67
Frances Brundage.....	Assistant	90.00

\$ 43,008.67

Horticulture and Forestry

W. Paddock.....	Professor	\$ 3,336.00
Joseph H. Gourley	Professor	3,336.00
Howard D. Brown.....	Professor	3,216.00
Alex Laurie.....	Professor	3,216.00
E. G. Wiesehuegel.....	Asst. Professor	2,500.00
Lewis C. Chadwick.....	Asst. Professor	2,400.00
William Robinson.....	Foreman of Greenhouses	2,000.00
Milton W. Austin.....	Assistant	1,800.00 (and house)
J. E. Shanck.....	Assistant	1,400.00 (and house)
Joseph Haigh.....	Laborer	1,320.00
Bruce H. Head.....	Laborer	1,200.00
Walter Allen.....	Laborer	1,080.00
Freeman S. Howlett.....	Asst. Professor	1,500.00
James S. Shoemaker.....	Asst. Professor	1,000.00
Ira C. Hoffman.....	Asst. Professor	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 30,804.00

Poultry Husbandry

E. L. Dakan.....	Professor	\$ 5,088.00
Alden R. Winter.....	Asst. Professor	3,336.00
Arthur Bayes.....	Supt. Poultry Plant	2,300.00
C. E. Florea.....	Laborer	1,400.00
Richard A. Gordon.....	Laborer	1,200.00
H. R. Gares.....	Laborer	1,200.00

\$ 14,524.00

Rural Economics

J. I. Falconer.....	Professor	\$ 2,750.00
L. G. Foster.....	Asst. Professor	4,476.00
C. G. McBride.....	Asst. Professor	2,850.00
Charles E. Lively.....	Asst. Professor	2,850.00
Raymond C. Smith.....	Asst. Professor	2,200.00
C. R. Arnold.....	Asst. Professor	1,500.00
John H. Sitterley.....	Instructor	2,600.00
F. L. Morison.....	Instructor	1,750.00
Kathleen Cooney.....	Stenographer	1,020.00
Lillian Egbert.....	Stenographer	960.00
Irene Rodey.....	Stenographer (part-time)	540.00
J. F. Dowler.....	Instructor	752.50
Thomas K. Cowden.....	Assistant	187.50

\$ 24,436.00

In addition to the above, the following temporary appointments were made:

Helen Elliott.....	Clerk (July, August and September only)	255.00
Dorothy Fuller.....	Clerk (July)	85.00
E. D. Tetreau.....	Assoc. Professor (Su. Qr.)	712.50

Soils

Robert M. Salter.....	Professor	\$ 3,336.00
Richard Bradfield.....	Professor	2,750.00
Guy W. Conrey.....	Assoc. Professor	1,600.00
George M. McClure.....	Asst. Professor	2,100.00
Harold W. Batchelor.....	Asst. Professor	1,250.00
Frederick J. Salter.....	Asst. Professor	1,200.00
Charles L. Thrash.....	Instructor	950.00

\$ 13,186.00

Zoology and Entomology

Raymond C. Osburn.....	Professor	\$ 5,556.00
Herbert Osborn.....	Research Professor	4,596.00
D. M. Delong.....	Professor	4,632.00
Alvah Peterson.....	Professor	4,632.00
W. M. Barrows.....	Professor	4,236.00
Laurence H. Snyder.....	Assoc. Professor	3,804.00
C. H. Kennedy.....	Assoc. Professor	3,804.00
W. J. Kostir.....	Asst. Professor	3,804.00
David F. Miller.....	Asst. Professor	3,804.00
John W. Price.....	Asst. Professor	2,856.00
W. E. Dunham.....	Instructor	2,500.00
Joseph N. Miller.....	Instructor	2,200.00
John A. Miller.....	Instructor	2,200.00
Edward N. Warner.....	Instructor	2,000.00
Wilbur M. Tidd.....	Instructor	2,000.00
Fred W. Fletcher.....	Instructor	2,000.00
Donald Borrer.....	Instructor	1,800.00
John F. Harper.....	Instructor	1,800.00
Blanche B. Montgomery.....	Instructor	1,500.00
Ernest V. Fowler.....	Technical Assistant	1,500.00
John C. Lotze.....	Assistant	1,200.00
Ralph H. Davidson.....	Assistant	900.00
Mary D. Rogick.....	Assistant	900.00
Richard E. Wolfe.....	Assistant	600.00
Gordon W. Hang.....	Assistant	600.00
Henry A. Bess.....	Assistant	600.00
William L. Hughes.....	Graduate Assistant	500.00
Harold A. Waters.....	Graduate Assistant	500.00
Myles F. Bowen.....	Graduate Assistant	500.00
William G. Tinkle.....	Graduate Assistant	500.00
Frank A. Cowan.....	Graduate Assistant	500.00
David C. Rife.....	Graduate Assistant	500.00
Norma C. Furtos.....	Graduate Assistant	500.00
Paul J. Seyler.....	Graduate Assistant	500.00
Samuel A. Graham.....	Professor	1,500.00

\$ 71,524.00

Total for the College of Agriculture..... \$419,186.42

COLLEGE OF ARTS AND SCIENCES

Administration

Walter J. Shepard.....	Dean	\$ 8,100.00
John Huntley Dupre.....	Junior Dean	3,804.00
Joseph C. Troutman.....	Student Counselor	2,856.00
Howard L. Hamilton.....	Secy of the College	2,856.00
Roberta Abernethy.....	Assistant to Dean	2,000.00
Naomi Baker Fernelius.....	Asst. to Junior Dean	2,000.00
Esther Waddell.....	Stenographer	1,400.00
Bessie Workman.....	Stenographer	1,200.00
Margaret Smith.....	Stenographer	1,200.00
Helen L. McElhatton.....	Stenographer	1,200.00
Roxana Rader.....	Stenographer	1,120.00
Alice Kelley.....	Stenographer	1,080.00
Esther Rich.....	Stenographer	1,080.00
Annabelle Swickard.....	Stenographer	1,080.00

Geraldine Howald.....	Stenographer	1,060.00
Lois Fessler.....	Stenographer	1,020.00
Alberta Williams.....	Stenographer	1,020.00
Kathleen Morrow.....	Stenographer	960.00
Alyce Moore.....	Typist	1,080.00
Lillian Kettering.....	Typist	1,020.00
Ella McCarley.....	Student Stenographer	480.00

\$ 37,616.00

In addition to the above, the following temporary appointments were made:

Helen M. Jordan.....	Asst. to Junior Dean (July only)	166.00
Margaret Koehler.....	Assistant (July 1 to Aug. 24)	195.16
Helen L. Leydorf.....	Stenographer (July & Aug.)	160.00

Astronomy

E. S. Manson.....	Professor	\$ 3,804.00
Roma Gaskill.....	Observatory Assistant	345.00
Samuel S. Whitt.....	Observatory Assistant	115.00

\$ 4,264.00

In addition to the above, the following temporary appointment was made:

Earl L. Williams.....	Instructor (Su. Qr.)	700.00
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Bacteriology

Charles B. Morrey.....	Professor	\$ 5,556.00
William A. Starin.....	Professor	4,284.00
Fred Speer.....	Assistant Professor	3,096.00
Vera McCoy Masters.....	Acting Asst. Professor	2,000.00
Arthur W. Deem.....	Instructor	2,000.00
Harry H. Weiser.....	Instructor	1,800.00
Bernice G. Horton.....	Instructor	1,500.00
Joseph A. Taylor.....	Laboratory Assistant	1,320.00
Dudley P. Glick.....	Assistant	1,200.00
Mary A. Palmer.....	Technical Assistant.....	1,080.00
Arthur W. Deem.....	Assistant	150.00

\$ 23,986.00

Chemistry

W. L. Evans.....	Professor	\$ 6,756.00
William McPherson.....	Professor	See Graduate School
W. E. Henderson.....	Professor Emeritus	2,000.00
Edward Mack.....	Professor	5,088.00
Charles W. Foulk.....	Professor	4,632.00
Cecil E. Boord.....	Professor	4,632.00
Jesse E. Day.....	Assoc. Professor	4,632.00
Wesley G. France.....	Assoc. Professor	4,044.00
Wallace R. Brode.....	Asst. Professor	3,336.00
Herrick L. Johnston.....	Asst. Professor	3,336.00
Harvey V. Moyer.....	Asst. Professor	3,336.00
Melville L. Wolfrom.....	Asst. Professor	3,804.00
Marion Hollingsworth.....	Curator	3,336.00
W. Conrad Fernelius.....	Instructor	2,856.00
G. B. Bachman.....	Instructor	2,856.00
Amos Luckhaupt.....	Assistant	2,100.00
John J. Betz.....	Technical Assistant	2,100.00
Thomas C. Chadwick.....	Special Assistant	1,500.00
Edward F. Wesp.....	Special Assistant	1,500.00
John F. Whittaker.....	Special Assistant	1,500.00
Arnold A. Alberts.....	Assistant	1,000.00
Clarence Bremer.....	Assistant	1,000.00
E. W. Cook.....	Assistant	1,000.00
D. H. Dawson.....	Assistant	1,000.00
O. C. Dermer.....	Assistant	1,000.00
Edward G. Locke.....	Assistant	1,000.00
R. K. Fox.....	Assistant	1,000.00
Joseph A. Orsino.....	Assistant	1,000.00
John D. Piper.....	Assistant	1,000.00
Frank J. Soday.....	Assistant	1,000.00
Dorothy Woodland.....	Assistant	1,000.00
Alfred Garrett.....	Assistant	1,000.00
Harry R. Weimer.....	Assistant	1,000.00
Robert W. Collins.....	Part-time Assistant	500.00

Alpha J. Will.....	Part-time Assistant	500.00
George M. Strong.....	Part-time Assistant	500.00
C. O. Davis.....	Graduate Assistant	500.00
T. D. Dudderar.....	Graduate Assistant	500.00
D. R. Eberhart.....	Graduate Assistant	500.00
L. P. Eblin.....	Graduate Assistant	500.00
Paul Flory.....	Graduate Assistant	500.00
Jared W. Clark.....	Graduate Assistant	500.00
H. J. Hall.....	Graduate Assistant	500.00
C. M. Hull.....	Graduate Assistant	500.00
D. R. Jackson.....	Graduate Assistant	500.00
Harold M. Whitacre.....	Graduate Assistant	500.00
Leo B. Genung.....	Graduate Assistant	500.00
R. W. Kewish.....	Graduate Assistant	500.00
Leon A. McDowell.....	Graduate Assistant	500.00
S. B. Kuykendall.....	Graduate Assistant	500.00
D. T. McAllister.....	Graduate Assistant	500.00
Lawrence P. Biefeld.....	Graduate Assistant	500.00
Charles L. Bernier.....	Graduate Assistant	500.00
Jack Compton.....	Graduate Assistant	500.00
C. C. Christman.....	Graduate Assistant	500.00
Phoebe Paine.....	Graduate Assistant	500.00
Sherman E. Smith.....	Graduate Assistant	500.00
Kenneth D. Detling.....	Graduate Assistant	500.00
David F. Helm.....	Graduate Assistant	500.00
Earl Albert Long.....	Graduate Assistant	500.00
Mary A. McGill.....	Graduate Assistant	500.00
Clayton Smucker.....	Graduate Assistant	500.00
Vernon L. Ricketts.....	Graduate Assistant	500.00
D. L. Warrick.....	Graduate Assistant	500.00
Donald R. Swan.....	Graduate Assistant	500.00
John E. Wells.....	Graduate Assistant	500.00
Paul Winter.....	Graduate Assistant	500.00
Henry Wolthorn.....	Graduate Assistant	500.00
Joseph L. Quinn.....	Graduate Assistant	500.00
Louis W. Georges.....	Graduate Assistant	500.00
Karl Bambach.....	Graduate Assistant	500.00
J. C. Beltz.....	Graduate Assistant	500.00
Donald Hull.....	Student Assistant	250.00
Robert F. Brown.....	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
Harry B. Weiser.....	Professor	2,000.00
R. C. Fuson.....	Professor	1,000.00
Melvin G. Mellon.....	Assoc. Professor	750.00
B. H. Wojcik.....	Graduate Assistant	166.67
I. J. Wernert.....	Graduate Assistant	166.67
Alan Chapman.....	Graduate Assistant	166.67

\$101,844.01

Classical Languages

M. B. Ogle.....	Professor	\$ 7,500.00
George M. Bolling.....	Professor	5,556.00
W. S. Elden.....	Professor	4,284.00
A. W. Hodgman.....	Professor of Latin	4,284.00
John B. Titchner.....	Asst. Professor	3,804.00
John N. Hough.....	Instructor	2,500.00

\$ 27,928.00

English

J. V. Denney.....	Professor	\$ 6,012.00
G. H. McKnight.....	Professor	5,088.00
J. R. Taylor.....	Professor	5,088.00
W. L. Graves.....	Professor	5,088.00
E. L. Beck.....	Professor and Acting Chairman	4,632.00
C. E. Andrews.....	Professor (special)	4,632.00
Milton Percival.....	Professor	4,284.00
E. W. Wiley.....	Professor	3,804.00
V. A. Ketcham.....	Professor	1,800.00
Harold R. Walley.....	Asst. Professor	3,096.00
Harlan Hatcher.....	Asst. Professor	3,096.00
Royall H. Snow.....	Asst. Professor	3,096.00
Sada Harbarger.....	Asst. Professor	2,856.00

Herman Miller.....	Asst. Professor.....	2,856.00
William C. Frierson....	Asst. Professor.....	2,856.00
J. Harold Wilson.....	Asst. Professor.....	2,856.00
James Fullington.....	Asst. Professor.....	2,850.00
J. F. Craig.....	Asst. Professor.....	2,800.00
Robert S. Newdick.....	Instructor.....	2,800.00
Edith Sniffen.....	Instructor.....	2,800.00
Gertrude L. Robinson...	Instructor.....	2,800.00
Bert Emsley.....	Instructor.....	2,800.00
Robert J. Kane.....	Instructor.....	2,800.00
James G. Ross.....	Instructor.....	2,300.00
Tom B. Haber.....	Instructor.....	2,250.00
Clyde S. Nesbitt.....	Instructor.....	2,000.00
Miles M. Graham.....	Instructor.....	2,000.00
Florence Denton.....	Instructor.....	2,000.00
Herbert Edwards.....	Instructor.....	1,800.00
Marion H. Landis.....	Instructor.....	1,800.00
Lawrence E. Snyder....	Instructor.....	1,800.00
Bryant C. Kerr.....	Instructor.....	1,800.00
Doris P. Buck.....	Instructor.....	1,800.00
Mary A. Hitchcock.....	Instructor.....	1,800.00
Donald W. Riley.....	Instructor.....	1,800.00
Mary Ross Rhodes.....	Instructor.....	1,800.00
Robert M. Estrich.....	Instructor.....	1,800.00
David Maurer.....	Instructor.....	1,800.00
Roscoe F. Schaupp.....	Instructor.....	1,800.00
Wilson R. Dumble.....	Instructor.....	1,800.00
Ann Whitmer.....	Assistant.....	1,000.00
Robert Price.....	Assistant.....	1,000.00
Roland G. Allen.....	Assistant.....	1,000.00
C. Emory Glander.....	Assistant.....	1,000.00
Freda Schulz.....	Assistant.....	900.00
	Graduate Assistant.....	500.00
	Graduate Assistant.....	166.67
Thedma Phlegar.....	Graduate Assistant.....	166.67
Charles Hazard.....	Graduate Assistant.....	166.67
Roland G. Allen.....	Assistant.....	700.00

\$118,340.01*Geology*

J. E. Carman.....	Professor and Curator.....	\$ 4,632.00
Edmund M. Spieker....	Assoc. Professor.....	4,044.00
William A. P. Graham...	Asst. Professor.....	3,336.00
P. B. Stockdale.....	Asst. Professor.....	3,336.00
Grace Stewart.....	Asst. Professor.....	2,800.00
Willard Berry.....	Instructor.....	2,600.00
W. Storrs Cole.....	Instructor.....	2,500.00
Alfred J. Holmberg....	Instructor.....	2,250.00
Wilber Stout.....	Lecturer.....	400.00
Edgar L. Stephenson...	Graduate Assistant.....	500.00
Stuart L. Schoff.....	Graduate Assistant.....	500.00
John H. Melvin.....	Graduate Assistant.....	500.00
John P. Maharry.....	Graduate Assistant.....	500.00
	Student Assistant.....	100.00
	Student Assistant.....	100.00
	Student Assistant.....	100.00
	Student Assistant.....	100.00
	Student Assistant.....	100.00
	Student Assistant.....	100.00

\$ 28,498.00*German*

M. B. Evans.....	Professor.....	\$ 5,088.00
August C. Mahr.....	Professor.....	4,632.00
B. A. Eisenlohr.....	Professor.....	3,804.00
Ernest A. Philippson...	Lecturer.....	4,500.00
R. O. Roseler.....	Asst. Professor.....	3,336.00
May Thomas.....	Emeritus Asst Professor.....	1,200.00
Walter Gausewitz.....	Instructor.....	2,500.00
Eugene Gottlieb.....	Assistant.....	2,200.00
R. L. W. Nordsieck...	Assistant.....	2,000.00
Frederick J. Kramer...	Assistant.....	900.00
E. M. J. Kretzmann...	Assistant.....	900.00
R. L. W. Nordsieck...	Assistant.....	300.00

\$ 31,360.00

History

Carl Wittke.....	Professor	\$ 5,556.00
G. W. Knight.....	Emeritus Professor	2,000.00
Wilbur H. Siebert.....	Research Professor	5,088.00
Edgar H. McNeal.....	Professor	5,088.00
Walter L. Dorn.....	Professor	4,632.00
H. C. Hockett.....	Professor	4,284.00
G. A. Washburne.....	Professor	4,284.00
Ferdinand Schevill.....	Professor	1,500.00
William F. McDonald.....	Associate Professor	4,500.00
Lawrence F. Hill.....	Asst. Professor	3,804.00
A. H. Noyes.....	Asst. Professor	3,804.00
Eugene Roseboom.....	Asst. Professor	3,336.00
F. P. Weisenberger.....	Asst. Professor	2,856.00
Henry H. Simms.....	Instructor	2,500.00
Herbert Wender.....	Instructor	2,500.00
Cairns K. Smith.....	Instructor	2,500.00
John S. Hare.....	Instructor	2,500.00
Harold W. Landin.....	Instructor	2,500.00
Sidney D. Terr.....	Assistant	1,000.00
Edgar B. Nixon.....	Assistant	1,000.00
A. B. Sears.....	Assistant	1,000.00
Emmett L. Harshbarger.....	Assistant	1,000.00
Allen E. Ragan.....	Assistant	1,000.00
Paul I. Miller.....	Assistant	1,000.00
	Reader	281.25
	Reader	281.25
	Reader	281.25
	Reader	281.25
E. Morton Coulter.....	Professor	1,150.00
F. S. Rodkey.....	Professor	1,000.00
William T. Utter.....	Professor	833.00
Paul I. Miller.....	Reader	125.00
Emmett L. Harshbarger.....	Reader	125.00

\$ 76,090.00

Mathematics

H. W. Kuhn.....	Professor	\$ 5,556.00
C. L. Arnold.....	Emeritus Professor	2,000.00
Tibor Rado.....	Professor	6,012.00
S. E. Rasor.....	Professor	4,476.00
Henry Blumberg.....	Professor	4,236.00
James H. Weaver.....	Professor	3,996.00
C. C. Morris.....	Professor	3,804.00
C. C. MacDuffee.....	Assoc. Professor	3,996.00
F. R. Bamforth.....	Asst. Professor	3,564.00
Lincoln LaPaz.....	Asst. Professor	3,336.00
Grace Bareis.....	Asst. Professor	2,400.00
Harry Beatty.....	Asst. Professor	2,400.00
Vaughn B. Caris.....	Asst. Professor	2,400.00
Hortense Rickard.....	Asst. Professor	2,100.00
Henry P. Thielman.....	Instructor	2,400.00
Laurens E. Bush.....	Instructor	2,250.00
Paul M. Swingle.....	Temporary Instructor	2,250.00
Margaret Jones.....	Instructor	1,800.00
Howard H. Alden.....	Assistant	833.33
Richard C. Hildner.....	Assistant	666.67
Arnold Prucha.....	Assistant	666.67
Robert F. Rinehart.....	Assistant	666.67
Warren R. Kindy.....	Assistant	666.66
Frederick A. Ficken.....	Graduate Assistant	500.00
Russell S. Geil.....	Graduate Assistant	500.00
Emerson D. Jenkins.....	Graduate Assistant	500.00
Jack T. Kent.....	Graduate Assistant	500.00
Wilbur J. Robinson.....	Graduate Assistant	500.00
Elmer H. Sperry.....	Graduate Assistant	500.00
John W. Suckau.....	Graduate Assistant	500.00
Eugene H. Hanson.....	Assistant	166.67

\$ 66,142.67

Philosophy

J. A. Leighton.....	Professor	\$ 6,756.00
A. E. Avey.....	Professor	4,860.00
A. R. Chandler.....	Professor	3,804.00
Everett W. Hall.....	Asst. Professor.....	3,500.00
William H. Reither.....	Instructor	1,750.00
Quinter M. Lyon.....	Assistant	1,200.00
O. W. Rosenzweig.....	Assistant	650.00
William Fennell.....	Assistant	650.00
	Assistant	500.00
Paul A. Schilpp.....	Asst. Professor.....	850.00
George H. Sabine.....	Professor	2,000.00

\$ 26,520.00

Phonetics Laboratory

G. Oscar Russell.....	Professor and Director of Pho- netics Laboratory	\$ 6,756.00
Ralph H. Waltz.....	Instructor	2,000.00

\$ 8,756.00

Physics

Alpheus W. Smith.....	Professor	\$ 5,556.00
Alfred Lande.....	Professor	7,500.00
F. C. Blake.....	Professor	4,860.00
L. H. Thomas.....	Assoc. Professor.....	4,632.00
H. G. Heil.....	Asst. Professor.....	4,044.00
Alva W. Smith.....	Assoc. Professor.....	3,804.00
Robert V. Zumstein.....	Instructor	2,856.00
Jerome B. Green.....	Instructor	2,800.00
M. L. Pool.....	Instructor	2,600.00
Harold P. Knauss.....	Instructor	2,600.00
Cedric E. Hesthal.....	Instructor	2,600.00
Harold E. Nielson.....	Instructor	2,600.00
Willard H. Bennett.....	Instructor	2,600.00
Fred J. Brooks.....	Assistant	1,900.00
J. B. Sparrow.....	Assistant	1,600.00
Corvin A. Starkey.....	Assistant	1,500.00
Paul E. Shearin.....	Assistant	900.00
Gerald A. Rosselot.....	Assistant	900.00
W. B. Steward.....	Assistant	900.00
Donald W. Dunipace.....	Assistant	900.00
Arthur W. Fleming.....	Assistant	900.00
Dwight E. Gray.....	Assistant	900.00
Paul J. Steele.....	Assistant	800.00
Austin D. Sprague.....	Graduate Assistant.....	500.00
Herbert M. Strong.....	Graduate Assistant.....	500.00
F. P. Bundy.....	Graduate Assistant.....	500.00
H. J. Fralish.....	Graduate Assistant.....	500.00
C. N. Nelson.....	Graduate Assistant.....	500.00
S. J. Simmons.....	Graduate Assistant.....	500.00
A. T. Nordsieck.....	Graduate Assistant.....	500.00
O. P. Gard.....	Graduate Assistant.....	500.00
W. F. Bartoe.....	Graduate Assistant.....	500.00
John S. Foster.....	Professor	1,750.00
Raymond T. Birge.....	Professor	1,000.00

\$ 67,502.00

In addition to the above, the following temporary appointment was made:

R. F. Earhart.....	Professor (July & Aug.).....	770.82
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Political Science

Henry R. Spencer.....	Professor	\$ 5,556.00
Peter H. Odegard.....	Professor	4,860.00
Harvey Walker.....	Asst. Professor.....	4,632.00
E. A. Helms.....	Asst. Professor.....	3,096.00
Francis R. Aumann.....	Instructor	2,750.00
H. Schuyler Foster, Jr.,	Instructor	2,250.00
	Assistant	1,000.00
	Graduate Assistant.....	500.00
Harold S. Quigley.....	Professor	800.00
Henry Janzen.....	Assistant	75.00

\$ 25,519.00

Romance Languages

W. S. Hendrix.....	Professor	\$ 5,088.00
George R. Havens.....	Professor	5,556.00
Robert E. Rockwood....	Professor	4,860.00
Olin H. Moore.....	Professor	4,632.00
R. E. Monroe.....	Professor	4,632.00
Claude E. Anibal.....	Assoc. Professor	4,284.00
Don L. Demorest.....	Asst. Professor	4,284.00
Santiago Gutierrez.....	Asst. Professor	3,336.00
Robert Foure.....	Asst. Professor	3,336.00
Alexander H. Schutz....	Asst. Professor	3,336.00
Theodore E. Hamilton....	Asst. Professor	2,856.00
Gertrude Walsh.....	Instructor	2,500.00
Dwight M. Brooks.....	Instructor	2,200.00
Erwin H. Price.....	Instructor	2,200.00
Bertha P. Arthur.....	Instructor	2,200.00
Marie Davis.....	Instructor	2,200.00
Jose Palomo.....	Instructor	2,200.00
Harry Rogers.....	Instructor	2,200.00
Helene Foure.....	Instructor	2,200.00
E. W. Biegler.....	Instructor	2,000.00
Girdler B. Fitch.....	Instructor	2,000.00
Dorothy P. Cummings....	Instructor	1,466.67
Stanley Howell.....	Assistant	1,500.00
Demetrio Cabarga.....	Assistant	1,500.00
Helen M. Kramer.....	Assistant	1,200.00
Isolde Henninger.....	Assistant	1,200.00
Walter E. Meiden.....	Assistant	1,200.00
G. E. Wade.....	Assistant	1,000.00
Irwin Johnson.....	Assistant	1,000.00
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Total for the College of Arts and Sciences.....		\$ 78,166.67
		\$722,032.36

COLLEGE OF COMMERCE AND ADMINISTRATION

Administration

Walter C. Weidler.....	Dean	\$ 6,756.00
C. Wells Reeder.....	Junior Dean	4,632.00
Claire Harmeyer.....	Assistant to Dean	2,500.00
Nell Gainer.....	Stenographer	2,000.00
Bertha C. Caley.....	Stenographer	1,320.00
Ruth Cotterman.....	Stenographer	1,200.00
Katherine Uhrig.....	Stenographer	1,200.00
Dorothy G. Suydam....	Stenographer	1,080.00
Charlotte Huston.....	Stenographer	960.00
Alice Wolfe.....	Stenographer	960.00
Thelma Condon.....	Stenographer	960.00
Tillie B. Harmon.....	Stenographer	960.00
Betty Warner.....	Stenographer	960.00
Alice Heer.....	Telephone Operator	960.00
		<hr/>
		\$ 26,448.00

Accounting

J. B. Heckert.....	Assoc. Professor	\$ 4,512.00
J. B. Taylor.....	Assoc. Professor	4,284.00
H. C. Miller.....	Assoc. Professor	4,044.00
R. S. Wilcox.....	Asst. Professor	3,336.00
Robert N. Frickey.....	Instructor	2,856.00
D. M. Shonting.....	Instructor	2,856.00
Dallas S. Bolon.....	Lecturer	2,500.00
G. Arnold Logan.....	Instructor	2,500.00
W. D. Wall.....	Lecturer	800.00
Albert Scheidt.....	Assistant	1,500.00
Walter C. Burnham.....	Assistant	1,500.00
	Reader	100.00
		<hr/>
		\$ 30,788.00

Business Organization

Henry E. Hogland.....	Professor	\$ 5,088.00
Harold H. Maynard.....	Professor	5,088.00
William M. Duffus.....	Professor	4,632.00
Felix E. Held.....	Professor	4,632.00
Charles A. Dice.....	Professor	4,632.00
Willis Wissler.....	Professor	2,070.00

Ralph C. Davis.....	Assoc. Professor.....	4,632.00
H. W. Cordell.....	Assoc. Professor.....	3,804.00
Theodore N. Beckman.....	Assoc. Professor.....	4,632.00
Montgomery E. Pike.....	Assoc. Professor.....	3,420.00
Kenneth Dameron.....	Asst. Professor.....	4,284.00
Tracy E. Thompson.....	Asst. Professor (on leave).....	3,600.00
Donald C. Power.....	Asst. Professor.....	2,856.00
N. Gilbert Riddle.....	Instructor.....	3,420.00
William P. Yeager.....	Instructor.....	2,750.00
Elvin F. Donaldson.....	Instructor.....	2,500.00
O. E. Burley.....	Instructor.....	2,500.00
A. L. Odebrecht.....	Instructor.....	2,500.00
Keith Roberts.....	Instructor.....	2,500.00
A. H. Chute.....	Instructor.....	2,500.00
Cary W. Bowers.....	Lecturer.....	1,800.00
Richard C. Larkins.....	Graduate Assistant.....	500.00
Franklin G. Moore.....	Graduate Assistant.....	500.00
John Hart.....	Graduate Assistant.....	500.00
Francis Babione.....	Graduate Assistant.....	500.00
William H. Mautz.....	Graduate Assistant.....	500.00
	Reader.....	250.00
	Reader.....	200.00
	Lecturer.....	250.00
R. B. Westerfield.....	Professor.....	1,500.00
Donald C. Power.....	Asst. Professor.....	475.00

\$ 79,515.00

Economics

M. B. Hammond.....	Professor.....	\$ 5,556.00
H. G. Hayes.....	Professor.....	4,860.00
H. F. Walradt.....	Professor.....	4,284.00
L. E. Smart.....	Asst. Professor.....	4,284.00
Edison L. Bowers.....	Assistant Professor and Acting Chairman.....	4,284.00
Ralph L. Dewey.....	Asst. Professor.....	3,336.00
Clifford L. James.....	Asst. Professor.....	3,144.00
Virgil Willit.....	Asst. Professor.....	3,048.00
Robert D. Patton.....	Asst. Professor.....	2,856.00
Louise Stitt.....	Instructor.....	2,856.00
Alma Herbst.....	Instructor.....	2,856.00
H. J. Bitterman.....	Instructor.....	2,750.00
R. H. Rowntree.....	Instructor.....	2,750.00
John S. Kegg.....	Instructor.....	2,500.00
J. M. Whitsett.....	Instructor.....	2,000.00
John D. Blanchard.....	Instructor.....	2,000.00
C. J. Botte.....	Assistant.....	1,500.00
Richard T. Stevens.....	Assistant.....	1,500.00
Louis Levine.....	Assistant.....	1,000.00
Romeo L. Horne.....	Assistant.....	1,000.00
Maurice A. Freeman.....	Assistant.....	1,000.00
John H. Sloan, Jr.....	Assistant.....	1,000.00
Gertrude N. Stanley.....	Graduate Assistant.....	500.00
Roslow Sydney.....	Graduate Assistant.....	500.00
Edwin Young.....	Graduate Assistant.....	500.00
James C. Dockeray.....	Graduate Assistant.....	500.00
William H. Mautz.....	Graduate Assistant.....	500.00
Fred L. Helm.....	Graduate Assistant.....	500.00
Calvin B. Hoover.....	Professor.....	1,500.00

\$ 64,864.00

Geography

C. C. Huntington.....	Professor.....	\$ 4,632.00
Eugene Van Cleef.....	Professor.....	4,632.00
Roderick Peattie.....	Professor.....	4,284.00
Fred A. Carlson.....	Professor.....	3,804.00
Guy Harold Smith.....	Asst. Professor.....	3,336.00
Alfred J. Wright.....	Instructor.....	2,500.00
John H. Garland.....	Instructor.....	2,500.00
Carl D. Varvel.....	Instructor.....	2,000.00
N. C. Burhans.....	Instructor.....	2,000.00
Albert F. Cameron.....	Assistant.....	1,500.00
Wallace T. Buckley.....	Graduate Assistant.....	500.00

G. M. Minton.....	Graduate Assistant.....	500.00
	Reader	150.00
	Reader	150.00
Frank E. Williams.....	Professor	800.00
Harold Fischer	Instructor	500.00
Gordon J. Humbert.....	Graduate Assistant.....	150.00
Walter Lezius.....	Reader	80.00

\$ 34,018.00

School of Journalism

J. S. Myers.....	Director and Professor.....	\$ 5,088.00
Osman C. Hooper.....	Professor	4,284.00
Lester C. Getzloe	Asst. Professor.....	3,804.00
Norval N. Luxon.....	Instructor	2,856.00
Harry R. O'Brien.....	Instructor (special).....	900.00
Harvey S. Miller.....	Editor—Lantern	500.00
Paul L. Walker.....	Bus. Mgr.—Lantern.....	500.00
David E. Riley.....	Editor—Lantern	100.00
Paul L. Walker.....	Bus. Mgr.—Lantern.....	100.00
Clara Baker.....	Bookkeeper	1,380.00
Gertrude Hettinger.....	Stenographer	1,080.00

\$ 20,592.00

Sociology

J. E. Hagerty.....	Director and Professor.....	\$ 5,556.00
Charles C. Stillman.....	Professor	5,556.00
F. E. Lumley.....	Professor	5,556.00
C. C. North.....	Professor	5,088.00
Mary L. Mark.....	Professor	4,512.00
Perry P. Denune.....	Assoc. Professor.....	4,632.00
Elsie Jones.....	Asst. Professor.....	3,420.00
W. J. Blackburn.....	Instructor	2,850.00
Louise M. Spaeth.....	Instructor	2,200.00
B. S. Mason.....	Instructor	1,600.00
Lloyd A. Cook.....	Assistant	1,500.00
James T. Laing.....	Assistant	1,000.00
V. Dewey Annakin.....	Assistant	900.00
Byron L. Fox.....	Assistant	900.00
Samuel A. Kramer.....	Assistant	900.00
Bernice Allen.....	Assistant	900.00
W. L. Leap.....	Assistant	900.00
	Assistant	800.00
	Graduate Assistant.....	500.00
	Graduate Assistant.....	500.00
	Graduate Assistant.....	500.00
	Assistant	300.00
Leila Kinney.....	Asst. Professor.....	600.00
James B. Berry.....	Assistant	600.00
E. J. Keyes.....	Assistant	266.66

\$ 52,036.66

Total for the College of Commerce and Administration.....\$308,261.66

COLLEGE OF DENTISTRY

H. M. Semans.....	Dean	\$ 6,756.00
H. V. Cottrell.....	Professor	4,632.00
Irwin A. Bottenhorn.....	Professor	4,632.00
William C. Graham.....	Professor	4,632.00
Paul C. Kitchin.....	Asst. Professor.....	3,336.00
Clyde H. Hebble.....	Asst. Professor.....	1,700.00
R. B. Wiltberger.....	Asst. Professor.....	1,000.00
Earl G. Jones.....	Asst. Professor.....	1,000.00
Herbert S. Shumway.....	Instructor	1,800.00
Louis E. Reif.....	Instructor	1,500.00
Victor L. Steffel.....	Instructor	1,200.00
Frank C. Starr.....	Instructor	1,100.00

\$ 33,288.00

Total for the College of Dentistry.....\$33,288.00

COLLEGE OF EDUCATION

Administration

George F. Arps.....	Dean	\$ 8,100.00
J. L. Morrill.....	Junior Dean	5,832.00
R. D. Bennett.....	Secy of the College.....	3,420.00
Evelyn Brewster.....	Assistant to Dean.....	2,250.00
Martha M. Bidwell.....	Asst. to Junior Dean.....	1,500.00
Lillian S. Edwards.....	Stenographer	1,440.00
Faye M. DuBois.....	Stenographer	1,300.00
Wanda Rittenhouse.....	Stenographer	1,200.00
Rowena Richardson.....	Stenographer	1,200.00
Merle E. Ricketts.....	Stenographer	1,200.00
Pauline C. Zepp.....	Stenographer	1,140.00
Marjorie C. Renz.....	Stenographer	1,140.00
Mary Kerst Beanblossom.....	Stenographer	1,140.00
Loma Demorest.....	Stenographer	1,140.00
Irene Kilpatrick.....	Stenographer	1,140.00
Harriet Koenig.....	Stenographer	1,080.00
Olga Krill	Stenographer	1,080.00
Mary A. Galloway	Stenographer	1,080.00
Mary M. Rownd.....	Stenographer	1,080.00
Melba E. Gibbons.....	Stenographer	1,080.00
Esther Horn.....	Stenographer	1,050.00
Edith E. Lewis.....	Stenographer	1,020.00
Eleanor T. Henderson.....	Clerk	1,300.00
Anne C. Beaman.....	Clerk	1,140.00
Katherine I. Stewart.....	Typist	1,200.00

\$ 44,252.00

In addition to the above, the following temporary appointment was made:

E. Lucile Keep.....	Typist (July only).....	120.00
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Adult Education

Jessie Charters.....	Asst. Professor.....	\$ 2,000.00
Carroll D. Tibbals.....	Assistant	1,500.00

\$ 3,500.00

Bureau of Educational Research

W. W. Charters.....	Director	\$ 7,656.00
T. C. Holy.....	Professor	4,632.00
Earl W. Anderson.....	Assoc. Professor.....	4,860.00
Ralph W. Tyler.....	Assoc. Professor (special).....	3,700.00
Wm. Harold Cowley.....	Asst. Professor.....	4,632.00
Edgar Dale.....	Asst. Professor.....	3,804.00
Josephine MacLatchy.....	Editorial Assistant.....	3,096.00
Emma Kirby.....	Editorial Assistant.....	2,200.00
Adelaide Williams.....	Asst. to Director.....	2,100.00
Ruth Seeger.....	Bibliographical Asst.....	1,900.00
Audrey Knowlton.....	Bibliographical Asst.....	1,500.00
Mrs. Mary Ewan.....	Assistant	1,800.00
Frances Kirkpatrick.....	Proofreader	1,300.00
Mary Margaret Dodd.....	Copyholder	1,200.00
Fred P. Frutchey.....	Research Assistant.....	1,200.00
Louis K. Rath.....	Research Assistant.....	1,200.00
Emerson Brown.....	Research Assistant.....	1,200.00
William E. Arnold.....	Research Assistant.....	1,200.00
Kathryn Rice.....	Typist	1,200.00
Thelma Radekin.....	Stenographer	1,200.00
Edna McLaughlin.....	Stenographer	1,200.00
Phyllis Burkham.....	Stenographer	1,200.00
Hazel Gibbons.....	Stenographer	1,200.00
Marabel G. Root.....	Stenographer	1,020.00
	(Assistant or Assistants.....)	512.50

\$ 57,912.50

In addition to the above, the following temporary appointments were made:

Pauline Hall.....	Assistant (July 1 to Sept. 8).	340.00
Harold W. Baker.....	Research Assistant (July & Aug.)	200.00
Reuben Eliassen.....	Research Assistant (July & Sept. 15)	200.00
D. H. Sutton.....	Research Assistant (July 1 to Sept. 30)	300.00

Elizabeth McQuown.....	Student Typist (July & Aug.)	100.00
E. R. Henry.....	Student Typist (July & Aug.)	100.00
Mary R. Lingenfelter...	Reference Asst. (July 3 mos.)	812.50
Clifton W. Hall.....	Res. Asst. (July & Aug.)	200.00
Marie Kellstadt.....	Stud. Typist (July & Aug.)	155.00
Mary Ewan.....	Stud. Typist (July & Aug.)	100.00
Winifred Hiles.....	Stenographer (July)	85.00
Ruth Siegenthaler.....	Stenographer (July 1 to Aug. 10)	120.00
Geneva Kuntz.....	Stud. Stenographer (July & Aug.)	90.00
Frances Krasevec.....	Stud. Stenographer (July & Aug.)	90.00

Fine Arts

James R. Hopkins.....	Professor	\$ 5,556.00
Arthur Baggs.....	Professor	5,556.00
Ralph S. Fanning.....	Professor	5,088.00
Felix Payant.....	Professor	4,632.00
G. Leslie Lynch.....	Professor	3,564.00
Alice Robinson.....	Assoc. Professor	3,240.00
Guy B. Wiser.....	Asst. Professor	2,856.00
Mabel DeBra King.....	Asst. Professor	2,856.00
Carlton Atherton.....	Asst. Professor	2,856.00
Erwin F. Frey.....	Asst. Professor	2,750.00
Will Rannells.....	Instructor	2,856.00
Hoyt L. Sherman.....	Instructor	2,400.00
Elisabeth Walker.....	Instructor	2,000.00
Harold A. Mitts.....	Instructor	2,000.00
Robert Gattrell.....	Instructor	1,800.00
Harry Thompson.....	Asst. Professor	3,500.00
Erwin Zepp.....	Assistant	1,500.00
Edgar Littlefield.....	Assistant	1,200.00
Elizabeth Landacre.....	Graduate Assistant	500.00
Andrew Pereny.....	Student Assistant	100.00
Benjamin Bowman.....	Student Assistant	100.00
Linn Phelan.....	Student Assistant	100.00
Rosabelle MacDonald.....	Asst. Professor	600.00
Will Rannells.....	Instructor	642.25
Robert Gattrell.....	Instructor	300.00
Edgar Littlefield.....	Assistant	410.00

\$ 58,962.25

History of Education

L. F. Anderson.....	Professor	\$ 5,088.00
H. G. Good.....	Professor	4,860.00
R. H. Eckelberry.....	Asst. Professor	2,856.00
Paul J. Fay.....	Instructor	2,250.00
Forest L. Shoemaker.....	Instructor	2,000.00
William Boyd.....	Professor	1,500.00
James D. Teller.....	Assistant	200.00

\$ 18,754.00

Music

Royal D. Hughes.....	Professor	\$ 5,556.00
Herbert H. Wall.....	Professor	4,632.00
Eugene J. Weigel.....	Professor	4,632.00
Joseph A. Leeder.....	Assoc. Professor	4,632.00
M. Emmett Wilson.....	Assoc. Professor	4,284.00
Cloea Thomas.....	Asst. Professor	3,336.00
Maude M. Slawson.....	Asst. Professor	3,336.00
M. Edith Jones.....	Asst. Professor	2,750.00
Lela Hardy.....	Instructor	2,000.00
Hilda Dierker.....	Instructor	2,000.00
Rachel Way.....	Instructor	2,000.00
Olive F. Jones.....	Student Assistant	300.00
Kathryn Wells.....	Student Assistant	250.00
Dorothy M. Wilson.....	Student Assistant	250.00
F. J. Lehmann.....	Professor	800.00
G. Raymond Hicks.....	Professor	700.00
Karl H. Eschmann.....	Professor	700.00
Lilla Belle Pitts.....	Asst. Professor	1,000.00
H. W. Seitz.....	Asst. Professor	800.00

Marion Hall.....	Asst. Professor.....	700.00
E. M. Keller.....	Asst. Professor.....	500.00
Minnie Nobles.....	Instructor.....	1,000.00
Ralph Rush.....	Instructor.....	900.00
Olwyn Jones.....	Instructor.....	400.00
Charlotte Gaines.....	Instructor.....	400.00
Vera M. Downing.....	Instructor.....	300.00
Marion W. Haynie.....	Assistant.....	250.00
Olive Jones.....	Student Assistant.....	100.00

\$ 48,508.00

Practical Arts and Vocational Education

William H. Stone.....	Professor.....	\$ 4,632.00
W. E. Warner.....	Assoc. Professor.....	4,044.00
R. E. Smith.....	Assoc. Professor.....	4,044.00
	Assistant.....	750.00
Susan Troxall.....	Assoc. Professor.....	1,500.00
Earl W. Atkinson.....	Assoc. Professor.....	750.00
F. M. Trumbull.....	Asst. Professor.....	750.00
Harry I. Good.....	Asst. Professor.....	700.00
Ernest Sink.....	Asst. Professor.....	500.00
DeWitt Hunt.....	Asst. Professor.....	500.00
John E. Fintz.....	Instructor.....	500.00
Frank C. Moore.....	Instructor.....	500.00
Burl N. Osburn.....	Instructor.....	400.00
W. E. Caswell.....	Assistant.....	250.00
Elva Chamblin.....	Assistant.....	200.00
E. W. Bollinger.....	Assistant.....	100.00
Harold J. Davison.....	Assistant.....	100.00

\$ 20,220.00

Principles of Education

Boyd H. Bode.....	Professor.....	\$ 7,200.00
Howard F. Seely.....	Professor.....	5,556.00
Orville G. Brim.....	Professor.....	4,860.00
E. W. Pahlow.....	Professor.....	4,860.00
George R. Twiss.....	Professor.....	4,044.00
H. B. Alberty.....	Assoc. Professor.....	4,632.00
Laura Zirbes.....	Assoc. Professor.....	4,632.00
F. C. Landsittel.....	Assoc. Professor.....	4,044.00
H. G. Hullfish.....	Assoc. Professor.....	3,804.00
J. B. Tharp.....	Asst. Professor.....	4,284.00
Amy Bronsky.....	Asst. Professor.....	3,804.00
Wilfred Eberhart.....	Instructor.....	2,250.00
N. B. Marple.....	Instructor.....	2,000.00
Paul Alden Toll.....	Assistant.....	1,000.00
Ralph Horn.....	Assistant.....	1,000.00
James K. Skipper.....	Assistant.....	1,000.00
Glenn S. Thompson.....	Assistant.....	1,000.00
E. E. Bayles.....	Assistant.....	1,000.00
George H. McClellan.....	Assistant.....	750.00
	Instructor.....	2,400.00
	Instructor.....	1,800.00
	Instructor.....	1,800.00
	Instructor.....	600.00
Velorus Martz.....	Professor.....	1,500.00
H. G. Lull.....	Professor.....	1,500.00
Joseph K. Hart.....	Professor.....	900.00
Kate Kelley.....	Asst. Professor.....	600.00
Paul Sloan.....	Assistant.....	250.00
Blanche Kent.....	Assistant.....	250.00
Wilfred Eberhart.....	Assistant.....	250.00

Demonstration School

Frank Sangster.....	Instructor.....	750.00
Martha Porter.....	Instructor.....	750.00
Charles C. Cowell.....	Instructor.....	625.00
Frances K. Martin.....	Instructor.....	600.00
Ruby M. Adams.....	Instructor.....	550.00
Bruce Hinman.....	Instructor.....	550.00
Clara C. Dewsnap.....	Instructor.....	625.00
Imo E. Oakes.....	Instructor.....	550.00
Agnes N. Day.....	Instructor.....	550.00
Mildred Anderson.....	Instructor.....	450.00

Olive Harris.....	Instructor	350.00
Margaret Morris.....	Administration Asst.....	500.00
Kathryn Fritz.....	Assistant	150.00
Lois Kirkpatrick.....	Assistant	50.00

\$ 80,620.00

Psychology

George F. Arps.....	Professor	See Administration
H. H. Goddard.....	Professor	6,012.00
Herbert A. Toops.....	Professor	5,556.00
Francis N. Maxfield....	Professor	5,328.00
Floyd C. Dockeray	Professor	5,328.00
Horace B. English.....	Professor	5,088.00
Harold E. Burtt.....	Professor	4,632.00
Samuel Renshaw.....	Professor	4,632.00
Sidney L. Pressey.....	Professor	3,804.00
Robert D. Williams.....	Assoc. Professor.....	3,804.00
Mervin A. Durea.....	Asst. Professor.....	3,804.00
Harold A. Edgerton....	Asst. Professor.....	3,564.00
Willard L. Valentine....	Asst. Professor.....	3,336.00
A. Sophie Rogers.....	Asst. Professor.....	3,096.00
Albert L. Henderson....	Instructor	2,500.00
Emily L. Stogdill.....	Instructor	2,500.00
M. Kershaw Walsh	Instructor	2,500.00
Dael L. Wolfe.....	Instructor	2,250.00
Herman D. Behrens....	Instructor	2,000.00
Robert H. Bruce.....	Instructor	2,000.00
Kenneth Baker.....	Instructor	2,000.00
J. Curtis Newlin.....	Instructor	2,000.00
I. Lynn Hampton.....	Assistant	2,500.00
Ernest Welborn.....	Assistant	2,000.00
Seth E. Havens.....	Assistant	1,850.00
James H. Taylor.....	Assistant	1,500.00
Herman A. Copeland....	Assistant	1,500.00
J. Kenneth Little.....	Assistant	1,500.00
Dorothy R. Disher....	Assistant	1,500.00
M. C. Langhorne.....	Assistant	1,500.00
W. Jaffray Cameron	Assistant	1,200.00
Carl Dan Killian.....	Assistant	1,200.00
David Bidwell.....	Assistant	1,000.00
John Wenrick.....	Assistant	1,000.00
William C. Schwarzbek..	Laboratory Assistant..	750.00
Frank M. Stanton.....	Laboratory Assistant..	750.00
G. L. Shartle.....	Laboratory Assistant..	750.00
Elmer B. Royer.....	Assistant	500.00
Robert Royer.....	Assistant	500.00
Fred Brown.....	Graduate Assistant.....	500.00
Edward Alkire.....	Graduate Assistant.....	500.00
Walter W. Webb.....	Graduate Assistant.....	500.00
Hyman Hanson.....	Student Assistant.....	240.00
Lucille Russell.....	Clerk	1,200.00
Charles E. Spearman ..	Professor	1,200.00
David Mitchell.....	Professor	800.00
Paul Farnsworth.....	Assoc. Professor.....	1,200.00
Frazer Hood.....	Assoc. Professor.....	800.00
Margaret W. Curti.....	Assoc. Professor.....	800.00
Francis Hibler.....	Assistant	350.00
Elmer Royer.....	Assistant	250.00
William B. Hudson.....	Assistant	250.00
Hyman Hanson.....	Graduate Assistant.....	125.00

\$105,949.00

In addition to the above, the following temporary appointments were made:

Glenn Cooper.....	Statistical Mach. Opr. (July & Aug.)	300.00
Floyd C. Dockeray.....	Professor (Su. Qr.).....	1,181.95
Horace B. English.....	Professor (2nd term, Su.)....	565.28

School Administration

E. E. Lewis.....	Professor	\$ 6,756.00
J. L. Clifton.....	Professor	6,012.00
Arthur J. Klein.....	Professor	6,012.00
Dan H. Eikenberry.....	Professor	5,088.00

Worth J. Osburn.....	Professor (special).....	2,856.00
Arch O. Heck.....	Assoc. Professor.....	4,632.00
Harvey H. Davis.....	Assoc. Professor.....	4,632.00
W. G. Reeder.....	Assoc. Professor.....	4,234.00
W. R. Smittle.....	Assistant.....	1,260.00
O. Floyd Nixon.....	Assistant.....	650.00
R. H. Price.....	Assistant.....	450.00
M. L. Goetting.....	Assistant.....	450.00
Frank P. Whitney.....	Professor.....	1,500.00
H. P. Smith.....	Professor.....	1,500.00
E. R. Wood.....	Professor.....	1,500.00
Frank P. Graves.....	Professor.....	1,500.00
T. W. Gosling.....	Professor.....	900.00
Oscar H. Williams.....	Assoc. Professor.....	1,500.00
Ralph W. Tyler.....	Assoc. Professor.....	1,387.50
Galen Jones.....	Asst. Professor.....	1,500.00
DeWitt Morgan.....	Asst. Professor.....	900.00
Byron Williams.....	Instructor.....	1,200.00
H. R. Deitrich.....	Instructor.....	1,200.00
J. J. Lowden.....	Instructor.....	600.00
J. J. Lowden.....	Instructor.....	600.00
R. H. Price.....	Assistant.....	250.00
Cecelia Krakoff.....	Assistant.....	250.00
C. D. Washburn.....	Assistant.....	250.00
M. L. Goetting.....	Assistant.....	250.00
O. F. Nixon.....	Assistant.....	250.00
	Radio Education.....	1,000.00

\$ 61,059.50

University Schools

Rudolph Lindquist.....	Professor and Director of \$ 8,000.00
	Laboratory Schools

\$ 8,000.00

Total for the College of Education.....\$507,737.25

COLLEGE OF ENGINEERING

Administration

E. A. Hitchcock.....	Dean.....	\$ 7,200.00
W. D. Turnbull.....	Junior Dean.....	4,632.00
Lenora Glasgow.....	Secy to Dean.....	2,500.00
Lilyan B. Bradshaw.....	Clerk.....	1,260.00
Annette Shugert.....	Stenographer.....	1,200.00
Effa Harm.....	Stenographer.....	1,200.00
Mina Kennedy.....	Stenographer.....	1,080.00
Catherine Luff.....	Stenographer.....	1,080.00
Verna Spicer.....	Stenographer.....	1,080.00
Annie Fraser.....	Stenographer.....	1,080.00
Robertine Rittinger.....	Stenographer.....	1,000.00
Annabelle T. Tatman.....	Stenographer.....	1,000.00
Ruth E. Brown.....	Stenographer.....	960.00
Frances Taylor.....	Stenographer.....	960.00

\$ 26,232.00

Applied Optics

Morgan C. Davies.....	Professor.....	\$ 2,856.00
Clarence R. Ellis.....	Instructor.....	2,600.00
	Assistant.....	300.00

\$ 5,756.00

Architecture

C. S. Chubb.....	Professor.....	\$ 5,556.00
Herbert Baumer.....	Professor.....	5,556.00
W. C. Ronan.....	Professor.....	4,284.00
Richard S. Buck.....	Asst. Professor.....	2,952.00
Galen F. Oman.....	Asst. Professor.....	2,856.00
	Assistant.....	750.00

\$ 21,954.00

Broadcasting Station

Robert C. Higgy.....	Director.....	\$ 3,336.00
Mrs. F. G. Charles.....	Program Manager.....	2,500.00
David K. Larrimer.....	Announcer.....	2,250.00

M. F. McDowell.....	Radio Operator.....	2,100.00
Cecil S. Bidlack	Technical Supervisor.....	2,250.00
Dorothy L. Jahn.....	Stenographer	1,020.00
	Assistant	500.00
William E. Knepper....	Assistant Announcer.....	250.00
	Assistant	75.00

\$ 14,281.00

Ceramics

Arthur S. Watts.....	Professor	\$ 4,860.00
John L. Carruthers....	Assoc. Professor.....	3,996.00
Robert M. King.....	Asst. Professor.....	3,144.00
D. J. McSwinnney.....	Lecturer	300.00
John C. Lysatt	Technician	1,200.00

\$ 13,500.00

Chemical Engineering

James R. Withrow.....	Professor	\$ 5,556.00
Albert H. Vilbrandt....	Instructor	2,500.00
Charles G. Duncombe....	Instructor	2,500.00
Joseph Koffolt.....	Instructor	2,500.00
Mary Wing Robb.....	Assistant	1,200.00
	Assistant	500.00
	Assistant	400.00
	Assistant	400.00
Robert C. Kintner.....	Asst. Professor	175.00

\$ 15,731.00

Civil Engineering

C. E. Sherman.....	Professor	\$ 5,556.00
C. T. Morris.....	Professor	5,556.00
E. F. Coddington	Professor	4,860.00
John C. Prior.....	Professor	4,284.00
R. C. Sloane.....	Professor	4,008.00
J. R. Shank.....	Professor	1,900.00
F. H. Eno.....	Research Professor.....	375.00
J. M. Montz.....	Assoc. Professor.....	2,736.00
C. H. Wall.....	Asst. Professor.....	2,595.00
G. E. Large.....	Asst. Professor.....	1,425.00
Oscar J. Marshall.....	Instructor	2,250.00
Arthur G. Wyatt.....	Instructor	2,250.00
Kenneth B. Woods.....	Instructor	1,000.00
R. C. Sloane.....	Professor	600.00
J. M. Montz.....	Assoc. Professor.....	400.00
C. H. Wall.....	Asst. Professor.....	350.00
Oscar J. Marshall.....	Instructor	300.00
Arthur G. Wyatt.....	Instructor	300.00
Kenneth B. Woods.....	Instructor	250.00
John Steele.....	Cook	150.00

\$ 41,145.00

Electrical Engineering

Erwin E. Dreese.....	Professor	\$ 9,000.00
F. C. Caldwell.....	Professor	5,088.00
Harold Bibber.....	Assoc. Professor.....	5,500.00
W. L. Everitt.....	Assoc. Professor.....	3,564.00
J. E. Shepardson.....	Asst. Professor.....	3,096.00
E. E. Kimberly.....	Asst. Professor.....	2,856.00
Kwan Yau Tang.....	Instructor	2,000.00
John F. Byrne.....	Instructor	2,000.00
G. F. Leydorf.....	Assistant	1,334.00
John D. Corley.....	Assistant	1,000.00
C. L. Lucal.....	Student Assistant.....	200.00
W. P. Mueller.....	Student Assistant.....	200.00
Earl B. McDowell.....	Assistant	1,800.00
Susannah L. Bryant....	Assistant	1,020.00
John Dankworth.....	Laborer	900.00

\$ 39,558.00

Engineering Drawing

Thomas E. French.....	Professor	\$ 5,556.00
Robert Meikeljohn.....	Professor	4,284.00
O. E. Williams.....	Professor	3,564.00

John M. Russ.....	Assoc. Professor.....	3,192.00
W. B. Field.....	Assoc. Professor.....	3,192.00
Ralph Paffenbarger.....	Assoc. Professor.....	3,192.00
Allen P. McManigal.....	Asst. Professor.....	3,192.00
Charles D. Cooper.....	Asst. Professor.....	2,800.00
Lawrence D. Jones.....	Asst. Professor.....	2,800.00
Louis D. Lutzenberger.....	Asst. Professor.....	2,600.00
Jay N. Edmondson.....	Instructor.....	2,250.00
Harry H. Brittingham.....	Instructor.....	2,250.00
Charles J. Vierck.....	Instructor.....	2,200.00
J. Vernon Otter.....	Instructor.....	2,200.00
Virginia H. Judy.....	Assistant.....	1,300.00
	Student Assistant.....	400.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
Walter Czuba.....	Student Assistant.....	90.00
	Student Assistant.....	40.00

\$ 47,202.00

Engineering Experiment Station

E. A. Hitchcock.....	Director.....	See Administration
John M. Weed.....	Assistant Director.....	3,063.75
Mildred Depue.....	Stenographer.....	1,260.00
Frances L. Koons.....	Stenographer.....	480.00
George A. Bole.....	Research Professor.....	5,920.00
J. R. Shank.....	Research Professor.....	2,223.00
Frank H. Eno.....	Research Professor.....	4,866.25
A. H. Dierker.....	Senior Res. Engineer.....	2,925.00
Otis J. Everhart.....	Senior Res. Engineer.....	2,570.00
C. R. Austin.....	Senior Res. Engineer.....	2,380.00
G. E. Large.....	Senior Res. Engineer.....	1,425.00
Gerald Lee.....	Junior Res. Engineer.....	600.00
Walter Carl Rueckel.....	Junior Res. Engineer.....	1,650.00
K. Van Schoick.....	Junior Res. Engineer.....	375.00
Samuel Shenker.....	Junior Res. Engineer.....	1,000.00
Myril Shaw.....	Asst. Research Engineer.....	1,500.00
Frank A. Young.....	Equipment Custodian.....	330.00

\$ 32,558.00

Industrial Engineering

John Younger.....	Professor.....	\$ 5,556.00
W. A. Knight.....	Professor.....	3,336.00
O. D. Rickly.....	Asst. Professor.....	2,500.00
Rudolph Schneider.....	Instructor.....	2,200.00
U. W. Denman.....	Instructor.....	2,200.00
J. A. Foust.....	Instructor.....	2,200.00
Harold Wright.....	Instructor.....	2,100.00
Peter Morrison.....	Instructor.....	2,200.00
Paul N. Lehoczy.....	Instructor.....	1,700.00
Ora L. Justice.....	Assistant.....	1,380.00
John F. Cooke.....	Laborer.....	1,020.00

\$ 26,392.00

Mechanical Engineering

F. W. Marquis.....	Professor.....	\$ 5,556.00
William T. Magruder.....	Professor.....	5,088.00
C. A. Norman.....	Professor.....	4,044.00
Horace Judd.....	Professor.....	3,804.00
A. I. Brown.....	Assoc. Professor.....	3,564.00
Paul Bucher.....	Assoc. Professor.....	3,300.00
Karl W. Stinson.....	Assoc. Professor.....	3,336.00
Andrew J. Fairbanks.....	Asst. Professor.....	3,336.00
George N. Moffatt.....	Asst. Professor.....	2,750.00
Samuel R. Beitler.....	Asst. Professor.....	2,500.00
C. P. Roberts.....	Asst. Professor.....	2,500.00
	Assistant.....	1,000.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00

R. L. Pratt.....	Helper & Fireman.....	2,200.00
John P. Kramer.....	Assistant	1,400.00
Richard M. Jones.....	Laborer	1,320.00
John Henry Munyan.....	Helper	1,000.00
Robert T. Simpson.....	Machinist	1,900.00
Paul Bucher.....	Acting Chairman.....	500.00

\$ 49,698.00

Mechanics

James E. Boyd.....	Professor	\$ 5,556.00
Percy W. Ott.....	Assoc. Professor.....	3,804.00
Samuel B. Folk.....	Asst. Professor.....	2,856.00
Ralph W. Powell.....	Asst. Professor.....	2,750.00
Edgar C. Clark.....	Instructor	2,500.00

\$ 17,466.00

Metallurgy

D. J. Demorest.....	Professor	\$ 5,088.00
W. A. Mueller.....	Professor	3,804.00
J. O. Lord.....	Asst. Professor.....	2,856.00
A. R. Stevenson.....	Graduate Assistant.....	500.00
Lester Lloyd Luxon.....	Student Assistant.....	270.00
	Student Assistant.....	270.00

\$ 12,788.00

Mine Engineering

H. E. Nold.....	Professor	\$ 4,284.00
Edward V. O'Rourke.....	Asst. Professor.....	3,420.00
Frank A. Ray.....	Emeritus Professor.....	1,000.00

\$ 8,704.00

Mineralogy

W. J. McCaughey.....	Professor	\$ 4,632.00
Arthur M. Brant.....	Asst. Professor.....	2,856.00
	Graduate Assistant.....	500.00
	Student Assistant.....	270.00

\$ 8,258.00

Photography

Frank H. Haskett.....	Professor	\$ 4,512.00
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\$ 4,512.00

Total for the College of Engineering.....\$385,735.00

COLLEGE OF LAW

Herschel W. Arant.....	Dean	\$ 9,000.00
John E. Hallen.....	Professor	6,756.00
Clarence D. Laylin.....	Professor	6,012.00
Alonzo H. Tuttle.....	Professor	6,012.00
Harry W. Vanneman.....	Professor	6,012.00
Lewis M. Simes.....	Professor	6,012.00
Silas A. Harris.....	Professor	6,012.00
Robert E. Mathews.....	Professor	5,556.00
Norman D. Lattin.....	Assoc. Professor.....	4,512.00
Robert M. Hunter.....	Asst. Professor.....	4,500.00
William H. Rose.....	Asst. Professor.....	4,044.00
Arthur T. Martin.....	Asst. Professor.....	3,804.00
Lena Howard.....	Assistant to Dean.....	1,500.00

\$ 69,732.00

In addition to the above, the following temporary appointment was made:

Dorothea Worthing.....	Stenographer (July & Aug)...	200.00
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Total for the College of Law.....\$ 69,732.00

COLLEGE OF MEDICINE

Administration

J. H. J. Upham.....	Dean	\$ 6,756.00
Arthur J. Linn.....	Secy. to Dean.....	2,400.00

Carl P. Effler.....	Technical Assistant.....	2,500.00
Francis Effler.....	Technical Assistant.....	2,400.00
Margaret Rose.....	Technical Assistant.....	1,800.00
Marian A. Snavely.....	Technical Assistant.....	1,500.00
Charles Conroy	Technical Assistant.....	1,320.00
Edythe Lynn.....	Technical Assistant.....	1,020.00
Katherine Worth.....	Technical Assistant.....	960.00

\$ 20,656.00

Anatomy

F. L. Landacre.....	Professor	\$ 5,556.00
Rollo C. Baker.....	Assoc. Professor.....	4,284.00
R. A. Knouff.....	Assoc. Professor.....	4,284.00
Hugh Setterfield.....	Asst. Professor.....	3,096.00
Linden F. Edwards....	Asst. Professor.....	3,096.00
Paul B. Yates.....	Instructor	2,500.00
Lawton Gerlinger.....	Instructor (special).....	1,800.00
Dwight M. Palmer.....	Instructor (special).....	1,800.00
H. M. Amstutz.....	Instructor (special).....	1,800.00
Arnold Whiting.....	Technician	1,200.00
Thelma Baird.....	Technical Assistant.....	1,000.00
M. M. Hargraves.....	Assistant	1,100.00
John Gersten.....	Assistant	900.00
Grant O. Graves.....	Student Assistant.....	300.00
George E. Rice.....	Student Assistant.....	300.00
W. M. Garrett.....	Student Assistant.....	300.00
J. Widrich.....	Student Assistant.....	300.00

\$ 33,616.00

Medical and Surgical Research

Charles A. Doan.....	Professor	\$ 9,000.00
Bruce K. Wiseman.....	Assistant Director.....	3,804.00
Samuel T. Mercer.....	Assistant	1,800.00
Olga Bierbaum.....	Technical Assistant.....	1,500.00
Mrs. L. E. Bush.....	Technical Assistant.....	1,500.00
Frank Sheppard Coe ..	Laborer	540.00
Paul McManigal.....	Laborer	480.00

\$ 18,624.00

In addition to the above, the following temporary appointment was made:

Waldo C. Ault.....	Research Assistant (July).....	125.00
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Medicine

E. J. Gordon.....	Professor and Director of Dispensaries	\$ 3,804.00
Elmer G. Horton.....	Professor	1,700.00
Jacob J. Coons.....	Professor	300.00
Charles J. Shepard.....	Assoc. Professor.....	100.00
G. I. Nelson.....	Asst. Professor.....	3,048.00
S. A. Hatfield.....	Asst. Professor.....	2,000.00
Lear H. Van Buskirk ..	Asst. Professor.....	2,000.00
Samuel D. Edelman.....	Asst. Professor.....	750.00
E. H. Baxter.....	Asst. Professor.....	750.00
Franklin Wagenhals....	Asst. Professor.....	300.00
Ralph R. Harris.....	Instructor	100.00
William Pritchard.....	Instructor	No salary
Herbert M. Platter....	Lecturer	240.00
John W. Larcomb.....	Assistant	300.00
Mary Ann Graber.....	Assistant	300.00
George T. Harding.....	Assistant	300.00
Samuel J. Goldstein.....	Assistant	300.00
Carl J. Ochs.....	Assistant	No salary
	Assistant	300.00
	Assistant	300.00
C. C. Sherburne.....	Instructor	200.00

\$ 17,092.00

Obstetrics

Andrews Rogers.....	Professor	\$ 3,096.00
Herman Koerper.....	Asst. Professor.....	1,000.00
Francis W. Davis.....	Instructor	2,250.00

8-6-'31

Thomas A. Vogel.....	Instructor	250.00
J. Clyde Vanneter.....	Instructor	No salary
Charles W. Pavey.....	Assistant and Resident Obstetrician	1,000.00

\$ 7,596.00
Ophthalmology

John Edwin Brown....	Professor	No salary
Andrew Timberman....	Professor	No salary
Albert D. Frost.....	Assoc. Professor and Chairman	500.00
John B. Alcorn.....	Asst. Professor.....	400.00
W. A. Stoutenborough..	Instructor	100.00
Harry M. Sage.....	Instructor	100.00
Claude S. Perry.....	Assistant	100.00

\$ 1,200.00
Oto-Laryngology

Hugh Beatty.....	Professor	\$ 600.00
T. Rees Williams.....	Asst. Professor.....	400.00
Russell G. Means.....	Instructor	300.00
Morris Goldberg.....	Instructor	200.00
Edward W. Harris.....	Instructor	200.00
Herbert D. Emswiler....	Assistant	No salary

\$ 1,700.00
Pathology

Ernest Scott.....	Professor	\$ 4,596.00
Carl L. Spohr.....	Professor	3,636.00
Harry L. Reinhart....	Asst. Professor.....	2,950.00
Edith Miller.....	Instructor	1,800.00
Mary Krise Helz.....	Assistant	1,500.00
John Mitchell.....	Instructor	No salary
Lester A. Hamilton....	Curator	1,300.00
Aaron S. Canowitz....	Resident Pathologist	1,200.00
Oscar Mottett.....	Assistant	300.00
H. B. Davidson.....	Student Assistant.....	300.00
Avery D. Powell.....	Student Assistant.....	300.00
Tom F. Lewis.....	Student Assistant.....	300.00
Marcella Huesch Way..	Technical Assistant.....	1,800.00
Winifred Robinson....	Technical Assistant.....	1,500.00
Mortimer Banks.....	Technical Assistant.....	1,400.00
Lucille Y. Jacob.....	Technical Assistant.....	1,400.00
Ruth Bryan.....	Technical Assistant.....	1,300.00

\$ 25,582.00
Physiology

Leonard B. Nice.....	Professor	\$ 4,632.00
Raymond J. Seymour...	Professor	4,164.00
A. M. Bleile.....	Emeritus Professor.....	2,000.00
Edwin P. Durrant.....	Assoc. Professor.....	2,856.00
Fred A. Hitchcock....	Asst. Professor.....	2,952.00
H. E. Hamlin.....	Asst. Professor.....	2,900.00
Clayton McPeck.....	Asst. Professor.....	2,750.00
R. R. Durant.....	Instructor	2,700.00
D. W. Ashcraft.....	Instructor	3,096.00
Martha E. Lindsay....	Graduate Assistant.....	500.00
Flora Scherer.....	Graduate Assistant.....	500.00
	Graduate Assistant.....	500.00
	Student Assistant.....	180.00
	Student Assistant.....	180.00
	Student Assistant.....	180.00
	Student Assistant.....	120.00
	Student Assistant.....	120.00
	Student Assistant.....	120.00
	Student Assistant.....	120.00
	Student Assistant.....	120.00
	Student Assistant.....	120.00
	Student Assistant.....	120.00
	Student Assistant.....	60.00
Mildred Stouffer.....	Technical Assistant.....	1,320.00
Hugh B. McGlade.....	Storekeeper	1,800.00
George N. Latremore...	Asst. Storekeeper.....	1,200.00
R. J. Seymour.....	Professor	462.50

Edwin P. Durrant.....Assoc. Professor.....	285.00
F. A. Hitchcock.....Asst. Professor.....	327.22

\$ 36,384.72

Physiological Chemistry

Clayton S. Smith.....Professor	\$ 4,632.00
John B. Brown.....Assoc. Professor.....	3,336.00
Helen L. Wikoff.....Asst. Professor.....	2,600.00
Roscell T. Preston.....Technical Assistant.....	1,200.00
Raymond Corum.....Technical Assistant.....	1,000.00
Roland Cox.....Technical Assistant.....	750.00
Hugh C. Thompson.....Assistant	1,000.00
S. C. Ellis.....Graduate Assistant.....	500.00
Donald W. Preston.....Graduate Assistant.....	500.00
Waldo C. Ault.....Graduate Assistant.....	500.00
Samuel Rosenfeld.....Graduate Assistant.....	500.00

\$ 16,518.00

Public Health

Norma Selbert.....Asst. Professor.....	\$ 2,856.00
James S. Wilson.....Asst. Professor.....	2,500.00

\$ 5,356.00

In addition to the above, the following temporary appointments were made:

Clara V. Anderson.....Student Stenographer (July) ..	44.44
Dorothy Hine.....Student Stenographer (July) ..	22.22

Surgery and Gynecology

Verne A. Dodd.....Professor	\$ 4,632.00
Charles S. Hamilton.....Professor	No salary
Isaac B. Harris.....Professor	No salary
Fred Fletcher.....Professor	No salary
Leslie Bigelow.....Assoc. Professor.....	2,856.00
John W. Means.....Asst. Professor.....	2,500.00
Phillip J. Reel.....Asst. Professor.....	2,200.00
Luke V. Zartman.....Asst. Professor.....	1,200.00
William N. Taylor.....Asst. Professor.....	1,200.00
Hugh J. Means.....Asst. Professor.....	900.00
Edwin A. Hamilton.....Asst. Professor.....	150.00
Paul H. Charlton.....Instructor	2,100.00
Edward H. Wilson.....Instructor	500.00
Judson D. Wilson.....Assistant	900.00
George B. Watson.....Assistant	600.00
Louis J. Roth.....Assistant	500.00
John E. Hoberg.....Assistant	400.00
E. J. Stedem.....Assistant	300.00
Donald F. Bowers.....Assistant	300.00
Huston F. Fulton.....Assistant	200.00
Grace Jordan.....Assistant	No salary
Harry E. LeFever.....Assistant	No salary
Paul W. Palmer.....Instructor	No salary
Benj. Kirkendall.....Instructor	No salary

\$ 21,438.00

Starling-Loving Hospital

Margaret Reilly.....Acting Superintendent.....	\$ 3,420.00
Acting Supt. of Nurses.....	2,100.00
Ruth K. Snowden.....Asst. Supt. of Nurses.....	1,900.00
Ione Sundstrom.....Asst. to Instr. Nursing Pro- cedures	1,800.00
Edna Moore.....Asst. Night Supervisor.....	1,500.00
Mabel Ickes.....Supervising Nurse.....	1,900.00
Annie Melvin.....Supervising Nurse.....	1,800.00
Wilhelmina Werdelmann.....Supervising Nurse.....	1,800.00
Roberta Philbrook.....Supervising Nurse.....	1,740.00
Ruth DeWolfe.....Supervising Nurse.....	1,680.00
Agnes Clouse.....Supervising Nurse.....	1,620.00
Alice McConkey.....Supervising Nurse.....	1,560.00
Pauline Evans.....Supervising Nurse.....	1,560.00
Elsie M. Johnston.....Supervising Nurse.....	1,500.00
Mabel Braucke.....Supervising Nurse.....	1,500.00
Dorothy Pfisterer.....Supervising Nurse.....	1,500.00

Helen Severns.....	Supervising Nurse.....	1,500.00
Martha Balthaser.....	Supervising Nurse.....	1,500.00
Rena White.....	Supervising Nurse.....	1,500.00
Marie Connell.....	Supervising Nurse.....	1,500.00
Alice Rush.....	Supervising Nurse.....	1,500.00
Charlotte Bennett.....	Supervising Nurse.....	1,500.00
Mary Rase.....	Supervising Nurse.....	1,380.00
Josephine Roberts.....	General Duty Nurse.....	1,500.00
Olive Laird.....	General Duty Nurse.....	1,380.00
Myrtle Ringer.....	General Duty Nurse.....	1,380.00
Esther Swendel.....	General Duty Nurse.....	1,380.00
Mary Balthaser.....	General Duty Nurse.....	1,380.00
Eleanor Wolf.....	General Duty Nurse.....	1,380.00
Mary Anderson.....	General Duty Nurse.....	1,380.00
Irene Arras.....	General Duty Nurse.....	1,380.00
Edith Thomas.....	General Duty Nurse.....	1,380.00
Donna Kerst.....	General Duty Nurse.....	1,380.00
Allan E. Lee.....	Resident Physician.....	1,200.00
Donald S. McDill.....	Resident Physician.....	1,200.00
Mary L. Bone.....	Dietitian.....	1,800.00
Nadine H. Hoffman.....	Asst. Dietitian.....	1,569.00
Bea Bustin.....	Lab. Technical Asst.....	1,500.00
Alice M. Stemen.....	Technical Assistant.....	960.00
Mary M. Koch.....	Technical Assistant.....	960.00
Franklin M. Smith.....	Part-time Lab. Tech. Asst.....	600.00
Elma Irene Stemen.....	Nurses Aide.....	600.00
Lottie Irwin.....	Nurses Aide.....	600.00
Dorothy Converse.....	Nurses Aide.....	600.00
Stella Lee.....	Nurses Aide.....	600.00
Mary E. Bennett.....	Nurses Aide.....	600.00
Edna Sadler.....	Nurses Aide.....	600.00
Alfif Wolbert.....	Nurses Aide.....	600.00
Thelma McCoy.....	Nurses Aide.....	600.00
Bettie J. Reed.....	Nurses Aide.....	600.00
Edward Kuchlewski.....	Interne.....	200.00
J. L. Bray.....	Interne.....	200.00
Abern E. Bowers.....	Interne.....	200.00
Jerry Crist.....	Interne.....	200.00
Theodore Berg.....	Interne.....	200.00
D. W. McCreight.....	Interne.....	200.00
Phillip G. Miller.....	Interne.....	200.00
Charles W. Edwards.....	Interne.....	200.00
J. D. Hathaway.....	Interne.....	200.00

\$ 70,160.00

In addition to the above, the following temporary appointments were made:

Margaret G. Napier.....	Acting Supt. of Nurses (July and August)	350.00
Anita Williams.....	Supervising Nurse (July, Aug., and Sept.)	390.00

Starling-Loving Hospital

Jessie Jasper.....	Anesthetist.....	\$ 2,600.00
Paul C. Bovey.....	Investigator.....	2,400.00
Elizabeth Simmerman.....	Chief Clerk and Bookkeeper.....	1,340.00
Ferne Shelton.....	Historian.....	1,200.00
Alice Taylor.....	Clerk.....	1,200.00
Lelia Evans.....	Cashier.....	1,140.00
Lenora M. Adams.....	Bookkeeper.....	1,140.00
Margaret Syfert.....	Admitting Clerk.....	1,080.00
Florence B. Jones.....	Admitting Clerk.....	1,080.00
Josephine Shoaf.....	Stenographer.....	1,020.00
Amber Hammond.....	Clerk.....	960.00
Anne Cronen.....	Telephone Operator.....	960.00
Dorothy Shoemaker.....	Telephone Operator.....	990.00
Bertha Dungan.....	Telephone Operator.....	990.00
Grace A. Wright.....	Housemother.....	1,020.00
Luetta Fitzer.....	Housemother.....	900.00
Ruth Perkins.....	Housemother.....	600.00
Mrs. Nora Massie.....	Housekeeper.....	960.00
Maude E. Ruth.....	Seamstress.....	720.00
Lulu F. Porter.....	Seamstress.....	720.00
Margaret Jones.....	Seamstress.....	660.00
John Long.....	Orderly.....	1,290.00

Ben Thomas.....	Orderly	1,230.00
Ernest Long.....	Orderly	1,200.00
H. D. Chamberlain.....	Orderly	600.00
Edwin F. Badertscher.....	Orderly	600.00
John Devine.....	Orderly	600.00
George F. Seifert.....	Orderly	600.00
Elmer E. Kiner.....	Elevator Man.....	780.00
Grant DeWitt.....	Elevator Man.....	720.00
Livingstone Wright.....	Night Janitor	1,080.00
Cornelius B. Clark.....	Janitor	1,080.00
W. C. Miller.....	Janitor	960.00
Lindsay Bozeman.....	Janitor	900.00
John Rowland.....	Janitor	900.00
James McIver.....	Janitor	900.00
J. W. Thomas.....	Janitor	900.00
Elijah McDavid.....	Janitor	720.00
Charlotte Thum.....	Janitress	750.00
Elizabeth Rourke.....	Janitress	750.00
Lillie Willis.....	Janitress	600.00
Martha Davis.....	Janitress	600.00
Rosalie B. Harston.....	Janitress	600.00
Clara Dalton.....	Janitress	600.00
Velma Trent.....	Janitress	600.00
Bertha M. Trombley.....	Janitress	600.00
Clementine Berry.....	Janitress	600.00
Marie Lesley Jackson.....	Janitress	600.00
Julia Ann Macklin.....	Janitress	600.00
Eunice McDavid.....	Janitress	480.00
Robert Thompson.....	Chef	1,500.00
Arlice McEdwards.....	Pastry Cook.....	720.00
James Daniel.....	Asst. Cook.....	840.00
Blanche Bower.....	Asst. Cook.....	780.00
Mattie Wilson.....	Asst. Cook.....	720.00
Margaret Rehms.....	Asst. Cook.....	720.00
Sarah J. Hadden.....	Asst. Cook.....	600.00
Gertrude Tolbert.....	Asst. Cook.....	600.00
Allen Gibson.....	Dishwasher	720.00
Herman Morgan.....	Dishwasher	720.00
James H. Griffin.....	Kitchen Helper.....	720.00
Sarah Landers.....	Diet Kitchen Helper.....	720.00
Robert Broady.....	Diet Kitchen Helper.....	720.00
William Robinson.....	Diet Kitchen Helper.....	720.00
Doll Carter.....	Diet Kitchen Helper.....	600.00
Helen Thomas.....	Diet Kitchen Helper.....	600.00
Christine Hamilton.....	Diet Kitchen Helper.....	600.00
Mollie Brown.....	Diet Kitchen Helper.....	600.00
Sadie Atkins.....	Diet Kitchen Helper.....	600.00
Mrs. E. L. Massey.....	Diet Kitchen Helper.....	600.00
Verna B. Singleton.....	Diet Kitchen Helper.....	600.00
Gussie Wright.....	Diet Kitchen Helper.....	600.00
Wilfia Ruth Jackson.....	Diet Kitchen Helper.....	600.00
Ruth Degraffenriedt.....	Diet Kitchen Helper.....	600.00
Pollie Smith.....	Diet Kitchen Helper.....	600.00
Lucy Sloan.....	Waitress	600.00
Thelma Pullins.....	Waitress	600.00
Wanda G. Cochenour.....	Waitress	600.00
Lena Smith.....	Waitress	600.00

\$ 65,920.00

St. Francis Hospital

C. G. Camero.....	Interne	\$ 200.00
Henry W. Karrer.....	Interne	200.00
Samuel A. Palevsky.....	Interne	200.00
J. L. Vinocur.....	Interne	200.00
G. A. Chapin.....	Interne	200.00

\$ 1,000.00

Total for the College of Medicine.....\$342,842.72

COLLEGE OF PHARMACY

Clair A. Dye.....	Dean	\$ 6,012.00
Clarence M. Brown.....	Asst. Professor.....	3,804.00
William S. Stevens.....	Instructor	2,856.00

Charles L. Williams....	Instructor	2,500.00
William E. Keyser.....	Instructor	2,100.00
Robert C. Innis.....	Assistant	200.00
Raymond M. Royle.....	Student Assistant.....	200.00
	Student Assistant.....	200.00
	Student Assistant.....	200.00
Mary Collins	Stenographer	1,080.00

Total for the College of Pharmacy.....\$ 19,152.00

COLLEGE OF VETERINARY MEDICINE

Oscar V. Brumley.....	Dean	\$ 6,012.00
Willard F. Guard.....	Professor	6,012.00
Arthur F. Schalk.....	Professor	5,556.00
Leonard W. Goss.....	Professor	4,632.00
James D. Grossman....	Professor	3,804.00
Walter R. Hobbs.....	Assoc. Professor.....	3,516.00
Bruce H. Edgington ..	Assoc. Professor.....	200.00
Alvin Broerman.....	Assoc. Professor.....	200.00
R. E. Rebrassier	Asst. Professor.....	3,564.00
John N. Shoemaker....	Asst. Professor.....	3,336.00
Walter R. Krill.....	Instructor	2,856.00
Theodore Fitzgerald...	Assistant	1,200.00
Howard M. Aitken.....	Assistant	750.00
Bruce Kester.....	Assistant	187.50
Leonard R. Richardson.	Assistant	562.50
	Graduate Assistant.....	500.00
Marie Combs.....	Secretary to Dean.....	1,200.00
Renna A. White.....	Bookkeeper	1,200.00
Mary A. Walker.....	Stenographer	1,140.00
Alice E. Moore.....	Technician	1,200.00
E. L. Clements.....	Technician	1,200.00
William H. Walker.....	Groom	1,320.00
Robert Millington....	Groom	1,260.00
James Finneran.....	Groom	900.00
Irvin L. Walker.....	Groom	900.00

Total for the College of Veterinary Medicine.....\$ 53,208.00

GRADUATE SCHOOL

William McPherson.....	Dean	\$ 8,100.00
Alice A. Moran.....	Secy to Dean	2,250.00
Vergene Wolfe.....	Stenographer	1,200.00
Grace Lowry Moran....	Assistant to Dean.....	1,000.00
Harlan B. Stetson.....	Non-resident Lecturer.....	No salary
John S. V. Allen.....	Fellow	500.00
Foster L. Brooks.....	Fellow	500.00
Alan T. Chapman.....	Fellow	500.00
Tod G. B. Dixon.....	Fellow	500.00
Gilford I. Ikenberry...	Fellow	500.00
William T. Miller.....	Fellow	500.00
Craig Wm. Eagleson...	Fellow	500.00
Herbert S. Warwick II..	Fellow	500.00
Ignatius Wernert.....	Fellow	500.00
Carroll Ely Amos.....	Scholar	300.00
Arthur B. Bankhart...	Scholar	300.00
Katharine M. Born.....	Scholar	300.00
Richard S. Clark.....	Scholar	300.00
Eugene H. Hanson.....	Scholar	300.00
Cline Morgan Koon....	Scholar	100.00
Marjorie Leffler	Scholar	300.00
Ralph A. Loring.....	Scholar	300.00
Mildred R. Newlin....	Scholar	300.00
Ben Rosenberg.....	Scholar	300.00
Edward C. Simmons....	Scholar	300.00
Sophia Stambaugh.....	Scholar	300.00
Myron T. Sturgeon....	Scholar	300.00
Clarence E. Taft.....	Scholar	300.00
Samuel Unger.....	Scholar	300.00
Helen L. Williams.....	Scholar	300.00
Bruce R. Morris.....	Scholar	300.00

Lois Marie Sproull.....Scholar	300.00
Leston Lewis Love.....Scholar	300.00
Total for Graduate School.....	\$ 22,550.00

*Graduate School Research**Temporary Appointment*

Willis C. Beasley.....Res. Asst. (Su. Qr.).....	416.67
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PRESIDENT'S DIVISION

Bibliography

Olive Jones.....Assoc. Professor.....	\$ 2,000.00
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Library

Earl N. Manchester.....Librarian	\$ 5,556.00
Rita M. Buxton.....Secy to Librarian.....	2,220.00
Gertrude Kellicott.....Accession Librarian.....	2,856.00
Anna M. Green.....Asst. Accession Lib.....	2,400.00
Maud D. Jeffrey.....Reference Librarian.....	2,856.00
Alice D. McKee.....Asst. Ref. Librarian.....	2,400.00
William R. Janeway.....Asst. Reference Librarian.....	2,320.00
Gladys Capell.....Library Ref. Assistant.....	2,000.00
Bertha Schneider.....Catalog Librarian.....	3,048.00
Ena Oertli.....Cataloging Reviser.....	2,600.00
Maud E. Avery.....Cataloger	2,400.00
B. Jeannette Burrell.....Cataloger	2,300.00
Mildred L. Dillingham.....Cataloger	1,900.00
Lillian Rose.....Cataloger	2,020.00
Katherine Frisbie.....Cataloger	1,800.00
Leah E. Brink.....Cataloger	1,500.00
Henrietta Tarlson.....Cataloger	1,500.00
Ilse Wilhelmi.....Supervisor of Dept Libraries.....	2,700.00
Loa Evelyn Bailey.....Librarian—Education	2,500.00
Mildred V. Watson.....Librarian—Commerce	1,990.00
Ethel M. Miller.....Librarian—Botany	1,500.00
W. C. George.....heck Room Attendant.....	1,440.00
Gladys Scott.....Library Assistant.....	1,680.00
Ellen Michael.....Library Assistant.....	1,660.00
Jane Kintner.....Library Assistant.....	1,560.00
Esther Stroedter.....Library Assistant.....	1,500.00
Gertrude Nesbitt.....Library Assistant.....	1,400.00
Lillian Michaelis.....Library Assistant.....	1,320.00
Marie Hopkins.....Library Assistant.....	1,300.00
Lela Sinkey.....Library Assistant.....	1,200.00
Laura Case Martin.....Library Assistant.....	1,200.00
Helen DeSelm.....Library Assistant.....	1,200.00
Eldra Hartley.....Library Assistant.....	1,200.00
Beulah A. Parrott.....Library Assistant.....	1,180.00
Georgiana Brawley.....Library Assistant.....	1,080.00
Mary Moore.....Library Assistant.....	1,080.00
Grace G. Scott.....Library Assistant.....	1,080.00
Esther V. Cartzdafner.....Library Assistant.....	1,080.00
Dorothy R. Kelley.....Library Assistant.....	1,080.00
Mildred Storck.....Library Assistant.....	1,080.00
Marjorie Cochran.....Library Assistant.....	1,020.00
Elmer Whitenack.....Library Assistant.....	1,020.00
Mariana Schaupp.....Library Assistant.....	1,020.00
Harriet E. Farrar.....Library Assistant.....	960.00
Luella K. Neuwirth.....Library Assistant.....	900.00
Alice K. Locke.....Library Assistant.....	900.00
Helen L. Sears.....Library Assistant.....	900.00
Martha Van Atta.....Library Assistant.....	900.00
Eleanor Torbert.....Library Assistant.....	900.00
Mary Stewart.....Library Assistant.....	780.00
Beatrice Torbert.....Library Assistant.....	900.00

\$ 84,886.00

In addition to the above, the following temporary appointment was made:

Adah P. Smith.....Library Assistant (July, Aug., Sept.)	285.00
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Military Science

G. L. Townsend.....	Commandant	\$ 500.00
Paul A. Barry.....	Asst. Professor.....	250.00
Clinton I. McClure.....	Asst. Professor.....	250.00
Lloyd L. Hamilton.....	Asst. Professor.....	250.00
Walter B. Cochran.....	Asst. Professor.....	250.00
Forest L. Holycross.....	Asst. Professor.....	250.00
Howard E. Camp.....	Asst. Professor.....	250.00
William H. Quarterman.....	Asst. Professor.....	250.00
Francis E. Kidwell.....	Asst. Professor.....	250.00
Samuel J. Randall.....	Asst. Professor.....	250.00
Melvin L. McCreary.....	Asst. Professor.....	250.00
Bryan L. Davis.....	Asst. Professor.....	250.00
Harry H. Van Kirk.....	Asst. Professor.....	250.00
J. M. Whayne.....	Asst. Professor.....	250.00
L. R. Forney.....	Asst. Professor.....	250.00
R. W. Winfield.....	Asst. Professor.....	250.00
John W. Middleton.....	Asst. Professor.....	250.00
Marion O. French.....	Asst. Professor.....	250.00
Harold H. Fisher.....	Asst. Professor.....	250.00
Edward T. Williams.....	Asst. Professor.....	250.00
John B. Murphy.....	Asst. Professor.....	250.00
Clarence L. King.....	Asst. Professor.....	250.00
Ralph P. Eaton.....	Asst. Professor.....	250.00
John Williams.....	Assistant	250.00
Fritz Howe.....	Assistant	250.00
Clara O. Hanna.....	Stenographer	1,200.00
Dorothy O. Smith.....	Stenographer	1,140.00
Elsie Hoover.....	Stenographer	1,080.00
Bud Blackburn.....	Laborer	180.00
Gustav Bruder.....	Band Leader.....	1,000.00
	Band Volunteers.....	540.00
	Cadet Officers.....	4,900.00

\$ 16,540.00

Physical Education—Men

L. W. St. John.....	Professor	\$ 4,608.00
F. R. Castleman.....	Professor	3,576.00
J. W. Wilce.....	Professor	1,320.00
Harlan G. Metcalf.....	Asst. Professor.....	3,804.00
Samuel H. Cobb.....	Asst. Professor.....	3,504.00
Darwin Hindman.....	Asst. Professor.....	3,336.00
Walter E. Duffee.....	Asst. Professor.....	2,280.00
H. S. Wood.....	Asst. Professor.....	2,280.00
L. N. Snyder.....	Asst. Professor.....	276.00
Leo G. Staley.....	Instructor	2,448.00
Michael Peppe.....	Instructor	2,500.00
Bernard F. Mooney.....	Instructor	2,220.00
Floyd S. Stahl.....	Instructor	336.00
	Student Assistants (3).....	700.00
Roy A. Hussey.....	Secretary	1,750.00
Gladys M. Pryor.....	Stenographer	1,140.00
June M. Wildpret.....	Stenographer	510.00
Delbert Oberteuffer.....	Professor	1,000.00
S. S. Willaman.....	Professor	300.00
Lawrence N. Snyder.....	Asst. Professor.....	500.00
E. R. Godfrey.....	Instructor	300.00

\$ 38,688.00

Physical Education—Women

Lydia C. Benedict.....	Professor	\$ 4,284.00
Shirley Armstrong.....	Professor	2,556.00
Katherine Hersey.....	Asst. Professor.....	3,336.00
Gladys Palmer.....	Asst. Professor.....	3,072.00
Charlotte Winnemore ..	Asst. Professor.....	1,848.00
Ester Gilman.....	Asst. Professor.....	2,600.00
Dorothy Sumption.....	Instructor	2,600.00
Geneva Watson.....	Instructor	2,500.00
Lenore K. Alway.....	Instructor	2,400.00
Helen B. Schleman.....	Instructor	2,200.00
Virginia Blunt.....	Instructor	2,100.00
Jeanette Stein.....	Instructor	2,000.00
	Assistant	800.00
Alma Volp.....	Pianist	850.00
Lucy S. Tingley.....	Stenographer	1,200.00

Mrs. Thomas Riddle....	Matron	900.00
Louise Ortman.....	Maid	1,020.00
Anna Henry.....	Maid	720.00
Frank Vari.....	Laborer	1,000.00
Betty L. Thompson.....	Instructor	700.00
Jeanette Stein.....	Instructor	350.00

\$ 39,036.00

In addition to the above, the following temporary appointments were made:

Elizabeth P. Scott.....	Maid (July)	60.00
Roberta Connelly.....	Assistant (July & Aug.)	200.00

Total for the President's Division.....\$181,150.00

ADMINISTRATIVE DIVISION

President's Office

George W. Rightmire....	President	\$13,500.00
W. O. Thompson.....	President Emeritus.....	5,556.00
Katherine A. Vogel.....	Executive Clerk.....	2,856.00
Clarissa Arndt.....	Stenographer	1,500.00
Naomi Schwartz.....	Typist	1,500.00
George W. Eckelberry....	Asst. to President.....	6,756.00
John E. Pryor.....	Statistician	3,420.00
Edgar C. Turney.....	Asst. Statistician.....	2,000.00
Miriam Long.....	Stenographer	1,560.00
Edward S. Drake.....	Bus. Mgr. Student Dramatic Org.	500.00

\$ 39,148.00

In addition to the above, the following temporary appointment was made:

Florence E. Moore.....	Stenographer (July & Aug.)..	250.00
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Business Office

Carl E. Steeb.....	Secy of the Board of Trustees and Business Manager	\$6,756.00 (and house)
Katharine C. Taylor ...	Chief Clerk (Office Asst.)....	1,620.00
June D. Moore.....	Typist	1,200.00

Purchasing Department

R. M. Royer.....	Purchasing Agent.....	\$ 4,728.00
Mary E. Duffy.....	Stenographer	2,400.00
Katherine E. Mueller....	Clerk	1,500.00
Mildred Scott.....	Clerk	1,500.00
Ada Riggins.....	Stenographer	1,200.00
Blanche Brown.....	Stenographer	1,080.00
Louise Henderson.....	Typist	1,080.00

Accounting Department

Chas A. Kuntz.....	Comptroller	\$ 4,812.00
Charley F. Miller.....	Asst. Comptroller.....	3,804.00
	Stenographer	1,380.00
Mary Kraus.....	Personnel Clerk.....	2,400.00
Floris D. Hane.....	Cashier	2,400.00
Marian Evans.....	Typist	1,200.00
Dwight D. Guerin.....	Auditor	2,500.00
Florence M. Ford.....	Bookkeeper	1,320.00
Ruth Allers.....	Typist	1,320.00
Anna O'Rourke.....	Stenographer	1,440.00
Dorothy Tippy.....	Typist	1,020.00
Dorothy Horseman.....	Comptometer Operator.....	960.00
Clara Appl.....	Comptometer Operator.....	960.00
Lucille Stevens.....	Typist	960.00
Florence Naile.....	Bookkeeper	2,400.00
Martha Beggs.....	Bookkeeper	1,200.00
Lucy J. Cobb.....	Clerk	1,200.00
A. L. White.....	Inventory Clerk.....	1,800.00
Samuel T. Price, Jr....	Asst. Inventory Clerk.....	1,500.00
Edna Fay.....	Clerk	1,200.00
George H. Siebert.....	Manager, Print Shop, Book Store, Mailing Department	4,632.00

\$ 63,472.00

In addition to the above, the following temporary appointment was made:

Kenneth S. Nagel.....	Asst. Inventory Clerk.....	125.00
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Registrar's Office

Edith D. Cockins.....	Registrar, University Editor, \$ 5,088.00 Alumni Recorder and Secy of Faculty	
Helen M. Clarke.....	Assistant Registrar.....	3,144.00
Elizabeth Pagels.....	Stenographer.....	1,200.00
Ethyl Woodbury.....	Chief Schedule Clerk.....	2,600.00
Bonnie Woodbury.....	Chief Transcript Clerk.....	1,800.00
Ruth Agler.....	Asst. to Registrar.....	1,920.00
Gertrude Horn.....	Asst. to Registrar.....	1,500.00
Josephine Richardson.....	Asst. to Registrar.....	1,400.00
Marguerite Fox.....	Asst. to Registrar.....	1,375.00
Betty Bonnett.....	Asst. to Registrar.....	1,290.00
Dorothy Buckley.....	Asst. to Registrar.....	1,155.00
Floy Core.....	Asst. to Registrar.....	1,140.00
Rosemary Bowen Widner.....	Asst. to Registrar.....	1,080.00
Doris C. Haines.....	Asst. to Registrar.....	1,080.00
Ruth Thompson.....	Asst. to Registrar.....	1,020.00
Bonnie A. Farver.....	Asst. to Registrar.....	1,020.00
Elinor Cole.....	Asst. to Registrar.....	1,020.00
Esther Packard Welling.....	Asst. to Registrar.....	1,020.00
Marjorie Fassig.....	Asst. to Registrar.....	1,020.00
Ann Carr Carter.....	Asst. to Registrar.....	1,020.00
Ruth Evans.....	Asst. to Editor.....	1,700.00
Mildred F. Orwig.....	Asst. to Editor.....	1,500.00
Dorothy Sinkey.....	Asst. to Editor.....	1,300.00
Marguerite Buchanan.....	Recorder.....	1,300.00
Margaret Bazler.....	Asst. to Registrar.....	1,020.00

\$ 38,622.00

In addition to the above, the following temporary appointments were made:

Florence Shride.....	Asst. to Registrar (July, Aug. to Dec.).....	135.00 250.00
Kathryn Edmiston.....	Asst. to Registrar (July)....	85.00
Betty Peppard.....	Asst. to Registrar (6 mos.)..	510.00

Entrance Board

Bland L. Stradley.....	University Examiner and Asst. \$ 4,632.00 Prof. of Education	
Howard C. Ginn.....	Asst. University Examiner....	2,750.00
Mary E. Morris.....	Asst. Univ. Examiner.....	2,250.00
Adeline Underwood.....	Clerk.....	1,200.00
Leona Freshwater.....	Stenographer.....	1,140.00
Marie Mincks.....	Stenographer.....	1,020.00

\$ 12,992.00

News Bureau

James E. Pollard.....	Director.....	\$ 5,088.00
Josephine B. Reed.....	Clerk.....	1,380.00

\$ 6,468.00

Dean of Men

Joseph A. Park.....	Dean of Men.....	\$ 4,284.00
Fred J. Milligan.....	Asst. Dean of Men.....	2,400.00
Margie Hoffman.....	Stenographer.....	1,200.00
Agnes M. Marshall.....	Auditor Student Org.....	850.00

\$ 8,734.00

Dean of Women

Esther Allen Gaw.....	Dean of Women.....	\$ 4,284.00
Grace S. M. Zorbaugh.....	Associate Dean.....	3,612.00
Mary M. Gordon.....	Assistant to Dean.....	1,020.00
Mrs. Grace P. Weiss.....	Assistant to Dean.....	1,250.00
Helen B. Williams.....	Stenographer.....	1,050.00
Fred Patterson.....	Janitor.....	1,440.00
Freda Cox.....	Housekeeper.....	1,080.00

\$ 13,736.00

In addition to the above, the following temporary appointment was made:

Mary V. Bean.....	Asst. to Dean (July).....	150.00
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Student Medical Service

James S. Wilson.....	Director	\$ 1,776.00	
			\$ 1,776.00

Stores and Receiving

F. E. Jones.....	Director	\$ 3,996.00	
Blanche Sullivan.....	Clerk	1,860.00	
Margaret Schureman...	Clerk	1,200.00	
Lucile Moore.....	Typist	1,020.00	
James Lawson.....	Checking Clerk.....	1,800.00	
Frank Langworthy....	Laborer	1,400.00	
Irwin C. Brown.....	Laborer	1,200.00	
Roy Burgett.....	Laborer	1,200.00	
Charles F. Reasoner...	Tool Room Keeper.....	1,320.00	
			\$ 14,996.00

Hospital Stores

Lowell H. Ruff	Asst. Storekeeper and Pharmacist	\$ 2,360.00	
Robert H. Bower.....	Pharmacist	1,900.00	
Richard McClarren....	Pharmacist	1,860.00	
Dwight Milhorne.....	Storekeeper	1,080.00	
Elizabeth A. Zeier....	Stenographer	1,140.00	
John E. Swain.....	Laborer	1,200.00	
			\$ 9,540.00

Telephone Exchange

Katherine Napier.....	Telephone Operator.....	\$ 1,500.00	
Gertrude Hammell.....	Telephone Operator.....	1,140.00	
Margaret O'Neill.....	Telephone Operator.....	1,080.00	
	Telephone Operator.....	1,080.00	
			\$ 4,800.00

Mailing Department

Winifred Emde.....	Distribution Clerk.....	\$ 1,380.00	
Helen Neunherz	Clerk	840.00	
G. J. Hoesch.....	Clerk	1,260.00	
Ernest Ford.....	Mail Carrier.....	1,380.00	
			\$ 4,860.00
Total for the Administrative Division.....			\$219,144.00

PHYSICAL PLANT

Engineer's Office

William C. McCracken..	Chief Engineer.....	\$ 5,088.00	
Charles E. Morrow....	Asst. Supt Bldgs. & Grounds..	4,632.00	
Earl R. Cohee.....	Clerk	2,220.00	
Mary Krautner.....	Stenographer	1,320.00	
Ruth Distelzweig.....	Stenographer	1,080.00	
Charles Feil.....	Refrigeration Mechanic.....	2,400.00	
			\$ 16,740.00

In addition to the above, the following temporary appointment was made:

William D. Moody.....	General Relief Man	\$ 220.00
	(July & Aug.)	

Betterment of Buildings—Carpenters

John Kraner.....	Foreman	\$ 2,760.00	
E. I. Martin.....	Carpenter	2,340.00	
Charles Blesch.....	Carpenter	2,280.00	
W. E. Steel.....	Carpenter	2,280.00	
A. H. Sipple.....	Carpenter	2,280.00	
Harry Fisher.....	Carpenter	2,280.00	
			\$ 14,220.00

Betterment of Buildings—Painters

Max Lehman.....	Foreman	\$ 2,160.00	(and house)
Earling Howard.....	Painter	1,800.00	
Otis Betts.....	Painter	1,800.00	

James Brain.....Painter	1,440.00
L. A. Christian.....Painter's Helper.....	1,400.00

\$ 8,600.00

In addition to the above, the following temporary appointment was made:

Albert Smith.....Painter's Helper (July & Aug.)	233.33
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Betterment of Buildings—Tinner

H. R. Johnson.....Tinner	\$ 2,100.00
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\$ 2,100.00

In addition to the above, the following temporary appointment was made:

H. C. Batey.....Tinner's Helper (July & Aug.)	220.00
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Light, Heat and Power Generation

Thomas D. Banks.....Supt. of Power Plant (Retired)	\$ 1,000.00
W. H. Case.....Asst. Chief Engineer.....	2,220.00
Ross Smeltzer.....Maintenance Mechanic.....	2,160.00
George Nye.....Steamfitter	2,160.00
H. P. Cassaday.....Boiler Repairman Helper....	1,500.00
John O'Rourke.....Clerk and Timekeeper (Inspector of Janitors and Buildings)	1,500.00
William Anderson.....Craneman	1,980.00
Thomas Findlay.....Crane Helper.....	1,344.00
Robert Huddleston.....Engineer	1,920.00
Charles Dick.....Engineer	1,920.00
Joseph Temple.....Engineer	1,920.00
Frank Asher.....Fireman	1,740.00
Clarence Snider.....Fireman	1,740.00
William P. Reed.....Fireman	1,740.00
Joseph Dill.....Fireman	1,740.00
S. Lowery.....Fireman—Pump Man.....	1,740.00
LeRoy V. Roberts.....Pump Man.....	1,380.00
J. L. Johnston.....Pump Man.....	1,380.00
Francy McGinnis.....Fireman's Helper.....	1,344.00
C. L. Mincer.....Fireman's Helper.....	1,344.00
D. Winters.....Fireman's Helper.....	1,344.00
H. J. Roberson.....Ash Wheeler.....	1,344.00
Domonic Bennedetto.....Ash Wheeler.....	1,344.00
William D. Moody.....Ash Wheeler.....	1,344.00
Frank High.....Laborer	1,344.00
Norman Thompson.....Laborer	1,320.00
Harry Glass.....Laborer	1,272.00
Charles Woodford.....Laborer	1,272.00
Karl Bambach.....Student Chemist.....	500.00
Fred Brewer.....Engineer (retired).....	720.00
J. Fredo.....Laborer (retired).....	360.00

\$ 45,936.00

In addition to the above, the following temporary appointment was made:

Jesse Johnson.....Ash Wheeler (July & Aug.)..	224.00
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Light, Heat and Power—Electricians

George Dillahun.....Foreman Electrician.....	\$ 2,300.00
Elmer Cavender.....Electrician	2,160.00
Glenn Stoody.....Electrician	1,960.00
Etnair Lanning.....Electrician	1,920.00
C. T. Fippin.....Asst. Electrician.....	1,860.00
Earl Achey.....Asst. Electrician.....	1,780.00 (and house)
Robert Murphy.....Handy Man.....	2,040.00
Electrician	1,920.00

\$ 15,940.00

Light, Heat and Power—Machinists

John P. Covan.....Master Mechanic.....	\$ 2,400.00
Arthur Peglar.....Mechanic	1,920.00
Myron M. Rankin.....Electrician	1,920.00

B. A. LeBay.....	Machinist Helper	1,620.00
I. C. Reasoner.....	Blacksmith	1,740.00
Charles Reasoner.....	Blacksmith's Helper.....	1,320.00

\$ 10,920.00

Light, Heat and Power—Steamfitters and Plumbers

George E. Shepherd....	Foreman Steamfitter.....	\$ 2,800.00
John Schweizer.....	Night Troubleman.....	2,160.00
S. R. Sher.....	Heat Regulating Man.....	1,920.00
Henry C. Herdt.....	Steamfitter	2,400.00
Mike Yeager.....	Steamfitter	2,040.00
C. Knoblauch.....	Steamfitter's Helper.....	1,500.00
Ray M. Gilmore	Fireman	1,680.00
William Ranney.....	Fireman	980.00
Earl Anthony.....	Plumber	2,700.00
Polk J. Tennant.....	Plumber	2,700.00
E. E. Incho.....	Plumber's Assistant.....	2,240.00
Ralph Bobb.....	Plumber's Assistant.....	1,740.00
Oriel Howells.....	Plumber's Apprentice.....	1,190.00

\$ 25,960.00

In addition to the above, the following temporary appointments were made:

Fred Faust.....	Steamfitter Helper (July and Aug.)	230.00
Thomas Graham.....	Foreman Plumber (July & Aug.)	475.00
Benjamin H. Oyer.....	Plumber's Assistant (July & Aug.)	270.00

Police and Watchmen

William North.....	Day Policeman.....	\$ 1,650.00
H. S. Brown.....	Night Policeman.....	1,560.00
Charles G. Kalb.....	Policeman	1,500.00
Jay J. Farrell.....	Traffic Officer.....	1,500.00
O. D. Conaway.....	Night Supervisor.....	1,500.00
Thomas Bortle.....	Night Watchman.....	1,440.00
H. M. Cole.....	Night Watchman.....	1,380.00
B. L. Johnson.....	Night Watchman.....	1,380.00
Elmer T. Neff.....	Night Watchman.....	1,380.00
Solomon D. Isennagle.....	Night Watchman.....	1,380.00
Michael J. Durkin.....	Night Watchman.....	1,380.00
Harry L. Dixon.....	Night Watchman.....	1,380.00
Ellis Belcher.....	Night Watchman.....	1,380.00
Lewis J. Dale.....	Night Watchman.....	1,380.00

\$ 20,190.00

Roads and Grounds

Paul H. Elleman.....	Civil Engineer.....	\$ 2,856.00	(and house)
Robert Graham.....	Engineer's Helper.....	1,500.00	
John Bugna.....	Laborer	1,380.00	
Adolf Singenstreu.....	Laborer	1,380.00	
Carl Rickerson.....	Laborer	1,380.00	
Felix Coletta.....	Laborer	1,320.00	
L. Stewart.....	Laborer	1,260.00	
Paul Pinther.....	Laborer	1,260.00	
John Birle.....	Laborer	1,260.00	
A. Chesbro.....	Laborer	1,200.00	(and house)
John Rhone.....	Laborer	1,140.00	
J. Hobert.....	Laborer (retired).....	360.00	

\$ 17,556.00

In addition to the above, the following temporary appointments were made:

R. A. Bowers.....	Dragline Operator (July & Aug.)	300.00	(and house)
Thomas Fraggott.....	Dragline Helper (July & Aug.)	250.00	
Earl Bilderback.....	Foreman of Campus (July & Aug.)	300.00	

Roads and Grounds—Stone Laboratory—Caretakers

Theodore Phillips.....	Caretaker	\$ 1,680.00
Ernest Miller.....	Assistant Caretaker.....	1,500.00

\$ 3,180.00

Roads and Grounds—Garage

Howard McDonald.....	Auto Mechanic.....	\$ 1,890.00
William J. Murray.....	Auto Painter.....	1,890.00
J. McKinley Stewart....	Laborer	1,590.00
Leo Moran	Asst. Auto Mechanic.....	1,380.00
C. D. Lowery.....	Laborer	1,320.00
Hilas B. Boyer.....	Car Cleaner.....	1,320.00
Pearl E. Watson.....	Bus Driver.....	1,200.00

\$ 10,590.00

In addition to the above, the following temporary appointment was made:

James F. Ruhl.....	Truck Driver (July & Aug.)..	220.00
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Roads and Grounds—Landscape Gardeners

John E. Hussey.....	Landscape Gardener.....	\$ 2,500.00
Harold Esper.....	Asst. Landscape Gardener....	1,800.00
William Lloyd.....	Laborer	1,320.00
Lewis J. Feiber.....	Laborer	1,320.00
Frank McDonald.....	Gardener	1,320.00

\$ 8,260.00

Janitors

A. O. Kaiser.....	Supt. Janitor Service.....	\$ 2,560.00
Cecil C. Dysart.....	Natatorium Orderly.....	1,500.00
C. M. Hicks.....	Repair and Handy Man.....	1,440.00
Forrest Spencer.....	Janitor	1,440.00
Thad S. Blackwood.....	Janitor	1,440.00
James H. Kramer.....	Janitor	1,440.00
Harry Chantler.....	Janitor	1,440.00
Charles G. Lane.....	Janitor	1,440.00
A. D. Grayson.....	Janitor	1,440.00
William Daehler.....	Janitor	1,440.00
M. F. Cooney.....	Janitor	1,440.00
Walter Penn.....	Janitor	1,440.00
L. F. Jordan.....	Janitor	1,440.00
Charles Carter.....	Janitor	1,440.00
W. Curry.....	Janitor	1,440.00
Edward J. Tyne.....	Janitor	1,440.00
Thurman W. Cann.....	Janitor	1,440.00
Fred Henkel.....	Janitor	1,380.00
Oliver Smith.....	Janitor	1,380.00
Wm. Cavanaugh.....	Janitor	1,380.00
W. W. Smith.....	Janitor	1,380.00
Dan Brock.....	Janitor	1,380.00
J. R. Butler.....	Janitor	1,380.00
C. M. Shelton.....	Janitor	1,380.00
C. A. Hopkins.....	Janitor	1,380.00
John M. Wallace.....	Janitor	1,380.00
Perry R. Davis.....	Janitor	1,380.00
Willis Abbott.....	Janitor	1,380.00
George Wilson.....	Janitor	1,380.00
Elmer E. Smith.....	Janitor	1,380.00
John M. Conti.....	Janitor	1,380.00
Lawrence McKenna.....	Janitor	1,380.00
John S. Long.....	Janitor	1,380.00
George Perkins.....	Janitor	1,380.00
Joe Walker.....	Janitor	1,380.00
Peter J. Marquette.....	Janitor	1,380.00
William Shelton.....	Janitor	1,380.00
C. A. Hoppler.....	Janitor	1,380.00
Robert E. Hillery.....	Janitor	1,380.00
George W. Newman.....	Janitor	1,380.00
Alexander McCall.....	Janitor	1,380.00
John H. Jaeger.....	Janitor	1,380.00
Fred Cardosi.....	Janitor	1,380.00
William Goff.....	Janitor	1,380.00
John G. McCartney	Janitor	1,380.00
Monroe F. Walters.....	Janitor	1,380.00
Edward J. Long.....	Janitor	1,380.00
Patrick J. Keenan.....	Janitor	1,380.00
William H. Williams.....	Janitor	1,380.00
Joe Forcheski.....	Janitor	1,380.00
Weston M. West	Janitor	1,380.00

James E. Harrington...	Janitor	1,380.00
Herman Kaufman.....	Janitor	1,380.00
John Lepaty.....	Janitor	1,380.00
Harry E. Munk.....	Janitor	1,380.00
Joseph Schrader.....	Janitor	1,380.00
J. F. Then.....	Janitor	1,380.00
Charles E. Klinck.....	Janitor	1,380.00
Fred Henning.....	Janitor	1,380.00
Benjamin F. Davis.....	Janitor	1,380.00
William Todd.....	Janitor	1,380.00
Charles Bentz.....	Janitor	1,380.00
Earl Bell.....	Window Washer	1,380.00
L. A. Hall.....	Window Washer	1,380.00
Nelson Weiler.....	Floor Waxer	1,380.00
Edgar McGhee.....	Floor Waxer	1,380.00
Albert N. Tracy.....	Janitor	1,320.00
John Tordiff.....	Janitor	1,320.00
H. Clemons.....	Janitor	1,320.00
James Merrill.....	Janitor	1,320.00
Joseph H. Dickson.....	Janitor	1,320.00
Arch F. Thomas.....	Janitor	1,320.00
John B. Truitt.....	Janitor	1,320.00
Robert Sams.....	Janitor	1,320.00
Thomas Scott.....	Janitor	1,320.00
Clifford Gabert.....	Janitor	1,320.00
John Conti.....	Janitor	1,320.00
Joseph M. Peyton.....	Janitor	1,320.00
Louis E. Walters.....	Janitor	1,320.00
F. B. Cross.....	Janitor	1,320.00
Henry Renz.....	Janitor	1,320.00
Will G. Howard.....	Janitor	1,320.00
William E. Conant.....	Janitor	1,320.00
Fred Moore.....	Janitor	1,320.00
J. E. Doebele.....	Janitor	1,320.00
Michael J. McNamara.....	Janitor	1,320.00
W. J. Whalen.....	Janitor	1,320.00
August J. Frank.....	Janitor	1,320.00
George R. Grover.....	Janitor	1,320.00
Clell R. Barton.....	Janitor	1,260.00
David L. James.....	Janitor	1,260.00
James Gormley.....	Janitor	1,200.00
John Brown.....	Janitor (retired)	360.00
E. J. Nutt.....	Janitor (retired)	360.00
Clara Derfinger.....	Janitress	960.00
Viola Parsley.....	Janitress	960.00
Pearl Meadows.....	Janitress	960.00
Mabel Cornett.....	Janitress	960.00
Nellie Rhodes.....	Janitress	900.00
Alice Thompson.....	Janitress	840.00
Hettie Hampton.....	Janitress	840.00
Lou Cornett.....	Janitress (retired)	300.00
Hattie Lake.....	Handyman	1,500.00
R. H. McGreevy.....	Matron Rest Room	900.00
Olaf Christianson.....	Elevator Man	720.00
Frank T. Wells.....	Elevator Operator	720.00
M. S. Harvey.....	Elevator Man (retired)	360.00

\$146,260.00

Laundry

E. B. Dickson.....	Laundry Foreman	\$ 1,800.00
Oscar D. Beidelman.....	Laundrer	1,320.00
May Rees.....	Laundress	1,020.00
Elizabeth Westenhaver.....	Laundress	900.00
Clara Williams.....	Laundress	900.00
Rose Long.....	Laundress	900.00
Emma Munyan.....	Laundress	900.00
Mayme Becker.....	Laundress	900.00
Maudie Shultz.....	Laundress	900.00
Dora Henry.....	Laundress	900.00
Myrtle Faught.....	Laundress (retired)	360.00

University Architect

H. Dwight Smith.....	Prof. of Architecture.....	\$ 7,200.00
J. N. Bradford.....	Prof. of Architecture.....	5,088.00
Marion A. Carter.....	Architectural Engineer.....	3,804.00
H. F. Reichard.....	Chief Draftsman.....	3,996.00
P. E. Crider.....	Draftsman	2,856.00
A. H. Mickey.....	Supt of Construction.....	2,856.00
Elsie Edwards.....	Clerk	1,560.00

\$ 27,360.00

In addition to the above, the following temporary appointment was made:

C. F. Mayer, Jr.....	Draftsman (July-Dec.)	1,520.00
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Total for the Physical Plant.....\$348,612.00

ROTARY BUDGETS AND SPECIAL FUNDS

Bureau of Business Research F-9

Spurgeon Bell.....	Director and Professor.....	\$ 6,756.00
Willis Wissler.....	Professor	2,500.00
Willis Wissler.....	Professor (Aug. & Sept.).....	740.00
L. H. Grinstead	Assoc. Professor.....	6,500.00
Viva B. Boothe.....	Asst. Professor.....	4,632.00
Howard Brunsman.....	Research Associate.....	2,992.50
W. D. Hooper.....	Research Assistant.....	2,000.00
Richard Smith.....	Research Assistant.....	2,000.00
Erla W. Davis.....	Stenographer	2,000.00
Lucile C. Hanesworth.....	Stenographer	1,200.00
Lillian Hacker.....	Stenographer	1,020.00
	Stenographer	720.00
	Stenographer	720.00
Margaret Leer.....	Typist	1,200.00

\$ 34,980.50

Commerce Extension F-9

Thomas L. Kibler.....	Director & Professor.....	\$ 5,556.00
Charles H. Chase.....	Asst. Professor.....	4,632.00
Milo Kimball.....	Asst. Professor	4,284.00
J. Weldon Jones.....	Asst. Professor	4,284.00
William E. Dickerson.....	Asst. Professor	4,092.00
J. Wayne Ley.....	Instructor	3,336.00
Ayma J. Sharpe.....	Stenographer	1,600.00
Margaret Harroun.....	Stenographer	1,200.00

\$ 28,984.00

Bureau of Special Education F-9

Charles Scott Berry.....	Director	\$ 8,100.00
Irene E. Kinley.....	Assistant to Director.....	2,000.00
Anna M. Engel.....	Instructor	800.00

\$ 10,900.00

Farm Rotary

Wilbur E. Baker.....	Supervisor of Rotary Accounts.....	\$ 3,420.00
Flo Bailey.....	Stenographer	540.00

\$ 3,960.00

Dental Clinic

C. W. Strosnider	Asst. Professor.....	\$ 2,400.00
D. P. Snyder.....	Asst. Professor	1,800.00
R. D. McFarland.....	Instructor	2,400.00
Wendell D. Postle.....	Instructor	1,500.00
Wilbur L. Marshall.....	Instructor	1,200.00
Joel G. Bernhard.....	Instructor	1,000.00
Carl O. Boucher.....	Instructor	800.00
O. O. Mobberly.....	Supt. of Laboratories.....	3,420.00
Emma Smith.....	Technical Assistant.....	800.00
Nora Moore.....	Technical Assistant.....	800.00
Edna Wallace.....	Stenographer	1,200.00
Allie F. Harness.....	Clerk	1,000.00
Virginia Moore.....	Clerk	960.00
Estelle Reber Nagel.....	Clerk	960.00

Sue Merrill.....	Janitress	840.00
Alton D. Brashear.....	Student Assistant.....	200.00

\$ 21,280.00

Photography

Frank H. Haskett.....	Professor	\$ 1,500.00
George S. Wolfram.....	Photographer	2,300.00
	Photographer	1,500.00
F. W. Davis.....	Assistant	1,500.00
Mabel K. Clum.....	Typist	1,600.00

\$ 8,400.00

Clinic

Katherine Worth.....	Technical Assistant.....	\$ 810.00
Grace Jordan.....	Assistant	400.00

\$ 1,210.00

Dispensaries

Addie Burris.....	Maid	\$ 300.00
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Starling-Loving Hospital

Hugh J. Means.....	Consulting Radiologist.....	\$ 1,200.00
Carl L. Spohr.....	Clinical Pathologist.....	1,000.00
Ernest Scott.....	Pathologist	500.00
Edith Miller.....	Pathologist	300.00
Emilie Kaiser.....	Anesthetist	1,800.00
Faye Irvin.....	Technician	1,800.00
Margaret Porter.....	Technical Assistant.....	1,080.00
Carl P. Effler.....	Technical Assistant.....	200.00
John Francis Logue.....	Orderly	600.00
Oscar S. Peterson.....	Mechanic	2,600.00
Charles Rosenquist.....	Helper in Brace Shop.....	900.00

\$ 11,980.00

Stores and Receiving—General Store Room

Wilma L. Murtha.....	Stenographer	\$ 1,300.00
Barbara Seaman.....	Clerk	1,020.00
Edith Hoisington.....	Clerk	1,020.00
Charles Pugh.....	Laborer	1,560.00
Joseph Paquin.....	Laborer	1,200.00
Harry Sanders.....	Laborer	1,200.00
Arthur Thomas.....	Laborer	1,080.00
C. O. Yochum.....	Laborer	1,080.00
Floyd Allen.....	Laborer	1,080.00

\$ 10,540.00

In addition to the above, the following temporary appointment was made:

Carl Morris.....	Laborer (July).....	90.00
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Stores and Receiving—Laboratory Supply Store

C. W. McClintock.....	Storekeeper	\$ 3,804.00
Clyde Minto.....	Bookkeeper	1,800.00
Clara Fleischer.....	Clerk	1,500.00
Stenna Hiler.....	Clerk	1,200.00
Ruth Oldiges.....	Clerk	1,080.00
L. S. Gormley.....	Pharmacist	2,700.00
H. W. Miller.....	Pharmacist	2,500.00
Frank D. Brill.....	Pharmacist	2,320.00
Leslie W. Rees.....	Pharmacist	2,260.00
Fred L. Williams.....	Pharmacist	2,200.00
Donald C. Van Dyke.....	Pharmacist	1,900.00
Aden L. Duffee.....	Pharmacist (Temporary).....	1,600.00
R. B. Leonard.....	Glassblower	2,460.00
William E. Leonard.....	Glassblower's Helper.....	1,600.00
H. L. Allison.....	Laborer	1,740.00
Amaza Sells.....	Laborer	1,260.00
James A. Shockley.....	Laborer	1,200.00
Raymond Roush.....	Laborer	1,060.00
Joseph Luckhaupt.....	Laborer	1,020.00
Donald Morgan.....	Laborer	1,020.00
Scott Dawson.....	Laborer	960.00
C. C. Lloyd.....	Laborer	1,200.00

\$ 38,384.00

Student Medical Service

James S. Wilson.....	Director..See Public Health and Student Medical Service	
M. F. Osborn.....	First Assoc. Director.....	\$ 3,804.00
James M. Foley.....	Assoc. Physician.....	2,856.00
Shirley Armstrong.....	Third Assoc. Director.....	1,250.00
Charlotte Winnemore.....	Asst. Professor.....	1,250.00
John W. Wilce.....	Assoc. Physician.....	2,100.00
James A. Beer.....	Assoc. Physician.....	2,100.00
William A. Humphrey.....	Asst. Physician.....	1,500.00
Lucille Young.....	Nurse.....	2,100.00
Dolores Stoecklein.....	Asst. Nurse.....	1,260.00
Maud M. Eckhardt.....	Clerk.....	1,440.00
Margaret Cahill.....	Stenographer.....	1,020.00

\$ 20,680.00

University Bookstore

Margaret Hoopingartner.....	Bookkeeper.....	\$ 1,800.00
Rose Hartman.....	Stenographer.....	1,440.00
Mary Bevier.....	Clerk.....	960.00
Josephine Conti.....	Clerk.....	1,020.00
Walter C. Grauman.....	Stock Clerk.....	1,880.00

\$ 6,600.00

University Press

George H. Siebert.....	Bookstore Manager.....See Administrative Division	
Richard Grimes.....	Bookkeeper.....	1,500.00
Jeannette A. Reed.....	Proofreader.....	1,704.00
Mildred Schumacher.....	Proofreader.....	1,296.00
George M. Ginn.....	Printer.....	3,200.00
Charles W. Thompson.....	Bindery Foreman.....	2,850.00
Irwin G. Stein.....	Linotype Machinist Operator..	2,704.00
Eileen Morrissey.....	Stenographer.....	1,200.00

\$ 14,454.00

University Press

Robert W. Hodgson.....	Printer.....	\$ 2,808.00
Charles D. Kalb.....	Printer.....	2,496.00
Clyde Hodgson.....	Printer.....	2,496.00
Vinton Gerhardt.....	Printer.....	2,496.00
Frank A. Huff.....	Compositor.....	2,548.00
William R. Stephens.....	Linotype Operator.....	2,600.00
Harry H. Rule.....	Linotype Operator.....	2,704.00
William H. Ziebold.....	Linotype Operator.....	2,444.00
Tracy Burke.....	Linotype Operator.....	2,444.00
Albert P. Taylor.....	Pressmen.....	2,548.00
Charles Gerhardt.....	Pressman.....	2,444.00
Verne Osborne.....	Pressfeeder.....	2,496.00
John S. Murray.....	Folding Machine Operator.....	2,496.00
Charles E. Taylor.....	Folding Machine Operator.....	2,496.00
Clyde W. Beymer.....	Asst. Pressman.....	2,221.00
Elsie Rigby.....	Job Press Feeder.....	1,196.00
Walton O. Weaver.....	Apprentice.....	1,400.00
Lowell A. Burke.....	Apprentice.....	1,248.00
Paul J. Steinberger.....	Linotype Operator.....	2,704.00
Roy E. Campbell.....	Night Linotype Operator.....	2,808.00
Ray G. Burgoon.....	Night Linotype Operator.....	2,548.00
Fred E. Plimell.....	Night Linotype Operator.....	2,704.00

\$ 52,345.00

University Press

William Taylor.....	Bookbinder.....	\$ 2,496.00
Arthur E. Dunn.....	Bookbinder.....	2,444.00
Elmer V. English.....	Bookbinder.....	2,444.00
Clara B. Harding.....	Bindery Woman.....	1,664.00
Bertha Brown.....	Bindery Woman.....	1,196.00
Louise Bierstedt.....	Bindery Woman.....	1,196.00
Emma L. Crego.....	Bindery Woman.....	1,196.00
Florien H. Brooks.....	Bindery Woman.....	1,196.00
Gertrude H. Roehrer.....	Bindery Woman.....	1,196.00
Cecile E. Trace.....	Bindery Woman.....	1,144.00

\$ 16,172.00

Total for the University Press.....\$ 82,971.00

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Upon request the President was authorized to begin his leave of absence on the 12th of August instead of the 18th.

Thereupon the Board recessed to meet in the morning at 8:00 A. M.

The Board resumed its session with the following members present: Mr. Stone, Mr. Laybourne, Mr. Caton and Mrs. Paterson.

The President presented the following proposal concerning the rank of Professor Emeritus:

"The Board of Trustees having under consideration the position of Professor Emeritus announces the following principles which it will, so far as possible, apply thereto:

(1) A professor who has reached the age of sixty years and who has been in the service of the University for twenty years or more, may be considered for the position of Professor Emeritus. Normally the President of the University will make recommendations to the Board for election to the rank of Professor Emeritus, with a statement of the reasons therefor.

(2) Appropriate reason for retirement will be such matters as age, length of service, condition of health, reduced need for service in the department, financial conditions of the University, or any other matters which might have a proper bearing upon a further continuation of service.

(3) A Professor Emeritus shall be relieved from regular service in the University but may be called upon by the Chairman of the Department, the Dean of the College, or the President for such occasional or part-time service as may be deemed desirable, and which he may render under the Ohio retirement law.

(4) The University will pay to the Professor Emeritus a salary of two thousand dollars annually, this amount shall be independent of any sum payable by the Ohio State Teachers' Retirement System.

Upon motion of Mr. Laybourne, seconded by Mrs. Paterson, the above proposal was upon roll call unanimously approved.

The President now presented the annual budget for the Residence Halls for the year 1931-1932.

Mack and Oxley Halls

E. E. ProutSuperintendent (1)\$265.00 per mo.
L. B. FloryDietitian (1)190.00 per mo.
Estelle HyerSecretary (1)120.00 per mo.
Minnette CattrellBookkeeper (4)110.00 per mo.
Edith BullockChaperon (1)75.00 per mo.
Mary DavisAssistant (1)50.00 per mo.
Katherine HammellHousekeeper (1)94.00 per mo.
Clara SpellmanFirst Cook (1)69.00 per mo.
Nettie TeguelSecond Cook (2)74.00 per mo.
Mrs. Mae WagnerCook (3)49.00 per mo.
Alwina MohelCook (3)49.00 per mo.
Elmer ParksKitchen Asst. (3)95.00 per mo.
Gustina GwinnWaitress (2)15.00 per wk.
Janie ThomasWaitress (2)14.75 per wk.
Sarah RaglandWaitress (2)14.75 per wk.
Estelle McReynoldsWaitress (2)11.00 per wk.

Anna Taylor	Waitress (2)	11.00 per wk.
Odell Harmon	Maid (3)	14.25 per wk.
Eliza Mickens	Maid (3)	14.25 per wk.
Picola Keith	Kitchen Helper (3)	52.00 per mo.
Isaiah Ragland	Porter (2)	100.00 per mo.
Jesse Bull	Porter	150.00 per mo.

Neu Hall

E. E. Prout	Superintendent	82.00 per mo.
L. B. Flory	Dietitian	35.00 per mo.
Annis Newton	Asst. Supt. (1)	150.00 per mo.
Katherine Seymour	Asst. Dietitian (1)	100.00 per mo.
B. Breckenbridge	Chaperon (1)	85.00 per mo.
Mildred Wingert	Assistant (1)	70.00 per mo.
Hilda Erdel	First Cook (2)	88.00 per mo.
Ruth Harrison	Second Cook (2)	70.00 per mo.
Laura Andrews	Third Cook (3)	52.00 per mo.
Elizabeth Field	Waitress (2)	12.00 per wk.
Elizabeth Burhead	Waitress (2)	12.00 per wk.
Lillian Key	Waitress (2)	12.00 per wk.
Beatrice Phillips	Waitress (2)	11.00 per wk.
Myrtle Phillips	Waitress (2)	11.00 per wk.
Avery Gilchrist	Kitchen Helper (2)	50.00 per mo.
William Sparrow	Janitor (1)	90.00 per mo.
Gail Phillips	Janitor (2)	90.00 per mo.
Cassie Hoskins	Upstairs Maid (3)	14.00 per wk.
Clara Ingram	Upstairs Maid (3)	12.00 per wk.
Nellie Ramsower	Upstairs Maid (3)	12.00 per wk.

- (1) Board and Room
 (2) Meals
 (3) 2 meals
 (4) Lunch

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the budget as presented by the President was upon roll call unanimously adopted.

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the Business Manager was ordered and directed to make a survey of the Bureau of Business Research and the Commerce Extension division in a similar manner as was used in making the survey of the University Hospital.

The Secretary now presented to the Trustees a detailed analysis of the appropriation made to the University in House Bill 624 for Maintenance and Operation. This analysis showed that due to the change in classifications as used in House Bill 624 from classifications used in previous appropriation bills that certain transfers will have to be requested of the Controlling Board in order to properly adjust the appropriations. The analysis also showed that for certain items of maintenance the appropriations will not be sufficient to carry the University through to December 31, 1931. After careful study of this statement the Trustees, upon motion of Mr. Laybourne, seconded by Mrs. Paterson, directed the Business Manager to complete said statements, and when so completed, to advise the Chairman of the Board, in order that a special meeting of the Board may be called, to consider and approve all transfers and requests for relief which are to be presented to the Director of Finance and the Emergency Board.

Thereupon the Board adjourned to meet at the call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, August 14, 1931.

The Board of Trustees met at Columbus, Ohio, pursuant to call of the Chairman to consider the financial condition of the University.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, and Mrs. Alma W. Paterson.

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The minutes of the last meeting were approved.

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As instructed at the last meeting of the Board of Trustees the Business Manager now presented the following detailed statement showing the present financial condition of the University:

OHIO STATE UNIVERSITY					
Status of H. B. 624 as of June 30, 1931					
	Appropriation House Bill No. 624	Expenditures S. B. 1	Balance June 30	Out- standing Orders June 30	Free Balance June 30
I					
Personal Service					
A-1 Salaries	\$3,025,252	\$1,409,920.00	\$1,615,332.00		\$1,615,332.00
A-2 Wages	114,000	74,821.55	39,178.45	7,883.36	31,295.09
A-3 Unclassified	4,750		4,750.00		4,750.00
Total—Personal Service	\$3,144,002	\$1,484,741.55	\$1,659,260.45	\$ 7,883.36	\$1,651,377.09
C—Supplies					
C-1 Food	\$ 7,500	\$ 488.75	\$ 7,011.25	\$ 122.25	\$ 6,889.00
C-2 Forage	10,000	9,860.66	139.34	1,017.74	(878.40)
C-3 Fuel	90,000	36,919.46	53,080.54	10,108.21	42,972.33
C-4 Office	10,000	13,065.39	(3,065.39)	789.05	(3,854.44)
C-4a Postage	12,300	7,627.55	4,672.45	12.00	4,660.45
C-5 Medical & Surgical	5,790	189.45	5,510.55	700.00	4,810.55
C-6 Cleaning	5,700	958.16	4,741.84	142.16	4,599.68
C-7 Refrigerating	950	171.42	778.58	33.00	745.58
C-8 Educational	50,000	37,498.60	12,501.40	5,873.09	6,628.31
C-8a Recreational	1,425		1,425.00		1,425.00
C-9 Agricultural	3,325	4,365.72	(1,040.72)	202.87	(1,243.59)
C-10 Motor Vehicle	6,175	551.86	5,623.14	106.81	5,516.33
C-11 Other Supplies	9,500	6,684.87	2,815.13	481.72	2,333.41
D—Materials					
D-1 Road	\$ 1,900	\$ 152.49	\$ 1,747.51		\$ 1,747.51
D-2 Building	6,175	3,227.86	2,947.14	338.83	2,608.31
D-3 Manufacturing	20,000	2,899.00	17,101.00	724.96	16,376.04
D-4 Parts & Fittings		26,033.43	(26,033.43)	1,123.01	(27,156.44)
D-5 Other		515.44	(515.44)	13.52	(528.96)
E—Equipment					
E-1 Office	\$ 1,900	\$ 6,351.28	\$ (4,451.28)	\$ 88.78	\$ (4,540.06)
E-2 Household	1,435	1,888.91	(453.91)	206.32	(660.23)
E-3 Medical & Surgical		5,402.30	(5,402.30)	299.43	(5,701.73)
E-4 Live Stock	3,325	1,951.20	1,373.80		1,373.80
E-5 Agricultural	2,375	653.28	1,721.72		1,721.72
E-6 Motor Vehicle	1,900	1,459.08	440.98		440.98
E-7 Wearing Apparel		114.21	(114.21)	3.90	(118.11)
E-8 Educ. & Recreation	760	58,071.38	(57,311.38)	16,501.64	(73,813.02)
E-9 Tools & Machinery	9,500	5,252.98	4,247.02	75,325.44	(71,078.42)
E-10 Other		944.59	(944.59)		(944.59)
F—Contract and Open Order Service					
F-1 Building Repairs	\$ 75,000	\$ 4,264.74	\$ 70,735.26	\$ 866.00	\$ 69,869.26
F-1a Other Repairs		4,033.91	(4,033.91)	868.10	(4,902.01)
F-2 Motor Vehicle Repairs	1,425	168.22	1,256.78	179.56	1,077.22
F-3 Water	33,250	12,889.52	20,360.48	2,110.48	18,250.00
F-4 Light, Heat and Power	475	551.64	(76.64)	727.76	(804.40)

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F-5 Freight, Express					
Drayage	4,750	3,117.63	1,632.37	443.12	1,189.25
F-6 Traveling Expense	3,800	10,428.21	(6,628.21)	1,417.95	(8,046.16)
F-7 Communication ..	21,850	8,796.81	13,053.19	2,155.63	10,897.56
F-8 Paper, Printing and Binding ..		22,022.08	(22,022.08)	24,806.82	(46,828.90)
F-9 Other	45,000	6,142.85	38,857.15	3,045.24	35,811.91
F-9 Eng. Exp. Sta...	28,500		28,500.00		28,500.00
F-9 Bur. of Spl. Edu.	14,000		14,000.00		14,000.00
F-9 Bur. Educ. Res...	11,875		11,875.00		11,875.00
F-9 Graduate Council.	5,130		5,130.00		5,130.00
F-9 Bur. Bus. Res. .	60,000		60,000.00		60,000.00
F-9 Commerce Ext'n	47,650		47,650.00		47,650.00
F-9 Farm Marketing.	4,750		4,750.00		4,750.00
F-9 Biological Survey	2,850		2,850.00		2,850.00
F-9 Printing Bulletins	17,575		17,575.00		17,575.00
H—Fixed Charges and Contributions					
H-6 Rent	\$ 8,903	\$ 11,526.68	\$ (2,623.68)	60.00	\$ (2,683.68)
H-7 Insurance	1,200	224.85	975.15		975.15
H-8 Contributions ..	10,545	399.77	10,145.23		10,145.23
H-8 Teachers' Ret'm't	42,750	27,143.09	15,606.91		15,606.91
Bureau of Special Education					
A-1 Personal Service.	\$ 4,500.00	\$ (4,500.00)			
C-4 Office	12.57	(12.57)			
C-4a Postage	27.52	(27.52)			
C-8 Educational	90.03	(90.03)	\$ 195.22	\$ (4,979.99)	
E-1 Office	6.80	(6.80)			
E-8 Educational	6.62	(6.62)			
F-5 Freight, Express and Drayage...	2.98	(2.98)			
F-6 Traveling Expense	138.25	(138.25)			
Total					
Maintenance ..	\$ 703,123	\$ 349,794.03	\$ 353,328.97	\$ 151,090.61	\$ 202,238.36

II. Letter from the Director of Finance dated July 14, 1931, orders a 7 per cent reduction in total appropriations made for Personal Service and Maintenance carried in H. B. 624.

The appropriations carried in H. B. 624 are:

For Personal Service.....	\$3,144,002.00
For Maintenance	703,123.00
Total Appropriations	\$3,847,125.00
Seven per cent of this, amounts to....	\$ 269,298.75

It is recommended that this amount be distributed as follows:

<i>Personal Service</i>		
A-1 Salaries	\$211,768.00	
A-2 Wages	8,000.00	
A-3 Unclassified	312.00	\$220,080.00
<i>Maintenance</i>		
C-3 Fuel	\$ 4,200.00	
C-5 Medical and Surgical	4,000.00	
C-6 Cleaning	2,000.00	
C-8a Recreational	1,425.00	
C-10 Motor Vehicle	2,000.00	
F-1 Building Repairs	7,000.00	
F-9 Other	10,000.00	
F-9 Eng. Exp. Sta.....	2,000.00	
F-9 Bureau of Special Education.....	1,000.00	
F-9 Educational Research	840.00	
F-9 Graduate Council	380.00	
F-9 Business Research	4,200.00	
F-9 Commerce Extension	3,350.00	
F-9 Farm Marketing	350.00	
F-9 Ohio Biological Survey.....	200.00	
F-9 Printing Bulletins	1,275.00	
H-8 Contributions	5,000.00	\$ 49,220.00
Total		\$269,300.00

III. Senate Bill No. 1 in effect from January 1, 1931, to June 30, 1931, carried the appropriations in lump sums and expenditures were classified in accordance with classifications established by the office of the Director of Finance.

In House Bill No. 624, which superseded Senate Bill No. 1, the appropriations are classified in detail. This classification differs in certain features from that used in Senate Bill No. 1.

When H. B. 624 became effective, the expenditures made under S. B. 1 were automatically charged against the various detailed classifications carried in H. B. 624.

When this was done, naturally, overdrafts in certain classifications appeared.

It is now necessary to request from the Controlling Board, certain transfers in order to adjust these apparent overdrafts.

Pursuant to the above it is recommended that the following transfers be requested from the State Controlling Board.

<i>Transfer from</i>		
C-3 Fuel	\$ 1,000.00	
C-4a Postage	2,000.00	
C-6 Cleaning	1,000.00	
C-8 Educational	2,000.00	
C-10 Motor Vehicle	1,000.00	
C-11 Other	1,000.00	
D-2 Building	1,000.00	
D-3 Manufacturing	16,000.00	
F-1 Building Repairs	60,000.00	
F-9 Other	20,000.00	
F-9 Printing Bulletins	1,000.00	
		\$106,000.00
<i>Transfer to</i>		
C-2 Forage	\$ 1,000.00	
C-4 Office	4,500.00	
C-9 Agricultural	1,500.00	
D-4 Parts and Fittings	28,000.00	
D-5 Other	1,000.00	
F-1a Other Repairs	5,000.00	
F-4 Light, Heat and Power	1,000.00	
F-6 Travel	10,000.00	
F-8 Printing and Binding	50,000.00	
H-6 Rent	4,000.00	
		\$106,000.00

IV. In H. B. 624 under F-9 the following activities, Bureau of Business Research, Commerce Extension and the Bureau of Special Education are supposed to carry salaries and expenses of every kind from the amounts appropriated therefor.

In the same way, appropriations for the following activities, Farm Marketing, Graduate Council, Bureau of Educational Research and the Engineering Experiment Station are supposed to carry all expenses of every kind except salaries.

The following statement shows all expenditures made from S. B. 1 for the above activities.

	A-1 Salaries	A-2 Wages	Maintenance	Total
F-9 Engr. Exp. Station	\$ 6,699.98	\$ 7,689.89		\$14,389.87
F-9 Bur. Educ. Research	2,071.45	4,462.24		6,523.69
F-9 Graduate Council	2,520.00	1,127.08		3,647.08
F-9 Bur. Bus. Research	\$20,604.06	3,327.35	3,139.71	27,071.12
F-9 Commerce Extension	13,550.00	398.80	2,559.99	16,508.79
F-9 Farm Marketing		198.71	1,484.63	1,683.34
F-9 Bur. Spec. Education	1,000.00			1,000.00
Totals	\$35,154.06	\$15,216.29	\$20,453.54	\$70,823.89

In order to properly adjust the expenditures made under S. B. 1 to conform to the above plan, it is recommended that the following transfers be requested from the Controlling Board.

<i>Transfer from</i>	
F-9 Engr. Exp. Station.....	\$14,389.87
F-9 Bureau of Educ. Research.....	6,523.69
F-9 Graduate Council	3,647.08
F-9 Bur. Business Research.....	27,071.12
F-9 Commerce Extension	16,508.79
F-9 Farm Marketing	1,683.34
F-9 Bur. Special Education.....	1,000.00
	<hr/>
	\$70,823.89
<i>Transfer to</i>	
A-1 Salaries	\$35,154.06
A-2 Wages	15,216.29
C-4 Office	2,453.54
C-4a Postage	2,000.00
D-5 Other	5,000.00
F-1a Other Repairs	3,000.00
F-4 Light, Heat and Power.....	1,000.00
F-9 Other	7,000.00
	<hr/>
	\$70,823.89

V. In order to more equally adjust the present available appropriations for Maintenance, it is recommended that the following transfers be requested from the State Controlling Board.

<i>Transfer from</i>	
F-9 Bureau of Business Research.....	\$ 7,000.00
F-9 Commerce Extension	8,500.00
	<hr/>
	\$15,500.00
<i>Transfer to</i>	
C-2 Forage	\$ 2,000.00
C-4 Office	1,000.00
C-5 Medical and Surgical	1,000.00
C-8 Educational	5,000.00
C-11 Other	1,500.00
D-2 Building	2,000.00
D-3 Manufacturing	1,500.00
F-1 Building Repairs	1,500.00
	<hr/>
	\$15,500.00

VI. In S. B. 1 a special item was included to carry the Bureau of Special Education. In H. B. 624 this is carried as an item under F-9 in the regular University appropriation.

Therefore, it is recommended that the Controlling Board be requested to make the following transfer.

<i>Transfer from</i>	
F-9 Bureau of Special Education.....	\$4,784.77
<i>Transfer to Bureau of Special Education</i>	
A-1 Salaries	\$4,500.00
C-4 Office	12.57
C-4a Postage	27.52
C-8 Educational	90.03
E-1 Office	6.80
E-8 Educational	6.62
F-5 Freight, express	2.98
F-6 Travel	138.25
	<hr/>
	\$4,784.77

VII. With the above requested adjustments in effect, the appropriations available at this time for Maintenance for general University purpose will be as follows and in comparison therewith will be found the expenditures made for like items from July 1, 1928, to December 31, 1928, the last period when the same classifications were in effect.

	Expenditures July-Dec. 1928	Balance Available July-Dec. 1931
C-1 Food	\$ 6,750.98	\$ 6,889.00
C-2 Forage	2,420.86	2,121.60
C-4 Office	6,384.89	4,099.10
C-4a Postage	6,619.67	4,660.45
C-5 Medical	2,377.77	1,810.55
C-6 Cleaning	1,579.29	1,599.68
C-7 Refrigerating	365.42	745.58
C-8 Educational	30,322.19	9,628.31
C-8a Recreational	701.88
C-9 Agricultural	994.71	256.41
C-10 Motor Vehicle	3,494.56	2,516.33
C-11 General Plant	9,231.33	2,833.41
D-1 Road Materials	909.54	1,747.51
D-2 Building	4,616.61	3,608.31
D-3 General Plant	18,382.90	8,190.64
F-1 Repairs	18,826.98	4,369.26
F-1a Other Repairs	3,097.99
F-2 Motor Vehicle	443.13	1,077.22
F-4 Light, Heat and Power	260.24	1,195.60
F-5 Freight	1,787.79	1,189.25
F-6 Travel	986.05	1,953.84
F-8 Printing	3,171.10
F-9 General Plant	26,746.58	12,811.91
F-9 Bulletins	7,521.75	15,300.00
Totals	\$151,725.12	\$94,873.05

VIII. The following fixed charges carry balances sufficient to December 31, 1931.

C-3 Fuel	\$37,772.33
F-3 Water	18,250.00
H-6 Rent	1,316.32
H-7 Insurance	975.15
H-8 Contributions	5,145.23
H-8 Teachers Retirement	15,606.91
F-7 Communication	10,897.56

IX. With the above requested adjustments in effect, the appropriations available at this time for Maintenance F-9 Special Items will be as follows:

	Balance Available July-Dec.	Salary Obligations July-Dec.	Balance Available for Expenses
F-9 Engr. Exp. Station	\$12,110.13	\$12,110.13
F-9 Bur. Special Educ.	7,020.01	\$ 6,075.00	945.01
F-9 Educ. Research	4,511.31	4,511.31
F-9 Grad. Council	1,102.92	1,102.92
F-9 Business Research	21,728.88	17,706.87	4,022.01
F-9 Commerce Extension ..	19,291.21	13,910.00	5,381.21
F-9 Farm Marketing	2,716.66	2,716.66
F-9 Biological Survey	2,650.00	2,650.00

It is clearly apparent that the balances available for certain items, as shown on the statements presented, will not be sufficient to carry the University to December 31, 1931.

After very careful study it is felt that at the proper time it will be necessary to request from the Emergency Board the following minimum amounts to which it may be necessary later to add certain other items.

Maintenance	
C-2 Forage	\$ 1,000.00
C-4 Office	1,500.00
C-5 Medical	3,000.00
C-8 Educational	15,000.00
C-9 Agricultural	1,500.00
C-11 General Plant	5,000.00
D-5 General Plant	8,000.00

F-1 Repairs	10,000.00
F-1a Other Repairs	1,500.00
Total.....	\$46,500.00

Many necessary repairs and improvements are being deferred. Practically all campus improvements have been postponed. In fact, a general retrenchment has been made in the operation of the Physical Plant. Every effort is being made to make the best of the limited appropriations available.

The most serious situation confronting the University in its Maintenance items is that relating to the proper operation of the laboratories for instructional purposes. This is particularly emphasized because of the increased enrollment of students which will obtain this Autumn Quarter.

The Summer Quarter which closes in two weeks has 400 more students than last year and the advance enrollment for next fall is already in excess of the number registered at the same date last year.

It must be remembered that the above statements do not include a study of the appropriations made for equipment and capital improvements.

These appropriations are subject to referendum and, at the expiration of the 90-day period, the expenditure thereof must be approved by the Emergency Board.

The most serious situation is in the Library. Under the present conditions the University cannot order a single volume for use for this Autumn Quarter. This is a most serious handicap in the case of many departments of the University.

After deducting the expenditures for books in S. B. 1 from the appropriations made for the Library in H. B. 624 there will not be sufficient balance to pay for the periodicals, scientific journals, and continuations for which the Library is a regular subscriber.

Agricultural Extension

I. Letter from the Director of Finance dated July 14, 1931, orders a 7% reduction in total appropriations made for Personal Service and Maintenance carried in H. B. 624. The appropriations carried in H. B. 624 are

For Personal Service.....	\$295,691.00
For Maintenance	46,599.00
Total.....	\$342,290.00
Seven per cent of this, amounts to.....	\$ 23,960.00

It is recommended that this amount be distributed as follows:

<i>Personal Service</i>	
A-1 Salaries	\$18,557.00
A-2 Wages	545.00
	<hr/>
	\$19,102.00
<i>Maintenance</i>	
C-4 Office	\$ 1,250.00
C-4a Postage	100.00
C-11 Other	10.00
D-5 Other	40.00
E-1 Office	35.00
E-8 Educational	35.00
F-1a Repairs	7.00

F-6 Travel	2,410.00	
F-8 Printing and Binding	971.00	
		\$ 4,858.00
Total.....		\$23,960.00

II. When H. B. 624 became effective, the expenditures made under S. B. I were automatically charged against the various detailed classifications carried in H. B. 624.

When this was done, naturally, overdrafts in certain classifications appeared. It is now necessary to request from the Controlling Board the following transfers to adjust the apparent overdrafts.

<i>Transfer from</i>		
C-4a Postage	\$ 8.93	
C-11 Other	85.00	
D-5 Other	315.00	
E-1 Office	100.00	
E-8 Educational	45.00	
F-1a Other Repairs	37.00	
		\$590.93
<i>Transfer to</i>		
C-1 Food	\$ 14.70	
C-8 Educational	270.00	
C-10 Motor Vehicle60	
D-2 Building	79.78	
D-3 Manufacturing	12.29	
D-4 Parts and Fittings	62.96	
E-6 Motor Vehicle	2.30	
F-2 Motor Vehicle Repairs	1.30	
F-5 Freight, Express	65.00	
F-9 Other	82.00	
		\$590.93

Upon motion of Mr. Laybourne, seconded by Mr. Mack, the Trustees (1) approved the allocation as detailed in the statement of the 7 per cent reduction in appropriation as ordered by the Director of Finance under date of July 14, 1931, (2) approved the recommendations for various transfers as detailed in the statement, (3) directed the Business Manager to present a formal request to the Director of Finance and the State Controlling Board that said transfers be authorized by the State Controlling Board.

* * * * *

Professor A. B. Wolfe now appeared before the Board to clarify his request for leave of absence, without salary, for the coming year. This request had been declined by the Board at its last meeting, because of information that Prof. Wolfe did not intend to return to the University at the end of his leave.

With assurance given by Prof. Wolfe that he should much prefer to remain at this University, that he had no assurance whatever of an offer from another University, and that the unauthorized publicity carried in the papers gave an entirely erroneous impression, the Trustees, upon motion of Mr. Laybourne, seconded by Mr. Mack, reconsidered their vote on this matter, taken at the August 6th meeting, and approved the leave of absence as recommended by the President for Prof. A. B. Wolfe, without salary, effective October 1, 1931, for one year.

* * * * *

At this time Director Ramsower appeared before the Board to furnish additional information relative to the request for leaves of absence for four County Agents, which had been declined at the last meeting of the Board.

After hearing this statement, the Trustees, upon motion of Mrs. Paterson, seconded by Mr. Atkinson, reconsidered their vote on this

matter, taken at the August 6th meeting and approved the following leaves of absence as recommended by the President, for the following County Agents:

G. C. Musgrove, County Agricultural Agent, Coshocton County, for the academic year 1931-32.

O. R. Keyser, County Agricultural Agent, Stark County, for the academic year 1931-32.

R. W. Munger, County Agricultural Agent, Shelby County, for the academic year 1931-32.

O. L. Cunningham, County Agricultural Agent, Montgomery County, for the academic year 1931-32.

* * * * *

At the meeting of the Board held August 6th, the adoption of the annual budget, as recommended by the President, carried the title of Professor Emeritus for Dr. W. E. Henderson with a salary of \$2,000.00.

Dr. W. L. Evans, Chairman of the Department of Chemistry, now appeared before the Board and made a detailed statement of the educational program of the Department of Chemistry for the coming year. In this statement, Dr. Evans explained the insistent necessity of retaining the services of Dr. Henderson as before.

With this information not heretofore in the possession of the Board, the Trustees, upon motion of Mrs. Paterson, seconded by Mr. Atkinson, reconsidered their action of August 6th, in the case of Dr. W. E. Henderson, and re-elected Dr. Henderson for the year 1931-32 as professor of Chemistry at a salary of \$5,556.00.

* * * * *

Thereupon the Board adjourned to meet at the call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Wooster, Ohio, October 9, 1931.

The Board of Trustees met at Wooster, Ohio, at 7:00 P. M., pursuant to call of the Chairman.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *
The minutes of the last meeting were approved.
* * * * *

The Secretary presented the following recommendations which were, upon motion of Mr. Laybourne, seconded by Mr. Kaiser, unanimously approved:

That a Medical Certificate be awarded to Hugh Heaton, M.D., a graduate of the Cleveland Homeopathic Medical College, on May 8, 1908.

That the request of the Columbus Railway, Power and Light Company, dated August 12, 1931, for use of vault space underneath walk in rear of the State Street Clinic Building, be approved.

That the actions of the University Cabinet relating to bids received August 17th, 1931, and a contract awarded for a Tunnel to Physical Education Buildings, be approved, and the proceedings ordered made a part of the records of this meeting:

CABINET MINUTES

Columbus, Ohio, August 17, 1931.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Morrow, Reichard, and McCracken.

* * * * *
The Cabinet, acting under instructions received from the Board of Trustees at its meeting on August 6th, 1931, met for the purpose of opening and reading in public the following bids received for Tunnel to Physical Education Buildings.

Bids received:

<i>Bidder</i>	<i>Amount</i>
Wagh-Hill	\$4,300.00
O. E. Luchtenburg.....	3,889.00
Geo. H. Moor.....	3,480.00
Geo. Reibel	3,990.00
Ed. T. Jenkins	3,575.00
Jas. J. Barnes	6,250.00
Std. Paving & Const. Co.....	4,785.00

Upon motion, the above bids were referred to the Engineers for tabulation and report.

CABINET MINUTES

Columbus, Ohio, August 17, 1931.

The Cabinet met in the Administration Building at 2:00 P. M.

Present: Messrs. Morrow, Reichard, McCracken.

* * * * *

The Cabinet met to receive the report of the Engineers on the bids received for Tunnel to Physical Education Buildings:

August 17, 1931.

Mr. Carl E. Steeb, Secretary

Board of Trustees

Dear Mr. Steeb:

I am listing below a tabulation of the bids received today covering the Tunnel from the Power Plant to the Physical Education Buildings:

<i>No.</i>	<i>Bidder</i>	<i>Price</i>
1.	Waugh-Hill	\$4,300.00
2.	O. E. Luchtenburg.....	3,889.00
3.	Geo. H. Moor.....	3,480.00
4.	Geo. Reibel	3,990.00
5.	Ed. T. Jenkins.....	3,575.00
6.	Jas. J. Barnes.....	6,250.00
7.	Std. Paving & Const. Co.....	4,785.00

I wish to respectfully recommend that the contract be awarded to the lowest bidder, Geo. H. Moor, at his bid of \$3,480.00 which is \$1,520.00 lower than the estimated cost of \$5,000.00.

The amount of the appropriation covering this work was \$5,000.00.

Very respectfully submitted,

(Signed) W. C. McCracken,
Chief Engr. & Supt. Bldgs. & Grounds

Acting under instructions received at the meeting of the Board of Trustees held August 6th, 1931, the Cabinet approved the recommendations of the Engineers and recommends to the Director of Public Works the award of the contract for Tunnel to Physical Education Buildings to Geo. H. Moor for the amount of his bid of \$3,480.00.

That the actions of the University Cabinet relating to bids received August 17th, 1931, and contract awarded for Service Lines to Physical Education Buildings, be approved, and the proceedings ordered made a part of the records of this meeting:

CABINET MINUTES

Columbus, Ohio, August 17, 1931.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Morrow, Reichard, and McCracken.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on August 6th, 1931, met for the purpose of opening and reading in public the following bids received for Service Lines from the Power Plant to the Physical Education Buildings:

Bids received:

<i>Bidder</i>	<i>Amount</i>
Samuel A. Esswein.....	\$7,896.00
Huffman-Wolfe Co.	7,283.00

Wm. H. Spohn Co.....	8,988.00
Lieb Power Cons. Co.....	7,642.00
H. J. Osterfeld Co.....	9,444.00

Upon motion, the above bids were referred to the Engineers for tabulation and report.

CABINET MINUTES

Columbus, Ohio, August 17, 1931.

The Cabinet met in the Administration Building at 2:00 P. M.

Present: Messrs. Morrow, Reichard, and McCracken.

* * * * *

The Cabinet met to receive the report of the Engineers on the bids received for Service Lines to Physical Education Buildings:

August 17, 1931.

Mr. Carl E. Steeb, Secretary

Board of Trustees

Dear Mr. Steeb:

I am listing below a tabulation of the bids received today covering the Service Lines from the Power Plant to the Physical Education Buildings:

No.	Bidder	Price
1.	Samuel A. Esswein.....	\$7,896.00
2.	Huffman-Wolfe Co.	7,283.00
3.	Wm. H. Spohn Co.....	8,988.00
4.	Lieb Power Cons. Co.....	7,642.00
5.	H. J. Osterfeld Co.....	9,444.00

I wish to respectfully recommend that the contract be awarded to the lowest bidder, The Huffman-Wolfe Company, at their bid of \$7,283.00 which is \$2,717.00 lower than the estimated cost of \$10,000.00.

The amount of the appropriation covering this work is \$10,000.00.

Very respectfully submitted,

(Signed) W. C. McCracken,
Chief Engr. & Supt. Bldgs. & Grounds.

Acting under instructions received at the meeting of the Board of Trustees held August 6th, 1931, the Cabinet approved the recommendations of the Engineers and recommends to the Director of Public Works the award of contract for Service Lines to Physical Education Buildings to The Huffman-Wolfe Company for the amount of their bid, \$7,283.00.

That the following extra to contract as prepared by Mr. W. C. McCracken, Chief Engineer, for Tunnel to Physical Education Buildings, be approved:

Geo. H. Moor—September 12, 1931.....	\$227.42
Lay 1085 additional brick @ \$40.00 per M.....	\$ 43.42
Use quick setting cement in concrete slab over Tunnel, additional cost	145.00
Excavate 4 cubic yards of earth @ \$1.00 per cu. yd.....	4.00
Furnish 2¼ cubic yards of additional concrete @ \$15.00 per cu. yd.	85.00
Total.....	\$227.42

* * * * *

10-9-'31

The Secretary now reported the following items:

That the State Emergency Board, under date of September 8th, 1931, released the sum of \$5,979.00 for Service Lines to the Teachers' Training Building.

That the State Emergency Board, under date of September 9th, 1931, released the sum of \$13,628.30 for Library periodicals and journals.

That Thomas D. Banks, formerly Superintendent of the Power Plant, died on September 15th, 1931. Mr. Banks had been actively engaged in the service of the University for nine and a half years, and up to the beginning of the illness which eventually caused his death, he was a capable, industrious and loyal officer of the University.

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At this time, the Secretary presented the following list of accounts for which emergency requests should be made:

C-2 Forage	\$ 1,000.00
C-4 Office	1,500.00
C-4a Postage	500.00
C-5 Medical	3,000.00
C-6 Cleaning	1,000.00
C-8 Educational	15,000.00
C-9 Agricultural	1,500.00
C-11 General Plant	5,000.00
D-2 Building	3,600.00
D-4 Parts and Fittings.....	1,000.00
D-5 Other	3,400.00
F-1 Building Repairs	10,000.00

Total Regular Maintenance.....\$46,500.00

F-9 Engr. Exp. Station	\$ 3,400.00
F-9 Bur. Special Education	450.00
F-9 Bur. Educ. Research.....	1,900.00
F-9 Graduate Council	250.00
F-9 Farm Marketing	2,800.00

Total Special.....\$ 8,800.00

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the Secretary was upon roll call unanimously directed to present said requests to the State Emergency Board for its consideration.

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Mr. Lawrence E. Laybourne and Mr. Herbert S. Atkinson were now appointed delegates to attend the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions to be held in Minneapolis, October 29th, 30th, and 31st, 1931.

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Thereupon the Board recessed to meet at the University in the morning at 10:00 A. M.

Columbus, Ohio, October 10, 1931.

The Board of Trustees convened at the University at 10:00 A. M.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser.

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Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Roy E. Moser	Co. Agr. Agent, Jefferson County	Sept. 15, 1931	3,500.00
P. A. Young	Co. Agr. Agent, Trumbull County	Aug. 31, 1931	3,600.00
<i>College of Agriculture Animal Husbandry</i>			
Robert O. Roth	Grad. Assistant	June 30, 1931	500.00
Arthur H. Walker	Laborer	Aug. 31, 1931	1,320.00
<i>Botany</i>			
Hiram F. Thut	Instructor	Oct. 1, 1931	1,800.00
<i>Home Economics</i>			
Louise S. Wolfram	Instructor (Smith-Hughes)	Aug. 31, 1931	2,375.00
<i>Horticulture and Forestry</i>			
I. C. Hoffman	Asst. Professor	Oct. 1, 1931	500.00
<i>Zoology and Entomology</i>			
Fred W. Fletcher	Instructor	End. Su. Qr.	2,000.00
Richard E. Wolfe	Assistant	Aug. 18, 1931	600.00
<i>College of Arts and Sciences Chemistry</i>			
D. T. McAllister	Grad. Assistant	Oct. 1, 1931	500.00
T. D. Dudderar	Grad. Assistant	Oct. 1, 1931	500.00
<i>Phonetics</i>			
R. H. Waltz	Instructor	Oct. 1, 1931	2,000.00
<i>College of Commerce and Administration Administration</i>			
Charlotte Huston	Stenographer	Aug. 15, 1931	960.00
<i>Business Organization</i>			
William P. Yeager	Instructor	Au. Qr.	2,750.00
<i>Economics</i>			
Roslow Sydney	Grad. Assistant	Au. Qr.	500.00
<i>Journalism</i>			
Paul L. Walker	Bus. Manager, Lantern	Au. Qr.	500.00
<i>College of Education Administration</i>			
Mary A. Galloway	Stenographer	Sept. 30, 1931	1,080.00
Mary M. Rownd	Stenographer	Sept. 30, 1931	1,080.00
<i>Fine Arts</i>			
Harry Thompson	Instructor	Au. Qr.	3,500.00
Benjamin Bowman	Stud. Assistant	Au. Qr.	100.00
<i>History of Education</i>			
Paul J. Fay	Instructor	Au. Qr.	2,250.00
<i>College of Engineering Civil Engineering</i>			
F. H. Eno	Research Professor	Au. Qr.	375.00
<i>Engineering Experiment Station</i>			
Frances L. Koons	Stenographer	Sept. 30, 1931	960.00
<i>College of Medicine Medical and Surgical Research</i>			
Samuel T. Mercer	Assistant	Sept. 1, 1931	1,800.00
<i>Physiology</i>			
George N. Latremore	Asst. Storekeeper	Aug. 31, 1931	1,200.00

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Graduate School

Katherine Born	Scholar	Au. Qr.	300.00
Vergene Wolfe	Stenographer	Sept. 30, 1931	1,200.00

*President's Division
Library*

Eleanor Torbert	Libr. Assistant	Sept. 1, 1931	900.00
Mildred Dillingham	Cataloguer	Sept. 1, 1931	1,900.00
Adah P. Smith	Libr. Assistant	Sept. 10, 1931	1,140.00

Athletics

S. H. Cobb	Asst. Cross Country Coach	Aug. 1, 1931	300.00
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*Administrative Division
Business Office*

Lucille Stevens	Typist	Aug. 31, 1931	960.00
Dorothy Tippy	Typist	Sept. 15, 1931	1,020.00

Registrar's Office

Florence Shride	Asst. to Registrar	Sept. 30, 1931	600.00
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*Physical Plant**Light, Heat and Power—Generation*

Thomas D. Banks	Supt. of Power Plant	Sept. 30, 1931	1,000.00
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Police and Watchmen

Jay J. Farrell	Traffic Officer	Sept. 30, 1931	1,500.00
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Laundry

Mrs. Myrtle Faught	Laundress	Sept. 30, 1931	360.00
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Janitors

C. A. Hoppler	Janitor	Sept. 30, 1931	1,380.00
Monroe F. Walters	Janitor	Sept. 30, 1931	1,380.00

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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
J. F. Johnson	Co. Agr. Agent, Paulding County	Oct. 1, 1931		2,200.00
Charles D. McGrew	Co. Agr. Agent, Trumbull County	Oct. 1, 1931		2,900.00
Francis P. Taylor	Co. Agr. Agent, Jefferson County	Sept. 16, 1931		3,500.00
Paul A. Young	Extension Specialist in Farm Marketing	Sept. 1, 1931		3,610.00
Katherine Tingley	Home Dem. Agent, Preble County	Aug. 1, 1931		2,100.00
<i>College of Agriculture Administration</i>				
Lyman E. Jackson	Assistant in the Survey of Agriculture	Au. Qr.	Au.	300.00 period
<i>Agricultural Chemistry</i>				
Luther O. Young	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Maurice B. Rusoff	Grad. Assistant	Sp. Qr.	Sp.	150.00 period
Edmund D. Walter	Assistant	Au. Qr.	Au.Wi.Sp.	700.00
Elias W. Sisson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
<i>Animal Husbandry</i>				
Robert O. Roth	Instructor	Au. Qr.	Au.Wi.Sp.	2,540.00
Lester M. Stone	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Lawrence G. Brubaker	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
R. R. Starbuck	Laborer	Sept. 1, 1931		1,320.00
<i>Botany</i>				
Ralph O. Freeland	Instructor	Au. Qr.	Au.Wi.Sp.	1,800.00
Donald L. Fernholz	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Franklin G. Liming	Assistant	Au. Qr.	Au.Wi.Sp.	800.00

Dairy Technology

Vincent Reeves	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Irving Seff	Freshman Scholar	Au. Qr.	Au. Wi. Sp.	100.00
(Salary to be paid from funds deposited in the office of the Business Manager by Mr. Everett Antrim.)				
Harry E. Pounds	Freshman Scholar	Au. Qr.	Au. Wi. Sp.	100.00
(Salary to be paid from funds deposited in the office of the Business Manager by Mr. L. A. Bletzer.)				
Russell Tipton	Freshman Scholar	Au. Qr.	Au. Wi. Sp.	100.00
(Salary to be paid from funds deposited in the office of the Business Manager by Mr. Henry Page.)				
Raymond B. Kelsey	Scholar	Au. Qr.	Au. Wi. Sp.	500.00
(Salary to be paid from funds deposited in the office of the Business Manager by Mr. Joseph C. Hale.)				
J. D. Quinn	Scholar	Au. Qr.	Au. Wi. Sp.	750.00
(Salary to be paid from funds deposited in the office of the Business Manager by the Dairy and Ice Cream Machinery and Supplies Association.)				

Farm Marketing F-9

John F. Dowler	Instructor	Au. Qr.	Au.	241.66%
(Salary payable from Farm Marketing F-9)				
				per mo.

Home Economics

Helen Westervelt	Instructor	Sept. 1, 1931		2,000.00
(Salary to be paid from Smith-Hughes budget—12 mos.)				
Elizabeth M. Moore	Assistant	Au. Qr.	Au. Sp.	450.00
(Salary to be paid from Smith-Hughes budget)				
				Au. Qr.
				313.33
				Sp. Qr.
Doris Ufer	Instructor	Au. Qr.	Au. Wi. Sp.	2,250.00
Helen M. Jordan	Grad. Assistant	Au. Qr.	Au.	166.67
				period
Ruth Beard	Grad. Assistant	Wi. Qr.	Wi. Sp.	310.00
				period
Mary E. Hutton	Grad. Assistant	Wi. Qr.	Wi. Sp.	333.33
				period
Evangeline Klepinger	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
*Mary S. Scovill	Assistant	Au. Qr.	Au. Wi. Sp.	396.00
*Katherine L. Garver	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
*(Salaries to be paid from Rotary Fund of Home Economics Nursery School)				
**Virginia Bates	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
**Elizabeth Snook	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
**Agnes Skinner	Assistant	Au. Qr.	Au. Wi. Sp.	2,200.00
**Minerva Harbage	Assistant	Au. Qr.	Au.	600.00
				period

** (Salaries to be paid from Rotary Fund of Pomerene Hall Cafeteria)

Horticulture

Gustave H. Poesch	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Elmer Greve	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Gerald G. Stout	Grad. Assistant	Oct. 1, 1931 for 10 mos.		500.00
				period
Margaret Wasem	Stenographer	July 1, 1931		420.00
				(Rotary)

Ohio Biological Survey

Herbert Osborn	Director	July 1, 1931	(12 mos.)	500.00
Elizabeth Davis	Office Assistant	July 1, 1931	(12 mos.)	40.00
				mo.
Edward P. Breakey	Assistant	July 1, 1931	(12 mos.)	50.00
				mo.
Lee B. Walton	Specialist	July 1, 1931 for 4 mos.		400.00
				period

(Salaries to be paid from F-9)

Zoology and Entomology

Paul E. Schaefer	Instructor	Au. Qr.	Au. Wi.	2,000.00
F. B. Whittington	Assistant	Au. Qr.	Au. Wi.	600.00
				period

*College of Arts and Sciences**Chemistry*

Donald E. Babcock	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Douglas L. Whitlock	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Eldon G. Constance	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	250.00
Roy G. Bossert	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	250.00

English

Mary G. Jenkins	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
William H. Hildreth	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Thelma Phlegar	Grad. Assistant	Au. Qr.	Au.	166.66
				period
Florence Chubbuck	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00

Geology

Helen Todhunter	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00
David T. Griggs	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00
Ralph B. Senseman	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00
Ralph H. Bond	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00
Joseph H. Burns	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00
Barbara L. Hirsch	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00

History

Carl L. Spicer	Reader	Au. Qr.	Au. Wi. Sp.	218.75
K. Louise Miller	Reader	Au. Qr.	Au. Wi. Sp.	218.75
Jay Wm. McKee	Reader	Au. Qr.	Au. Wi. Sp.	218.75
Margaret Koehler	Reader	Au. Qr.	Au. Wi. Sp.	218.75
Harlow Lindley	Instructor	Wi. Qr.	Wi. Sp.	2,500.00

Phonetics

Charles H. Voelker	Part-time Asst.	Au. Qr.	Au. Wi. Sp.	100.00
Jack C. Cotton	Part-time Asst.	Au. Qr.	Au. Wi. Sp.	800.00
Marie Mason	Special Lecturer	Au. Qr.	Au. Wi. Sp.	1,100.00

Political Science

Dayton E. Heckman	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Henry Janzen	Teaching Asst.	Au. Qr.	Au. Wi. Sp.	1,000.00

Physics

David R. Inglis	Instructor	Au. Qr.	Au. Wi. Sp.	2,600.00
Herman M. Roth	Assistant	Au. Qr.	Au. Wi. Sp.	750.00
Willard E. Singer	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00

College of Commerce and Administration

Mabel Kiner	Stenographer	Aug. 17, 1931		960.00
<i>Bureau of Business Research</i>				
Elizabeth Garman	Stud. Asst.	Oct. 1, 1931 to June 30, 1932		40.00
				mo.
Kathleen Scobie	Stud. Asst.	Oct. 1, 1931 to June 30, 1932		50.00
				mo.
Helen Hanesworth	Typist	Oct. 1, 1931 to Jan. 1, 1932		70.00
				mo.
George Jones	Research Asst.	Oct. 1, 1931 to June 1, 1932		750.00
				period

(Salaries to be paid from F-9)

Business Organization

Gilbert Harold	Instructor	Au. Qr.	Au. Wi. Sp.	2,750.00
Richard Smith	Assistant	Au. Qr.	Au. Wi. Sp.	750.00

Economics

Enid Francis	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
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Journalism

Florence L. Edwards	Bus. Manager, Lantern	Au. Qr.	Au. Wi. Sp.	500.00
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Sociology

Anna H. Kuntz	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Mary R. Needham	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
James H. Stiffler	Assistant	Au. Qr.	Su.) Au. Wi.	800.00
			'32)	
Edith Miller	Asst. Professor	Au. Qr.	Au.	1,500.00
George W. Harwood	Assistant	Au. Qr.	Su.) Au. Wi.	800.00
			'32)	

College of Education

Winifred Hiles	Stenographer	Oct. 1, 1931 for 4 mos.		1,080.00
Frances L. Koons	Stenographer	Oct. 1, 1931		1,080.00
E. Lucille Keep	Typist	Oct. 1, 1931		1,080.00

<i>Bureau of Educational Research</i>				
Beatrice Frutchey	Reporter	Su. Qr.	Su.	123.00 period
(Salary to be paid from the sum of \$1000.00 given to Radio Institute by the Summer Quarter Committee)				
Perry W. Holaday	Res. Associate	July 1, 1931 for 2 mos.		3,500.00
(Salary to be paid from Payne Fund, Rotary 61—Account 7620)				
S. Wallace Calhoun	Res. Assistant	Oct. 1, 1931 (12 mos.)		1,200.00
(Salary to be paid from Rotary 7620)				
Mrs. Kay D. Watson	Stenographer	Sept. 1, 1931		1,200.00
<i>Fine Arts</i>				
Edwin Ziegfeld	Instructor	Au. Qr.	Au.Wi.Sp.	3,336.00
<i>History of Education</i>				
Clarke L. Foster	Assistant	Au. Qr.	Au.Wi.Sp.	1,750.00
<i>Music</i>				
Helen F. Stone	Part-time Instr.	Au. Qr.	Au.Wi.Sp.	500.00
(\$500.00 to be transferred from the salary of Paul Fay, resigned from the Department of History of Education)				
Mary Phillips	Part-time Instr.	Au. Qr.	Au.Wi.Sp.	500.00
Ivalee M. Behrens	Part-time Instr.	Au. Qr.	Au.Wi.Sp.	500.00
<i>Practical Arts and Vocational Education</i>				
Burl Neff Osburn	Departmental Asst.	Au. Qr.	Au.Wi.Sp.	200.00 qr.
<i>Principles of Education</i>				
<i>O. S. U. Elementary School</i>				
Nelle Morris	Instructor, 2nd grade	Au. Qr.	Au.Wi.Sp.	1,800.00 (9 payments)
Catherine M. Williams	Instructor, 5th and 6th grades	Au. Qr.	Au.Wi.Sp.	1,800.00 (9 payments)
Lois Kirkpatrick	Instructor, 3rd and 4th grades	Au. Qr.	Au.Wi.Sp.	1,200.00 (9 payments)
Constance Loomis	Instructor, Primary Class	Au. Qr.	Au.Wi.Sp.	1,000.00 (9 payments)
*Margaret S. Miller	Part-time Instr. Arts	Au. Qr.	Au.Wi.Sp.	1,000.00 (9 payments)
*(Salary to be paid from Elementary School Fees)				
Blanche G. Kent	Instructor, 1st grade	Au. Qr.	Au.Wi.Sp.	1,500.00 (9 payments)
(Salary paid as follows: \$800.00 from budget—Dept. of Principles of Education \$700.00 from Elementary School Fees)				
<i>College of Engineering</i>				
<i>Applied Optics</i>				
William A. Sherrard	Clinical Asst.	Au. Qr.	Au.Wi.Sp.	300.00
<i>Architecture</i>				
J. K. Campbell, Jr.	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Edward J. Munter	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
<i>Broadcasting Station</i>				
Mary G. Jenkins	Assistant	Sept. 1, 1931 to July 1, 1932		500.00 period
<i>Chemical Engineering</i>				
Alfred E. Galloway	Assistant	Au. Qr.	Au.Wi.Sp.	375.00
Robert A. Fisher	Assistant	Au. Qr.	Au.Wi.Sp.	350.00
Owen Thompson	Assistant	Au. Qr.	Au.Wi.Sp.	200.00
L. A. Parker	Assistant	Au. Qr.	Au.Wi.Sp.	375.00
<i>Engineering Drawing</i>				
John E. Batterson	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Eugene B. Nahuis	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Robert L. Wehr	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Walter Czuba	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Henry F. Carroll	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
W. Don Larrick	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Ralph R. Van Atta	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
<i>Engineering Experiment Station</i>				
Ruby M. Byers	Stud. Stenographer	Oct. 1, 1931 for 6 mos.		40.00 mo.

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Mechanical Engineering

Robert G. Kilgore	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Lester M. Harlan	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Salvatore M. Marco	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00

Metallurgy

Richard D. Jenkins	Stud. Assistant	Oct. 1, 1931 for 3 mos.		30.00 mo.
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Mine Engineering

R. S. Wheatley	Night School Instructor	Sept. 1, 1931 for 10 mos.		250.00 period
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(Salary to be paid from the sum of \$250.00 deposited in the office of the Business Manager by the Eastern Ohio Coal Operators Assn.)

Mineralogy

Richard K. Lee	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	30.00 mo.
Robert A. Schoenlaub	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

College of Medicine Administration

Clara Anderson	Stud. Stenographer	Aug. 1, 1931 for 3 mos.		44.44 mo.
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Medical and Surgical Research

Donald E. Yochem	Resident and Asst.	Oct. 1, 1931	Au.Wi.Sp.	100.00 mo.
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Physiology

Ruth Kraft	Assistant	Au. Qr.	Au.Wi.Sp.	500.00
S. W. Garrett	Stud. Assistant	Au. Qr.	Au.Wi.	120.00 period
Alice McRitchie	Stud. Assistant	Au. Qr.	Au.	60.00 period
Lurette Kuhlman	Stud. Assistant	Au. Qr.	Au.	60.00 period
Roxanna Brannan	Stud. Assistant	Au. Qr.	Au.	60.00 period
Charlotte Whiteford	Stud. Assistant	Au. Qr.	Au.	60.00 period
Helen Vogelsang	Stud. Assistant	Au. Qr.	Au.	60.00 period
Elizabeth Smith	Stud. Assistant	Au. Qr.	Au.	60.00 period
Kathryn Jaklon	Stud. Assistant	Au. Qr.	Au.	60.00 period
Rosalie Johnston	Stud. Assistant	Au. Qr.	Au.	60.00 period
Glenn Scofield	Asst. Storekeeper	Sept. 1, 1931		1,200.00

Public Health

Dorothy Hine	Stud. Stenographer	Aug. 1, 1931 for 3 mos.		22.22 mo.
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Starling-Loving Hospital

Alpha L. Johnson	Superintendent of Nurses	Sept. 1, 1931	(12 mos.)	2,100.00
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College of Pharmacy

Karl L. Kauffman	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	200.00
William E. Sovik	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	200.00

College of Veterinary Medicine

John Millington	Groom	Sept. 22, '31 to Dec. 31, '31		100.00 mo.
Fritz Volkmar	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

Graduate School

Preston M. Harris	Alfred Lee Loomis Fellow (Salary to be paid directly to Dr. Harris by Mr. Loomis)	Au. Qr.	Au.Wi.Sp.	2,500.00
Robert E. Yoder	Barrett Company Fellow	July 1, '31 to Aug. 31, '31		1,000.00
Ema L. Gonzalez	Pan-American Fellow	Au. Qr.	Au.Wi.Sp.	800.00
(Salary to be paid from funds deposited in the office of the Business Manager by the Ohio Federation of Women's Clubs)				
*Francis J. Williams	Engr. Exp. Sta.—Bur. of Standards Fellow	Au. Qr.	Au.Wi.Sp.	750.00
*Walter W. Braun	Engr. Exp. Sta.—Bur. of Standards Fellow	Au. Qr.	Au.Wi.Sp.	750.00

*Carl H. Rapp	Engr. Exp. Sta.—Bur. of Standards Fellow	Au. Qr.	Au.Wi.Sp.	750.00
* (Above salaries to be paid one-half by the University—from Engr. Exp. Sta. F-9—and the other half direct to student by Bureau of Standards)				
Charles E. Hall	Engr. Exp. Sta. Fellow (Salary to be paid from Engr. Exp. Sta. F-9)	Au. Qr.	Au.Wi.Sp.	750.00
Belden Smith Tucker	Engr. Exp. Sta. Fellow (Salary to be paid from Engr. Exp. Sta. F-9)	Au. Qr.	Au.Wi.Sp.	750.00
Margery K. Walker	Scholar	Au. Qr.	Au.Wi.Sp.	300.00
S. Saks	Internat'l Research Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
F. Beckenbach	National Research Council Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
George Zinzalian	Honorary Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
A. W. Bosworth	Honorary Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
Robert C. Kintner	Honorary Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
Yun Hao Feng	Honorary Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
Catherine Murphy	Stenographer	Oct. 1, 1931		1,200.00
<i>President's Division Library</i>				
Jane R. Baker	Libr. Assistant	Oct. 1, 1931		75.00 mo.
<i>Physical Education for Women</i>				
Mrs. M. Gettinger	Assistant	Sept. 15, 1931 for 10 mos.		800.00 period
<i>Athletics</i>				
Wesley E. Fesler	Asst. Football Coach	Sept. 15, 1931	Au.Wi.Sp.	1,000.00
Richard Larkins	Asst. Football Coach	Sept. 15, 1931	Au.	300.00 period
Cyril T. Surina	Asst. Football Coach	Sept. 15, 1931	Au.Wi.Sp.	500.00
H. F. L. Castle	Soccer Coach	Sept. 1, 1931	Au.Wi.Sp.	525.00
<i>Administrative Division Dean of Women's Office</i>				
Clarice L. Wadleigh	Asst. to Dean of Women	Oct. 1, 1931 for 3 mos.		80.00 mo.
<i>Telephone Exchange</i>				
Besse M. Rulman	Telephone Operator	Sept. 14, 1931		1,080.00
<i>Physical Plant Division Chief Engineer's Office</i>				
Oscar F. Lorbach	Elevator Inspector	Oct. 15, 1931		1,920.00
<i>Police and Watchmen</i>				
Monroe F. Walters	Policeman	Oct. 1, 1931		1,500.00
<i>Roads and Grounds</i>				
Thos. Fraggott	Laborer	Sept. 1, 1931		1,260.00
<i>Janitors</i>				
Earl Bilderbeck	Janitor	Sept. 17, 1931		1,440.00
C. M. Fesler	Janitor	Sept. 17, 1931		1,440.00
Lawrence Barnett	Janitor	Oct. 1, 1931		1,380.00
Ray D. Stewart	Janitor	Oct. 1, 1931		1,380.00
Elmer Buford	Janitor	Oct. 1, 1931 for 3 mos.		105.00 mo.
H. C. Batey	Towel Man	Oct. 1, 1931		1,200.00
George Morris	Towel Man	Oct. 2, 1931		1,200.00
Jay J. Farrell	Handyman	Oct. 1, 1931		1,500.00
* * * * *				

Changes in Salary

Name	Title	Effective	From	To
<i>College of Arts and Sciences Philosophy</i>				
Oscar Rosenzweig	Assistant	Oct. 1, 1931	650.00	900.00
William Fennell	Assistant	Oct. 1, 1931	650.00	900.00
<i>Physics</i>				
Paul J. Steele	Assistant	Oct. 1, 1931	800.00	900.00
W. B. Steward	Assistant	Oct. 1, 1931	900.00	800.00

College of Commerce and Administration
Bureau of Business Research

Richard Smith	Res. Assistant	Oct. 1, 1931 to June 30, 1932	2,000.00 per annum	750.00 period
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College of Education
Fine Arts

Andrew Pereny	Stud. Assistant	Au. Qr.	100.00	200.00
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President's Division
Athletics

W. D. Griffith	Dir., Athletic Publicity	July 1, 1931	4,800.00	3,000.00
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Miscellaneous
Recommendations

That the salary of Myril C. Shaw, Research Engineer, of the Engineering Experiment Station, amounting to \$1,500.00 be paid to him in ten equal instalments of \$150 each.

That the contract of Professor Ferdinand Schevill of the Department of History be changed from \$1,500.00 for the Spring Quarter to \$2,000.00 for the Spring Quarter, 1932, with the understanding that \$1,500.00 of said amount is to be paid from the University salary fund and \$500.00 to be paid from the Graduate School F-9 appropriation.

That the special contract of C. J. Botte, Assistant in Economics, for the Summer Quarter, 1931, be changed from \$100.00 to \$116.00.

That Miss Thelma Parker be appointed to the Ohio Women's Relief Corps Scholarship for the year 1931-1932. (This scholarship was created by the Board of Trustees at a meeting on June 10, 1929.)

That Pauline E. Zepp, Stenographer in the Department of Fine Arts, be granted leave of absence without salary from October 7, 1931, to February 1, 1932.

That Helen S. Williams, Secretary in the office of the Dean of Women, be granted leave of absence without salary for the months of October, November, and December, 1931.

That the following changes in quarters of service be approved:

C. J. Botte, Assistant, Department of Economics, from Summer, Autumn, Winter, and Spring to Autumn, Winter, and Spring, 1931-1932.

C. T. Bumer, Assistant Professor, Department of Mathematics, from Autumn, Winter, and Spring to Winter and Spring, 1929-1930, and from Summer, Autumn, and Winter to Summer, Autumn, Winter, and Spring, 1930-1931.

G. E. Large, Research Engineer, Engineering Experiment Station, from "twelve months" to Autumn, Winter and Spring, 1931-1932.

Charles Scott Berry, Professor, Bureau of Special Education, from Summer, Autumn, Winter, and Spring to 1st term Summer, Winter, and Spring, 1931-1932.

Glenn Thompson, Assistant, Principles of Education, from Summer, Autumn, Winter, to Summer, Autumn, and Spring, 1931-1932.

Tom F. Lewis, Avery D. Powell, H. B. Davidson, and Oscar Mottet, Student Assistants, Department of Pathology, from Autumn, Winter, and Spring to Summer, Autumn, Winter, and Spring 1931-1932.

Carl Wittke, Professor, Department of History, from Autumn, Winter, Spring to Autumn, Spring, and Summer, 1932.

Homer C. Hockett, Professor, Department of History,
from Summer and Spring to Summer and Winter, 1932.

That the University acknowledge with appreciation the receipt of \$126.00 from the New York Women's Scholarship Society to be paid to Miss Lois Templeton as a gift. The above amount is to be disbursed by the University Business Manager in installments approved by the Dean of Women.

That the Memorandum of Agreement between the Ohio State University and Mr. Joseph C. Hale, a copy of which is hereto attached, providing for cooperative research in market milk be approved, and that upon the recommendation of the chairman of the Department of Dairy Technology, Raymond B. Kelsey be appointed for the year 1931-1932 to the scholarship created under this agreement, with a stipend of \$500.00.

Memorandum of Agreement

This Memorandum of Agreement made by and between the Ohio State University hereinafter referred to as the University and Mr. Joseph C. Hale of Akron, Ohio, hereinafter referred to as the donor, witnesseth that:

For the purpose of studying problems in connection with market milk, the donor hereby presents to the University a scholarship for one year to be known as the Joseph C. Hale scholarship, and in support thereof hereby presents to the University the sum of Five Hundred (\$500.00) Dollars; the conditions governing this scholarship shall be the following:

The object shall be to study a problem relating to market milk, the specific nature of which problem shall be determined by the chairman of the department of Dairy Technology of the University, the professor who will supervise the study, the holder of the scholarship, and the donor. The scholar shall devote such time to the study of the project agreed upon as may be determined by the chairman of the department of Dairy Technology of the University and will be exempt from fees in accordance with the rules of the University.

The person selected to the appointment of said scholarship shall be selected by the chairman of the Department of Dairy Technology of the University, and shall become effective only if and when the scholastic credits submitted by the appointee to the Department of Dairy Technology shall be sufficient to enable him, in the judgment of said department, to take up and complete the problem in the ensuing period of twelve months under normal conditions of study.

The said sum of Five Hundred (\$500.00) Dollars shall be paid by the donor to the University on or before October first of the current year and shall be paid out to the appointee in eleven monthly installments.

It is agreed that the appointee to the said scholarship shall conduct the study into the said problem with all reasonable speed and that a report of progress shall be made at any time requested by the donor, and that upon the completion of the term of the scholarship a detailed account of all work accomplished and of the deductions therefrom by the

department of Dairy Technology shall be supplied to the donor. The University shall have the right to publish the results of the study, but if it decides not to do so, said donor may publish the information furnished to him by the University.

It is agreed that the University shall provide reasonable facilities and laboratory equipment for promoting the said study under the best working conditions available.

IN WITNESS WHEREOF the said parties have hereto subscribed their names at Columbus, Ohio, on this 30th day of September, 1931.

JOSEPH C. HALE

By (Signed) JOSEPH C. HALE
THE OHIO STATE UNIVERSITY

By (Signed) GEORGE W. RIGHTMIRE
President of the University

That the Freshman Scholarship in Dairy Technology amounting to \$100.00 created by Mr. F. J. Andre be cancelled and the said \$100.00 be returned to the donor. The cancellation of this scholarship is due to the withdrawal from the University of the holder of this scholarship, Samuel Greenstein, on account of illness.

That the Department of Animal Husbandry be commended for its excellent showing in the recent State Fair in winning \$1,116.46 in Horse Prizes.

That the fee of \$1.00 per quarter be assessed against each student or other person authorized to use the Men's Natatorium and that each student be required to secure an admission card from the office of the Bursar on presentation of a certificate from the medical examiner.

The matter of the reduction in the salaries of those who are employed in Physical Education and Athletics, and of those who are employed in Athletics, has been under careful consideration by the Athletic Board which recommends that, for the present year, no reduction be made in the salaries of those persons who are employed in Athletics only, and makes the further recommendation that those persons who receive salaries from both the University and Athletics receipts, sustain a reduction in that portion of the salaries derived from the University, the percentage of the reduction to be determined by the amount of the total salary. These recommendations are approved by the President and recommendation is made to the Board of Trustees that they receive favorable action. The schedule follows herewith:

L. W. St. John	Univ. Prof.	\$5,500	10%	\$550	\$4,950	
	Ath. Director	3,500				
						\$8,450
F. R. Castleman	Univ. Prof.	\$4,000	7½%	\$300	\$3,700	
	Ath. Dir. Track	1,750				
						\$5,450
Floyd Stahl	Univ. Instr.	\$ 500	5%	\$ 25	\$ 475	
	Ath. Fr. Bskt. Coach.	3,000				
						\$3,475
L. N. Snyder	Univ. Asst. Prof.	\$ 500	5%	\$ 25	\$ 475	
	Ath. Asst. Tr. Coach.	3,750				
						\$4,225
W. E. Duffee	Univ. Asst. Prof.	\$2,500	5%	\$125	\$2,375	
	Ath. Team Phys.	2,000				
						\$4,375

resolution of the Board of Trustees of July 20, 1931, and has presented a budget based on this schedule of reductions which is hereby given approval and recommended to the Board for adoption. The schedule of salaries herewith presented is in entire accordance with the previous action of the Board of Trustees:

THE OHIO STATE UNIVERSITY
AGRICULTURAL EXTENSION SERVICE

SOURCES OF INCOME
1931-1932

State Appropriation	\$289,314.87
Smith-Lever	172,974.99
Supplementary Extension Fund.....	62,559.40
Capper-Ketcham Fund	39,797.28
Additional Cooperative Extension Fund	21,000.00
Regular U. S. D. A. Fund.....	10,300.00
Clark-McNary Fund	1,750.00
Institute Funds from Counties.....	15,400.00
Ohio Experiment Station (Forestry).....	1,350.00
Total.....	<u>\$614,446.54</u>
County Agent Funds from Counties.....	231,730.00
	<u>\$846,176.54</u>
Farm Bureau Funds.....	\$ 4,100.00
Grand Total	<u>\$850,276.54</u>

AGRICULTURAL COLLEGE EXTENSION SERVICE PROJECTS
BUDGET 1931-32

PROJECT NO. 1—ADMINISTRATION

<i>Personnel, Etc.</i>	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Capper- Ketcham	Not-Offsetting State	County
H. C. Ramsower, salary.....	\$ 1,000.00	\$ 4,550.00				\$ 85.00	
Expenses	615.00						
Geo. B. Crane, salary.....	2,200.00	1,980.00					
Tessa Webb, salary.....	900.00					900.00	
Mildred Young, salary.....		1,320.00					
Nelson Capell, salary.....		1,500.00					
Stenographer, part time, salary.	200.00						
J. A. Bond, salary.....						1,500.00	
Stud. Labor, Chart making, etc..	300.00						
<i>Office Supplies</i>							
Small Printing	1,500.00	345.00				1,155.00	
Stationery	650.00						
Office Supplies	500.00					1,031.54	
Postage	850.00					1,125.00	
Express, freight.....	150.00					150.00	
Communication	838.00					612.00	
Educational Supplies	50.00					250.00	
Envelopes for Counties (U.S.D.A.) *							
<i>Equipment</i>							
Office	350.00	32.99				134.51	
Educational	100.00					400.00	
Automobile	300.00						
<i>Materials</i>							
Motor Supplies	653.00					97.00	
General Plant						350.00	
Repairs	25.00					75.00	
Contingent Fund	1,693.44					2,000.00	
*U. S. D. A.		\$ 9,727.99				\$ 9,665.05	
\$2,200.00							\$34,467.48
		Total for Project No. 1.....					

PROJECT No. 1-A—EDITORIAL WORK

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Capper- Ketcham	C-K Offset	Not-Offsetting State	County	Add Coop.
<i>Personnel, Etc.</i>									
J. E. McClintock, salary.....							\$ 1,275.00*		
Elmer Rowalt, salary.....		\$ 2,500.00							
Expenses							200.00		
Van Rensselaer Sill.....	\$ 2,400.00								
Ethel Cadley, salary.....		2,800.00							
C. E. Wilson, salary.....							2,945.00		
Dorothy Sheridan, salary.....		1,080.00							
Reva Zuravsky, salary.....	1,080.00								
	<u>\$ 3,480.00</u>	<u>\$ 6,380.00</u>					<u>\$ 4,420.00</u>		
Total for Project No. 1-A.....							\$14,280.00		

* Part salary only. Balance listed under Correspondence Courses.

PROJECT No. 1-B—PUBLICATIONS

<i>Printing and Distribution of Bulletins</i>									
81	Printing Bulletins	\$ 7,000.00			\$ 2,000.00		\$ 1,000.00		\$ 1,000.00
	Cuts	1,200.00							
	Ralph Sprung, salary.....						1,560.00		
	Stanley Gordon, salary.....						1,380.00		
	Labor of Mailing.....	500.00							
		<u>\$ 8,700.00</u>			<u>\$ 2,000.00</u>		<u>\$ 3,940.00</u>		<u>\$ 1,000.00</u>
	Total for Project No. 1-B.....						\$15,640.00		

PROJECT No. 2—COUNTY AGENTS

*\$600.00									
W. W. Brownfield, salary.....	\$ 1,635.00	\$ 1,850.00							
Expenses		800.00							
*\$1,200.00									
G. R. Eastwood, salary.....	2,790.00								
Expenses		800.00							
*\$1,200.00									
D. S. Myer, salary.....	3,425.00								
Expenses	561.47					\$ 197.28	\$ 41.25		
B. B. Spohn, salary.....		4,275.00							
Expenses	800.00								
Julia Whitmer, salary.....	1,020.00								
Ass't County Agents.....					3,000.00		7,275.00		
Annual Conferences, Exp.....	800.00								

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Capper- Ketcham	C-K Offset	Not-Offsetting State	County	Add Coop.
<i>County Agents</i>									
Alger, Horton, salary.....	83.97	1,816.03		2,100.00					
Travel in County.....				600.00					
Misc. Expenses.....								1,100.00	
Alspach, C. B., salary.....		950.00		1,600.00					950.00
Travel in County.....				600.00				800.00	
Misc. Expenses.....				900.00					950.00
Anderson, O. H., salary.....		950.00		600.00					
Travel in County.....								700.00	
Misc. Expenses.....									
Anderson, S. L., salary.....	950.00	950.00		1,700.00					
Travel in County.....				800.00				1,200.00	
Misc. Expenses.....									
Applegate, V. G., salary.....	950.00	950.00		800.00					
Travel in County.....				600.00				600.00	
Misc. Expenses.....									
Barnes, Lloyd, salary.....				300.00	1,900.00				
Travel in County.....				600.00				100.00	
Misc. Expenses.....									
Barnhart, W. S., salary.....	950.00	950.00		1,900.00					
Travel in County.....				600.00				500.00	
Misc. Expenses.....									
Bear, L. K., salary.....				600.00	1,900.00				
Travel in County.....								800.00	
Misc. Expenses.....									
Bell, F. L., salary.....	950.00	950.00		900.00					
Travel in County.....				600.00					
Blair, F. K., salary.....	950.00	950.00		900.00					
Travel in County.....				600.00					
Bluck, W. L., salary.....	950.00	950.00		1,600.00					
Travel in County.....				600.00				1,100.00	
Misc. Expenses.....									
Boltz, Geo. E., salary.....	950.00	950.00		1,100.00					
Travel in County.....				600.00				1,050.00	
Misc. Expenses.....									
Bond, E. H., salary.....	950.00	950.00		1,100.00					
Travel in County.....				600.00				1,000.00	
Misc. Expenses.....									
Boyd, J. H., salary.....		950.00		1,700.00	950.00				
Travel in County.....				600.00				400.00	
Misc. Expenses.....									
Bradfute, J. E., salary.....		950.00		1,100.00	950.00				
Travel in County.....				600.00				500.00	
Misc. Expenses.....									
Burris, V. D., salary.....		950.00		1,100.00	950.00				

	Smith-Lever		Sup. Ext.	Sup. Ext.	Capper-	C-K	Not-	Setting	Add
	Federal	State	Fund	Offset	Ketcham	Offset	State	County	Coop.
Travel in County.....				600.00					
Misc. Expenses								1,700.00	
Chambers, H. G., salary.....	1,100.00	1,100.00		300.00					
Travel in County.....				600.00				1,100.00	
Misc. Expenses									950.00
Class, C. F., salary.....		950.00		1,100.00					
Travel in County.....				600.00				700.00	
Misc. Expenses									950.00
Clymer, R. R., salary.....		950.00		600.00					
Travel in County.....				600.00				300.00	
Misc. Expenses									
Colville, H. H., salary.....		1,340.60	859.40	300.00				600.00	
Travel in County.....				600.00					
Misc. Expenses									950.00
Cook, M. J., salary.....		950.00		500.00					
Travel in County.....				600.00				900.00	
Misc. Expenses									1,100.00
Coulson, Henri, salary.....		1,100.00		800.00				100.00	
Travel in County.....				600.00					
Misc. Expenses									
Cunningham, O. L., salary.....		1,900.00		2,400.00				1,000.00	
Travel in County.....				600.00					802.40
Misc. Expenses									
Dowds, D. D., salary.....		1,097.60							
Drake, E. A., salary.....		1,900.00		900.00					
Travel in County.....				600.00					
Dustman, G. A., salary.....		1,900.00		1,200.00					
Travel in County.....				600.00					
Eaton, H. F., salary.....				300.00		2,200.00			
Travel in County.....				600.00				160.00	
Misc. Expenses				440.00					
Ford, W. H., salary.....				900.00		1,900.00			
Travel in County.....				600.00		1,900.00			
Gibboney, C. N., salary.....				824.00					
Travel in County.....				600.00				760.00	
Misc. Expenses									
Gilkey, J. R., salary.....				1,300.00		1,900.00			
Travel in County.....				600.00				1,300.00	
Misc. Expenses									
Haag, P. E., salary.....				600.00		2,200.00			
Travel in County.....				600.00				550.00	
Misc. Expenses									
Haskins, F. G., salary.....	1,900.00			1,100.00					
Travel in County.....				600.00				1,100.00	
Misc. Expenses									

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Capper- Ketcham	C-K Offset	Not-Offsetting State	County	Add Coop.
Hedge, J. C., salary.....	1,900.00			1,616.00					
Travel in County.....				600.00					
Misc. Expenses								700.00	
Henderson, Floyd, salary.....	2,200.00								
Travel in County.....				600.00					
Misc. Expenses								900.00	
Herrman, D. T., salary.....	1,900.00			2,000.00					
Travel in County.....				600.00					
Misc. Expenses								400.00	
Hummon, C. T., salary.....	1,900.00			760.00					
Travel in County.....				600.00					
Misc. Expenses								840.00	
Hummon, Guy, salary.....	1,900.00			900.00					
Travel in County.....				600.00					
Misc. Expenses								1,150.00	
Johnson, T. H., salary.....	1,900.00			900.00					
Travel in County.....				600.00					
Misc. Expenses								500.00	
Keeler, F. R., salary.....			1,900.00					900.00	
Travel in County.....								600.00	
Kennard, T. C., salary.....				300.00	2,200.00			600.00	
Travel in County.....								424.60	
Misc. Expenses				259.40				1,700.00	
Keyser, O. R., salary.....			1,900.00					600.00	
Travel in County.....								700.00	
Misc. Expenses								1,300.00	
Kreitler, G. W., salary.....			2,200.00					600.00	
Travel in County.....								1,100.00	
Misc. Expenses								340.00	
Kurtz, Lloyd, salary.....			1,900.00	460.00				600.00	
Travel in County.....								2,000.00	
Misc. Expenses								1,300.00	
Lang, R. W., salary.....			1,900.00					600.00	
Travel in County.....								800.00	
Misc. Expenses									
Lee, Charles, salary.....			2,200.00					600.00	
Travel in County.....								900.00	
Misc. Expenses								3,100.00	
Lewis, H. S., salary.....			1,900.00					600.00	
Travel in County.....								300.00	
Misc. Expenses								1,600.00	
Lower, F. I., salary.....			1,900.00					600.00	
Travel in County.....								100.00	
Misc. Expenses									

	Smith-Lever Federal State	Sup. Ext. Fund	Sup. Ext. Offset	Capper- Ketcham	Offset C-K	State Not-Offsetting	County	Coop. Add
McEwen, C. M., salary.....		1,900.00					400.00	
Travel in County.....							600.00	
McGrew, C. D., salary.....				1,900.00			500.00	
Travel in County.....							600.00	
Misc. Expenses							200.00	
Miller, D. P., salary.....		1,900.00					1,285.00	
Travel in County.....							600.00	
Milner, A. R., salary.....		1,900.00					600.00	
Travel in County.....							600.00	
Misc. Expenses							800.00	
Montgomery, W. W., salary....		1,900.00					1,600.00	
Moser, R. E., salary.....		1,900.00					600.00	
Travel in County.....							1,720.00	
Misc. Expenses							1,400.00	
Munger, R. W., salary.....		1,900.00					600.00	
Travel in County.....							1,000.00	
Musgrove, G. C., salary.....		1,900.00					600.00	
Travel in County.....							600.00	
Phares, V. R., salary.....		1,900.00					600.00	
Travel in County.....							300.00	
Misc. Expenses							900.00	
Porter, Stanley, salary.....		1,900.00					600.00	
Travel in County.....							800.00	
Reading, B. W., salary.....		1,900.00					600.00	
Travel in County.....							1,200.00	
Misc. Expenses							1,100.00	
Sands, O. D., salary.....		1,900.00					600.00	
Travel in County.....							100.00	
Misc. Expenses							1,600.00	
Shriver, J. L., salary.....		1,900.00					600.00	
Travel in County.....							1,300.00	
Misc. Expenses							812.00	
Shilliday, N. H., salary.....		1,900.00					600.00	
Travel in County.....							658.00	
Misc. Expenses							1,700.00	
Smith, A. H., salary.....		1,900.00					600.00	
Travel in County.....							700.00	
Misc. Expenses							1,000.00	
Sorensen, A. L., salary.....		1,900.00					600.00	
Travel in County.....							500.00	
Misc. Expenses							200.00	
Taylor, Henry, salary.....		2,200.00					600.00	
Travel in County.....							200.00	
Misc. Expenses								

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Copper- Ketcham	C-K Offset	Not-Offsetting State	County	Add Coop.
Thayer, H. F., salary.....			1,900.00					1,300.00	
Travel in County.....								600.00	
Misc. Expenses								1,100.00	
Thomas, R. M., salary.....			1,900.00					1,100.00	
Travel in County.....								600.00	
Misc. Expenses								1,300.00	
Townsend, E. F., salary.....			1,900.00					900.00	
Travel in County.....								600.00	
Misc. Expenses								300.00	
Utz, E. J., salary.....	1,900.00							1,400.00	
Travel in County.....								600.00	
Misc. Expenses								700.00	
Varney, H. H., salary.....	1,900.00							1,500.00	
Travel in County.....								800.00	
Misc. Expenses								1,400.00	
Ward, H. S., salary.....	1,900.00							2,100.00	
Travel in County.....								800.00	
Misc. Expenses								1,250.00	
Whensettler, J. E., salary.....	1,900.00							2,100.00	
Travel in County.....								600.00	
Misc. Expenses								800.00	
Williams, E. O., salary.....	1,900.00							1,600.00	
Travel in County.....								600.00	
Misc. Expenses								1,800.00	
Wilson, H. N., salary.....	1,900.00							900.00	
Travel in County.....								600.00	
Work, Ross M., salary.....	1,900.00							800.00	
Travel in County.....								600.00	
Misc. Expenses								100.00	
Wright, M. R., salary.....	1,900.00							1,484.00	
Travel in County.....								600.00	
Misc. Expenses								100.00	
Wyckoff, W. W., salary.....	1,900.00							900.00	
Travel in County.....								600.00	
Misc. Expenses								1,000.00	
Young, P. A., salary.....								1,700.00	1,900.00
Travel in County.....								600.00	
Misc. Expenses								1,250.00	
Hummel, Claude, salary.....					1,200.00			600.00	
Travel in County.....								800.00	
Allen, Erie, Putnam, Seneca, Hardin, Marion, Noble, Port- age, Wyandot, Morrow, Madi- son Counties									
	\$50,515.44	\$35,079.23	\$53,059.40	\$62,559.40	\$14,950.00	\$10,297.28	\$ 7,316.25	\$117,333.60	\$ 8,552.40
* U. S. D. A. Fund									
\$3,000.00									
			University Funds					\$182,770.00	
			County Funds					179,893.00	
			Farm Bureau Funds					2,500.00	

10-9-31

Total for Project No. 2

\$265 163 00

PROJECT No. 3-A—FARM CROPS

	Smith-Lever Federal	State	Sup. Ext. Fund	Capper- Ketcham	Not-Offsetting State	County	Add Coop.
<i>Personnel, Etc.</i>							
R. D. Lewis, salary.....		\$ 3,990.00					
Expenses					700.00		
Earl Jones, salary.....		3,800.00					
Expenses		444.99			255.01		
E. P. Reed, salary.....	\$ 3,800.00						
Expenses	700.00						
Veronica Ryan, salary.....					540.00		
Stenographer, ½ time.....	480.00						
	<u>\$ 4,980.00</u>	<u>\$ 8,234.99</u>			<u>\$ 1,495.01</u>		
Total for Project No. 3-A.....					\$14,710.00		

PROJECT No. 3-B—AGRICULTURAL ENGINEERING

<i>Personnel, Etc.</i>							
Virgil Overholt, part salary....		\$ 2,280.00					
Expenses					450.00		
R. D. Barden, salary.....	\$ 3,420.00						
Expenses		700.00					
H. P. Twitchell, salary.....		3,135.00					
Expenses	500.00						
N. Robert Bear, ½ time.....		1,500.00					
Expenses	300.00						
Eleanor Beall, salary					720.00		
	<u>\$ 4,220.00</u>	<u>\$ 7,615.00</u>			<u>\$ 1,170.00</u>		
Total for Project No. 3-B.....					\$13,005.00		

PROJECT No. 3-C—FORESTRY

<i>Personnel, Etc.</i>							
*\$1,750.00							
Forest W. Dean, salary.....					\$ 1,350.00		
Expenses					700.00		
*Clark-McNary Fund, \$1,750.00					\$ 2,050.00		
Total for Project No. 3-C.....					\$3,800.00		

PROJECT No. 3-D—HORTICULTURE

<i>Personnel, Etc.</i>							
F. H. Beach, salary.....	\$ 4,180.00						
Expenses					\$ 700.00		
C. S. Holland, salary.....		\$ 3,420.00					
Expenses	700.00						

	Smith-Lever Federal	State	Sup. Ext. Fund	Capper- Ketcham	Not-Offsetting State County	Add Coop.
Victor Ries					3,325.00	
Expenses					700.00	
Irwin Klein					400.00	
Expenses					350.00	
L. C. Chadwick, $\frac{1}{4}$ salary.....					760.00	
Expenses					350.00	
Doris Reed, $\frac{3}{4}$ salary.....	900.00					
Margaret Wasem, $\frac{1}{2}$ salary.....	600.00					
	<u>\$ 6,380.00</u>	<u>\$ 3,420.00</u>			<u>\$ 6,585.00</u>	
Total for Project No. 3-D.....					\$16,385.00	

PROJECT No. 3-E—ANIMAL HUSBANDRY

Personnel, Etc.

J. W. Wuichet, salary.....	\$ 3,800.00					
Expenses					\$ 700.00	
C. L. Blackman, salary.....		3,800.00				
Expenses					700.00	
L. A. Kauffman, salary.....	\$ 3,800.00					
Expenses					700.00	
L. P. McCann, salary.....	550.00	3,250.00				
Expenses	700.00					
Ivan McKellip, salary		3,610.00				
Expenses		523.71			176.29	
Helen Kindrich, salary.....		1,080.00				
Cecil Allen, salary.....	1,200.00					
	<u>\$ 6,250.00</u>	<u>\$16,063.71</u>			<u>\$ 2,276.29</u>	
Total for Project No. 3-E.....					\$24,590.00	

PROJECT No. 3-F—POULTRY HUSBANDRY

Personnel, Etc.

R. E. Cray, salary.....	\$ 3,610.00					
Expenses					\$ 700.00	
Paul Zumbro, salary.....					2,800.00	
Expenses					700.00	
C. M. Ferguson, salary.....	\$ 3,420.00					
Expenses	700.00					
Lena Metzger, salary.....					1,080.00	
Georgiana Lindsey, salary	960.00					
	<u>\$ 5,080.00</u>	<u>\$ 3,610.00</u>			<u>\$ 5,280.00</u>	
Total for Project No. 3-F.....					\$13,970.00	

BACHELOR OF SCIENCE IN HOME ECONOMICS

Alma Elizabeth Boone; Margaret Louise Friebeis; Lois Myers; Helen Smith Patterson; Emma Grace Walker.

BACHELOR OF ARTS

James Sherwood Borland; Samuel Brian Braunstein; Bernard Phillip Bresin; Harry Frederick Lincoln Castle; Dorothy Beedle Faulkner; Grady Cromwell Feaster; Leon Nathaniel Goldensohn; Leon Philip Goldstein; Frances Elizabeth Goll; Ruth Smith Gonzalez de Maldonados; David Tressel Griggs (cum laude); Williard Harper; William Howard Hicks; Lloyd Harold Kest; Dolly Grace Krabill; Lawrence Rudy Kumnick; Emerson Brown Laird; Jacob Lasner; James Fletcher Lorenz; Lawrence Kinsell Mahaffey; Harry Edgar Marshall; Charles Cable McManigal; Logan Elwin Myers; Helen Hilma Nissila; Ruth Lenora Owen (cum laude); Mary C. Phillips; Sidney Roseff (cum laude); Lewis Harry Roth; Elven Branch Royer; Herbert Irvin Sauer (with Distinction in Philosophy); Asa Clem Scott; Doris Elizabeth Seeds; Wayne Harold Shafer; Mildred Martha Shepard; Russell Lowell Shively; Leanore Mae Siegel; Michael William Silver; Florence Elizabeth Smith; Roland Bliss Snow; Rosamond Sterrett; William George Stover; Martha Roberts Styron; Emily Greer Sullivan; Fred Carl Trivisonno; Wayne Weidner Trout; Ralph Sears Williams.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Lucius Franklin Arner; Arthur Clement Bail; Florence Edna Baird; Wayne Bliss Barrow; Ercile Chapman Eaton; Charles Clark Evans; James Sylvester Few; Kerr Wood Glassburn; Barstow Lee Hanna; Helen Louise Hicks; Harold John Huffman; Thomas Corwin Kerlin; Owen Thomas McCloskey, Jr.; Elizabeth Harriet Miller; Florence Poston; Lloyd Elsworth Rousculp; Robert Lawrence Scheels; Ralph Daniel Shively; Fred Newell Thornborough; Harold Alanson Westervelt; Earl Frederick Williams; Eugene Robert Wilson; Thomas Dale Newton Wilson; Alan Leo Ziskin.

BACHELOR OF SCIENCE IN JOURNALISM

Anna Ruby Kline; Paul Joseph Steinberger.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Ruth Kendall Richey.

BACHELOR OF SCIENCE IN EDUCATION

Jennie Barker; Catherine Elizabeth Bitzer; Dilman Burnap Cole; Saul Harry Dulberg, B.A.; Edwin Norris Hughes; Helen Dare Hummell; Kathryn Hunter; Charles Gilbert Keck; Helen Amelia Martin; Kathryn Brown Melton; Anabel Miller; Theodore Roosevelt Nelson; Alice Catherine Nuzum; Ruth Lenora Owen; Philip Stern Persky; Robert Roosevelt Reilly; James Henry Rowland; Mildred Ruth Rudnick; Helen Marguerite Starling; Robert Russell Stillwell; Uldena Rosaleen Stowe; Wayne Weidner Trout; Ruth Sarah Truax; Mary Virginia Woodyard.

BACHELOR OF ARCHITECTURE

Elmer Ellsworth Haney; Frank Joseph Pichler; Charles Wilbur Porter; Edward Michael Toth.

BACHELOR OF ARCHITECTURAL ENGINEERING

Robert Richard Cutler, B.A. (Marietta College); Charles Leroy Fosnaugh; Ikumaro Nishimoto; Eugene Frank Poling.

BACHELOR OF CHEMICAL ENGINEERING

Carl William Lundgren.

BACHELOR OF CIVIL ENGINEERING

Lawrence Fenner BeVier; Henry Demboski; Robert Bennie Hindman (as of the Class of 1931); Curtis Emerson LeMay; William Ray Miller; Samuel Copeland Pritchard; Kenneth Brady Woods.

BACHELOR OF ELECTRICAL ENGINEERING

Norbert Emil Fuchs.

BACHELOR OF ENGINEERING PHYSICS

Eugene Mahurin Kile.

BACHELOR OF ENGINEERING IN MINING

Foster Burton Moore.

BACHELOR OF INDUSTRIAL ENGINEERING

Howard B. Jordan; Clifford Christopher Ritter; Robert Ernest Wagenhals.

BACHELOR OF METALLURGICAL ENGINEERING

James Gibson Bair; Lester Lloyd Luxon; James Merritt Ruckman, B.S. in Ch.E. (Ohio Northern University); Austin Wilbur Secoy; George Syble Stafford; Cecil Van Gundy; Gordon Ritter Worthen.

BACHELOR OF SCIENCE IN PHARMACY

Jack Stuart Grushcow; Robert Parker Racer.

* * * * *

The Secretary now presented the following credit on Remodelling Robinson Laboratory, as prepared by the University Architect, Mr. Howard Dwight Smith:

Pearl Sloop

December 5, 1932

Allow credit for substituting a 5-inch concrete floor in place of the heavier floor specified, amounting to.....\$240.00

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the above credit was upon roll call unanimously approved.

* * * * *

The Secretary presented the following actions of the Cabinet and Engineers relating to the bids received and contract awarded for the Ash Conveying Equipment for New Springfield Boiler, Completion of New Steam Generator:

CABINET MINUTES

Columbus, Ohio, February 19, 1932

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. McCracken, Morrow, and Smith.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on January 25, 1932, met for the purpose of opening and reading in public the following bids received for Ash Conveying Equipment for New Springfield Boiler, Completion of New Steam Generator:

Bids received:

Bidder	Base Bid	Alternate "A" (Deduct)
Huffman-Wolfe Company	\$ 8,973.00	\$1,087.00
Brady Conveyor Company.....	10,512.50	1,200.00

United Conveyor Company.....	8,982.00	1,020.00
The Whitmore Company.....	9,247.00	1,072.00

Upon motion, the above bids were referred to the Engineers for tabulation and report.

CABINET MINUTES

Columbus, Ohio, February 25, 1932.

The Cabinet met in the Administration Building at 9:00

A. M.

Present: Messrs. McCracken, Morrow, Smith, and Steeb.

The Cabinet met to receive the report of the Engineers on bids received February 19th, 1932, for Ash Conveying Equipment for the New Springfield Boiler, Completion of New Steam Generator:

February 24, 1932.

*Mr. Carl E. Steeb, Secretary
Board of Trustees,
Administration Building,
Campus.*

DEAR MR. STEEB:

We are attaching herewith a detailed tabulation of the bids received on February 19 covering Ash Conveying Equipment for the New Springfield Boiler.

We have gone over these bids thoroughly and find that the bid offered by the Huffman-Wolfe Company, who is the low bidder, meets the specifications in every way.

We do not wish to purchase at this time Alternate "A," as this part of the equipment is not essential for the successful operation of the installation.

All the bids received were beneath the estimate which is as follows:

Ash Conveying Equipment, Installed.....	\$9,200.00
Alternate "A," Omission of Rotary Discharge, Deduct...	1,085.00
Total, less Alternate "A," Installed.....	\$8,115.00

We, therefore, recommend that the contract be placed with the Huffman-Wolfe Company in the amount of \$7,886.00.

Yours very truly,

(Signed) W. C. McCracken,
*Ch. Eng. and Supt. of Bldgs.
and Grounds.*

(Signed) C. E. Morrow,
Assistant Chief Engineer.

Acting under instructions received at the meeting of the Board of Trustees held January 25th, 1932, the Cabinet approved the recommendation of the Engineers and recommends to the Director of Public Works the award of contract for Ash Conveying Equipment for New Springfield Boiler, Completion of New Steam Generator at the Power Plant, to The Huffman-Wolfe Company for the net amount of \$7,886.00.

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the above actions of the Cabinet and Engineers were upon roll call unanimously approved and the proceedings ordered made a part of the records of this meeting.

A letter from Mr. W. C. McCracken, Chief Engineer, under date of March 5th, 1932, was now presented requesting that the completion date of the General Electric Company's contract for the delivery and installation of a 4000 K.W. Turbo Generator Unit for the Power Plant be extended to May 1st, 1932, and that the completion date of the Elliott Company's contract for the delivery and erection of a 5000 Sq. Ft. Horizontal Two-Pass Surface Condenser for the Power Plant be extended to May 1st, 1932. The piping for these units is substantially complete but it will be some time before the necessary electric work is completed.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, it was upon roll call unanimously ordered that the completion dates for these two units be extended until May 1st, 1932.

The President recommended that requests be made of the State Emergency Board for emergency appropriations for the following items:

- | | |
|---|-------------|
| (A) University Library for periodicals and continuations | \$20,500.00 |
| (B) Rural Economics, for continuing studies of an economic nature valuable to live stock, dairying and general farming activities | 11,780.00 |
| (C) WEAO, for equipment to meet operating requirements of the Federal Radio Commission by June 22, 1932 | 15,000.00 |

Upon motion of Mrs. Paterson, seconded by Mr. Mack, it was upon roll call unanimously ordered that formal requests be made of the State Emergency Board to cover the above items recommended by the President.

The President now took up for discussion the possible resources available for the 1932-1933 salary budget as submitted by the Business Manager in the following statement:

SALARY BUDGET 1932-1933

Resources

Balance in Student Fees July 1, 1932 (estimated)	\$ 40,800.00	
Appropriation H.B. 624 July 1 to Dec. 31, 1932	1,363,014.00	
Appropriation Jan. 1 to June 30, 1933 (one-half of Appropriation for 1932 without 7%)	1,433,014.00	
Student Fees (estimated)	805,000.00	
Morrill Fund	50,000.00	
Total Resources		\$3,691,828.00

Liabilities

Annual Rates for 1932-1933 (on present basis)	\$3,686,000.00	
Less Reductions by President	56,335.00	
	3,629,665.00	
Fourth Quarter Reserve	10,000.00	
Total Liabilities		\$3,639,665.00
Balance		52,163.00
Add Student Fees 1931-1932 (excess over estimate)		20,000.00
Unencumbered Balance General Budget		\$ 72,163.00

LABORATORY SCHOOL—COLLEGE OF EDUCATION

<i>Resources</i>	
Student Fees 200 x 20 x 3.....	\$ 12,000.00
State Funds	48,000.00
Total Resources	\$ 60,000.00
<i>Liabilities</i>	
Suggested Salary Budget.....	60,000.00
<i>Summary</i>	
Unencumbered Balance General Budget (as above).....	72,163.00
State Funds for Laboratory School...	48,000.00
Net Balance in Funds still remaining	\$ 24,163.00

After discussing the above items in detail, the Trustees, upon motion of Mr. Caton, seconded by Mr. Laybourne, unanimously approved the statement of resources as submitted, and authorized the President to proceed with the construction of the 1932-1933 salary budget on the basis of said resources.

* * * * *

The Board now recessed to have luncheon at the Starling-Loving Hospital, and to hear statements from members of the Hospital staff as to the work being carried on in the College of Medicine.

The Board reconvened at 2:30 P. M., with the same members present as at the morning session.

* * * * *

The President now discussed with the Board the extensive and increasing relations of the University with many groups of people in Ohio and the great outreach of the activities of the University into the life of the State through students, alumni, parents of students, and public and private groups and agencies. He pointed out that this whole area is one which has been calling more and more insistently for particular attention. He expressed the belief that it had now reached the point where it called for a realignment of the work of the President's Office.

The President recommended, therefore, that the position of Vice-President be created to coordinate these ramifying University relations and to have charge of such other matters as the President may from time to time delegate to that office.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the above recommendation was upon roll call unanimously approved.

* * * * *

The President thereupon further recommended that J. L. Morrill, Junior Dean of the College of Education, be elected to the newly created office of Vice-President, effective this date.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the above recommendation of the President was upon roll call unanimously approved.

* * * * *

Mr. Atkinson presented the following motion which was seconded by Mr. Mack, that the salary for the position of Vice-President be fixed at \$8,100.00 per year. Upon roll call, this motion was unanimously adopted.

3-7-'32

* * * * *
Thereupon the Board adjourned to meet on Wednesday, March
23rd, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 23, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, John Kaiser, and Harry A. Caton.

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The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Edith M. Hilliker	Home Dem. Agent, Warren County	Mar. 31, 1932	2,400.00
<i>College of Engineering Engineering Experiment Station</i>			
Harry D. Foster	Research Engineer	Mar. 1, 1932	4,000.00
<i>Metallurgy</i>			
Lester L. Luxon	Student Assistant	Mar. 31, 1932	270.00
<i>Graduate School</i>			
Margery K. Walker	Scholar	Mar. 31, 1932	300.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture Agricultural Chemistry</i>				
Nettie C. Esselbaugh	Graduate Assistant	Sp. Qr.	Sp.	No salary
<i>College of Arts and Sciences Chemistry</i>				
Iman Schurman	Research Assistant	Mar. 1 to Oct. 15, 1932		750.00 period
(The National Research Council has deposited with the University \$500.00 and the University by agreement is to provide \$250.00—action of Board of Trustees, December 7, 1931)				
<i>College of Education Bureau of Educational Research</i>				
Geneva I. Kuntz	Student Assistant	Apr. 1, 1932, for 3 mos.		45.00 mo.
Frances E. Krasevec	Student Assistant	Apr. 1, 1932, for 3 mos.		45.00 mo.
<i>College of Engineering Broadcasting Station</i>				
Paul G. Fritschel	Assistant Operator	Mar. 15 to July 1, 1932		25.00 mo.
William F. Heimlich	Assistant Announcer	Mar. 15 to July 1, 1932		25.00 mo.
<i>Metallurgy</i>				
Edwin W. Earheart	Student Assistant	Sp. Qr.	Sp.	270.00

College of Medicine
Starling-Loving Hospital

Rosa Lee Jones	Janitress	Mar. 1, 1932	600.00
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Graduate School

Vernon L. Ricketts	Scholar	Sp. Qr.	Sp.	300.00
*George D. Scarseth	DuPont de Nemours	Sept. 1, 1932 for 10 mos.		750.00
	Fellow in Soils Chemistry			period

*(Salary to be paid from funds deposited in the office of the Business Manager by the E. I. DuPont de Nemours and Company)

Physical Plant

Light, Heat, and Power—Steamfitters and Plumbers

Michael J. Devlin	Fireman	Mar. 1, 1932	1,680.00
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Summer Quarter Appointments

Name	Title	Period	Rate for period
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College of Agriculture
Botany

S. S. Humphrey	Instructor	Su. Qr.	400.00
Clark W. Horton	Instructor	Su. Qr.	400.00
Lawrence E. Hicks	Instructor	1st term, Su. Qr.	200.00
Ralph O. Freeland	Instructor	Su. Qr.	400.00
Franklin G. Liming	Assistant	Su. Qr.	250.00
Clarence E. Taft	Graduate Assistant	Su. Qr.	165.00
Gifford J. Ikenberry	Graduate Assistant	Su. Qr.	165.00

College of Education
Fine Arts

Will Rannells	Assistant Professor	Su. Qr.	650.00
Hoyt Sherman	Assistant Professor	Su. Qr.	650.00
Elizabeth Walker	Instructor	2nd term, Su. Qr.	325.00
Robert Gatrell	Instructor	1st term, Su. Qr.	325.00

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Changes in Salary

Name	Title		From	To
<i>Agricultural Extension</i>				
<i>Ashland County</i>				
N. H. Shilliday	Co. Agr. Agent	Jan. 1, 1932	\$2,712.00	\$2,300.00
Grace Tresch	Home Dem. Agent	Jan. 1, 1932	2,076.00	1,900.00
<i>Coshocton County</i>				
Carl Wetherell	Co. Agr. Agent	Jan. 1, 1932	2,200.00	2,000.00
<i>Mahoning County</i>				
J. C. Hedge	Co. Agr. Agent	Jan. 1, 1932	3,516.00	3,376.00
Florence Booth	Home Dem. Agent	Jan. 1, 1932	2,568.00	2,560.00
<i>Trumbull County</i>				
C. D. McGrew	Co. Agr. Agent	Feb. 1, 1932	2,900.00	2,800.00
Helen Brown	Home Dem. Agent	Feb. 1, 1932	2,500.00	2,416.00
<i>Auglaize County</i>				
Virginia Bear	Home Dem. Agent	Jan. 1, 1932	2,100.00	1,900.00
E. J. Utz	Co. Agr. Agent	Jan. 1, 1932	3,300.00	2,700.00
<i>Crawford County</i>				
J. E. Bradfute	Co. Agr. Agent	Mar. 1, 1932	3,000.00	2,300.00
<i>Defiance County</i>				
R. R. Clymer	Co. Agr. Agent	Mar. 1, 1932	2,500.00	1,900.00
<i>Delaware County</i>				
C. M. McEwen	Co. Agr. Agent	Mar. 1, 1932	2,300.00	1,900.00
<i>Henry County</i>				
E. H. Bond	Co. Agr. Agent	Jan. 1, 1932	3,000.00	2,800.00
<i>Lucas County</i>				
E. O. Williams	Co. Agr. Agent	Feb. 1, 1932	3,500.00	3,300.00
Ruth Prewitt	Home Dem. Agent	Feb. 1, 1932	2,300.00	2,200.00

<i>Mercer County</i>				
O. H. Anderson	Co. Agr. Agent	Mar. 1, 1932	2,800.00	2,400.00
Lucile Elby	Home Dem. Agent	Mar. 1, 1932	2,300.00	1,900.00
<i>Ottawa County</i>				
F. K. Blair	Co. Agr. Agent	Mar. 1, 1932	2,800.00	2,600.00
<i>Sandusky County</i>				
B. W. Reading	Co. Agr. Agent	Feb. 1, 1932	2,700.00	2,600.00
Hazel Quick	Home Dem. Agent	Feb. 1, 1932	2,200.00	2,100.00
<i>Van Wert County</i>				
V. R. Phares	Co. Agr. Agent	Mar. 1, 1932	2,500.00	2,200.00
<i>Williams County</i>				
F. I. Bell	Co. Agr. Agent	Jan. 1, 1932	2,800.00	2,500.00
<i>Guernsey County</i>				
W. W. Wyckoff	Co. Agr. Agent	Mar. 1, 1932	2,800.00	2,650.00
<i>Hocking County</i>				
G. H. Chambers	Co. Agr. Agent	Feb. 1, 1932	2,500.00	2,325.00
<i>Jefferson County</i>				
F. P. Taylor	Co. Agr. Agent	Feb. 1, 1932	3,500.00	3,200.00
<i>Monroe County</i>				
W. H. Coulson	Co. Agr. Agent	Feb. 1, 1932	3,000.00	2,800.00
<i>Morgan County</i>				
H. F. Eaton	Co. Agr. Agent	Jan. 1, 1932	2,500.00	2,200.00
<i>Brown County</i>				
H. M. Taylor	Co. Agr. Agent	Jan. 1, 1932	2,400.00	2,200.00
<i>Clinton County</i>				
Walter Bluck	Co. Agr. Agent	Jan. 1, 1932	3,500.00	2,975.00
Elizabeth Master	Home Dem. Agent	Jan. 1, 1932	2,500.00	2,125.00
<i>Darke County</i>				
D. P. Miller	Co. Agr. Agent	Jan. 1, 1932	3,185.00	2,000.00
Emma Sparks	Home Dem. Agent	Jan. 1, 1932	2,655.00	1,800.00
<i>Fayette County</i>				
W. W. Montgomery	Co. Agr. Agent	Jan. 1, 1932	2,800.00	2,300.00
<i>Franklin County</i>				
J. E. Whonsettler	Co. Agr. Agent	Jan. 1, 1932	4,000.00	3,400.00
Nellie Watts	Home Dem. Agent	Jan. 1, 1932	2,800.00	2,380.00
<i>Greene County</i>				
E. A. Drake	Co. Agr. Agent	Jan. 1, 1932	2,800.00	2,660.00
Ruth Radford	Home Dem. Agent	Jan. 1, 1932	2,300.00	2,185.00
<i>Miami County</i>				
O. D. Sands	Co. Agr. Agent	Mar. 1, 1932	3,000.00	2,700.00
Ruth Minturn	Home Dem. Agent	Mar. 1, 1932	2,500.00	2,250.00
<i>Pickaway County</i>				
H. S. Lewis	Co. Agr. Agent	Mar. 1, 1932	5,000.00	4,500.00
<i>Preble County</i>				
C. N. Gibboney	Co. Agr. Agent	Jan. 1, 1932	2,724.00	2,380.00
Katherine Tingley	Home Dem. Agent	Jan. 1, 1932	2,100.00	1,785.00
<i>Shelby County</i>				
R. L. Bazler	Co. Agr. Agent	Jan. 1, 1932	2,500.00	2,050.00
<i>Warren County</i>				
C. F. Class	Co. Agr. Agent	Jan. 1, 1932	3,000.00	2,200.00
*Edith Hilliker	Home Dem. Agent	Jan. 1, 1932	2,400.00	1,900.00

* (Resigned, effective Mar. 31, 1932)

* * * * *

*Miscellaneous
Recommendations*

That the following request for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Arts and Sciences

W. J. Shepard, Dean, to attend the meeting of the Deans of the Colleges of Arts and Sciences, at Fayetteville, Arkansas, the latter part of April, 1932.

That William A. Knight, Professor of Industrial Engineering, be elected Professor Emeritus of Industrial Engineering, effective July 1, 1932, and that the Board express the deep appreciation of the University for his long continued and very excellent services as a teacher in this University.

That Professor Harvey Walker of the Department of Political Science, be granted a leave of absence without salary during the Autumn, Winter, and Spring Quarters of 1932-1933 in order to accept a Social Science Research Council Fellowship for studying of the Administrative System of Great Britain. Professor Walker is to receive his compensation for teaching during the Summer Quarter, 1932, amounting to \$1,544.00 in two equal installments payable August 1 and September 1.

That Professor Hans Kurath of the Department of German, be granted a further leave of absence without salary for the academic year 1932-1933 in order to continue his work in editing the Dialectic Atlas.

That Assistant Professor Luella C. Pressey of the Department of Psychology, be granted a further leave of absence without salary for the academic year 1932-1933.

That Assistant Professor Tracy E. Thompson of the Department of Business Organization, be granted a further leave of absence without salary for the Summer and Autumn Quarters, 1932-1933.

That Professor H. C. Hockett of the Department of History be credited with \$1,428.00 for extra teaching service rendered during the Winter Quarter, 1932, and that the above amount be paid to him in four equal installments of \$357.00 each during the months of July, August, September, and October, and that beginning with the Autumn Quarter, 1932, his service is to be on a three-quarter basis at which time his salary of \$5,556.00 is to become effective.

That the quarters of service of Harry W. Rogers, Instructor in the Department of Romance Languages, be changed from the Autumn, Winter, and Spring to the Autumn, Winter, and Summer, 1931-1932.

That the quarters of service of John A. Miller, Instructor in the Department of Zoology, be changed from the Autumn, Winter, and Spring to the Autumn, Winter, and Summer, 1931-1932.

* * * * *

The Secretary presented the following extra to contract as prepared by Mr. W. C. McCracken, Chief Engineer, on Floor Construction around New Springfield Boiler, Completion of New Steam Generator for the Power Plant:

Herman C. Weller—March 14, 1932—\$235.00

Furnish the following labor and material:

Excavation, 27 cu. yds. @ \$1.50.....	\$ 40.50
Concrete, 12.6 cu. yds. @ 7.50.....	94.50
Structural Steel	100.00
	<hr/>
	\$235.00

Upon motion of Mr. Kaiser, seconded by Mr. Caton, the above extra was upon roll call unanimously approved.

* * * * *

Upon the recommendation of Mr. Frank M. Raymund, Agent for the University, the Chairman of the Board was, upon motion of Mr. Kaiser, seconded by Mr. Caton, unanimously directed to execute the Virginia Military Land deed for the following tract:

William Yeager and Albert Meyer—20 acres in Nile Township, Scioto County, Survey No. 9059.

* * * * *

The Secretary now presented certified statements from John H. Price, Jr., to the effect that his original diploma—B.A., 1924—had been lost, and also that he is the same person as "Jack" Price who received this degree in August of 1924.

Upon motion of Mr. Kaiser, seconded by Mr. Caton, it was upon roll call unanimously ordered that a duplicate diploma be made up in the name of John H. Price, Jr.; said diploma to be dated June 10, 1924, the date of the original degree.

* * * * *

Thereupon the Board adjourned to meet on Wednesday, March 30th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 30, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignation

The following resignation was accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Education</i>			
<i>Principles of Education</i>			
Ralph Horn	Assistant	Mar. 19, 1932	\$1,000.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Education</i>				
<i>Principles of Education</i>				
Frederick L. Will, Jr.	Assistant	Sp. Qr.	Sp.	\$333.33 period
<i>University Schools</i>				
Virginia S. Sandersan	Assoc. Professor	July 1, 1932	Au.Wi.Sp.	4,500.00

Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Agriculture</i>			
<i>Franz Stone Laboratory</i>			
Raymond C. Osburn	Director	Su. Qr.	693.75
Frederick H. Kreckler	Asst. Director	Su. Qr.	750.00
Clarence H. Kennedy	Professor	Su. Qr.	712.50
Lewis H. Tiffany	Professor	Su. Qr.	712.50
S. R. Williams	Professor	1st term, Su. Qr.	500.00
Ethel M. Miller	Librarian	Su. Qr.	500.00
Paul J. Seyler	Assistant	Su. Qr.	250.00
(To be appointed)	Stenographer	Su. Qr.	250.00
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Charles S. Tippets	Professor of Economics	1st term, Su. Qr.	850.00
Roland S. Vaile	Professor	2nd term, Su. Qr.	750.00
<i>Geography</i>			
Ray Hughes Whitbeck	Professor	1st term, Su. Qr.	1,000.00
<i>College of Education</i>			
<i>History of Education</i>			
Frederick Eby	Visiting Professor	Su. Qr.	1,400.00
Clarke L. Foster	Grad. Assistant	Su. Qr.	300.00

Principles of Education

Joseph K. Hart	Professor	1st term, Su. Qr.	800.00
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Practical Arts and Vocational Education

John O. Malott	Professor	1st term, Su. Qr.	750.00
Benjamin F. Kyker	Assoc. Professor	2nd term, Su. Qr.	600.00
Susan G. Troxel	Assoc. Professor	Su. Qr.	1,000.00
Burl N. Osburn	Asst. Professor	2nd term, Su. Qr.	500.00
Ernest O. Sink	Asst. Professor	Su. Qr.	1,000.00
Elroy W. Bollinger	Asst. Professor	2nd term, Su. Qr.	500.00
Ernest L. Bowman	Asst. Professor	2nd term, Su. Qr.	250.00
Leston L. Love	Asst. Professor	1st term, Su. Qr.	250.00
John E. Fintz	Instructor	2nd term, Su. Qr.	500.00
Frank C. Moore	Instructor	1st term, Su. Qr.	500.00
Ivan Hostetler	Dept. Assistant	Su. Qr.	200.00
Robert D. Wade	Dept. Assistant	Su. Qr.	200.00
Elva Chamblin	Dept. Assistant	Su. Qr.	200.00
Willis A. Whitehead	Dept. Assistant	Su. Qr.	150.00
Glenn L. Roberts	Dept. Assistant	Su. Qr.	150.00

Psychology

Louis D. Hartson	Assoc. Professor	1st term, Su. Qr.	600.00
Carl N. Rexroad	Assoc. Professor	Su. Qr.	1,400.00
Katharine B. Greene	Asst. Professor	2nd term, Su. Qr.	750.00
Frazer Hood	Assoc. Professor	2nd term, Su. Qr.	750.00
David Mitchell	Professor	1st term, Su. Qr.	750.00

* * * * *

*Miscellaneous
Recommendations*

That the following travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad and pullman fare only:

Registrar's Office

Edith D. Cockins, Registrar, to attend the meeting of the American Association of Collegiate Registrars in Chicago, Illinois, April 17-22, 1932.

That Ralph W. Beede be reimbursed to the amount of \$70.00 paid as fees by him in the Autumn, Winter and Spring Quarters for the year 1930-1931 through ignorance of his right to exemption from fees under the Jones Law.

That \$5,000 be appropriated from the Interest on Endowment funds for the purchase of equipment for Broadcasting Station WEAQ; this amount is necessary to supplement the appropriation made for this purpose by the State Board of Control, the total amount having been recommended by the Director of the Station and engineers for bringing the equipment into compliance with the orders of the Federal Radio Commission.

That the Board accept the bequest of Edward Orton, Jr. of a fund of \$10,000.00 for the support of the Edward Orton Memorial Library of Geology, and that the deep appreciation of the Board of Trustees be expressed to his family and to the Executors of his will; this amount will be deposited with the Treasurer of the State of Ohio to become a part of the irreducible debt of the State under the conditions provided by statute.

* * * * *

The Trustees now took up for consideration the annual budget as presented by the President. The President called the attention of the Board to certain amendments which he desired to make to the copy of the budget which had already been forwarded to members of the Board. Mr. Laybourne presented the following motion which was seconded by Mr. Caton, that the following budget for the fiscal year be-

ginning July 1, 1932, as recommended by the President, be adopted. Upon roll call Mr. Kaiser, Mr. Caton, Mr. Laybourne, and Mr. Stone voted yes. Mrs. Paterson voted no. The Chairman declared the motion carried.

COLLEGE OF AGRICULTURE

Administration

H. W. Nisonger	Dean	\$ 6,756.00
True G. Watson	Junior Dean	4,632.00
Ruth G. Doughton	Secretary of the College	3,420.00
Hester Groezinger	Stenographer	1,380.00
Elizabeth Nincehler	Stenographer	1,260.00
Frances Behymer	Stenographer	1,140.00
Grace Trunick	Stenographer	1,080.00
Crystal Barker	Stenographer	1,080.00
Ruth M. Landen	Stenographer	1,080.00
Gladys Miller	Stenographer	1,080.00
Ruby Pearl Evans	Stenographer	1,020.00
Rose McCabe	Stenographer	1,020.00
Irona A. Smith	Stenographer	1,020.00
Bernice C. Marx	Stenographer	1,020.00
Edna M. Yocke	Stenographer	1,020.00
Flo Bailey	Stenographer	540.00
Irene Rodey	Stenographer	540.00
Hazel Monett	Stenographer	480.00
Veronica Ryan	Stenographer	480.00
	Assistant	300.00

\$ 31,428.00

Agricultural Chemistry

John F. Lyman	Professor and Chairman	\$ 4,632.00
R. C. Burrell	Asst. Professor	3,420.00
E. F. Almy	Asst. Professor	3,240.00
	Assistant	700.00
	Assistant	600.00
	Graduate Assistant	500.00
	Graduate Assistant	300.00
	Graduate Assistant	150.00

\$ 13,542.00

Agricultural Education

W. F. Stewart	Professor and Chairman	\$ 2,856.00
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\$ 2,856.00

Agricultural Engineering

G. W. McCuen	Professor and Chairman	\$ 3,612.00
C. O. Reed	Professor	3,396.00
Richard C. Miller	Professor	3,240.00
Virgil Overholt	Professor	550.00
Walter Umbstaetter	Mechanic	1,700.00
John T. Miller	Mechanic	1,400.00

\$ 13,898.00

Animal Husbandry

Carl W. Gay	Professor and Chairman	\$ 6,012.00
D. J. Kays	Professor	4,632.00
J. S. Coffey	Professor	4,284.00
S. M. Salisbury	Professor	4,188.00
C. S. Plumb	Emeritus Professor	2,000.00
Robert O. Roth	Instructor	2,500.00
Edwin E. Heizer	Instructor	2,500.00
Thomas S. Sutton	Instructor (6 mos.)	1,250.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 28,866.00

Animal Husbandry—Employees

David M. Fyfe	Superintendent of Live Stock	\$ 1,800.00 (and house)
Robert Watson	Groom	1,800.00 (and house)

Roger P. Denney	Dairy Cattle Herdsman	1,800.00
W. C. Koger	Swine Herdsman	1,800.00
William Franklin	Shepherd	1,720.00
George Robb	Beef Cattle Herdsman	1,670.00
Ray Garrett	Handy Man	1,440.00
Cecil Bayes	Herdsman	1,260.00 (and house)
B. L. Cunningham	Laborer	1,200.00
R. R. Starbuck	Laborer	1,080.00
L. B. Bowers	Laborer	1,080.00
Rae Baker	Laborer	1,080.00
Alvin McAdow	Laborer	1,080.00 (and house)
Clark Murray	Laborer	1,080.00
Herbert Muse	Laborer	720.00
		<hr/>
		\$ 20,610.00

Botany

E. N. Transeau	Professor, Chairman and Director	
	Botanical Garden	\$ 5,556.00
J. H. Schaffner	Research Professor	4,284.00
H. C. Sampson	Professor	5,088.00
W. G. Stover	Professor	3,804.00
L. H. Tiffany	Professor	3,804.00
A. E. Waller	Asoc. Professor and Curator	
	Botanical Garden	3,804.00
Bernard S. Meyer	Asst. Professor	2,856.00
Glenn W. Blaydes	Asst. Professor	2,400.00
Lois Lampe	Instructor	2,700.00
Wendell H. Camp	Instructor	2,200.00
Sherman Humphrey	Instructor	2,200.00
Helen Brown	Instructor	2,000.00
C. W. Horton	Instructor	1,800.00
Robert B. Gordon	Instructor	1,800.00
Lawrence E. Hicks	Instructor	1,800.00
Ralph O. Freeland	Instructor	1,800.00
Robert Findlay	Assistant	1,800.00
Arthur G. Chapman	Assistant	1,800.00
Franklin G. Liming	Assistant	800.00
Ervin M. Herrick	Graduate Assistant	500.00
Clara G. Weishaupt	Graduate Assistant	500.00
Clarence E. Taft	Graduate Assistant	500.00
Andrew G. Lang	Graduate Assistant	500.00
James F. Ferry	Graduate Assistant	500.00
Alfred Watson	Graduate Assistant	500.00
Donald L. Fernholz	Graduate Assistant	500.00
	Student Assistant	300.00
Floyd B. Chapman		<hr/>

\$ 56,596.00

Dairy Technology

Robert B. Stoltz	Professor and Chairman	\$ 4,632.00
Oscar Erf	Professor	4,284.00
Louis H. Burgwald	Assoc. Professor	3,804.00
J. Hoffman Erb	Instructor	3,336.00
	Graduate Assistant	500.00
	Assistant	200.00
J. O. Kimbrough	Laborer	1,080.00
		<hr/>

\$ 17,836.00

Farm Crops

J. B. Park	Professor and Chairman	\$ 3,240.00
	(Special contract)	
C. G. Williams	Professor (non-resident)	No salary
C. J. Willard	Professor (special)	2,440.00
H. L. Borst	Asst. Professor (special)	1,575.00
		<hr/>

\$ 7,255.00

Farm Operations

Thomas D. Phillips	Asst. Professor and Superintendent of Farms	\$ 3,420.00 (and house)
John DeWitt	Mechanic	1,560.00 (and house)
Lloyd Blackburn	Mechanic	1,400.00 (and house)
Charles Pugh	Head Teamster	1,320.00 (and house)

M. Peck	Teamster	1,200.00
Merle Day	Laborer	1,260.00
A. M. Farley	Laborer	1,200.00 (and house)
John Long	Laborer	1,200.00
S. N. Bell	Laborer	1,200.00
H. L. Bosart	Laborer	1,200.00
Everett Clark	Laborer	1,200.00
J. R. Remy	Laborer	1,200.00
Charles Ferguson	Laborer	1,160.00 (and house)
Louis Randall	Laborer	1,080.00

\$ 19,600.00

Home Economics

Faith Lanman	Professor and Chairman	\$ 3,708.00
Hughina McKay	Professor	2,800.00
Ruth Lindquist	Assoc. Professor	3,420.00
Helen C. Smith	Asst. Professor	3,048.00
June F. Kennedy	Asst. Professor	2,856.00
Eve E. Turnbull	Asst. Professor	2,700.00
Elsie S. Minton	Asst. Professor	2,700.00
Alice M. Donnelly	Asst. Professor	1,900.00
Daisy Davis	Instructor	2,700.00
Eunice Ryan	Instructor	2,500.00
Alma Heiner	Instructor	2,500.00
Osee Hughes	Instructor	2,500.00
Medora Grandprey	Instructor	2,250.00
Doris Ufer	Instructor	2,250.00
Marion Griffith	Instructor	1,350.00
Florence Osborn	Assistant	1,400.00
	Assistant	327.50
	Assistant	327.50
	Assistant	327.50
	Assistant	327.50

\$ 41,892.00

Horticulture and Forestry

Joseph H. Gourley	Professor and Chairman	\$ 3,336.00
W. Paddock	Professor	3,336.00
Howard D. Brown	Professor	3,216.00
Alex Laurie	Professor	3,216.00
E. G. Wiesehuegel	Asst. Professor	2,500.00
Lewis C. Chadwick	Asst. Professor	2,280.00
William Robinson	Foreman of Greenhouses (Asst.)	2,000.00
Milton W. Austin	Assistant	1,800.00 (and house)
	Assistant	1,400.00 (and house)
Joseph Haigh	Laborer	1,320.00
Bruce H. Head	Laborer	1,200.00
Tilford Cocks	Laborer	1,080.00
Freeman S. Howlett	Asst. Professor	On leave
Ira C. Hoffman	Asst. Professor	500.00
James S. Shoemaker	Asst. Professor	1,000.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Assistant	600.00

\$ 30,284.00

Poultry Husbandry

E. L. Dakan	Professor and Chairman	\$ 5,088.00
Alden R. Winter	Asst. Professor	3,336.00
Arthur Bayes	Superintendent Poultry Plant	2,300.00
C. E. Florea	Laborer	1,400.00
Richard A. Gordon	Laborer	1,200.00

\$ 13,324.00

Rural Economics

J. I. Falconer	Professor and Chairman	\$ 2,750.00
L. G. Foster	Assoc. Professor	4,476.00
C. G. McBride	Assoc. Professor	2,850.00
Charles E. Lively	Assoc. Professor	2,850.00
C. R. Arnold	Assoc. Professor	1,392.00
John H. Sitterly	Instructor	2,600.00

F. L. Morison	Instructor	1,750.00
Kathleen Cooney	Stenographer	1,020.00
Lillian Egbert	Stenographer	960.00
Irene Rodey	Stenographer (part-time)	540.00
Elzer D. Tetreau	Assoc. Professor	3,804.00

\$ 24,992.00

Soils

Robert M. Salter	Professor and Chairman	\$ 3,336.00
Richard Bradfield	Professor	2,750.00
Guy W. Conrey	Assoc. Professor	1,600.00
George M. McClure	Asst. Professor	2,100.00
Frederick J. Salter	Asst. Professor	1,765.00
Harold W. Batchelor	Asst. Professor	625.00

\$ 12,176.00

Zoology and Entomology

Raymond C. Osburn	Professor and Chairman	\$ 5,556.00
Herbert Osborn	Research Professor	4,596.00
D. M. DeLong	Professor	4,632.00
Alvah Peterson	Professor	4,632.00
W. M. Barrows	Professor	4,236.00
Laurence H. Snyder	Assoc. Professor	3,804.00
C. H. Kennedy	Assoc. Professor	3,804.00
W. J. Kostir	Asst. Professor	3,804.00
David F. Miller	Asst. Professor	3,804.00
John W. Price	Asst. Professor	2,856.00
W. E. Dunham	Instructor	2,500.00
Joseph N. Miller	Instructor	2,200.00
John A. Miller	Instructor	2,200.00
Edward N. Warner	Instructor	2,000.00
Wilbur M. Tidd	Instructor	2,000.00
Paul E. Schaefer	Instructor	2,000.00
Donald Borrer	Instructor	1,800.00
Blanche B. Meyer	Instructor	1,500.00
Ernest V. Fowler	Assistant	1,500.00
John C. Lotze	Assistant	900.00
Ralph H. Davidson	Assistant	900.00
Mary D. Rogick	Assistant	900.00
	Assistant	900.00
	Assistant	600.00
	Assistant	600.00
Harold A. Waters	Graduate Assistant	500.00
Myles F. Bowen	Graduate Assistant	500.00
Paul J. Seyler	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 68,224.00

Total for the College of Agriculture.....

\$403,379.00

COLLEGE OF ARTS AND SCIENCES

Administration

Walter J. Shepard	Dean	\$ 8,100.00
John Huntley Dupre	Junior Dean	4,632.00
Joseph C. Troutman	Student Counselor	2,856.00
Howard L. Hamilton	Secy. of the College	2,856.00
Roberta Abernethy	Assistant to Dean	2,000.00
Naomi Baker Fernelius	Asst. to Junior Dean	2,000.00
Esther Waddell	Stenographer	1,400.00
Bessie Workman	Stenographer	1,200.00
Margaret Smith	Stenographer	1,200.00
Helen L. McElhatton	Stenographer	1,200.00
Roxana Rader	Stenographer	1,120.00
Alice Kelley	Stenographer	1,080.00
Esther Rich	Stenographer	1,080.00
Annabelle Swickard	Stenographer	1,080.00
Geraldine Howald	Stenographer	1,060.00

Lois Fessler	Stenographer	1,020.00
Alberta Williams	Stenographer	1,020.00
Kathleen Morrow	Stenographer	960.00
Katherine B. Kuhn	Stenographer (part-time)	480.00
Alyce Moore	Typist	1,080.00
Lillian K. Dinsch	Typist	1,020.00

\$ 38,444.00

Astronomy

E. S. Manson

Professor and Chairman.....	\$ 3,804.00
Observatory Assistant	460.00

\$ 4,264.00

Bacteriology

Charles B. Morrey
William A. Starin
Fred Speer
Arthur W. Deem

Harry H. Weiser
Bernice G. Horton
Joseph A. Taylor

Mary A. Palmer

Professor and Chairman.....	\$ 5,556.00
Professor	4,284.00
Assistant Professor	3,096.00
Instructor	2,000.00
Instructor	2,000.00
Instructor	1,800.00
Instructor	1,500.00
Laboratory Assistant	1,320.00
Assistant	1,200.00
Technical Assistant	1,080.00

\$ 23,836.00

Chemistry

W. L. Evans
William McPherson
W. E. Henderson
Edward Mack
Charles W. Foulk
Cecil E. Boord
Jesse E. Day
Wesley G. France
Wallace R. Brode
Herrick L. Johnston
Harvey V. Moyer
Melville L. Wolfrom
W. Conrad Fernelius
Marion Hollingsworth
G. B. Bachman
Amos Luckhaupt
John F. Betz
Leo B. Genung
Edward F. Wesp
John F. Whittaker

Professor and Chairman.....	\$ 6,756.00
Professor	See Graduate School
Professor	5,556.00
Professor	5,088.00
Professor	4,632.00
Professor	4,632.00
Professor	4,632.00
Professor	4,044.00
Assoc. Professor	3,336.00
Asst. Professor	3,336.00
Asst. Professor	3,336.00
Asst. Professor	3,304.00
Asst. Professor	2,856.00
Curator	3,336.00
Instructor	2,856.00
Assistant	2,100.00
Technical Assistant	2,100.00
Special Assistant	1,500.00
Special Assistant	1,500.00
Special Assistant	1,500.00
Assistant	1,000.00
Assistant	1,000.00
Assistant	1,000.00
Assistant	1,000.00
Assistant	1,000.00
Assistant	1,000.00
Assistant	1,000.00
Assistant	1,000.00
Assistant	1,000.00
Assistant	1,000.00
Assistant	1,000.00
Part-time Assistant	500.00
Part-time Assistant	500.00
Part-time Assistant	500.00
Graduate Assistant	500.00
Graduate Assistant	500.00
Graduate Assistant	500.00
Graduate Assistant	500.00
Graduate Assistant	500.00
Graduate Assistant	500.00
Graduate Assistant	500.00
Graduate Assistant	500.00

Classical Languages

M. B. Ogle	Professor	On leave
George M. Bolling	Professor	5,556.00
W. S. Elden	Professor	4,284.00
A. W. Hodgman	Professor of Latin	4,284.00
John B. Titchener	Asst. Prof. and Acting Chairman	3,804.00
John N. Hough	Instructor	2,500.00

English

E. L. Beck	Professor and Acting Chairman	\$ 4,632.00
J. V. Denney	Professor	6,012.00
G. H. McKnight	Professor	5,088.00
J. R. Taylor	Professor	5,088.00
W. L. Graves	Professor	5,088.00
Harlan Hatcher	Professor	4,632.00
C. E. Andrews	Professor (special)	4,632.00
Milton Percival	Professor	4,284.00
E. W. Wiley	Professor	3,804.00
V. A. Ketcham	Professor	1,800.00
Harold R. Walley	Asst. Professor	3,096.00
Royall H. Snow	Asst. Professor	3,096.00
Sada Harbarger	Asst. Professor	2,856.00
Herman Miller	Asst. Professor	2,856.00
William C. Frierson	Asst. Professor	2,856.00
J. Harold Wilson	Asst. Professor	2,856.00
James Fullington	Asst. Professor	2,856.00
J. F. Craig	Asst. Professor	2,800.00
Robert S. Newdick	Instructor	2,800.00
Edith Sniffen	Instructor	2,500.00
Gertrude L. Robinson	Instructor	2,500.00
Bert Emsley	Instructor	2,500.00
Robert J. Kane	Instructor	2,500.00
Tom B. Haber	Instructor	2,250.00
Clyde S. Nesbitt	Instructor	2,000.00
Miles M. Graham	Instructor	2,000.00
Florence Denton	Instructor	2,000.00
Herbert Edwards	Instructor	1,800.00
Marion H. Landis	Instructor	1,800.00

Lawrence E. Snyder	Instructor	1,800.00
Bryant C. Kerr	Instructor	1,800.00
Mary A. Hitchcock	Instructor	1,800.00
Donald W. Riley	Instructor	1,800.00
Mary Ross Rhodes	Instructor	1,800.00
Robert M. Estrich	Instructor	1,800.00
David Maurer	Instructor	1,800.00
Roscoe F. Schaupp	Instructor	1,800.00
Wilson R. Dumble	Instructor	1,800.00
Freda Schulz	Instructor (part-time)	900.00
Roland G. Allen	Assistant	1,700.00
Anne Whitmer	Assistant	1,000.00
Robert Price	Assistant	1,000.00
C. Emory Glander	Assistant	1,000.00
William H. Hildreth	Assistant	750.00
	Assistant	400.00
Mary G. Jenkins	Graduate Assistant	500.00
Thelma Phlegar	Graduate Assistant	500.00

\$116,932.00

Geology

J. E. Carman	Prof., Chairman, and Curator	\$ 4,632.00
Edmund M. Spieker	Professor	4,044.00
William A. P. Graham	Asst. Professor	3,336.00
P. B. Stockdale	Asst. Professor	3,336.00
Grace Stewart	Asst. Professor	2,800.00
Willard Berry	Instructor	2,600.00
W. Storrs Cole	Instructor	2,500.00
Alfred J. Holmberg	Instructor	2,250.00
Wilber Stout	Lecturer	400.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	100.00
	Student Assistant	100.00
	Student Assistant	100.00
	Student Assistant	100.00
	Student Assistant	100.00
	Student Assistant	100.00

\$ 28,498.00

German

M. B. Evans	Professor and Chairman	\$ 5,088.00
August C. Mahr	Professor	4,632.00
B. A. Eisenlohr	Professor	3,804.00
H. Kurath	Professor	On leave
Ernst A. Philippson	Lecturer (special)	4,500.00
R. O. Roseler	Assoc. Professor	3,336.00
May Thomas	Emeritus Asst. Professor	1,200.00
Walter Gausewitz	Asst. Professor	2,500.00
Eugene Gottlieb	Instructor	2,200.00
R. L. W. Nordsieck	Instructor	2,000.00
Frederick J. Kramer	Assistant	900.00
E. M. J. Kretzmann	Assistant	900.00

\$ 31,060.00

History

Carl Wittke	Professor and Chairman	\$ 5,556.00
H. C. Hockett	Professor	5,556.00
Wilbur H. Siebert	Research Professor	5,088.00
Edgar H. McNeal	Professor	5,088.00
Walter L. Dorn	Professor	4,632.00
G. A. Washburne	Professor	4,284.00
William F. McDonald	Assoc. Professor	4,284.00
Lawrence F. Hill	Assoc. Professor	3,804.00
A. H. Noyes	Assoc. Professor	3,804.00
Eugene Roseboom	Asst. Professor	3,336.00
F. P. Weisenberger	Asst. Professor	2,856.00
Henry H. Simms	Asst. Professor	2,760.00
Herbert Wender	Instructor	2,500.00
Cairns K. Smith	Instructor	2,500.00
John S. Hare	Instructor	2,500.00

Harold W. Landin	Instructor	2,500.00
Sidney D. Terr	Assistant	1,000.00
Edgar G. Nixon	Assistant	1,000.00
A. B. Sears	Assistant	1,000.00
Emmett L. Harshbarger	Assistant	1,000.00
Paul I. Miller	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Reader	218.75
	Reader	218.75
	Reader	218.75
	Reader	218.75

\$ 70,923.00

Mathematics

H. W. Kuhn	Professor and Chairman.....	\$ 5,556.00
C. L. Arnold	Emeritus Professor	2,000.00
Tibor Rado	Professor	6,012.00
S. E. Rasor	Professor	4,476.00
Henry Blumberg	Professor	4,236.00
James H. Weaver	Professor	3,996.00
C. C. Morris	Professor	3,804.00
C. C. MacDuffee	Assoc. Professor	3,996.00
F. R. Bamforth	Asst. Professor	3,564.00
Lincoln LaPaz	Asst. Professor	3,336.00
Grace Bareis	Asst. Professor	2,400.00
Harry Beatty	Asst. Professor	2,400.00
Vaughn B. Caris	Asst. Professor	2,400.00
Hortense Rickard	Asst. Professor	2,100.00
Henry P. Thielman	Instructor	2,400.00
Laurens E. Bush	Instructor	2,250.00
Margaret Jones	Instructor	1,800.00
Rhesa L. Newlin	Assistant	666.67
Elwood D. Shipley	Assistant	666.67
	Assistant	666.67
	Assistant	666.67
	Assistant	416.67
	Assistant	166.67
Arnold Prucha	Graduate Assistant	500.00
Robert F. Rinehart	Graduate Assistant	500.00
Brandon G. Rightmire	Graduate Assistant	500.00
Emerson D. Jenkins	Graduate Assistant	500.00
Jack T. Kent	Graduate Assistant	500.00
Wilbur J. Robinson	Graduate Assistant	500.00
John W. Suckau	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 64,976.00

Philosophy

J. A. Leighton	Professor and Chairman.....	\$ 6,756.00
A. E. Avey	Professor	4,860.00
A. R. Chandler	Professor	3,804.00
Everett W. Hall	Asst. Professor	3,336.00
William H. Reither	Instructor	1,750.00
Quinter M. Lyon	Assistant	1,200.00
O. W. Rosenzweig	Assistant	900.00
William Fennell	Assistant	900.00

\$ 23,506.00

Phonetics Laboratory

G. Oscar Russell	Professor, Director of Phonetics Laboratory and Chairman of Division	\$ 6,756.00
Marie K. Mason	Instructor	2,000.00
	Part-time Assistant	800.00
	Part-time Assistant	100.00

\$ 9,656.00

Physics

Alpheus W. Smith	Professor and Chairman	\$ 5,556.00
Alfred Lande	Professor	7,500.00
F. C. Blake	Professor	4,860.00
L. H. Thomas	Assoc. Professor	4,632.00
Alva W. Smith	Assoc. Professor	3,804.00
H. G. Heil	Asst. Professor	4,044.00
Robert V. Zumstein	Asst. Professor	2,856.00
Jerome B. Green	Asst. Professor	2,800.00
M. L. Pool	Asst. Professor	2,760.00
Harold P. Knauss	Asst. Professor	2,760.00
Cedric E. Hesthal	Instructor	2,600.00
Harold H. Nielson	Instructor	2,600.00
Willard H. Bennett	Instructor	2,600.00
David R. Inglis	Instructor	2,600.00
Fred J. Brooks	Assistant	1,900.00
J. B. Sparrow	Assistant	1,600.00
Corvin A. Starkey	Assistant	1,500.00
Paul E. Shearin	Assistant	900.00
Gerald A. Rosselot	Assistant	900.00
Donald W. Dunipace	Assistant	900.00
Arthur W. Fleming	Assistant	900.00
Paul J. Steele	Assistant	900.00
W. B. Steward	Assistant	800.00
	Assistant	650.00
Austin D. Sprague	Graduate Assistant	500.00
Herbert M. Strong	Graduate Assistant	500.00
H. J. Fraish	Graduate Assistant	500.00
C. N. Nelson	Graduate Assistant	500.00
S. J. Simmons	Graduate Assistant	500.00
A. T. Nordsieck	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 68,922.00

Political Science

Henry R. Spencer	Professor and Chairman	\$ 5,556.00
Peter H. Odegard	Professor	4,860.00
Harvey Walker	Assoc. Professor	4,632.00
E. A. Helms	Asst. Professor	3,096.00
Francis R. Aumann	Instructor	2,750.00
H. Schuyler Foster, Jr.	Instructor	2,250.00
Henry Janzen	Teaching Assistant	1,000.00
Dayton E. Heckman	Assistant	1,000.00
Howard Hamilton	Instructor	No salary

\$ 25,144.00

Romance Languages

W. S. Hendrix	Professor and Chairman	\$5,088.00
George R. Havens	Professor	5,556.00
Robert E. Rockwood	Professor	4,860.00
Olin H. Moore	Professor	4,632.00
R. E. Monroe	Professor	4,632.00
Claude E. Anibal	Assoc. Professor	4,284.00
Don L. Demorest	Assoc. Professor	4,284.00
Santiago Gutierrez	Asst. Professor	3,336.00
Robert Foure	Asst. Professor	3,336.00
Alexander H. Schutz	Asst. Professor	3,336.00
Theodore E. Hamilton	Asst. Professor	2,856.00
Gertrude Walsh	Instructor	2,500.00
Erwin H. Price	Instructor	2,200.00
Bertha P. Arthur	Instructor	2,200.00
Jose Palomo	Instructor	2,200.00
Harry Rogers	Instructor	2,200.00
Helene Foure	Instructor	2,200.00
E. W. Bieghler	Instructor	2,000.00
Girdler B. Fitch	Instructor	2,200.00
Dwight M. Brooks	Instructor (part-time)	1,466.67
Stanley Howell	Assistant	1,620.00

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Demetrio Cabarga	Assistant	1,620.00
Helen M. Kramer	Assistant	1,200.00
Isolde Henninger	Assistant	1,200.00
Walter E. Meiden	Assistant	1,200.00
G. E. Wade	Assistant	1,000.00
Irwin Johnson	Assistant	1,000.00
	Assistant	333.33

\$ 74,540.00

Total for the College of Arts and Sciences..... \$701,779.00

COLLEGE OF COMMERCE AND ADMINISTRATION

Administration

Walter C. Weidler	Dean	\$ 6,756.00
C. Wells Reeder	Junior Dean	4,632.00
Claire Harmeyer	Assistant to Dean	2,500.00
Nell Gainer	Stenographer	2,000.00
Bertha C. Caley	Stenographer	1,320.00
Ruth Cotterman	Stenographer	1,200.00
Katherine Uhrig	Stenographer	1,200.00
Dorothy G. Suydam	Stenographer	1,080.00
Alice Wolfe	Stenographer	960.00
Thelma Condon	Stenographer	960.00
Tillie B. Harmon	Stenographer	960.00
Betty Warner	Stenographer	960.00
Mabel Kiner	Stenographer	960.00
Alice Heer	Telephone Operator	960.00

\$ 26,448.00

Accounting

J. B. Taylor	Assoc. Professor and Chairman	\$ 4,284.00
J. B. Heckert	Assoc. Professor	4,512.00
H. C. Miller	Assoc. Professor	4,044.00
R. S. Willcox	Asst. Professor	3,336.00
Robert N. Frickey	Instructor	2,856.00
D. M. Shonting	Instructor	2,856.00
Dallas S. Bolon	Lecturer	2,500.00
G. Arnold Logan	Instructor	2,500.00
W. D. Wall	Lecturer	800.00
Albert H. Scheidt	Assistant	1,500.00
Walter C. Burnham	Assistant	1,500.00
	Reader	100.00

\$ 30,788.00

Business Organization

Harold H. Maynard	Professor and Chairman	\$ 5,088.00
Felix E. Held	Professor and Secy. of the College	4,632.00
Henry E. Hoagland	Professor	5,088.00
William M. Duffus	Professor	4,632.00
Charles A. Dice	Professor	4,632.00
Theodore N. Beckman	Professor	4,632.00
Willis Wissler	Professor	2,070.00
Ralph C. Davis	Assoc. Professor	4,632.00
H. W. Cordell	Assoc. Professor	3,804.00
Montgomery Pike	Assoc. Professor	3,420.00
Kenneth Dameron	Asst. Professor	4,284.00
N. Gilbert Riddle	Asst. Professor	3,420.00
Donald C. Power	Asst. Professor	2,856.00
Tracy E. Thompson	Asst. Professor	2,280.00
Gilbert Harold	Instructor	2,750.00
Elvin F. Donaldson	Instructor	2,500.00
O. E. Burley	Instructor	2,500.00
A. L. Odebrecht	Instructor	2,500.00
Keith Roberts	Instructor	2,500.00
A. H. Chute	Instructor	2,500.00
Cary W. Bowers	Lecturer	1,800.00
	Lecturer	250.00
Richard Smith	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

Graduate Assistant	500.00
Graduate Assistant	500.00
Reader	170.00

\$ 75,440.00

Economics

Albert B. Wolfe	Professor and Chairman	\$ 5,556.00
M. B. Hammond	Professor	5,556.00
H. G. Hayes	Professor	4,860.00
H. F. Walradt	Professor	4,284.00
L. E. Smart	Assoc. Professor	4,284.00
Edison L. Bowers	Asst. Professor	4,284.00
Ralph L. Dewey	Asst. Professor	3,336.00
Clifford L. James	Asst. Professor	3,144.00
Virgil Willit	Asst. Professor	3,048.00
Robert D. Patton	Asst. Professor	2,856.00
Louise Stitt	Instructor	2,856.00
Alma Herbst	Instructor	2,856.00
H. J. Bitterman	Instructor	2,750.00
R. H. Rowntree	Instructor	2,750.00
J. M. Whitsett	Instructor	2,000.00
John D. Blanchard	Instructor (part-time)	1,000.00
C. J. Botte	Assistant	2,000.00
Richard T. Stevens	Assistant	1,500.00
Louis Levine	Assistant	1,000.00
Romeo L. Horne	Assistant	1,000.00
Maurice A. Freeman	Assistant	1,000.00
John H. Sloan, Jr.	Assistant	1,000.00
William H. Mautz	Assistant	1,000.00
James C. Dockeraay	Graduate Assistant	500.00
Fred L. Helm	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 67,420.00

Geography

C. C. Huntington	Professor and Chairman	\$ 4,632.00
Eugene Van Cleef	Professor	4,632.00
Roderick Peattie	Professor	4,284.00
Fred A. Carlson	Professor	3,804.00
Guy Harold Smith	Asst. Professor	3,336.00
Alfred J. Wright	Instructor	2,500.00
John H. Garland	Instructor	2,500.00
Carl D. Varvel	Instructor	2,000.00
N. C. Burhans	Instructor	2,000.00
Wallace T. Buckley	Graduate Assistant	500.00
Jack Small	Reader	150.00
Harold Stewart	Reader	150.00

\$ 30,488.00

Sociology

J. E. Hagerty	Professor	\$ 5,556.00
Charles C. Stillman	Professor	5,556.00
F. E. Lumley	Professor	5,556.00
C. C. North	Professor	5,088.00
Mary L. Mark	Professor	4,512.00
Perry P. Denune	Assoc. Professor	4,632.00
Elsie Jones	Asst. Professor	3,420.00
W. J. Blackburn	Instructor	2,856.00
Louise M. Spaeth	Instructor	2,200.00
Lloyd A. Cook	Instructor	2,400.00
B. S. Mason	Instructor	1,600.00
	Assistant	1,000.00
	Assistant	900.00
	Assistant	900.00
	Assistant	900.00
	Assistant	900.00
	Assistant	800.00
	Assistant	800.00

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Graduate Assistant	500.00
Graduate Assistant	500.00

\$ 50,576.00

Total for the College of Commerce and Administration.....\$281,160.00

COLLEGE OF DENTISTRY

H. M. Semans	Dean and Professor	\$ 6,756.00
H. V. Cottrell	Professor	4,632.00
Irwin A. Bottenhorn	Professor	4,632.00
William C. Graham	Professor	4,632.00
Paul C. Kitchin	Asst. Professor	3,336.00
Clyde H. Hebble	Asst. Professor	1,700.00
R. B. Wiltberger	Asst. Professor	1,000.00
Earl G. Jones	Asst. Professor	1,000.00
Herbert S. Shumway	Instructor	1,800.00
Louis E. Reif	Instructor	1,500.00
Victor L. Steffel	Instructor	1,200.00
Frank C. Starr	Instructor	1,100.00

Total for the College of Dentistry.....\$ 33,288.00

COLLEGE OF EDUCATION

Administration

George F. Arps	Dean	\$ 8,100.00
	Junior Dean	4,632.00
R. D. Bennett	Secretary of the College.....	3,420.00
Evelyn Brewster	Assistant to Dean	2,250.00
Martha J. Bidwell	Asst. to Junior Dean	1,500.00
Lillian S. Edwards	Stenographer	1,440.00
Faye M. DuBois	Stenographer	1,300.00
Rowena Richardson	Stenographer	1,200.00
Pauline C. Zepp	Stenographer	1,140.00
Marjorie Renz	Stenographer	1,140.00
Mary Kerst Beanblossom	Stenographer	1,140.00
Cecelia Krakoff	Stenographer	1,140.00
Irene Kilpatrick	Stenographer	1,140.00
Harriet Koening	Stenographer	1,080.00
Olga Krill	Stenographer	1,080.00
Melba Gibbons	Stenographer	1,080.00
Winifred Hiles	Stenographer	1,080.00
Frances L. Koons	Stenographer	1,080.00
E. Lucille Keep	Typist	1,080.00
Esther Horne	Stenographer	1,050.00
Edith E. Lewis	Stenographer	1,020.00
Eleanor T. Henderson	Clerk	1,300.00
Anne C. Beaman	Clerk	1,140.00
Katherine I. Stewart	Typist	1,200.00

\$ 41,732.00*Adult Education*

Jessie Charters	Asst. Professor	\$ 2,000.00
Carroll D. Tibbals	Assistant	1,500.00

\$ 3,500.00*Bureau of Educational Research*

W. W. Charters	Director	\$ 7,656.00
Ralph W. Tyler	Professor	5,556.00
T. C. Holy	Professor	4,632.00
Earl W. Anderson	Assoc. Professor	4,860.00
Wm. Harold Cowley	Asst. Professor	4,632.00
Edgar Dale	Asst. Professor	3,804.00
Josephine MacLatchy	Asst. Professor	3,096.00
Emma Kirby	Editorial Assistant	2,200.00
Adelaide Williams	Assistant to Director	2,100.00
Ruth Seeger	Bibliographical Asst.	1,900.00
Audrey Knowlton	Bibliographical Asst.	1,500.00
Mrs. Mary Ewan	Assistant	1,800.00

	Assistant	1,080.00
	Assistant	900.00
Frances Kirkpatrick	Proofreader	1,300.00
Mary Margaret Dodd	Copyholder	1,200.00
Louis E. Rath	Research Assistant	1,200.00
William E. Arnold	Research Assistant	1,200.00
	Research Assistant	1,200.00
	Research Assistant	900.00
Kathryn Rice	Typist	1,200.00
Mrs. Kay Watson	Stenographer	1,200.00
Thelma Radekin	Stenographer	1,200.00
Edna McLaughlin	Stenographer	1,200.00
Phyllis Burkham	Stenographer	1,200.00
Hazel Gibbony	Stenographer	1,200.00
Marabel G. Root	Stenographer	1,020.00
	Stenographer (3 mos.)	255.00

\$ 61,191.00

In addition to the above, the following temporary appointment was made:

Fred P. Frutchey	Research Assistant	300.00
	(July, Aug., and Sept.)	

Fine Arts

James R. Hopkins	Professor and Chairman	\$ 5,556.00
Arthur Baggs	Professor	5,556.00
Ralph S. Fanning	Professor	5,088.00
Felix Payant	Professor	4,632.00
G. Leslie Lynch	Professor	3,564.00
Alice Robinson	Assoc. Professor	3,240.00
	Asst. Professor	3,500.00
Charles R. Sutton	Asst. Professor	3,336.00
Carleton Atherton	Asst. Professor	2,856.00
Will Rannels	Asst. Professor	2,856.00
Erwin F. Frey	Asst. Professor	2,750.00
Guy B. Wiser	Asst. Professor	2,856.00
Hoyt L. Sherman	Asst. Professor	2,400.00
Elizabeth Walker	Instructor	2,000.00
Harold A. Mitts	Instructor	2,000.00
Robert Gatrell	Instructor	1,800.00
Erwin Zepp	Instructor	1,500.00
Edgar Littlefield	Assistant	1,200.00
Elizabeth Landacre	Graduate Assistant	500.00
Andrew Pereny	Student Assistant	300.00
Benjamin Bowman	Student Assistant	100.00

\$ 57,590.00

History of Education

L. F. Anderson	Professor	\$ 5,088.00
H. G. Good	Professor	4,860.00
R. H. Eckelberry	Asst. Professor	2,856.00
Forest L. Shoemaker	Instructor	2,000.00

\$ 14,804.00

Music

Royal D. Hughes	Professor	\$ 5,556.00
Herbert H. Wall	Professor	4,632.00
Eugene J. Weigel	Professor	4,632.00
Joseph A. Leeder	Professor	4,632.00
M. Emmett Wilson	Assoc. Professor	4,284.00
Cloea Thomas	Asst. Professor	3,336.00
Maude M. Slawson	Asst. Professor	3,336.00
M. Edith Jones	Asst. Professor	2,750.00
Lela Hardy	Instructor	2,000.00
Hilda Dierker	Instructor	2,000.00
Rachel Way	Instructor	2,000.00
	Part-time Instructor	500.00
	Part-time Instructor	500.00
	Part-time Instructor	500.00
	Part-time Instructor	350.00
	Student Assistant	300.00
	Student Assistant	250.00
	Student Assistant	250.00

\$ 41,808.00

Practical Arts and Vocational Education

William H. Stone	Professor and Chairman.....	\$ 4,632.00
W. E. Warner	Assoc. Professor	4,044.00
R. E. Smith	Assoc. Professor	4,044.00
	Assistant	750.00

\$ 13,470.00

Principles of Education

Boyd F. Bode	Professor and Chairman.....	\$ 7,200.00
Howard F. Seely	Professor	5,556.00
Orville G. Brim	Professor	4,860.00
E. W. Pahlow	Professor	4,860.00
H. B. Alberty	Professor	4,632.00
Laura Zirbes	Professor	4,632.00
George R. Twiss	Professor	4,044.00
H. G. Hullfish	Professor	3,804.00
F. C. Landsittel	Assoc. Professor	4,044.00
J. B. Tharp	Asst. Professor	4,284.00
Amy Bronsky	Asst. Professor	3,804.00
	Instructor	2,250.00
	Instructor	2,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	750.00
	Experimental Teaching	6,600.00

\$ 66,320.00

Psychology

George F. Arps	Professor and Chairman.....	See Administration
H. H. Goddard	Professor	6,012.00
Herbert A. Toops	Professor	5,556.00
Francis N. Maxfield	Professor	5,328.00
Floyd C. Dockeray	Professor	5,328.00
Horace B. English	Professor	5,088.00
Harold E. Burt	Professor	4,632.00
Samuel Renshaw	Professor	4,632.00
Sidney L. Pressey	Professor	3,804.00
Robert D. Williams	Assoc. Professor	3,804.00
Mervin A. Durea	Asst. Professor	3,804.00
Harold A. Edgerton	Asst. Professor	3,564.00
Willard L. Valentine	Asst. Professor	3,336.00
A. Sophie Rogers	Asst. Professor	3,096.00
Emily L. Stogdill	Instructor	2,500.00
	Instructor	2,500.00
	Instructor	2,500.00
	Instructor	2,250.00
	Instructor	2,000.00
	Instructor	2,000.00
	Instructor	2,000.00
	Instructor	2,000.00
	Instructor	1,850.00
I. Lynn Hampton	Assistant	2,500.00
	Assistant	2,000.00
	Assistant	1,500.00
	Assistant	1,500.00
	Assistant	1,500.00
	Assistant	1,500.00
	Assistant	1,500.00
	Assistant	1,200.00
	Assistant	1,200.00
	Laboratory Assistant	750.00
	Laboratory Assistant	750.00
	Laboratory Assistant	750.00
	Assistant	500.00
	Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	240.00
Lucille Russell	Clerk	1,200.00

\$ 98,174.00

School Administration

E. E. Lewis	Professor and Chairman.....	\$ 6,756.00
J. L. Clifton	Professor	6,012.00
Arthur J. Klein	Professor	6,012.00
Dan H. Eikenberry	Professor	5,088.00
Arch O. Heck	Assoc. Professor	4,632.00
Harvey H. Davis	Assoc. Professor	4,632.00
W. G. Reeder	Assoc. Professor	4,284.00
W. R. Smittle	Assistant	1,200.00
O. Floyd Nixon	Assistant	650.00
R. H. Price	Assistant	450.00
M. L. Goetting	Assistant	450.00

\$ 40,166.00

University Laboratory High School

Rudolph Lindquist	Professor and Director of Laboratory Schools	\$ 7,200.00
Mrs. E. Louise Fray	Assistant to Director	2,000.00
R. J. Havighurst	Assoc. Professor	5,000.00
P. B. Diederich	Asst. Professor	3,000.00
	Additional Teachers	52,000.00

\$ 69,200.00

Total for the College of Education.....

\$507,955.00

COLLEGE OF ENGINEERING

Administration

E. A. Hitchcock	Dean	\$ 7,200.00
W. D. Turnbull	Junior Dean	4,632.00
Lenora Glasgow	Secy. to Dean (Stenog.)	2,500.00
Lilyan B. Bradshaw	Clerk	1,260.00
Annette Shugert	Stenographer	1,200.00
Effa Harm Wikoff	Stenographer	1,200.00
Mina Kennedy	Stenographer	1,080.00
Catherine Luff	Stenographer	1,080.00
Verna Spicer	Stenographer	1,080.00
Annie Fraser	Stenographer	1,080.00
Robertine Rittinger	Stenographer	1,000.00
Annabelle T. Tatman	Stenographer	1,000.00
Ruth E. Brown	Stenographer	960.00
Frances Taylor	Stenographer	960.00

\$ 26,232.00

Applied Optics

Morgan C. Davies	Professor and Chairman.....	\$ 2,856.00
Clarence R. Ellis	Instructor	2,600.00
	Assistant	300.00

\$ 5,756.00

Architecture

C. S. Chubb	Professor and Chairman.....	\$ 5,556.00
Herbert Baumer	Professor	5,556.00
W. C. Ronan	Professor	4,284.00
Richard S. Buck	Asst. Professor	2,952.00
Galen F. Oman	Asst. Professor	2,856.00
	Student Assistant	300.00
	Student Assistant	300.00

\$ 21,804.00

Broadcasting Station

Robert C. Higgy	Director	\$ 3,336.00
Mrs. F. G. Charles	Program Manager	2,500.00
David K. Larrimer	Announcer	2,250.00
Cecil S. Bidlack	Technical Supervisor	2,250.00
M. F. McDowell	Radio Operator	2,100.00
	Assistant Announcer	400.00
	Assistant Announcer	300.00
	Assistant	500.00
	Assistant Operator	300.00
Dorothy L. Jahn	Stenographer	1,020.00

\$ 14,956.00

Ceramics

Arthur S. Watts	Professor and Chairman.....	\$ 4,860.00
John L. Carruthers	Assoc. Professor	3,996.00
Robert M. King	Asst. Professor	3,144.00
D. J. McSweeney	Lecturer	300.00
John C. Lysatt	Technician	1,200.00

\$ 13,500.00

Chemical Engineering

James R. Withrow	Professor and Chairman.....	\$ 5,556.00
Charles G. Duncombe	Asst. Professor	2,500.00
Joseph Koffolt	Asst. Professor	2,500.00
Albert H. Vilbrandt	Instructor	2,500.00
Mary Wing Robb	Assistant	1,200.00
	Assistant	375.00
	Assistant	375.00
	Assistant	350.00
	Assistant	200.00

\$ 15,556.00

Civil Engineering

C. E. Sherman	Professor and Chairman.....	\$ 5,556.00
C. T. Morris	Professor	5,556.00
E. F. Coddington	Professor	4,860.00
John C. Prior	Professor	4,284.00
R. C. Sloane	Professor	4,008.00
J. R. Shank	Professor	1,900.00
J. M. Montz	Assoc. Professor	2,736.00
C. H. Wall	Asst. Professor	2,595.00
G. E. Large	Asst. Professor	1,425.00
Oscar J. Marshall	Asst. Professor	2,250.00
Arthur G. Wyatt	Asst. Professor	2,250.00
Kenneth Woods	Instructor	1,000.00

\$ 38,420.00

Electrical Engineering

Erwin E. Dreese	Professor and Chairman.....	\$ 9,000.00
F. C. Caldwell	Professor	5,088.00
Harold Bibber	Assoc. Professor	5,500.00
W. L. Everitt	Assoc. Professor	3,564.00
J. E. Shepardson	Asst. Professor	3,096.00
E. E. Kimberly	Asst. Professor	2,856.00
Kwan Yau Tang	Asst. Professor	2,000.00
John F. Byrne	Asst. Professor	2,000.00
	Assistant	550.00
	Assistant	550.00
	Assistant	550.00
	Assistant	550.00
	Assistant	550.00
Earl B. McDowell	Assistant	1,800.00
Susannah L. Bryant	Assistant	1,020.00
John Dankworth	Laborer	900.00

\$ 39,574.00

Engineering Drawing

Thomas E. French	Professor and Chairman.....	\$ 5,556.00
Robert Meiklejohn	Professor	4,284.00
O. E. Williams	Professor	3,564.00
W. B. Field	Assoc. Professor	3,192.00
Ralph Paffenbarger	Assoc. Professor	3,192.00
	Assoc. Professor	3,192.00
Allen P. McManigal	Asst. Professor	3,192.00
Charles D. Cooper	Asst. Professor	2,800.00
Lawrence D. Jones	Asst. Professor and Secretary of the College.....	2,800.00
Louis D. Lutzenberger	Asst. Professor	2,600.00
Jay N. Edmondson	Instructor	2,250.00
Harry H. Brittingham	Instructor	2,250.00
Charles J. Vierck	Instructor	2,200.00
J. Vernon Otter	Instructor	2,200.00
Virginia H. Judy	Assistant	1,300.00
	Student Assistant	450.00
	Student Assistant	300.00

Student Assistant	300.00
Student Assistant	300.00
Student Assistant	300.00
Student Assistant	300.00
Student Assistant	200.00

\$ 46,722.00

Engineering Experiment Station

E. A. Hitchcock	Director	See Administration
John M. Weed	Assistant Director	3,063.75
Mildred DePue	Stenographer	1,260.00
Ruby M. Byers	Student Stenographer (½ time) ..	360.00
George A. Bole	Research Professor	5,920.00
J. R. Shank	Research Professor	2,280.00
Frank H. Eno	Research Professor	4,856.25
A. H. Dierker	Senior Research Engr.	2,925.00
Otis J. Everhart	Senior Research Engr.	2,570.00
C. R. Austin	Senior Research Engr.	2,380.00
G. E. Large	Senior Research Engr.	1,425.00
G. A. Loomis	Senior Research Engr. (½ time) ..	1,375.00
Walter C. Rueckel	Junior Research Engr.	1,650.00
Samuel Shenker	Junior Research Engr. (½ time) ..	885.00
Myril Shaw	Asst. Research Engineer	1,650.00

\$ 32,550.00

Industrial Engineering

John Younger	Professor and Chairman	\$ 5,556.00
W. A. Knight	Emeritus Professor of Industrial Engineering	2,000.00
O. D. Rickly	Asst. Professor	2,500.00
Rudolph Schneider	Instructor	2,200.00
U. W. Denman	Instructor	2,200.00
J. A. Foust	Instructor	2,200.00
Peter Morrison	Instructor	2,200.00
Paul N. Lehoczyk	Instructor	1,700.00
Ora L. Justice	Assistant	1,380.00
John F. Cooke	Laborer	1,104.00

\$ 23,040.00

Mechanical Engineering

F. W. Marquis	Professor and Chairman	\$ 5,556.00
William T. Magruder	Professor	5,088.00
C. A. Norman	Professor	4,044.00
Horace Judd	Professor	3,804.00
A. I. Brown	Assoc. Professor	3,564.00
Karl W. Stinson	Assoc. Professor	3,336.00
Paul Bucher	Assoc. Professor	3,372.00
Andrew Fairbanks	Asst. Professor	3,336.00
George N. Moffatt	Asst. Professor	2,750.00
Samuel R. Beitler	Asst. Professor	2,500.00
C. P. Roberts	Asst. Professor	2,500.00
John P. Kramer	Assistant	1,400.00
Salvatore Marco	Assistant	1,200.00
R. L. Pratt	Helper and Fireman	2,200.00
Robert T. Simpson	Machinist	1,900.00
John Henry Munyan	Helper	1,900.00
	Student Assistants	648.00

\$ 48,198.00

Mechanics

James E. Boyd	Professor and Chairman	\$ 5,556.00
Percy W. Ott	Professor	3,804.00
Samuel B. Folk	Asst. Professor	2,856.00
Ralph W. Powell	Asst. Professor	2,750.00
Edgar C. Clark	Instructor	2,500.00

\$ 17,466.00

Metallurgy

D. J. Demorest	Professor and Chairman	\$ 5,088.00
W. A. Mueller	Professor	3,804.00
J. O. Lord	Asst. Professor	2,856.00
	Graduate Assistant	500.00

3-30-'32

Student Assistant	270.00
Student Assistant	270.00

\$ 12,788.00

Mine Engineering

H. E. Nold
Edward V. O'Rourke
Frank A. Ray

Professor and Chairman.....	\$ 4,284.00
Assoc. Professor	3,420.00
Emeritus Professor	1,000.00

\$ 8,704.00

Mineralogy

W. J. McCaughey
Arthur M. Brant

Professor and Chairman.....	\$ 4,632.00
Asst. Professor	2,856.00
Graduate Assistant	500.00
Student Assistant	270.00

\$ 8,258.00

Photography

Frank H. Haskett

Professor and Chairman.....	\$ 4,512.00
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\$ 4,512.00

Total for the College of Engineering.....\$378,036.00

COLLEGE OF LAW

Herschel W. Arant
John E. Hallen
Clarence D. Laylin
Alonzo H. Tuttle
Harry W. Vanneman
Lewis M. Simes
Silas A. Harris
Robert E. Mathews
Norman D. Lattin
Robert M. Hunter
William H. Rose
Lena Howard
Dorothea Worthing

Dean	\$ 9,000.00
Professor	6,756.00
Professor	6,012.00
Professor	6,012.00
Professor	6,012.00
Professor	6,012.00
Professor	6,012.00
Assoc. Professor	4,512.00
Asst. Professor	4,284.00
Asst. Professor	4,044.00
Assistant to Dean.....	1,500.00
Stenographer	1,200.00

Total for the College of Law.....\$ 66,912.00

COLLEGE OF MEDICINE

Administration

J. H. J. Upham
Arthur J. Linn
Carl P. Effler
Francis Effler
Margaret Rose
Marian A. Snavely
Earl Schofield
Edythe Lynn
Katherine Worth
Ciara Anderson

Dean	\$ 6,756.00
Secretary to Dean.....	2,400.00
Technical Assistant	2,500.00
Technical Assistant	2,400.00
Technical Assistant	1,800.00
Technical Assistant	1,500.00
Technical Assistant	1,320.00
Technical Assistant	1,020.00
Technical Assistant	960.00
Student Stenographer	533.28

\$ 21,189.28

Anatomy

F. L. Landacre
Rollo C. Baker
R. A. Knouff
Hugh Setterfield
Linden F. Edwards
Paul B. Yates
Lawton Gerlinger
Dwight M. Palmer
H. M. Amstutz
Arnold Whiting
Thelma Baird
M. M. Hargraves
John Gersten

Professor and Chairman.....	\$ 5,556.00
Professor	4,284.00
Professor	4,284.00
Asst. Professor	3,096.00
Asst. Professor	3,096.00
Instructor	2,500.00
Instructor (Special)	1,800.00
Instructor (Special)	1,800.00
Instructor (Special)	1,800.00
Technician	1,200.00
Technical Assistant	1,000.00
Assistant	1,100.00
Assistant	900.00

George E. Rice	Student Assistant	300.00
W. M. Garrett	Student Assistant	300.00
J. Widrich	Student Assistant	300.00
Mel A. Davis	Student Assistant	300.00

\$ 33,616.00

Medical and Surgical Research

Charles A. Doan	Professor and Director	\$ 9,000.00
Bruce K. Wiseman	Assistant Director	4,000.00
Donald E. Yochem	Resident and Assistant	1,200.00
Olga Bierbaum	Technical Assistant	1,500.00
Mrs. L. E. Bush	Technical Assistant	1,500.00
	Laborer	1,080.00
	Laborer	960.00

\$ 19,240.00

Medicine

E. J. Gordon	Professor and Chairman and Director of Dispensaries	\$ 3,804.00
Elmer G. Horton	Professor	1,700.00
Jacob J. Coons	Professor	300.00
Charles J. Shepard	Assoc. Professor	100.00
G. I. Nelson	Asst. Professor	3,048.00
S. A. Hatfield	Asst. Professor	2,000.00
Lear H. Van Buskirk	Asst. Professor	2,000.00
Samuel D. Edelman	Asst. Professor	750.00
E. H. Baxter	Asst. Professor	750.00
Franklin Wagenhals	Asst. Professor	300.00
Ralph R. Harris	Instructor	100.00
William Pritchard	Instructor	No salary
Herbert M. Platter	Lecturer	240.00
John W. Larcomb	Assistant	300.00
Mary Ann Graber	Assistant	300.00
George T. Harding	Assistant	300.00
Samuel J. Goldstein	Assistant	300.00
John H. Mitchell	Assistant	300.00
Richard H. Wallace	Assistant	200.00
C. C. Sherburne	Instructor	200.00
Carl J. Ochs	Assistant	100.00
Casper H. Benson	Instructor	No salary

\$ 17,092.00

Obstetrics

Andrews Rogers	Professor and Chairman	\$ 3,096.00
Herman Koerper	Asst. Professor	1,000.00
Francis W. Davis	Instructor	2,250.00
Thomas A. Vogel	Instructor	250.00
Charles W. Pavey	Asst. and Resident Obstetrician ..	1,000.00
Rollo W. Bonnell	Assistant	No salary
Thomas E. Rardin	Assistant	No salary
Timothy Lehman, Jr.	Assistant	No salary

\$ 7,596.00

Ophthalmology

Albert D. Frost	Assoc. Professor and Chairman	\$ 500.00
John B. Alcorn	Asst. Professor	400.00
W. A. Stoutenborough	Instructor	100.00
Harry M. Sage	Instructor	100.00
Claude S. Perry	Instructor	100.00

\$ 1,200.00

Oto-Laryngology

Hugh Beatty	Professor and Chairman	\$ 600.00
T. Rees Williams	Asst. Professor	400.00
Russell C. Means	Instructor	300.00
Morris Goldberg	Instructor	200.00
Edward W. Harris	Instructor	200.00
Herbert D. Emswiler	Assistant	No salary

\$ 1,700.00

Pathology

Ernest Scott	Professor and Chairman	\$ 4,596.00
Carl L. Spohr	Professor	3,636.00
Edith Miller	Instructor	2,100.00
Mary Krise Helz	Instructor	1,700.00
John Mitchell	Instructor	1,200.00
Lester A. Hamilton	Curator	1,300.00
Horace B. Davidson	Resident Pathologist	1,100.00
Oscar Mottett	Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
Marcella Huesch Way	Technical Assistant	1,800.00
Mortimer Banks	Technical Assistant	1,400.00
Ruth Bryan Patton	Technical Assistant	1,300.00

\$ 21,332.00

Physiological Chemistry

Clayton S. Smith	Professor	\$ 4,632.00
John B. Brown	Assoc. Professor	3,336.00
Helen L. Wikoff	Asst. Professor	2,600.00
Roscell T. Preston	Technical Assistant	1,200.00
	Technical Assistant	1,000.00
	Technical Assistant	750.00
Hugh C. Thompson	Assistant	1,000.00
Donald W. Preston	Graduate Assistant	500.00
Waldo C. Ault	Graduate Assistant	500.00
A. F. Krivonos	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 16,518.00

Physiology

Leonard B. Nice	Professor	\$ 4,632.00
Raymond J. Seymour	Professor	4,284.00
A. M. Bleile	Emeritus Professor	2,000.00
Edwin P. Durrant	Assoc. Professor	2,856.00
Fred A. Hitchcock	Asst. Professor	2,952.00
	Asst. Professor	2,900.00
Clayton McPeck	Asst. Professor	2,750.00
D. W. Ashcraft	Instructor	3,096.00
R. R. Durant	Instructor	2,700.00
Ruth Kraft	Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	180.00
	Student Assistant	180.00
	Student Assistant	180.00
	Student Assistant	120.00
	Student Assistant	120.00
	Student Assistant	120.00
	Student Assistant	120.00
	Student Assistant	120.00
	Student Assistant	120.00
	Student Assistant	60.00
Mildred Stouffer	Technical Assistant	1,320.00
Hugh B. McGlade	Storekeeper	1,800.00
Glenn Scofield	Asst. Storekeeper	1,200.00

\$ 35,430.00

Public Health

Norma Selbert	Asst. Professor	\$ 2,856.00
Dorothy Hine	Student Stenographer	266.67

\$ 3,122.67

Surgery and Gynecology

Verne A. Dodd	Professor and Chairman	\$ 4,632.00
Charles S. Hamilton	Emeritus Professor	No salary
Isaac B. Harris	Professor	No salary
Fred Fletcher	Professor	No salary
Leslie Bigelow	Assoc. Professor	2,856.00
John W. Means	Assoc. Professor	2,500.00
Phillip J. Reel	Assoc. Professor of Gynecology	2,200.00

Edna Sadler Flesher	Nurses Aide	600.00
Alif Wolbert	Nurses Aide	600.00
Thelma McCoy	Nurses Aide	600.00
Marjorie Ward	Nurses Aide	600.00
E. E. Rhoades	Interne	200.00
Edwin K. Provost	Interne	200.00
Ronald C. Anderson	Interne	200.00
	Interne	200.00
	Interne	200.00
	Interne	200.00
	Interne	200.00
	Interne	200.00

\$ 74.040.00

Starling-Loving Hospital

Jessie Jasper	Anesthetist	\$ 2,600.00
Elizabeth Simmerman	Clinical Patient Supervisor	2,100.00
Ferne Shelton	Chief Clk. and Bookkeeper (Sten.)	1,500.00
Alice Taylor	Historian (Stenographer)	1,200.00
Lelia Evans	Clerk	1,200.00
Lenora M. Adams	Cashier (Clerk)	1,170.00
Margaret Syfert	Bookkeeper	1,170.00
Florence B. Jones	Admitting Clerk (Typist)	1,080.00
Josephine Shoaf	Admitting Clerk (Stenog.)	1,080.00
Amber Hammond	Stenographer	1,020.00
	Clerk	1,020.00
Dorothy Shoemaker	Telephone Operator	960.00
Bertha Dungan	Telephone Operator	990.00
Grace A. Wright	Telephone Operator	990.00
Lurette Fitzer	Housemother	1,020.00
Martha Balthaser	Housemother	960.00
Beatrice Harlow	Housemother	480.00
Maude E. Ruth	Housekeeper	840.00
Lulu F. Porter	Seamstress	720.00
Margaret Jones	Seamstress	720.00
John Long	Seamstress	660.00
Ben Thomas	Orderly	1,290.00
Ernest Long	Orderly	1,230.00
H. D. Chamberlain	Orderly	1,200.00
John Devine	Orderly	720.00
Edwin F. Badertscher	Orderly	720.00
Frank Harold Baker	Orderly	720.00
Elmer E. Kiner	Elevator Man	780.00
Grant DeWitt	Elevator Man	720.00
Livingston Wright	Night Janitor	1,080.00
Cornelius B. Clark	Janitor	1,080.00
W. C. Miller	Janitor	960.00
Lindsay Bozeman	Janitor	900.00
John Rowland	Janitor	900.00
James McIver	Janitor	900.00
J. W. Thomas	Janitor	900.00
Elijah McDavid	Janitor	720.00
Charlotte Thum	Janitress	750.00
Elizabeth Rourke	Janitress	750.00
Lillie Willis	Janitress	600.00
Martha Davis	Janitress	600.00
Rosalie B. Hairston	Janitress	600.00
Clara Dalton	Janitress	600.00
Velma Trent	Janitress	600.00
Rosa Lee Jones	Janitress	600.00
Clementine Berry	Janitress	600.00
Marie Lesley Jackson	Janitress	600.00
Julia Ann Macklin	Janitress	600.00
Eunice McDavid	Janitress	480.00
	Chef	1,200.00
Arlice McEdwards	Pastry Cook	720.00
James Daniel	Assistant Cook	900.00
Margaret Russell	Assistant Cook	780.00
Margaret Rehms	Assistant Cook	720.00
Sarah Jane Hadden	Assistant Cook	600.00
Gertrude Tolbert	Assistant Cook	600.00
	Assistant Cook	600.00

Allen Gibson	Dishwasher	720.00
Herman Morgan	Dishwasher	720.00
James H. Griffin	Kitchen Helper	720.00
Sarah Landers	Diet Kitchen Helper	720.00
Robert Broady	Diet Kitchen Helper	720.00
William Robinson	Diet Kitchen Helper	720.00
Sadie Atkins	Diet Kitchen Helper	660.00
Doll Carter	Diet Kitchen Helper	600.00
Helen Thomas	Diet Kitchen Helper	600.00
Christine Hamilton	Diet Kitchen Helper	600.00
Mollie Brown	Diet Kitchen Helper	600.00
Mrs. E. L. Massey	Diet Kitchen Helper	600.00
Gussie Wright	Diet Kitchen Helper	600.00
Wilfia Ruth Jackson	Diet Kitchen Helper	600.00
Ruth Degraffenriedt	Diet Kitchen Helper	600.00
Pollie Smith	Diet Kitchen Helper	600.00
Lucy Sloan	Waitress	600.00
Thelma Pullins Meyers	Waitress	600.00
Wanda G. Cochenour	Waitress	600.00
Lena Smith	Waitress	600.00

\$ 65,900.00

St. Francis Hospital

Theo Cutright	Interne	\$ 200.00
J. R. Alley	Interne	200.00
O. W. Jepson	Interne	200.00
B. A. Blank	Interne	200.00
E. A. Fry	Interne	200.00
Richard A. Firmin	Interne	200.00

\$ 1,200.00

Total for the College of Medicine.....\$340,613.95

COLLEGE OF PHARMACY

Clair A. Dye	Dean	\$ 6,012.00
Clarence M. Brown	Asst. Professor	3,804.00
William S. Stevens	Instructor	2,856.00
Charles L. Williams	Instructor	2,500.00
William E. Keyser	Instructor	2,100.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00
Mary Collins	Stenographer	1,080.00

Total for the College of Pharmacy.....\$ 19,152.00

COLLEGE OF VETERINARY MEDICINE

Oscar V. Brumley	Dean	\$ 6,012.00
Willard F. Guard	Professor	6,012.00
Arthur F. Schalk	Professor	5,556.00
Leonard W. Goss	Professor	4,632.00
James D. Grossman	Professor	3,804.00
Walter R. Hobbs	Professor	3,516.00
R. E. Rebrassier	Assoc. Professor	3,564.00
John N. Shoemaker	Assoc. Professor	3,336.00
Bruce H. Edgington	Assoc. Professor	200.00
Alvin Broerman	Assoc. Professor	200.00
Walter R. Krill	Instructor	2,856.00
Theodore Fitzgerald	Assistant	1,200.00
	Assistant	750.00
	Assistant	750.00
	Graduate Assistant	500.00
Marie Combs	Secy. to Dean (Stenographer)	1,200.00
Mary A. Walker	Stenographer	1,140.00
Renna A. White	Bookkeeper	1,200.00
Alice E. Moore	Technician	1,200.00
E. L. Clements	Technician	1,200.00
John Millington	Groom	1,320.00

Robert Millington	Groom	1,260.00
James Finneran	Groom (9 mos.)	900.00
Irvin L. Walker	Groom (9 mos.)	900.00
	House Surgeon	1,200.00

Total for the College of Veterinary Medicine.....	\$ 54,408.00
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GRADUATE SCHOOL

[illegible]

Total for the Graduate School.....	\$ 22,550.00
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Bibliography

Olive B. Jones	Assoc. Professor	\$ 2,000.00
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Library

Earl N. Manchester	Librarian	\$ 5,556.00
Rita M. Buxton	Secy. to the Librarian	2,220.00
Gertrude Kellicott	Accession Librarian	2,856.00
Anna M. Green	Asst. Accession Librarian	2,400.00
Maud D. Jeffrey	Reference Librarian	2,856.00
Alice D. McKee	Asst. Reference Librarian	2,400.00
William R. Janeway	Asst. Reference Librarian	2,320.00
Gladys J. Capell	Library Reference Assistant	2,000.00
Bertha M. Schneider	Catalog Librarian	3,048.00
Ena Oertli	Cataloging Reviser	2,600.00
Maude E. Avery	Cataloger	2,400.00
Agnes B. Flanagan	Cataloger	2,300.00
Lilian H. Rose	Cataloger	2,020.00
Margaret Oldfather	Cataloger	1,900.00
Katharine K. Frisbie	Cataloger	1,800.00
Leah E. Brink	Cataloger	1,500.00
Henrietta Tarlson	Cataloger	1,500.00
Ilse Wilhelm	Supervisor Dept. Libraries	2,700.00
Loa Evelyn Bailey	Librarian—Education	2,500.00
Mildred V. Watson	Librarian—Commerce	1,990.00
Ethel M. Miller	Librarian—Botany (9 mos.)	1,125.00
Gladyce Scott	Library Assistant	1,680.00
Ellen Michael	Library Assistant	1,660.00
Jane Kintner	Library Assistant	1,560.00
Esther Stroedter	Library Assistant	1,500.00

\$ 2,000.00

Gertrude W. Nesbitt	Library Assistant—Law	1,400.00
Lillian Michaelis	Library Assistant	1,320.00
Marie Hopkins	Library Assistant	1,300.00
Lela A. Sinkey	Library Assistant—Medicine	1,200.00
Laura Case Martin	Library Assistant	1,200.00
Helen DeSelm	Library Assistant—Geology	1,200.00
Eldra Hartley	Library Assistant	1,200.00
Beulah A. Parrott	Library Assistant—Chemistry	1,180.00
Mary E. Moore	Library Assistant	1,140.00
Georgiana Brawley	Library Assistant	1,080.00
Grace G. Scott	Library Assistant	1,080.00
Eather Cartzdafner	Library Assistant	1,080.00
Mildred M. Storck	Library Assistant—Pol. Sci	1,080.00
Harriet E. Farrar	Library Assistant	1,080.00
Marjorie Cochran	Library Assistant	1,020.00
Elmer Whitenack	Library Assistant	1,020.00
Mariana Schaupp	Library Assistant	1,020.00
Alice K. Locke	Library Assistant—Pharmacy	900.00
Helen L. Sears	Library Assistant—Physics	900.00
Martha Van Atta	Library Assistant—Brown Hall	900.00
Beatrice E. Torbert	Library Assistant	900.00
Jane R. Baker	Library Assistant—Lord Hall	900.00
Anne McLaughlin	Library Assistant	900.00
Dorothy E. Krepps	Library Assistant—Education	900.00
Mary Stewart	Library Assistant	780.00
Ellanora Hunt	Library Asst. (½ time) Vet. Med.	450.00
	Check Room Attendant	1,200.00

\$ 84,721.00

Military Science

G. L. Townsend	Commandant	\$ 500.00
Paul A. Barry	Assoc. Professor	250.00
Howard E. Camp	Asst. Professor	250.00
Walter B. Cochran	Asst. Professor	250.00
Bryan L. Davis	Asst. Professor	250.00
Ralph P. Eaton	Asst. Professor	250.00
Harold H. Fisher	Asst. Professor	250.00
L. R. Forney	Asst. Professor	250.00
Marion O. French	Assoc. Professor	250.00
Lloyd L. Hamilton	Asst. Professor	250.00
Forest L. Holycross	Asst. Professor	250.00
Francis E. Kidwell	Asst. Professor	250.00
Clarence L. King	Asst. Professor	250.00
Clinton I. McClure	Asst. Professor	250.00
Melvin L. McCreary	Asst. Professor	250.00
John A. McFarland	Asst. Professor	250.00
John W. Middleton	Asst. Professor	250.00
John B. Murphy	Asst. Professor	250.00
Samuel J. Randall	Asst. Professor	250.00
Harry H. Van Kirk	Asst. Professor	250.00
J. M. Whayne	Asst. Professor	250.00
Edward T. Williams	Asst. Professor	250.00
R. W. Winfield	Asst. Professor	250.00
John Williams	Assistant	250.00
Fritz Howe	Assistant	250.00
Clara O. Hanna	Stenographer	1,200.00
Dorothy O. Smith	Stenographer	1,140.00
Elsie Hoover	Stenographer	1,080.00
Bud Blackburn	Laborer	180.00
Gustav Bruder	Band Leader	1,000.00
	Band Volunteers	540.00
	Cadet Officers	4,900.00

\$ 16,540.00

Physical Education—Men

L. W. St. John	Professor	\$ 4,950.00
F. R. Castleman	Professor	3,700.00
J. W. Wilce	Professor	1,320.00
Harlan G. Metcalf	Assoc. Professor	3,804.00
Samuel H. Cobb	Asst. Professor	3,515.00
Darwin Hindman	Asst. Professor	3,336.00
Walter E. Duffee	Asst. Professor	2,375.00
H. S. Wood	Asst. Professor	2,375.00

L. N. Snyder	Asst. Professor	475.00
Leo G. Staley	Instructor	2,470.00
Michael Peppe	Instructor	2,375.00
Bernard F. Mooney	Instructor	2,280.00
Floyd S. Stahl	Instructor	475.00
Willard D. Altman	Assistant	700.00
Roy A. Hussey	Secretary	1,750.00
Gladys M. Pryor	Stenographer	1,140.00
June M. Wildpret	Stenographer	510.00

\$ 37,550.00

Physical Education—Women

Lydia C. Benedict	Professor	\$ 4,284.00
Shirley Armstrong	Professor	2,556.00
Katharine Hersey	Asst. Professor	3,336.00
Gladys Palmer	Asst. Professor	3,072.00
Charlotte Winnemore	Asst. Professor	1,848.00
Esther Gilman	Asst. Professor	2,600.00
Dorothy Sumption	Asst. Professor	2,600.00
Geneva Watson	Instructor	2,500.00
Leonore K. Alway	Instructor	2,400.00
Helen B. Schleman	Instructor	2,200.00
Virginia Blunt	Instructor	2,100.00
Jennette Stein	Instructor	2,000.00
Margaret Gettinger	Assistant (10 mos.)	800.00
Alma Volp	Pianist (12 mos.)	850.00
Lucy S. Tingley	Stenographer	1,200.00
Mrs. Thomas Riddle	Matron	900.00
Louise Ortmann	Maid	1,020.00
Anna Henry	Maid	720.00
Frank Vari	Laborer	1,000.00

\$ 37,986.00

Total for the President's Division.....\$178,797.00

ADMINISTRATIVE DIVISION

President's Office

George W. Rightmire	President	\$13,500.00
W. O. Thompson	President Emeritus	5,556.00
J. Lewis Morrill	Vice-President	8,100.00
Katherine A. Vogel	Executive Clerk	2,856.00
Clarissa Arndt	Stenographer	1,500.00
Naomi Schwartz	Typist	1,560.00
George W. Eckelberry	Asst. to President.....	6,756.00
John E. Pryor	Statistician	3,420.00
Edgar C. Turney	Asst. Statistician	2,000.00
Miriam Long	Stenographer	1,620.00
Edward S. Drake	Bus. Mgr. Student Dramatic Org..	500.00

\$ 47,368.00

Business Office

Carl E. Steeb	Secy. Board of Trustees	\$ 6,756.00 (and house)
	and Business Manager	
Katharine C. Taylor	Chief Clerk (Office Asst.)	1,620.00
June D. Moore	Typist	1,200.00
Purchasing Department		
R. M. Royer	Purchasing Agent	4,728.00
Mary E. Duffy	Stenographer	2,400.00
Katherine R. Mueller	Clerk	1,500.00
Mildred Scott	Clerk	1,500.00
Ada Riggan	Stenographer	1,200.00
Blanche Brown	Stenographer	1,080.00
Louise Henderson	Typist	1,080.00

Accounting Department

Charles A. Kuntz	Comptroller	4,812.00
Charley F. Miller	Asst. Comptroller	3,804.00
Mary Kraus	Personnel Clerk (Auditor)	2,400.00
Floris D. Hane	Cashier (Typist)	2,400.00
Marian Evans	Typist	1,200.00
Dwight D. Guerin	Auditor (Inventory Clerk)	2,500.00

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Dean of Women

Esther Allen Gaw
Grace S. M. Zorbaugh
Mrs. Grace P. Weiss
Mary M. Gordon
Fred Patterson
Freda Cox

Dean of Women.....\$ 4,284.00
Associate Dean 3,612.00
Assistant to Dean..... 1,500.00
Assistant to Dean..... 1,020.00
Janitor 1,440.00
Housekeeper 1,080.00
Stenographer 960.00

\$ 13,896.00

Stores and Receiving

F. E. Jones
Blanche Sullivan
Margaret Schureman
Lucille Moore
James Lawson
Frank Langworthy
Irwen C. Brown
Roy Burgett
Charles F. Reasoner

Director\$ 3,996.00
Clerk 1,860.00
Clerk 1,200.00
Typist 1,020.00
Checking Clerk 1,800.00
Laborer 1,400.00
Laborer 1,200.00
Laborer 1,200.00
Tool Room Keeper..... 1,320.00

\$ 14,996.00

Hospital Stores

Lowell H. Ruff
Robert H. Bower
Richard McClarren
Dwight Milhone
Elizabeth Zeier
John E. Swain

Asst. Storekeeper and Pharmacist.\$ 2,360.00
Pharmacist 1,900.00
Pharmacist 1,860.00
Storekeeper 1,080.00
Stenographer 1,140.00
Laborer 1,200.00

\$ 9,540.00

Telephone Exchange

Katherine Napier
Gertrude Hammell
Margaret O'Neill

Telephone Operator\$ 1,500.00
Telephone Operator 1,140.00
Telephone Operator 1,080.00
Telephone Operator 1,080.00

\$ 4,800.00

Mailing Department

Winifred Emde
Helen Neunherz
G. J. Hoesch
Ernest Ford
Glenn S. Cooper

Distribution Clerk\$ 1,380.00
Clerk 840.00
Clerk (Janitor) 1,260.00
Mail Carrier (Janitor)..... 1,380.00
Statistical Machine Operator..... 1,800.00

\$ 6,660.00

Total for the Administrative Division.....

\$225,208.00

PHYSICAL PLANT

Engineer's Office

William C. McCracken
Charles E. Morrow
Charles Feil
Earl R. Cohee
Oscar F. Lorbach
Mary Krautner
Ruth Distelzweig

Chief Engineer\$ 5,088.00
Asst. Supt. Bldg. and Grounds... 4,632.00
Refrigeration Mechanic 2,400.00
Clerk 2,220.00
Elevator Inspector .. 1,920.00
Stenographer 1,320.00
Stenographer 1,080.00

\$ 18,660.00

Betterment of Buildings—Carpenters

John Kraner
E. I. Martin
Charles Blesch
W. E. Steel
A. H. Sipple
Harry Fisher

Foreman (Carpenter)\$ 2,760.00
Carpenter 2,280.00
Carpenter 2,280.00
Carpenter 2,280.00
Carpenter 2,280.00
Carpenter 2,280.00

\$ 14,160.00

Betterment of Buildings—Painters

Max Lehman
Earling Howard

Foreman (Painter)\$ 2,160.00 (and house)
Painter 1,800.00

Lillian Hacker	Stenographer	1,020.00	
Margaret Leer	Typist	1,200.00	
Helen Hanesworth	Mimeograph Operator	840.00	
			\$ 35,424.00
<i>F-9 Commerce Extension</i>			
Thomas L. Kibler	Director and Professor.....	\$ 5,556.00	
Charles H. Chase	Asst. Professor	4,632.00	
Milo Kimball	Asst. Professor	4,284.00	
J. Weldon Jones	Asst. Professor	4,284.00	
William E. Dickerson	Asst. Professor	4,092.00	
J. Wayne Ley	Instructor	3,336.00	
Ayma J. Sharpe	Stenographer	1,600.00	
Margaret Harroun	Stenographer	1,200.00	
			\$ 28,984.00
<i>F-9 Bureau of Special Education</i>			
Charles Scott Berry	Director and Prof. of Psychology..	\$ 8,100.00	
Irene E. Kinley	Assistant to Director.....	2,000.00	
	Instructor	800.00	
			\$ 10,900.00
<i>F-9 Engineering Experiment Station</i>			
	Fellow	\$ 375.00	
	Fellow	375.00	
	Fellow	375.00	
Homer M. Faust	Senior Res. Engineer (11 mos.)..	3,701.00	
George A. Loomis	Senior Res. Engineer.....	1,375.00	
	(½ time, 11 mos.)		
Samuel Shenker	Junior Res. Engineer.....	1,000.00	
	(½ time, 11 mos.)		
			\$ 7,201.00
<i>Farm Rotary</i>			
Flo Bailey	Stenographer	\$ 540.00	
Margaret Wasem	Stenographer	420.00	
			\$ 960.00
<i>Dental Clinic</i>			
D. P. Snyder	Professor	\$ 1,800.00	
C. W. Strosnider	Asst. Professor	2,400.00	
R. D. McFarland	Instructor	2,400.00	
Wendell D. Postle	Instructor	1,500.00	
Wilbur L. Marshall	Instructor	1,200.00	
Joel G. Bernhard	Instructor	1,000.00	
Carl O. Boucher	Instructor	800.00	
O. O. Mobberly	Supt. of Laboratories.....	3,420.00	
Emma Smith	Technical Assistant	800.00	
Nora Moore	Technical Assistant	800.00	
Edna Wallace	Stenographer	1,200.00	
Allie F. Harness	Clerk	1,000.00	
Virginia Moore	Clerk	960.00	
Estelle Reber Nagel	Clerk	960.00	
Sue Merrill	Janitress	840.00	
	Student Assistant	200.00	
			\$ 21,280.00
<i>Engineering Experiment Station</i>			
F. A. Young	Equipment Custodian	\$ 1,320.00	
			\$ 1,320.00
<i>Clinic</i>			
Wm. N. Taylor	Assoc. Professor	\$ 1,500.00	
Katherine Worth	Technical Assistant	810.00	
Grace Jordan	Assistant	400.00	
George B. Watson	Assistant	400.00	
			\$ 3,110.00
<i>Dispensaries</i>			
Addie Burris	Maid	\$ 300.00	
			\$ 300.00

Starling-Loving Hospital

Harry L. Reinhart	Pathologist	\$ 3,600.00
Hugh J. Means	Consulting Radiologist	1,200.00
Carl L. Spohr	Clinical Pathologist	400.00
Emilie Kaiser	Anesthetist	1,800.00
Faye Irvin	Technician	1,800.00
Carl P. Effer	Technical Assistant	200.00
John Francis Logue	Orderly	720.00
Oscar S. Peterson	Mechanic	2,600.00
Joe Borchart	Student Relief Clerk.....	600.00
Ruth Westlake	Student Relief Clerk.....	600.00

\$ 13,520.00

Student Medical Service

James S. Wilson	Director	\$ 4,284.00
M. F. Osborn	First Assoc. Director.....	3,804.00
James M. Foley	Associate Physician	3,156.00
Shirley Armstrong	Third Assoc. Director.....	1,250.00
Charlotte Winnemore	Assistant Professor	1,250.00
John W. Wilce	Associate Physician	2,100.00
James A. Beer	Associate Physician	2,100.00
William A. Humphrey	Assistant Physician	1,500.00
Lucille Young	Nurse	2,100.00
Dolores Stoecklein	Assistant Nurse	1,260.00
Maud M. Eckhardt	Clerk	1,440.00
Margaret Cahill	Stenographer	1,020.00

\$ 25,264.00

Photography

Frank H. Haskett	Professor	\$ 1,500.00
George S. Wolfram	Photographer	2,300.00
Walter Wagner	Photographer	1,820.00
Charles Moore	Assistant	1,500.00
F. W. Davis	Assistant	1,500.00
Mabel K. Clum	Typist	1,600.00

\$ 10,220.00

Stores and Receiving—General Store Room

Wilma L. Murtha	Stenographer	\$ 1,300.00
Barbara Seaman	Clerk	1,020.00
Edith Hoisington	Clerk	1,020.00
Charles Pugh	Laborer	1,560.00
Joseph Paquin	Laborer	1,200.00
Harry Sanders	Laborer	1,200.00
Arthur Thomas	Laborer	1,080.00
C. O. Yochum	Laborer	1,080.00
Floyd Allen	Laborer	1,080.00

\$ 10,540.00

Stores and Receiving—Laboratory Supply Store

C. W. McClintock	Storekeeper	\$ 3,804.00
Clyde Minto	Bookkeeper	1,800.00
Clara Fleischer	Clerk	1,500.00
Stenna Hiler	Clerk	1,200.00
Ruth Oldiges	Clerk	1,080.00
L. S. Gormley	Pharmacist	2,700.00
H. W. Miller	Pharmacist	2,500.00
Frank D. Brill	Pharmacist	2,320.00
Leslie W. Rees	Pharmacist	2,260.00
Fred L. Williams	Pharmacist	2,200.00
Donald C. Van Dyke	Pharmacist	1,900.00
Aden L. Duffee	Pharmacist	1,600.00
R. B. Leonard	Glassblower	2,460.00
William E. Leonard	Glassblower's Helper	1,600.00
H. L. Allison	Laborer	1,740.00
Amaza Sells	Laborer	1,260.00
James A. Shockley	Laborer	1,200.00
C. C. Lloyd	Laborer	1,200.00
Raymond Roush	Laborer	1,060.00
Joseph Luckhaupt	Laborer	1,020.00
Donald Morgan	Laborer	1,020.00

Scott Dawson	Laborer	960.00
George Morris	Towel Man	1,200

\$ 39,584.00

University Bookstore

Margaret Hoopingarner	Bookkeeper	\$ 1,800.00
Rose Hartman	Stenographer	1,440.00
Walter C. Grauman	Stock Clerk	1,380.00
Josephine Conti	Clerk	1,020.00
Mary BeVier	Clerk	960.00

\$ 6,600.00

University Press

George H. Siebert	Bookstore Manager	See Business Office
George M. Ginn	Printer	\$ 8,400.00
Charles W. Thompson	Bindery Foreman	2,850.00
Irwin G. Stein	Linotype Machinist Operator	2,704.00
Richard Grimes	Bookkeeper	1,500.00
Eileen Morrissey	Stenographer	1,200.00
Jeannette A. Reed	Proofreader	1,704.00
Mildred Schumacher	Proofreader	1,296.00

\$ 14,654.00

**University Press*

Robert W. Hodgson	Printer	\$ 2,808.00
Charles D. Kalb	Printer	2,496.00
Clyde Hodgson	Printer	2,496.00
Vinton Gerhardt	Printer	2,496.00
Frank A. Huff	Compositor	2,548.00
Harry H. Rule	Linotype Operator	2,704.00
Paul J. Steinberger	Linotype Operator	2,704.00
William R. Stephens	Linotype Operator	2,600.00
William H. Ziebold	Linotype Operator	2,444.00
Tracy Burke	Linotype Operator	2,444.00
Roy E. Campbell	Night Linotype Operator	2,808.00
Fred E. Plimell	Night Linotype Operator	2,704.00
Roy G. Burgoon	Night Linotype Operator	2,548.00
Albert P. Taylor	Pressman	2,548.00
Charles Gerhardt	Pressman	2,444.00
Clyde W. Beymer	Asst. Pressman	2,221.00
Verne Osborne	Pressfeeder	2,496.00
Elsie Rigby	Job Pressfeeder	1,196.00
John S. Murray	Folding Machine Operator	2,496.00
Charles E. Taylor	Folding Machine Operator	2,496.00
Walton O. Weaver	Apprentice	1,768.00
Lowell A. Burke	Apprentice	1,614.00

\$ 53,079.00

**University Press*

William L. Taylor	Bookbinder	\$ 2,496.00
Arthur E. Dunn	Bookbinder	2,444.00
Elmer V. English	Bookbinder	2,444.00
Clara B. Harding	Bindery Woman	1,664.00
Bertha Brown	Bindery Woman	1,196.00
Louise Bierstedt	Bindery Woman	1,196.00
Emma L. Crego	Bindery Woman	1,196.00
Florian H. Brooks	Bindery Woman	1,196.00
Gertrude H. Roehrer	Job Press Feeder	1,196.00

\$ 15,028.00

*(The above employees are paid according to the number of hours worked; they are given no contracts with the University. The salary request for 1932-1933 is, in each case, a maximum amount for the year which any employee will receive.)

Total for the University Press..... \$ 82,761.00

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the Chairman was directed to appoint a committee of three members of the Board to make a survey of the entire matter of extension work and

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report its findings to the Board. The Chairman appointed Mr. Kaiser, Mr. Caton, and Mr. Laybourne.

* * * * *

The Secretary presented the following communications from the Director of Finance:

March 28th, 1932

*Mr. Carl E. Steeb, Secretary,
Board of Trustees,
Ohio State University,
Columbus, Ohio*

Dear Sir:

At a meeting of the Emergency Board held on the above date, the Board considered your request of March 22nd, 1932, and granted the following allowances from the appropriation made to the Emergency Board in H. B. No. 624 for the year 1932:

Ohio State University

\$10,000.00 to G-31,

\$10,000.00 to F-9,

Electrical Engineering

Other, Farm Marketing

The allowance of \$10,000.00 to G-31, Electrical Engineering Equipment, is made with the understanding that this amount will be supplemented by additional funds under the control and supervision of the University, and used for the purchase of a new Radio Transmitter and Equipment for Broadcasting Station, WEAO, as ordered by the Federal Radio Commission.

Very truly yours,

(Signed) HOWARD L. BEVIS,
President, Emergency Board.

March 28th, 1932

*Mr. Carl E. Steeb, Secretary,
Board of Trustees,
Ohio State University,
Columbus, Ohio.*

Dear Sir:

At a meeting of the Controlling Board held on the above date, the Board considered your request of March 28, 1932, and granted permission for the advertisement for bids for new Radio Transmitter and Equipment for Broadcasting Station WEAO, to be published once, not more than ten days nor less than eight days preceding the day of the opening of the bids; said equipment to be purchased from an allowance of \$10,000.00 made by the Emergency Board on March 28th, 1932, to G-31, Electrical Engineering Equipment, which amount is to be supplemented by additional funds under the control and supervision of the University.

Very truly yours,

(Signed) HOWARD L. BEVIS,
President, Controlling Board.

* * * * *

The specifications, forms of proposal, estimates of cost and bill of materials for Radio Broadcast Transmitter as prepared by Mr. R. C. Higgy, Director of WEAO, were approved. Upon motion of Mrs. Paterson, seconded by Mr. Caton, the Secretary was upon roll call unanimously directed to advertise for bids on a ten-day period, as authorized by the State Controlling Board, and the Cabinet was authorized and directed to open any bids that may be received, and if any such bids are below the estimated cost and in accordance with specifications, then the Cabinet is directed to recommend to the Director of Public Works the award of contract to the lowest and best bidder. All actions of the Cabinet on this matter are to be reported to the Board at a later meeting.

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Upon motion of Mrs. Paterson, seconded by Mr. Kaiser, a credit of \$201.10 from the D. W. McGrath & Sons Company, contractors for the Teachers' Training Building was, upon recommendation of the University Architect, unanimously approved.

<i>D. W. McGrath & Sons Company</i>	March 29, 1932
Difference between cash allowance for interior face brick and the actual cost thereof.....	\$201.10

Thereupon the Board adjourned to meet on Tuesday, April 19th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 19, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Edith Holmberg	Home Dem. Agent, Columbiana County	Jan. 31, 1932	2,500.00
Lucile Eby	Home Dem. Agent, Mercer County	Mar. 31, 1932	1,900.00
<i>College of Agriculture Rural Economics F-9</i>			
Ernest J. Hopkins	Assistant	Mar. 31, 1932	1,800.00
<i>College of Arts and Sciences Geology</i>			
Ralph H. Bond	Student Assistant	Mar. 28, 1932	100.00
<i>College of Education Bureau of Educational Research</i>			
Portia Steele	Typist	May 1, 1932	1,200.00
<i>College of Medicine Starling-Loving Hospital</i>			
Ruth K. Snowden	Asst. Supt. of Nurses	Apr. 1, 1932	1,900.00
Anne Cronin	Telephone Operator	Mar. 31, 1932	960.00
Nellie Dawn Orndorf	Nurses Aide	Mar. 20, 1932	600.00
<i>Graduate School</i>			
Leston L. Love	Scholar	Apr. 1, 1932	300.00
<i>Administrative Division Dean of Women's Office</i>			
Helen B. Williams	Stenographer	Apr. 30, 1932	1,050.00
<i>Telephone Exchange</i>			
Besse M. Rulman	Telephone Operator	Mar. 31, 1932	1,080.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Marcell Martin	Stenographer (part time)	Mar. 22, 1932		1,020.00

*College of Arts and Sciences**Chemistry*

Arthur B. Bankhardt	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Norman N. Beil	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Roy G. Bossert	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Harold C. Brill	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
John R. Caldwell	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Maurice L. Ernsberger	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
William H. Hall	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Leonard Kreider	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Howard Tanner	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Charles E. Waring	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Charles E. Welling	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Phoebe Paine	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00
Jared Clark	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00
Kenneth Detling	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00
C. Max Hull	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00
S. B. Kuykendall	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00
Earl A. Long	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00

English

Paul House	Graduate Assistant	Sp. Qr. ('33)	Sp. ('33)	400.00 period
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Geology

Robert O. Hergert	Student Assistant	Sp. Qr. ('32)	Sp. ('32)	33.33 period
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*College of Education**Administration*

Leston L. Love	Associate Professor	Sp. Qr.	Sp.	1,250.00 period
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Fine Arts

Horace King	Instructor	Sp. Qr.	Sp.	200.00 period
Carolyn G. Bradley	Assistant Professor	Au. Qr.	Au. Wi. Sp.	3,250.00

Music

Marjorie Jones	Student Assistant	Au. Qr.	Au. Wi. Sp.	250.00
Dorothy M. Wilson	Student Assistant	Au. Qr.	Au. Wi. Sp.	250.00
Dorothy Garver	Student Assistant	Au. Qr.	Au. Wi. Sp.	300.00

Principles of Education

Wilfred Eberhart	Instructor	Au. Qr.	Au. Wi. Sp.	2,250.00
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Psychology

Francis Hibler	Assistant	Sp. Qr.	Sp.	300.00 period
Robert Bruce	Instructor	Au. Qr.	Au. Wi. Sp.	2,500.00
Carroll L. Shartle	Instructor	July 1, 1932	Su. Au. Sp.	2,000.00
Merrick K. Walsh	Instructor	Au. Qr.	Au. Wi. Sp.	2,500.00
Kenneth H. Baker	Instructor	Au. Qr.	Au. Wi. Sp.	2,000.00
J. Kenneth Little	Instructor	July 1, 1932	Su. Au. Sp.	2,000.00
Seth E. Haven	Instructor	July 1, 1932	Su. Au. Sp.	1,850.00
James H. Taylor	Instructor	July 1, 1932	Su. Au. Wi.	2,000.00
John E. Wenrick	Assistant	Au. Qr.	Au. Wi. Sp.	2,000.00
Frank N. Stanton	Assistant	Au. Qr.	Au. Wi. Sp.	750.00
Dorothy R. Disher	Assistant	Au. Qr.	Au. Wi. Sp.	1,500.00
Fred Brown	Assistant	Au. Qr.	Au. Wi. Sp.	1,500.00
Herman A. Copeland	Assistant	July 1, 1932	Su. Au. Wi.	1,500.00
Francis Hibler	Assistant	Au. Qr.	Au. Wi. Sp.	1,200.00
Wm. C. Schwarzbek	Assistant	Au. Qr.	Au. Wi. Sp.	1,500.00
Maurice E. Troyer	Assistant	July 1, 1932	Su. Wi. Sp.	1,500.00
Dorothy Adkins	Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Robert Royer	Assistant	Au. Qr.	Au. Wi. Sp.	500.00
W. Jaffray Cameron	Assistant	Au. Qr.	Au. Wi. Sp.	1,200.00
Horace Champney	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
William M. Hinton	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Ralph M. Stogdill	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Hyman Hanson	Student Assistant	July 1, 1932	Su. Au. Wi. Sp.	240.00
Roger Bellows	Laboratory Assistant	Au. Qr.	Au. Wi. Sp.	750.00
Isabelle F. Wagner	Laboratory Assistant	Au. Qr.	Au. Wi. Sp.	750.00

*College of Engineering**Engineering Experiment Station*

J. R. Shank	Research Professor	May 1, 1932 for 2 mos.		437.00 period
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J. M. Weed	Assistant Director	June 1, 1932 for 1 mo.	261.25 period
M. C. Shaw	Research Engineer	May 1, 1932 for 2 mos	300.00 period
Ruby Byers	Stenographer (half time)	Apr. 1, 1932 for 3 mos.	120.00 period
<i>College of Medicine Obstetrics</i>			
J. Clyde Vanneter	Instructor	July 1, 1932 Su.Au.Wi.Sp.	Nosalary
<i>Pathology</i>			
Harry L. Reinhart	Assistant Professor	July 1, 1932 Su.Au.Wi.Sp.	Nosalary
<i>Physiological Chemistry</i>			
George H. Ruggy	Graduate Assistant	Au. Qr.	Au.Wi.Sp. 500.00
<i>Starling-Loving Hospital</i>			
Ruth Perkins	Asst. Director of Nurses and Instructor in Principles and Practices of Nursing	Apr. 1, 1932 Su.Au.Wi.Sp.	1,800.00
Marjorie Ward	Nurses Aide	Mar. 21, 1932	600.00
Edward Montgomery	Student Tele. Operator	Apr. 1, 1932	960.00

Graduate School

David H. Dawson	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Howard H. Alden	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Clarence Bremer	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Donald W. Dunipace	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Gilford J. Ikenberry	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Ben Rosenberg	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Elmer B. Royer	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Richard C. Steinmetz	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Samuel Unger	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Claude C. Wakeland	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Harold M. Whitacre	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
George W. White	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Wm. M. Barrows, Jr.	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Stanley J. Carpenter	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Thomas E. Ervin	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Esther L. Grant	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
David T. Griggs	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Newton D. Holbrook	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Helmut E. L. Kohnke	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
LeFever M. Lee	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Marjorie Leffler	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Kenneth P. Miller	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Francis J. Robichaux	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Samuel M. Steward	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Seth T. Walton	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Henriette M. Jardon	Scholar	Sp. Qr. ('32)	Sp. 100.00 ('32) period
Audrey C. Sweet	Editorial Assistant	Apr. 1, 1932	1,500.00 (Rotary No. 7280)

*Administrative Division
Telephone Exchange*

Anne Cronin	Telephone Operator	Apr. 1, 1932	960.00
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Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Agriculture Agricultural Education</i>			
Ralph H. Woods	Professor	1st term, Su. Qr.	300.00
<i>Zoology and Entomology</i>			
Samuel A. Graham	Professor of Entomology	Su. Qr.	1,500.00
<i>College of Arts and Sciences Chemistry</i>			
Saul Dushman	Professor	1st term, Su. Qr.	1,500.00
Charles A. Kraus	Professor	2nd term, Su. Qr.	1,500.00

<i>Physics</i>			
Peter Debye	Professor	Aug. 1, to Aug. 28, 1932	1,000.00
William F. G. Swann	Professor	July 1, to July 28, 1932	1,000.00
<i>Political Science</i>			
Ben A. Arneson	Professor	1st term, Su. Qr.	700.00
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Alfred G. Buehler	Associate Professor	1st term, Su. Qr.	650.00
Charles O. Hardy	Professor	2nd term, Su. Qr.	750.00
<i>Geography</i>			
Daniel R. Bergsmark	Assistant Professor	2nd term, Su. Qr.	500.00
<i>College of Education</i>			
<i>Music</i>			
Thomas H. Hamilton	Professor	1st term, Su. Qr.	600.00
Karl H. Eschmann	Professor	2nd term, Su. Qr.	600.00
Frederick J. Lehmann	Professor	1st term, Su. Qr.	700.00
Edith M. Keller	Asst. Professor (part time)	1st term, Su. Qr.	400.00
Jacob A. Evanson	Assistant Professor	1st term, Su. Qr.	1,000.00
Alice E. Bivins	Assistant Professor	1st term, Su. Qr.	1,100.00
Faye Rees	Instructor	Su. Qr.	700.00
Helen F. Stone	Instructor (part time)	Su. Qr.	250.00
Ellis F. Snyder	Instructor	1st term, Su. Qr.	400.00
Olwen E. Jones	Instructor (part time)	1st term, Su. Qr.	400.00
Ralph E. Rush	Instructor	Su. Qr.	900.00
Vera W. Downing	Instructor (part time)	1st term, Su. Qr.	300.00
Marie Porterfield	Assistant	1st term, Su. Qr.	250.00
H. H. Barr	Assistant	Su. Qr.	350.00
Dorothy Garver	Student Assistant	Su. Qr.	100.00
<i>Principles of Education</i>			
Julius J. Oppenheimer	Professor	2nd term, Su. Qr.	700.00
George E. Axtelle	Assistant Professor	1st term, Su. Qr.	700.00
<i>Psychology</i>			
Harry W. Crane	Professor	1st term, Su. Qr.	1,000.00
John P. Nafe	Associate Professor	1st term, Su. Qr.	1,000.00
Francis Hibler	Assistant	Su. Qr.	250.00
Elmer B. Royer	Assistant	Su. Qr.	250.00
Fred Brown	Assistant	Su. Qr.	300.00
Hyman Hanson	Assistant	Su. Qr.	175.00
<i>College of Engineering</i>			
<i>Chemical Engineering</i>			
Frank E. Cook	Instructor (part time)	Su. Qr.	400.00
L. A. Parker	Instructor (part time)	Su. Qr.	100.00
<i>Mechanical Engineering</i>			
Karl W. Stinson	Acting Chairman of Dept.	Su. Qr.	500.00
<i>College of Medicine</i>			
<i>Physiology</i>			
Lena S. Enright	Graduate Assistant	Su. Qr.	150.00
<i>President's Division</i>			
<i>Physical Education for Men</i>			
Samuel S. Willaman	Professor	1st term, Su. Qr.	500.00
Floyd A. Rowe	Professor	1st term, Su. Qr.	850.00
Floyd Stahl	Instructor	1st term, Su. Qr.	400.00
<i>Physical Education for Women</i>			
Katharine F. Hersey	Assistant Professor	1st term, Su. Qr.	550.00
Jennette A. Stein	Instructor	1st term, Su. Qr.	350.00

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Changes in Title

Name	Title—From	To	Effective
<i>College of Agriculture Administration</i>			
Ruth G. Doughton	Stenographer	Assistant to Dean	Apr. 1, 1932
<i>College of Commerce and Administration Economics</i>			
J. Carleton Dockeraay	Graduate Assistant	Assistant	Oct. 1, 1932
Fred Helm	Graduate Assistant	Assistant	Oct. 1, 1932
<i>College of Engineering Electrical Engineering</i>			
Emerson E. Kimberly	Assistant Professor	Associate Professor	July 1, 1932
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Changes in Salary

Name	Title	Effective	From	To
<i>Agricultural Extension</i>				
Julia Whitmer	Stenographer	Apr. 1, 1932	1,020.00	1,140.00
<i>College of Engineering Engineering Drawing</i>				
Gilbert Baechle	Student Assistant	Sp. Qr.	100.00 Qr.	145.00 Qr.
Henry F. Carroll	Student Assistant	Sp. Qr.	100.00 Qr.	145.00 Qr.
*	*	*	*	*

Miscellaneous Recommendations

That the following request for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

Business Manager's Office

Charles A. Kuntz, Comptroller, to attend a meeting of the Association of the University and College Business Officers, at Ames, Iowa, May 10-14, 1932.

That Professor Charles C. Stillman be appointed to the Directorship of the School of Social Administration, effective July 1, 1932.

That Professor Frederick E. Lumley be appointed to the Chairmanship of the Department of Sociology, effective July 1, 1932.

That A. H. Mickey, Superintendent of Construction, University Architect's Division, be granted a leave of absence for one year without salary, effective April 1, 1932.

That M. A. Carter, Architectural Engineer, and P. E. Crider, Draftsman, University Architect's Division, be placed on half-time service, effective April 1, 1932, and that their services be continued on a half-time basis to September 30, 1932. (This will mean that one-half of the salaries from now until June 30th will be carried forward as a balance to pay the July, August, and September installments.)

That Wilder D. Foster, Research Engineer, Engineering Experiment Station, be granted a leave of absence, without salary, from March 1, 1932, to May 1, 1932.

That upon the recommendation of the University Faculty a post-humus degree of Bachelor of Chemical Engineering be granted to David Goodfriend (deceased) at the coming June Convocation, and the diploma be presented to his parents at that time. Mr. Goodfriend met an untimely death in an accident on December 29th, last.

That in pursuance of the report of the Faculty Committee on Honorary Degrees and the approval thereof by the University Faculty

on April 14, 1932, the Honorary Degree—Doctor of Science—be conferred upon Charles Frederick Marvin, M.E., 1883, and Walter Collins O'Kane, B.A., 1897; M.A., 1909.

* * * * *

The University Architect reported that bids received on March 28th, 1932 on the original plans for the Addition to Engineering Experiment Station for the use of the State Highway Department were in excess of estimate of cost. He then presented revised plans, specifications, bills of materials, and estimates of cost for the building which are in accordance with the wishes of the State Highway Department, and recommended to the Trustees that such revised plans be approved.

Upon motion of Mr. Mack, seconded by Mr. Atkinson, the above revised plans, specifications, bills of materials and estimates of cost were upon roll call unanimously approved.

* * * * *

The Secretary now presented the following letter from the University Architect:

April 18, 1932.

*Mr. C. E. Steeb, Secretary
Board of Trustees,
Administration Building.*

Re: Teachers' Training Bldg.

Dear Sir:

This will advise you that the work required by the General Contract for the Construction of the Teachers' Training Building on the University campus was satisfactorily executed on March 16, 1932, and I recommend that the building be accepted as of that date and final payment made to the Contractor.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect.

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the above recommendations of the University Architect were approved, and the President and Secretary were authorized to approve the final estimate due the contractor, D. W. McGrath & Sons Company, as prepared by the University Architect.

* * * * *

The Chairman presented a petition for the establishment of a road along the north boundary of the Ohio State University Farm; said road to be an extension of the Ackerman Road, running west from Kenny Road to the Northwest Boulevard.

Inasmuch as the approval of this petition would require that a certain strip of land belonging to the State be dedicated for this purpose, the Board, upon motion of Mr. Atkinson, seconded by Mr. Laybourne, unanimously declined to approve the petition.

* * * * *

The Secretary now presented the following actions of the Cabinet, Director of Broadcasting Station, and Engineers relating to bids received April 12th, 1932 for a 1,000-Watt Radio Broadcast Transmitter for WEO.

CABINET MINUTES

Columbus, Ohio, April 12, 1932.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, Morrow, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on March 30, 1932, met for the purpose of opening and reading in public the following bids received for a 1,000 Watt Radio Broadcast Transmitter for WEOA:

<i>Bidders</i>	<i>Amount</i>
Graybar Electric Company, Inc.....	\$13,300.00
R. C. A. Victor Company.....	14,976.00

Upon motion, the above bids were referred to the Director of the Radio Station for tabulation and report.

CABINET MINUTES

Columbus, Ohio, April 18, 1932.

The Cabinet met in the Administration Building at 9:00 A. M.

Present: Messrs. Smith, McCracken, Morrow, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Director of the Broadcasting Station WEOA on bids received April 12th, 1932, for the 1,000 Watt Radio Broadcast Transmitter for WEOA.

April 13, 1932.

Mr. Carl E. Steeb, Secretary
Board of Trustees
Administration Building

Dear Mr. Steeb:

I have carefully examined the bids received for a 1,000 watt radio transmitter for Broadcasting Station WEOA, and herewith give you my observations and recommendations.

Two bids were received, that of the R. C. A. Victor Company being \$14,976, and that of the Graybar Electric Company being \$13,300.

The low bid of the Graybar Electric Company is under the estimated cost (\$14,030) and the equipment manufactured by the Western Electric Company and offered meets our specifications satisfactorily in every respect. Furthermore, the equipment offered is of modern design and of the best possible type for our purposes. It will meet all requirements of the Federal Radio Commission and permit a material increase in the efficiency and effectiveness of WEOA programs, extending the range and improving the quality of transmission.

I, therefore, recommend the awarding of the contract to the Graybar Electric Company at \$13,300.

I have forwarded to the Federal Radio Commission an application for a construction permit which is required previous to the actual installation. This permit should be issued

in about ten days. We may proceed now in contracting for the purchase of this 1,000 watt radio transmitter, making the contract contingent upon the issuance of the construction permit by the Commission.

No difficulty is anticipated in securing the construction permit since the new radio transmitter is necessary to meet the operating requirements of the Federal Radio Commission. I have been informed unofficially by the Commission that there will be no difficulty in obtaining the permit.

I trust that whatever action is necessary can be taken without delay in order that the contract may be awarded when the construction permit is received.

Sincerely yours,

(Signed) R. C. HIGGY, *Director.*

Acting under instructions received at the meeting of the Board of Trustees held March 30th, 1932, the Cabinet approved the recommendations of the Director of Broadcasting Station WEAO and recommends to the Board of Trustees the award of the contract for a 1,000 Watt Radio Broadcast Transmitter for Station WEAO to the Graybar Electric Company, Inc., for the amount of their bid, \$13,300.00.

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the recommendations as made by the Cabinet and the Director of Broadcasting Station WEAO were upon roll call unanimously approved, and the Secretary was directed to prepare contract in accordance therewith and recommend to the Director of Public Works the award of said contract.

* * * * *

Thereupon the Board adjourned to meet on Monday, May 9th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 9, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

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The minutes of the last meeting were approved.
* * * * *

Upon motion of Mr. Mack, seconded by Mr. Caton, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Botany</i>			
Andrew G. Lang	Grad. Assistant	Au. Qr.	500.00
<i>Horticulture</i>			
Tilford Cocks	Laborer	Apr. 17, 1932	1,080.00
<i>College of Arts and Sciences</i>			
<i>German</i>			
Hans Kurath	Professor	July 1, 1932	4,500.00 (On leave)
<i>Physics</i>			
Donald W. Dunipace	Assistant	July 1, 1932	900.00
<i>College of Engineering</i>			
<i>Administration</i>			
Annabelle Tatman	Stenographer	May 24, 1932	1,000.00
<i>Electrical Engineering</i>			
John D. Corley	Assistant	July 1, 1932	1,000.00
William F. Mueller	Stud. Assistant	July 1, 1932	200.00
Charles L. Lucal	Stud. Assistant	July 1, 1932	200.00
George F. Leydorf	Assistant	July 1, 1932	1,334.00
<i>College of Medicine</i>			
<i>Medical and Surgical Research</i>			
Donald E. Yochem	Asst. in Department and Resident in Hospital	July 1, 1932	1,200.00
Paul McManigal	Laborer	July 1, 1932	960.00
<i>Starling-Loving Hospital</i>			
Rosa Lee Jones	Janitress	Apr. 19, 1932	600.00
<i>Graduate School</i>			
David H. Dawson	Fellow	Apr. 22, 1932	500.00
Ben Rosenberg	Fellow	Apr. 22, 1932	500.00
<i>Administrative Division</i>			
<i>Business Office</i>			
Ruth Allers	Typist	Apr. 30, 1932	1,320.00
<i>Physical Plant</i>			
<i>Engineer's Office</i>			
Oscar Lorbach	Elevator Inspector	Apr. 30, 1932	1,920.00
<i>Steamfitters and Plumbers</i>			
William Ranney	Fireman	Apr. 30, 1932	980.00
(Mr. Ranney died April 21, 1932)			

*Stores and Receiving Department**General Store Room—Rotary*

C. O. Yochum	Laborer	Apr. 30, 1932	1,080.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Botany</i>				
Oliver D. Diller	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Elbert H. Ahlstrom	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
<i>Horticulture</i>				
Richard H. Sudds	Assistant	Au. Qr.	Au.	600.00
J. Howard Constable	Laborer	Apr. 18, 1932		period 1,080.00
<i>Ohio Biological Survey</i>				
Herbert Osborn	Director	July 1, 1932	Su.Au.Wi.Sp.	500.00
Elizabeth A. Davis	Office Assistant	July 1, 1932	Su.Au.Wi.Sp.	40.00
L. B. Walton	Specialist	June 1, 1932 for 4 mos.		mo. 100.00
Dorothy M. Johnson	Grad. Assistant	Oct. 1, 1932 for 1 year		mo. 50.00

(The above salaries to be paid from Ohio Biological Survey F-9)

College of Arts and Sciences

<i>Astronomy</i>				
Samuel S. Whitt	Observatory Asst.	July 1, 1932 for 12 mos.		460.00
<i>Bacteriology</i>				
D. Frank Holtman	Assistant	Au. Qr.	Au.Wi.Sp.	1,200.00
<i>History</i>				
William T. Miller	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
H. S. Warwick II	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Carl L. Spicer	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Jay W. McKee	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
<i>Mathematics</i>				
Howard H. Alden	Assistant	May 2, 1932	Sp.	83.00
Harold F. Archibald	Grad. Assistant	Au. Qr.	Au.Wi.	period 500.00
Edward L. Walters	Grad. Assistant	Au. Qr.	Au.Wi.	period 500.00
Paul M. Hummel	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Francis Middleswart	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Louis D. Rodabaugh	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
<i>Physics</i>				
Martin S. Maier	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Russell W. Mebs	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Charles A. Whitmer	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Joel J. Rheins	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
John H. Moore	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Paul E. Stanley	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Neil Shawhan	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Willard F. Bartoe	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Volney Wilson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Hugh C. Wolfe	Instructor	Au. Qr.	Au.Wi.Sp.	2,600.00

College of Commerce and Administration

<i>Business Organization</i>				
Francis Babione	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Earl L. Knight	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
John Hart	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

*College of Education**Bureau of Educational Research*

Frederick H. Lumley	Research Associate	Oct. 1, 1932	Su.Au.Wi.Sp.	3,600.00
(Salary payable as follows: \$ 500 from A-1 3100 from Payne Fund)				

Marie Kellstadt	Stud. Stenographer	July 1, 1932		255.00
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Fine Arts

John Kemper	Assistant	May 3 to May 6, 1932 inclusive		30.00
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Journal of Higher Education

Florence Lord	Clerk	July 1, 1932		1,200.00
(Salary to be paid from Rotary No. 8148)				

University Schools

Arthur H. Moehlman	Asst. Professor in Social Science	Oct. 1, 1932	Au.Wi.Sp.	3,500.00
Charles C. Cowell	Assoc. Professor of Health Education	July 1, 1932	Au.Wi.Sp.	4,250.00

*College of Engineering**Electrical Engineering*

Paul F. Clement	Assistant	Oct. 1, 1932	Au.Wi.Sp.	550.00
Thomas T. Woodson	Assistant	Oct. 1, 1932	Au.Wi.Sp.	550.00
Charles L. Lucal	Assistant	July 1, 1932	Su.Au. Sp.	550.00
E. C. Guptill	Assistant	Oct. 1, 1932	Au.Wi.Sp.	550.00

Engineering Experiment Station

Thornton C. Barnes	Jr. Research Engineer	Apr. 1, 1932		150.00 mo.
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(No University funds involved. Salary to be paid directly by the joint committee of the A.G.A. and the A.S.M.E. who are cooperating in the work for which he is hired.)

*College of Medicine**Medicine*

Campbell Taylor	Assistant	July 1, 1932	Su.Au.Wi.Sp.	No sal.
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Starling-Loving Hospital

Bertha M. Trombley	Janitress	Apr. 1, 1932		600.00
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College of Veterinary Medicine

Guilford S. Elwood	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
John H. Knapp	House Surgeon	July 1, 1932	Su.Au.Wi.Sp.	1,200.00
George F. Delaplane	Grad. Assistant	July 1, 1932	Su.Au.Wi.Sp.	750.00
Fritz Volkmar	Assistant	July 1, 1932	Su.Au.Wi.Sp.	750.00

Graduate School

Owen A. Thompson	Fellow	Au. Qr.	Au.Wi.Sp.	500.00
Edward C. Simmons	Scholar	Au. Qr.	Au.Wi.Sp.	300.00
Robert G. Kilgore	Robinson Fellow	Au. Qr.	Au.Wi.Sp.	750.00
Preston M. Harris	Res. Associate	July 1, 1932		No sal.
David H. Dawson	E. I. DuPont de Nemours & Co. Fellow	Au. Qr.	Au.Wi.Sp.	750.00

(Salary to be paid from funds deposited in the office of the Business Manager by the E. I. DuPont de Nemours & Company)

Cecil H. Wadleigh	National Kraut Packers Fellow	June 1, 1932	Su.Au.Wi.Sp.	1,000.00 for 12 mos.
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(Salary to be paid from funds deposited in the office of the Business Manager by the National Kraut Packers Association)

William M. Hinton	Scholar	Su. Qr.	Su. Wi.Sp.	300.00
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*Administrative Division**Dean of Women*

Henrietta Jettinghoff	Stenographer	May 1, 1932		960.00
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Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Osee Hughes	Instructor	1st term, Su. Qr.	300.00
Ruth M. Beard	Assistant	Su. Qr.	166.67
Katherine L. Garver	Assistant	1st term, Su. Qr.	100.00
Mary E. Hutton	Assistant	Su. Qr.	166.67
Evangeline Klepinger	Assistant	1st term, Su. Qr.	166.67
Winifred Reynolds	Assistant	Su. Qr.	100.00

*College of Arts and Sciences**German*

F. J. Kramer	Assistant	Su. Qr.	300.00
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History

William T. Utter	Professor	Su. Qr.	1,000.00
Harold M. Vinacke	Professor	2nd term, Su. Qr.	800.00
Paul Schaeffer	Asst. Professor	Su. Qr.	1,000.00

*College of Commerce and Administration**Sociology*

Leila Kinney	Asst. Professor	1st term, Su. Qr.	650.00
Lloyd Cook	Instructor	Su. Qr.	650.00

*College of Education**Bureau of Special Education*

Christine P. Ingram	Instructor	1st term, Su. Qr.	800.00
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(Salary payable from F-9)

Principles of Education

James K. Skipper	Part-time Instructor	Su. Qr.	400.00
Glenn S. Thompson	Part-time Instructor	Su. Qr.	400.00
Ernest E. Bayles	Part-time Instructor	Su. Qr.	400.00

Demonstration School

Frances K. Martin	Instructor in Kindergarten	June 27 to Aug. 5, 1932	600.00
Constance Loomis	Assistant in Kindergarten	June 27 to Aug. 5, 1932	250.00
Ruth Strickland	Instructor, 1st grade	June 27 to Aug. 5, 1932	500.00
Bertha McCollum	Instructor, 2nd grade	June 27 to Aug. 5, 1932	500.00
Blanche Kent	Instructor, 3rd grade	June 27 to Aug. 5, 1932	450.00
Pearl Merriman	Instructor, 4th grade	June 27 to Aug. 5, 1932	500.00
May Hollis Siegl	Instructor, 5th grade	June 27 to Aug. 5, 1932	500.00
Imo E. Oakes	Instructor, 6th grade	June 27 to Aug. 5, 1932	450.00
Beatrice Perham	Instructor in Music and Rhythms	June 27 to Aug. 5, 1932	450.00

Margaret S. Millar	Instructor in Art	June 27 to Aug. 5, 1932	450.00
Bruce Hinman	Instructor in Science	June 27 to Aug. 5, 1932	525.00
Cecile C. Swales	Assistant	June 27 to Aug. 5, 1932	500.00
Mae I. McCrory	Assistant in Primary Grades	June 27 to Aug. 5, 1932	250.00

School Administration

E. R. Wood	Professor	Su. Qr.	1,500.00
Carroll R. Reed	Professor	1st term, Su. Qr.	900.00
T. H. Shelby	Professor	Su. Qr.	1,500.00
Milo H. Stuart	Professor	1st term, Su. Qr.	900.00
R. W. Tyler	Professor	Su. Qr.	1,500.00
H. R. Dieterich	Asst. Professor	Su. Qr.	1,200.00
M. M. Chambers	Asst. Professor	1st term, Su. Qr.	600.00
DeWitt Morgan	Asst. Professor	Su. Qr.	1,500.00
Galen Jones	Asst. Professor	1st term, Su. Qr.	750.00
W. W. Bartlett	Instructor	1st term, Su. Qr.	600.00
Byron Williams	Instructor	Su. Qr.	1,200.00
O. Floyd Nixon	Instructor	Su. Qr.	1,200.00
R. W. Edmiston	Instructor	2nd term, Su. Qr.	600.00
J. J. Maddox	Instructor	1st term, Su. Qr.	600.00
C. D. Washburn	Instructor	Su. Qr.	500.00
J. W. Irvine	Assistant	Su. Qr.	250.00
E. L. Mahaffey	Assistant	Su. Qr.	250.00

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Changes in Title

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Marion Hollingsworth	Curator	Asst. Professor	May 9, 1932
<i>College of Education</i>			
<i>Psychology</i>			
Frank N. Stanton	Assistant	Lab. Assistant	Oct. 1, 1932
<i>College of Medicine</i>			
<i>Medicine</i>			
George T. Harding III	Assistant	Instructor of Neurology	July 1, 1932

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Changes in Salary

Name	Title	Effective	From	To
<i>College of Arts and Sciences</i>				
<i>Mathematics</i>				
Jack T. Kent	Grad. Assistant	May 2, 1932	166.66 qr.	249.66 qr.
<i>College of Medicine</i>				
<i>Medicine</i>				
George T. Harding III	Instructor	May 1, 1932	300.00	100.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Law

H. W. Arant, Dean, to attend the Tenth Annual Meeting of the American Law Institute, in Washington, D. C., May 4-8, 1932.

Commerce Extension

Thomas L. Kibler, Director, to attend the annual meetings of the National University Extension Association and the American Association for Adult Education, in Minneapolis and Buffalo, May 9-19, 1932.

That the new home management house, under the direction of the School of Home Economics, be named the "Grace Graham Walker House" in memory of the late Professor Grace Walker, who was a member of the faculty of the School of Home Economics from 1913 until the time of her death in April, 1930.

That the report of the Committee on Lamme Medal Award approved by the Faculty of the College of Engineering on May 3, 1932, be approved, and in accordance therewith one medal be granted to Ralph Davenport Mershon of the class of 1890; and the other to Albert Victor Bleininger of the class of 1901; these to be awarded at the Convocation on June 13, 1932.

That the proposed agreement between the Engineering Experiment Station, Ohio State University, and the American Society of Mechanical Engineers and the American Gas Association Joint Research Committee on Metering, for cooperative investigation of Variation of Orifice Coefficients with Pressure Taps and Pipe Sizes, be approved.

That David R. Inglis of the Department of Physics be granted a leave of absence without salary, for the academic year, 1932-33, in order to study theoretical physics in German Universities.

That the diploma fee of \$5.00 paid by Albert E. Scheible on February 14, 1928, for his B.C.E. degree, be refunded to him. Mr. Scheible did not complete his requirements for graduation.

That the diploma fee of \$10.00 paid by Clay C. Treadway on April 3, 1930 for his M.A. degree, be refunded to him. Mr. Treadway did not complete his requirements for graduation.

That Bernard R. Higley be reimbursed to the amount of \$40.00 paid as fees by him in the Winter Quarter 1930 and the Winter Quarter 1931 through ignorance of his right to exemption from fees under the Jones Law.

That Owen Rice be reimbursed to the amount of \$105.00 paid as fees by him in the Autumn Quarter 1930 and the Winter and Spring Quarters 1931, through ignorance of his rights to exemption from fees under the Jones Law.

That the following changes in quarters of service be approved:

Ira C. Hoffman, Assistant Professor, Department of Horticulture, from Autumn, 1932 to Spring, 1933.

Robert E. Rockwood, Professor, Department of Romance Languages, from Autumn, Winter and Spring, 1932-33 to Summer, Autumn, and Winter, 1932-33.

Richard Smith, Research Assistant, Bureau of Business Research, from Summer, 1932 to Autumn, Winter, and Spring, 1932-33.

Marion Griffith, Instructor, Department of Home Economics, from Autumn, Winter, and Spring, 1932-33 to Summer, Autumn, and Winter, 1932-33.

Harold M. Whitacre, University Fellow, from Autumn, Winter, and Spring 1932-33 to Summer, Autumn, and Winter, 1932-33.

E. L. Beck, Professor, Department of English, from Autumn, Winter, and Spring, 1932-33 to Summer, Autumn, Winter, and Spring, 1932-33.

C. E. Anibal, Associate Professor, Department of Romance Languages, from Summer, Autumn, Winter, 1931-32 to Summer, Autumn, Winter and Spring, 1931-32.

Fred Speer, Assistant Professor, Department of Bacteriology, from Autumn, Winter, and Spring, 1932-33 to Summer, Autumn, and Winter, 1932-33.

Bernice Horton, Instructor, Department of Bacteriology, from Summer, Autumn, and Winter, 1932-33 to Autumn, Winter and Spring, 1932-33.

* * * * *

The President presented the following memorial to Professor George Wells Knight:

Professor George Wells Knight was born in Michigan, June 25, 1858 and was graduated from the University of Michigan in 1878. He earned at this University the degrees, Master of Arts in 1883, and Doctor of Philosophy in 1884. Meanwhile he was teaching and acting as principal in the Lansing and Ann Arbor high schools, and both the academic and practical experience was preparing him for his career as educational administrator and especially as teacher. He came to the Ohio State University in 1885 as Assistant Professor of History and English Language and Literature, and two years later was made a Professor of History and had charge of that department of instruction until 1925 and in 1928 he retired from teaching with the title Emeritus Professor of History.

He always remained a keen student and the year 1889-90 he spent in Europe at the universities of Halle, Berlin and Freiburg studying under eminent German professors. Ten years later he spent the year abroad mostly in Paris and London making stimulating contacts with men eminent in

statesmanship, education, economics. He represented the University in that year at the centennial commemoration of the birth of Charles Darwin. Later he pursued his moving interest in human affairs by travel in Egypt, Czechoslovakia and Italy, in South America and Mexico. In these travels he was a keen observer of persons and peoples and believed in travel as a means of cultivating personality and of enriching the offerings he could make to his colleagues and above all to his students.

When he came to the University in 1885 the Faculty was small and the University was still in a formative stage. He served as Secretary of the Faculty for a number of years and was a frequent and faithful member of committees. For more than forty years his name will be found in the proceedings of the University Faculty as a leader in debate, always with a clear and convincing argument. He was a trusted adviser to each of the Presidents who served after his coming to the University.

He had other educational interests aside from the department over which he presided. He assisted in the formation of the College of Law and rendered important service in integrating the law school and the University and for many years taught constitutional and international law. In 1904 and again in 1908 he was the acting Dean of this College.

In 1914 he was made Dean of the College of Education at a time when the adjustment of that college with the older colleges and the determination of its exact status in the University enterprise were difficult problems. He rendered conscientious and constructive service in this capacity for a period of six years, when he returned again to his life-long interest, the teaching of history.

He was enthusiastically interested in the stimulation of young men to graduate study; he was entirely confident of the significance of graduate work in a University; he was a leader in graduate teaching and was intensely interested in laying the foundations of what has since become the Graduate School.

His most characteristic service, however, was rendered in the interest of liberal education in the College of Arts and Sciences. In his department he gradually surrounded himself with teachers who developed their own special interests, men of great ability, and at appropriate times he facilitated the creation of separate departments. Out of his original chair developed the departments of European History, Economics, Sociology, Political Science, and American History, in the latter of which his interest was primary and continuous.

He rendered valuable service to the State outside of the University when in 1907 he was the secretary of the Ohio Commission for the Jamestown exposition. He was also a member of the Ohio Constitutional Convention of 1912 where he made a substantial contribution to its work. He was a trusted counselor in the directorate of a large savings and home building institution; he was a devoted member of the First Congregational church of Columbus and was happy in serving there under the great preacher, Washington Gladden.

His death occurred February 10, 1932 after a very short illness.

A characteristic appraisal of Professor Knight is found in the following quotations from the memorial submitted to the University Faculty on March 16, 1932, by a faculty committee composed of Professor A. H. Tuttle, Professor J. R. Taylor, Professor W. H. Siebert, and Professor H. R. Spencer:

"A great teacher, he was always investing himself in young people. They all found him interesting and stimulating. He sowed seed broadcast, which bore fruit variously, according to the ground into which it fell. Students found him exacting and later learned to thank him for insisting on high standards, on exact knowledge and precise expression. Some remember particularly his habit of throwing out a question, perhaps unanswered, perhaps unanswerable, upon which his way of putting the question compelled them to think for themselves. Some lay chief stress on the clarity with which he answered hard questions, providing the last word that needed to be said on the matter. An element of value was his breadth of view, in which the social sciences were a seamless web. Perhaps the most important thing of all was his widely attested capacity of stimulating his students' personality, re-making their mental furniture, in matters that bore not directly on history, but more broadly, on their citizenship, their manhood. Who shall measure the significance of such a service to the state and nation?"

"We remember him as he walked among us, straight as an arrow in body, straight and incisive in his thought and speech. But equally characteristic was his intense loyalty—to his friends, to his students as he followed them in their several positions in the world's work, to his department and his faculty, and to his university. Also his gentleness to intimates, his kindness to those whom he could help. A considerable number of men owed educational opportunity to his quiet assistance, by loan of money where that was the wisest way to stimulate thrift and maintain self-respect. All his life long he gave without stint, of his counsel, his time, his self. From such unmeasured giving the university has grown to be what it is. In the university's continued and increasing service to the State, and in the enlarging minds and hearts of his thousands of grateful students, George Wells Knight lives and will live."

Upon motion of Mr. Caton, seconded by Mr. Mack, said memorial was approved by unanimous vote, and it was directed that a copy of same be sent to Mrs. Knight.

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The President presented the following memorial to Dr. Edward Orton, Jr.:

Edward Orton, Junior, a son of the first President of the Ohio State University, was born October 8, 1863; he was graduated in 1884 with the degree, Engineer of Mines.

After nine years spent in industry relating to mines and furnaces and plants in the clay industry, he returned to the University as Director of the Department of Ceramics in

1894. This was the first school of its kind in the world, and the organization thereof and the procuring of legislative help therefor were carried through by him almost entirely. He had a fixed and aggressive belief that the University should be carrying on education in ceramics. He was a pioneer in this field and was the constant inspiration in the growth of the department for many years.

He became secretary of the College of Engineering in 1895 and served as Dean from 1902 to 1906 and from 1910 to 1915. During his deanship the standards of engineering education were raised and strengthened and brought into accord with the educational movement of the times. His relations with his faculty were frank and cordial and there was always a spirit of hearty cooperation. The students had absolute confidence in the Dean's impartiality, in his determination to maintain standards and to tolerate nothing less than their best effort.

His own personal efforts were largely responsible for the authorization by the Legislature of the Engineering Experiment Station, and this important feature of higher University service was built upon state support which had been secured very largely through his personal efforts. When Edward Orton had thought through a proposal and judged it favorably, he was indefatigable in his activities to have it carried into effect, and practically everything he touched prospered. He left the service of the University at the opening of the World War and entered the United States military service in 1917. Although not thereafter officially connected with the University, practically he remained for ten years a forceful influence in the College of Engineering, and the Departments of Geology, Ceramics, and Military Science, which had always engaged his deepest interests.

He endowed the Edward Orton Memorial Library in Orton Hall which was dedicated October 15, 1920, and this stands as a noble monument to his revered father and as a permanent evidence of filial affection.

There were many interests outside of the University to which General Orton was devoted, such as the Reserve Officers Association of Ohio, of which he was president in 1922-23; the Godman Guild, to which he contributed liberally in money, and established and presented to the trustees of this Guild the splendid gift, "Camp Mary Orton" near Flint, Ohio; the Columbus Chamber of Commerce, of which he served as president for two terms with marked distinction, and the Columbus Community Chest, for which he directed a very successful campaign in 1930. His chief outside interest for many years was the manufacture of pyrometric cones. He established a factory and laboratory in 1900 and later housed it in a stately building at Eighth Avenue and Summit Street in the City of Columbus, which, under his will, is turned over to the trustees of the Edward Orton, Junior, Ceramic Foundation as the Orton Memorial Laboratory, to be operated for the benefit of the ceramic engineering profession by a Board of Trustees representing the American Ceramic Society, the Ohio State University, and the United States Bureau of Standards. Under certain contingencies mentioned

in the will it may ultimately become the property of the Ohio State University.

Honors came to General Orton unsought; the name of Mount Orton in Estes Park, the Presidency of the American Ceramic Society in 1930, the degree of Doctor of Science from Rutgers University in 1922, the degree, Doctor of Laws from Alfred University, the professional degree, Ceramic Engineer, from the Ohio State University in 1931.

His death occurred February 10, 1932, after an illness of several months, and he was accorded a public military funeral eminently proper to his high rank as Brigadier General.

The following characterization is quoted from the memorial submitted to the faculty of the Ohio State University on March 14, 1932, by a faculty committee composed of Professor J. V. Denney, Professor C. E. Sherman, Professor D. J. Demorest, and Professor William McPherson.

"The variety of his activities in life, in most of which he succeeded far beyond the majority of those engaged in them, indicates an inner urge to find a task worthy of his unusual strength. His scientific curiosity was limited only by his feeling for what was practical and capable of achievement with a reasonable expenditure of time and concentrated effort. He challenged obstacles by frontal attack in the open, with confidence and persistence. He had no indirect ways or covert ways. Long before the project method in education was named he was employing it in all of the tasks of his own life, large and small. The habit of analysis, planning, foresight, and testing before action, was ingrained in his nature and led him to distrust the impulsive and the imaginative. Hence as an organizer, manager, and executive he displayed superior qualities. The virtues most prized in family, civic, and commercial life were congenial to his nature and were practiced with reasoned understanding. His sense of personal duty was sharp and keen. He was self-exacting in the performance of all obligations and correspondingly generous to others. While a strong believer in a disciplined social order resting upon compulsion if necessary, he was even more insistent that all leadership should be high-minded, self-critical, certain of itself, impartial, honest and unafraid. These traits of character in himself produced abounding confidence in his integrity of purpose and his intellectual and moral competence to lead. His many benefactions, public and private, attest abundantly the warmth of his feeling for others, the fundamental kindness of his heart, the strength of his devotion to family and friends, the depth and breadth of his humanity."

Upon motion of Mr. Laybourne, seconded by Mrs. Paterson, said memorial was approved by unanimous vote, and it was directed that a copy of same be sent to Mrs. Orton.

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The President presented the following resolution, which was upon motion of Mrs. Paterson, seconded by Mr. Mack, unanimously approved:

"That the Chairman of the Board of Trustees be authorized to sign on behalf of the University the petition to be

presented to the Probate Court of Franklin County, Ohio, by the Board of Trustees of the Edward Orton, Jr., Ceramic Foundation, asking that the Executors of the Edward Orton, Jr., estate be continued for one year in charge of the Ceramic business carried on in the Edward Orton, Jr., Pyrometric Cone Company."

* * * * *

Mr. Stone, Chairman of the Board, now presented the following statement:

At the meeting of the Board held June 13, 1927, Mr. Laybourne very graciously resigned as Chairman of the Board, and recommended my election as Chairman, in order that I might be privileged to sign my daughter's diploma. A somewhat similar situation has again arisen. Mr. Laybourne has a son and I have another daughter who will each receive degrees at this coming commencement. As the Chairman of this Board, therefore, I should like to have the privilege of signing my daughter's diploma, and then presenting my resignation and recommending the election of Mr. Laybourne as Chairman, in order that he may have the privilege of signing his son's diploma. I, therefore, tender my resignation as Chairman of the Board of Trustees, effective as of May 16, 1932.

Upon motion of Mr. Mack, seconded by Mrs. Paterson, the resignation of Mr. Stone as Chairman of the Board effective May 16, 1932, was upon roll call unanimously approved with the privilege to be retained by him of signing his daughter's diploma and that of Walter Collins O'Kane, and Mr. Lawrence E. Laybourne was elected Chairman of the Board for the remainder of the current fiscal year.

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Upon motion of Mr. Laybourne, seconded by Mr. Mack, the Secretary was by unanimous vote granted a leave of absence for approximately thirty days, beginning in June, 1932.

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The Secretary reported that on bids received on April 29th, 1932 for Addition to Engineering Experiment Station for the use of the State Highway Department, it was possible to award contracts for the General Contract and for the Electrical Contract, but that bids for the Heating, Ventilating, and Plumbing work were in excess of the estimate of cost. It was necessary, therefore, to readvertise for bids on the Heating, Ventilating and Plumbing work on a revised estimate of cost, and upon the request of the State Highway Department, the Secretary approved said revised estimate of cost for and on behalf of the Board of Trustees.

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the action of the Secretary in signing said revised estimate was upon roll call unanimously approved.

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Upon recommendation of Mr. William C. McCracken, Superintendent of Buildings and Grounds, the time of completion of the con-

5-9-'32

tract with Herman C. Weller for Floor Construction around New
Springfield Boiler, Power Plant, was extended to May 3rd, 1932.

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Thereupon the Board adjourned to meet at the call of the Chair-
man.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 13, 1932.

The Board of Trustees met in Columbus, Ohio, at 2:00 P. M., pursuant to call of the Chairman.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, and Harry A. Caton.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Caton, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignation

The following resignation was accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Education</i>			
<i>Psychology</i>			
William M. Hinton	Grad. Assistant	Au. Qr.	500.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Vera McCoy Masters	Acting Asst. Professor	Su. Qr.	Su.Au.Wi.	2,000.00
<i>Chemistry</i>				
J. L. Quinn	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Elmer Cook	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
A. A. Alberts	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Otis C. Dermer	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
J. A. Orsino	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Harry R. Weimer	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
John D. Piper	Assistant	Su. Qr.	Su.Au.Wi.	1,000.00
Alpha J. Will	Part-time Asst.	Au. Qr.	Au.Wi.Sp.	500.00
George M. Strong	Part-time Asst.	Au. Qr.	Au.Wi.Sp.	500.00
Robert Collins	Part-time Asst.	Au. Qr.	Au.Wi.Sp.	500.00
Harry F. Miller	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Karl Bambach	Grad. Assistant	Su. Qr.	Su.Au.Wi.	500.00
D. L. Whitlock	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Donald R. Swan	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Clayton Smucker	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Sherman E. Smith	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
L. A. McDowell	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Mary A. Magill	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Ralph W. Kewish	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Donald R. Jackson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
David F. Helm	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Homer J. Hall	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Louis W. Georges	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Paul Flory	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Lawrence P. Eblin	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Clyde Davis	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Jack Compton	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Clarence C. Christman	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Lawrence P. Biefeld	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
C. L. Bernier	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

J. C. Beltz	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Donald E. Babcock	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Dale R. Eberhart	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Paul K. Winter	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Henry Wolthorn	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Robert F. Brown	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	250.00
R. F. Robey	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	250.00
John B. Fried	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	250.00

Geology

Allan T. Stone	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Myron T. Sturgeon	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Edgar L. Stephenson	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
John H. Melvin	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00

*College of Commerce and Administration**School of Journalism*

Joseph S. Myers	Professor and Chairman	July 1, 1932	Au. Wi. Sp.	5,088.00
Osman C. Hooper	Professor Emeritus	July 1, 1932		2,000.00
Lester C. Getzloe	Asst. Professor	July 1, 1932	Au. Wi. Sp.	3,804.00
Norval N. Luxon	Asst. Professor	Oct. 1, 1932	Au. Wi. Sp.	2,856.00
Harry R. O'Brien	Instructor (Part time)	Oct. 1, 1932	Au. Wi. Sp.	900.00
Clara Baker	Bookkeeper	July 1, 1932		1,380.00
Gertrude Hettinger	Stenographer	July 1, 1932		1,080.00
(To be named later)	Editor—Lantern	Oct. 1, 1932	Au. Wi. Sp.	500.00
(To be named later)	Bus. Mgr.—Lantern	Oct. 1, 1932	Au. Wi. Sp.	500.00
James E. Pollard	Lecturer	Oct. 1, 1932	Au. Wi. Sp.	No sal.

*Physical Plant**Engineer's Office*

Rex Hammond	Elevator Inspector	May 10, 1932		1,920.00
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Steamfitters and Plumbers

W. D. Ranney, Jr.	Fireman	May 1, 1932 for 1 mo. and 25 days		980.00
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Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
C. L. Bernier	Grad. Assistant	Su. Qr.	166.66
D. R. Eberhart	Grad. Assistant	Su. Qr.	166.67
D. L. Warrick	Grad. Assistant	Su. Qr.	166.67
(Special contracts)			

*College of Commerce and Administration**Business Organization*

Cary W. Bowers	Lecturer	Su. Qr.	470.00
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*Miscellaneous**Recommendations*

That the quarters of service E. A. Long, Assistant in the Department of Chemistry, be changed from the Autumn, Winter and Spring to the Summer, Autumn, and Winter for the year 1932-1933.

That the quarters of service of Theodore Fitzgerald, Assistant in the Department of Veterinary Medicine, be changed from the Summer, Autumn, Winter, and Spring to the Autumn, Winter, and Spring Quarters for the year 1932-1933 and that his salary remain at \$1200.00 for three quarters' service.

That the appointment of Robert J. Havighurst, Associate Professor, University Schools, be made effective July 1, 1932 for the Autumn, Winter, and Spring Quarters instead of October 1, 1932 as previously reported.

That a diploma be issued to Mr. Jack Gilford, supplementing the one granted to him by the College of Arts and Sciences in 1928; satis-

factory evidence having been presented that his name has been changed by the Probate Court from Jack Goldfarb to Jack Gilford.

That the degree of Bachelor of Science in Education with Distinction or with High Distinction be granted properly qualified graduates of the College of Education. This recommendation of the College of Education was approved by the University Faculty at a meeting held on May 12, 1932.

That the resignation of Alfred Vivian, Dean of the College of Agriculture, be accepted and that he be retired from active service with the title of Dean Emeritus of Agriculture with a salary of \$2000 per annum. In thus recommending the acceptance and approval of Dean Vivian's wish to retire, the following brief statement of his services to the University is presented:

He came to the Ohio State University in 1902 as Associate Professor of Agricultural Chemistry and became Professor of that subject in 1905 and so continued until 1915. He was then chosen Dean of the College of Agriculture and Professor of Agricultural Chemistry, succeeding Dean Homer C. Price, who withdrew from the University at that time. For seventeen years Dean Vivian has been in charge of the College of Agriculture and in that period great material improvements have been made. The departments of Animal Husbandry and Poultry Husbandry have been moved to the farm west of the Olentangy River and for many years Dean Vivian has planned and been very active in the effort to secure a large agricultural building which would house the departments of Soils, Farm Crops, Agricultural Chemistry, and Dairy Technology, all of which are in need of greatly enlarged facilities. It was his earnest hope that this building program might be brought to completion in his administration.

Personal contact with the students and a personal interest in the teaching program and the dealings with students on the part of the members of the faculty of the College have always been of the greatest interest to Dean Vivian. He created with the hearty cooperation of the students the All-Agricultural Council, made up of students who took an interest in the student life and activities and as a group, could present to the Dean the sentiments of the student body and could discuss intelligently with the Dean all matters in which there was a mutual interest of the students and faculty. His personal relations with the members of his faculty have always been most cordial, and his appealing personality gave him a high place in their regard.

Dean Vivian was very widely known in Ohio among the rural people. He appeared very frequently for conferences or lectures or addresses and was highly esteemed by the farm people and agricultural groups in the State. For some years, he has been a lecturer of the Grange; he made a very complete study of Grange ritual and symbolism and ideals and in his lectures portrayed the fine spirit which actuated the formation of the Grange and marks that organization today. He loved the country-side and the beauty spots of Ohio and he photographed these, coloring the photographs to reproduce natural colors with his own hand, wrote poetry about them

and quoted easily the best poetry expressing the thoughts of others about out-door Ohio. He delighted to work with the boys and girls in the 4-H Clubs by whom he was regarded with a sincere affection.

He kept in mind the desires and the real interests of the rural people in the counseling with department faculties and in the construction of the educational program of the College and at the same time brought to bear upon the College problems the experience gained in his visits out over the State and in his conferences with Deans and faculty members from the Colleges of Agriculture of the country, whom he met at least annually in the national association meetings. He kept in close touch with the movements in agricultural education as they were progressively brought forward in the Association of Land Grant Colleges, and served constructively on its committees from time to time.

In the last ten years of his administration when almost all other agricultural colleges witnessed a decline in enrollment, the College here kept its numbers with remarkable uniformity and it has always been the largest or next to the largest in its student body.

Dean Vivian always placed the interests of the University supremely above any college or departmental benefits or purposes. He regarded himself as a representative of the University on public occasions and not of any particular college. His relations with the members of the University faculty were always stimulating and cordial, and his constructive influence is evident in the deliberations of the faculty, and his contributions were always marked with careful thought and proper appreciation of the dignity of a State University and its place as a powerful agency in the improvement of the public welfare.

* * * * *

The President now recommended for the position of Dean of the College of Agriculture, Leland Everett Call, at the existing salary of \$6756 per annum, effective July 1st, 1932.

Upon this recommendation, the roll call resulted as follows:

Ayes: Messrs. Caton, Atkinson, Stone, and Mrs. Paterson.

Nay: Mr. Laybourne.

The Chairman declared the recommendation approved.

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The President now recommended that in accordance with the recommendation of the University Faculty, degrees be awarded at the Spring Quarter Convocation on June 13th, 1932, to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Derwin Willoughby Ashcraft, D.V.M., M.Sc.; Hubert Emerson Bice, B.A., M.A.; Fred Corry Bishop, B.S., M.S. (Colorado Agricultural College); Edward Paul Breakey, B.Sc., M.A. (University of Kansas); Nathaniel Charles Burhans, B.S. (Iowa State College), M.S. (University of Wisconsin); Wendell Holmes Camp, B.S., M.Sc.; Thomas Charles Chadwick, B.Ch.E., M.Sc.; Tod B. Galloway Dixon, B.Ch.E., M.Sc.; John Huntley Dupre, B.A., LL.B., M.A.; Walter

Philip Elhardt, B.Sc. in Agr., M.A.; Robert Anderson Fisher, B.Ch.E., M.Sc.; Harry Ludwig Gui, B.S., M.S. (Kansas State Agricultural College); Weston Andrew Hare, B.S. (Municipal University of Akron); Lydia Anna Jahn, B.A., M.A.; Grace Emily Jameson, B.A. (The College of Wooster), M.A.; John Solomon Kegg, A.B., M.A. (Defiance College); Maurice Curtis Langhorne, B.A., M.A. (Washington and Lee University); Liang Ching Li, B.S. (Nankai University), M.Sc.; Edward Gibson Locke, B.S. (Oregon State Agricultural College), M.Sc.; Bernard Sterling Mason, A.B. (University of Michigan), M.A.; John Allen Miller, A.B. (Ashland College), M.Sc.; William McLennan Morgan, B.Sc. in Chem. (University of Illinois), M.Sc.; Mildred Ratliff Newlin, A.B. (Earlham College), M.Sc.; Ola Floyd Nixon, A.B. (Indiana University), A.M. (University of Chicago); L. A. Parker, B.S. in Engr Chem. (Georgia School of Technology), M.Sc.; Corliss Lloyd Parry, B.A., M.A.; Hugo Karl Polt, A.B. (New York State College for Teachers), M.A. (Syracuse University); George Thomas Rankin, B.A. (Muskingum College), M.Sc.; Robert Ray Scott, Ph.B. (Hiram College), A.M. (Columbia University); Lucile Douglas Smith, A.B. (Transylvania College), M.A. (Johns Hopkins University); Frank John Soday, B.S. in Chem. Engr. (Grove City College), M.Sc.; Ignatius John Wernert, B.A., M.S. (State University of Iowa); Francis Jesse Williams, B.S. in Cer. Engr. (Alfred College); Shou-Chen Yang, M.S. (University of Illinois).

MASTER OF ARTS

Lillian Mae Alspaugh, Ph.B. (University of Chicago); Harold Frederick Amrhein, B.A. (Ohio Wesleyan University); Carl Ludwig Anderson, B.S. in Edu. (Kansas State Teachers College of Emporia); Waldo Clifford Ault, B.A.; Lawrence Edward Baldwin, Ph.B. (Denison University); Marguerite Allen Bartlett, Ph.B. (Franklin College); Anne Katherine Bartram, B.A.; Mary Evelyn Baumgardner, B.A. (Ohio Wesleyan University); William Thomas Bean, B.S. (Allegheny College); Frederick Kenneth Berrien, A.B. (Colgate University); James Alexander Byrd, B.E.E.; Albert F. Cameron, B.S. in Edu.; Donald William Coddling, A.B. (Ohio Northern University); Charles Treber Collins, B.S. in Edu. (Miami University); Frank Stephen Cross, B.A. (Ohio Wesleyan University); Marguerite Fullerton Danner, B.Sc. in Edu.; Francis William Davis, B.E.E.; Amiel Otto Dehn, B.A. (The University of the City of Toledo); Kenneth Dwight Detling, A.B. (Miami University); Nellie May Drummond, A.B. (West Virginia Wesleyan College); Kathryn Hall Duffey, B.A., B.Sc. in Edu.; Harriet James Eaton, A.B. (Radcliffe College); Mary Elizabeth Evans, B.Sc. in Edu.; Clarke Leslie Foster, A.B. (Park College); Bernadine Allison Fouch, B.S. in Soc. Adm.; Mary Marguerite Gaal, B.Sc. in Edu.; Rebecca Beatrice Garbe, B.A.; Alma Josephine Garber, A.B. (Ashland College); Robert Hassler Gerhard, A.B. (Franklin and Marshall College); Mary Edmonds Gerlach, B.Sc. in Dom. Sci.; Dorothy Getz, B.A.; Edith Nuber Gibbs, B.A., B.Sc. in Edu.; Dora Eunice Giffen, B.A. (Muskingum College); Nathan Ginsburg, B.A.; Mildred Mary Goerlich, A.B. (Heidelberg College); Emelie Rachel Goodwin, A.B. (Capitol University); Mary Naomi Goodwin, B.A. (The College of Wooster); Esther Lucille Grant, B.A. (Ohio Wesleyan University); Frederick Tasney Greene, B.Sc. in Bus. Adm.; William Chamberlin Hale, B.S. in Com. (Milligan College); Hyman Hanson, B.A.; Alice Bockstahler Harris, B.L., B.A. (Ohio

Wesleyan University); Roy Clifford Harrison, A.B. (Central Normal College); Nellie Maude Hastings, B.A. (Muskingum College); George Elliott Hatfield, B.Sc. in Edu.; Cosette Willison Hempstead, B.A. (Wellesley College); Catherine Elizabeth Hennessey, B.A.; Robert Homer Hilliard, B.A., B.Sc. in Edu.; Theophil Fred Hotz, A.B. (Heidelberg College); Jui Yun Huang, B.Sc. in Soc. Adm.; Robert Norris Hughes, B.A.; Clair Martel Hughey, A.B. (Ohio University); Mary Gwendolyn Jenkins, B.Sc. in Edu.; Julius Joseph Kaiserman, B.A.; Louis Kaplan, B.S. (University of Chattanooga); Harry Bernard Ketter, B.A.; Earl Lawrence Knight, B.S. in Com. (Temple University); Anna Heaton Kuntz, B.A.; Claire Lenila Thomas Laing, B.A. (West Virginia University); Marjorie Leffler, A.B. (Miami University); Ralph Gleo Lenfesty, B.S. in Edu. (Arkansas State Teachers College); Martha Elizabeth Lindsay, B.A.; Emelia Littlefield, B.A. George Townsend Lodge, A.B. (Oberlin College); Robert Emerson Lowry, B.A.; Dorothy Seville Martin, B.A.; Thelma Faye Martin, B.Sc. in Edu.; Marie Katherine Mason, A.B. (Canisius College); Stanley William McClure, B.S. in Edu. (Miami University); Mae Isabella McCrory, B.S. (Western Reserve University); Christine Meek, A.B. (Marshall College); Isao Mikami, B.A.; Beatrice A. Millard, B.Sc. in Edu.; Bruce Robert Morris, B.A. (Western Reserve University); Robert Alvern Morton, A.B. (Heidelberg College); William Earl Murray, A.B. (Virginia Union University); James Earl Newsome, A.B. (Ohio University); Emory Norris, B.A.; Ernest Bayard Oberltnr, B.S. (Ohio Northern University); Bertha Davis Paulin, B.Sc. in Edu.; Walter Smith Petry, B.Sc. in Edu.; Arthur Warren Phelps, B.A. (Washington and Lee University); Jeanne Bradford Phillips, B.Arch.; Emmett Delorus Preston, Jr., A.B. (Howard University); Mary Louise Ralston, Ph.B. (Denison University); Thomas Delmont Reese, B.S. in Bus Adm. (University of Southern California); Margaret Alice Riale, B.A. (The College of Wooster); Sylvia Richards, B.A. (Ohio Wesleyan University); Floyd Oliver Rittenhouse, B.A. (Emmanuel Missionary College); Carl Walter Robinson, B.S. in C.E. (Case School of Applied Science); James LeRoy Rogers, B.S. (Wittenberg College); Sam Rosenfeld, Jr., B.A.; Manuel Santiago, B.A.; Irene Bertha Schultze, B.S. in Edu. (Ohio University); Edward Christian Simmons, B.A.; Margaret Lucile Sittler, A.B. (Wittenberg College); Robert E. Smith, B.S. in Edu. (Central Missouri State Teachers College); Russell Breneman Smith, B.A. (Ohio Wesleyan University); Lois Marie Sproull, A.B. (Pennsylvania College for Women); Sophia Stambaugh, B.A. (Western Reserve University); Samuel Morris Steward, B.A.; Donald Robert Swan, B.S. (University of the City of Toledo); Mildred Aileen Thomas, A.B. (Mount Union College); Minnie Evelyn Thomas, A.B. (Ohio University); Marion Louise Thompson, B.Sc. in Edu.; Harold Voorhise Tipton, B.S. in Edu. (Ohio University); Ralph Herman Trivella, B.Sc. in Edu.; Samuel Ch'eng Hsien Tung, B.Sc. in Bus Adm.; Katherine Bartlett Usry, B.Sc. in Edu.; Philip Sidener Waldeck, B.Sc. in Edu.; Harold Nevada Waltern, A.B. (Indiana University); Frederick Alexander Waterman, B.Sc. in Edu.; Adolph David Weinberger, B.A.; Leonard Burt Wilder, A.B. (Baldwin-Wallace College); Helen Lucille Williams, A.B. (Denison University); Anna O'Hear Williamson, B.Sc. in Edu.; Robert Edgar Wilson, A.B. (Miami University); John Kirk Windle, A.B. (Denison University); Katherine Izora Wollam, B.Sc. in Edu.; Albert Ernest Wright, A.B. (Cedarville College); Earl Ott Wright, B.Edu. (University of Akron); Grace Elaine Wyman, B.A.

(Ohio Wesleyan University); James Carleton Yocum, B.Sc. in Bus. Adm.; Shui Ying Yu, B.A. (National Wu-Han University).

MASTER OF SCIENCE

William Bodine Abele, B. Ch. E.; William Harrod Adrian, B. Arch. E.; Howard M. Aitken, D.V.M.; Karl G. Bambach, B.A.; Alberta Ethel Banner, B.Sc. in Edu.; Charles Llewellyn Bernier, B.S. in Ind. Chem. (University of Montana); Ethel Bickham, B.Sc. in H.E.; Joseph Donnally Bickle, B.Sc. in Agr.; James David Bohn, B.S. (Pennsylvania State College); Marybodie Busey, B.Sc. in Phar.; Arthur Glenn Chapman, B.S. (Iowa State College of Agriculture and Mechanic Arts); John Rodgers Clifton, B.C.E.; Frank Alexander Cowan, B.A. (North Texas State Teachers College); Frank Sylvester Curto, B.Sc. in Agr.; George Leroy Dick, B.Sc. in Edu.; Samuel Clarkson Ellis, A.B. (Wittenberg College); Edwin John Fellows, B.Sc. in Phar.; Theodore Clinton Fitzgerald, D.V.M.; John Robert Forsythe, B.S. (Thiel College); Amberky Georgidse; Elmer William Greve, B.Sc. in Agr.; William James Grubbs, Jr., B.M.E.; Charles Ernest Hall, B.S. in C.E. (Rutgers University); Amor Edward Hancock, D.V.M.; John Frederick Harper, B.S. in Edu. (Miami University); Elmer Louis Hartman, B.S. in Agr. (Texas Technological College); Arnauld Haspil, B.Sc. in Agr.; Paul George Herold, B. Cer. E.; Sydney Hawtrey Holloway, B. Vet. Sc. (University of Toronto); Amos Grant Horney, A.B. (Earlham College); Stanley Philip Jay, B.E.E.; Paul Vernon Jewell, B.S. in Electrochem. Engr. (Massachusetts Institute of Technology); Paul Russell Jones, B. Cer. E.; Earl Cassidy Kirk, B. Met. E.; Evangeline Ruth Klepinger, B.Sc. in Edu.; LeFever Mackey Lee, B.A.; Eldon Paul LeGrand, B.Sc. in Agr.; Salvatore Michael Marco, B.M.E.; Albert Curtis Miller, B.A.; Grover Cleveland Musgrove, B.S. in Agr. (West Virginia University); Bernard Myron Newman, A.B. (Oberlin College); Arnold Theodore Nordsieck, B.A.; Michael Monserrate Parker, B.S. (Cornell University); Harold Everett Pinches, B.A. (Ohio Wesleyan University); Ivan Albert Planck, B. Ch. E.; William Donald Preston, A.B. (Wittenberg College); Carl Henry Rapp, B.S. (University of Illinois); Leonard Robert Richardson, D.V.M.; Reginald James Ritter, Ch.E. (Lehigh University); Herbert John Rolke, B. Cer. E.; Earl Irving Rosenblum, B.Sc. in Phar.; Howard Eugene Russell, B.A.; Alan Cartwright Secord, B.V.Sc. (Ontario Veterinary College); Waldron Devol Sheets, B. Ch. E.; Ralph Walter Sherman, B.Sc. in Bus. Adm.; Carl Edwin Smith, B.S. (Iowa State College of Agriculture and Mechanic Arts); Robert Mumford Smock, B.Sc. in Agr.; William Charles Stahl, B.S. (Virginia Polytechnic Institute); John Gordon Steels, B.S. (Pennsylvania State College); Arthur John Stupka, B.Sc. in Agr.; Claude Randolph Taylor, B.S. (Tufts College); Karl Vernon Taylor, B.C.E.; Ernest John Teichert, B. Met. E.; Belden Smith Tucker, B.C.E.; Carl Ernest Venard, B.A.; Fritz Volkmar, D.V.M.; Clifford Christian Wagner, D.V.M.; Milton Henry Waldschmidt, B. Cer. E.; Alfred Nelson Watson, B.A.; John Edward Wells, B.A. (University of Mississippi); Oliver Henry Mansfield Wilder, B.S. in Agr. (Purdue University).

ARCHITECT

Ruth Elizabeth Morris, B.Arch., 1924.

CERAMIC ENGINEER

Roy DeWitt Beck, B. Cer. E., 1926.

ELECTRICAL ENGINEER

George Warren Hoddy, B.E.E., 1926; Wirt Stanley Scott, M.E. in E.E., 1911; Harley Munhall Ward, B.E.E., 1921.

MECHANICAL ENGINEER

Samuel Reid Beitler, B.M.E., 1920; Paul Bucher, B.M.E., 1919; George William Burrell; Daniel Robert Croft, B.M.E., 1926; Eugene Field Dawson, B.M.E., 1921; Ivan Frank Zarobsky, B.M.E., 1927.

JURIS DOCTOR

John Robert Jones, B.Sc. in Bus. Adm.; Lorentz Bennett Knouff, A.B. (Otterbein College); Brandon Grey Schnorf, A.B. (The University of the City of Toledo); Louis Wexler, A.B. (The University of the City of Toledo).

BACHELOR OF LAWS

James Vincent Armogida, B.A.; Forrest Blizzard Ashcraft, B.A.; George Howey Barnard, B.Sc. in Bus. Adm.; John Bender, B.A.; William Willis Wray Bevens; Cecil Stanley Blair, B.A. (Ohio Wesleyan University); Jack Bosch, A.B. (Ohio University); Alfred Francis Brindley, Jr.; Mark Thomas Brown; William Cullen Bryant; Milton Warren Buffington, B.A.; Wendell Vaughn Butcher; Lozier Caplan, A.B. (The University of Akron); George H. Chamblin, B.A.; Forrest Edward Clifford Claypool; Francis Joseph Collopy, A.B. (Wilmington College); Arthur Bainbridge Cunningham, A.B. (Wittenberg College); John Franklin Darby, B.Sc. in Bus. Adm.; Charles Randolph Darnell, B.Sc. in Bus. Adm.; John Lodwick Davies, Jr.; Walter Russell Davis, B.A.; Harry Joseph Dworkin; Edward Long Garrett, B.A.; Noel Fisher George; Rafael Gonzalez de Maldonados, B.A.; Darold Irving Greek; Emanuel William Greenblatt; Isadore Milton Harris; Alvin Neil Haulung; Michael Harry Holliday, B.A.; William Douglas Howell; William James Hunter; James Weller Igo; Raphael Garland Jeter; Albert Kivowitz Kaye, B.Sc. in Econ. (University of Pennsylvania); Ellis Wehrly Kerr, B.A. (Ohio Wesleyan University); Henry James Knapke; Francis Harover Lang, B.A. (Ohio Wesleyan University); James Walter Lang, Jr., B.A. (Ohio Wesleyan University); Frank Kaufman Levin; Edward Tiberio Lombardo; Harold Thomas Lutz, A.B. (Ohio University); Luke Hudson Lyman, B.Sc. in Bus. Adm.; John Merrick McElroy; James Paul McNamara; Donald Clement Miller, B.A.; Phillip Arthur Millstone, B.A.; Ellsworth Alfred Moats, B.Sc. in Bus. Adm.; Lionel Orville Moore, A.B. (Washington and Jefferson College); David Edwin Morgan, B.A. (University of Michigan); Robert Watkins Newlon, B.A.; James Robert Nichols, B.A.; Ellsworth Elmer Pegg, B.A.; John David Pincura, Jr., B.A. (Pennsylvania State College); Lawrence Albert Ramey; Robert Rutledge Richards, B.A.; Walter Denslow Sauer; Jacob Wolfe Scholnik; John Ewing Smith, B.A.; Franklyn Elwin Stearns; Vernon Lemar Stouffer, B.A.; Richard Pinkerton Swift, B.A. (Ohio Wesleyan University); Louis Tobin, B.A.; Chester Tuschman; Robert Cleland Tyler; Robert Hirst Wead, B.A.; Manning Drew Webster, B.Sc. in Bus. Adm.; Norman Leonard Weisman, B.A.; Frank Edward Wilkinson; Thomas White Young; Luella Zehner; Max Irwin Ziskind.

DOCTOR OF MEDICINE

John Rupert Alley; Temple August Baldi; Lester Dean Besecker; Byron Bennet Blank; George Peter Bohlender, B.A.; Joseph John Brumbaugh, B.A.; Howard Ray Campbell; James Heyward Carson; Stephen Philip Churchill; Chester Owen Cramer, B.A.; David Myers

Creamer, B.A. (Muskingum College); Theodore Cutright, B.A.; Stanford Seward Daw; Charles Joseph Dinardo; Rollin Ray Durant, B.A., M.Sc., Ph.D.; Robert Karl Edler, B.A. (Ohio Wesleyan University); Richard Andrews Firmin, A.B. (Oberlin College) Harold James Friedman, B.A.; Edgar Allen Fry; William Russel Gibson; Jack Gilford, B.A.; Maurice S. Goldberg; David Meyer Gordon; Grant Ostrander Graves, B.A., M.A.; John Burton Gravis; Robert Joseph Hansel, B.A.; George Wesley Hauser, B.S. (University of Minnesota); Robert Wayne Helms, B.Sc.; Laurence Marion Ihle; Joseph Paul Ingmire; Oscar Waldemar Jepson; Samuel Kamellin, B.Sc.; Ross Melville Knobler, B.A. (Western Reserve University); Conrad Andrew Kuehn, B.A. (Ohio Wesleyan University); Henry Brush Lacey, B.A.; Orville Lee Layman; Norris Edward Lenahan; Harry Herman Leuchtag, B.A.; Joseph Jacob Levin, B.A. (Western Reserve University), M.A.; Milton Auvrem Levine, B.Sc.; Tom Franklin Lewis, Jr., B.Sc.; Samuel Lobe, B.A. (Western Reserve University); James William Long, B.Sc. (with Honors); William Francis Lyons, D.V.M.; Thomas Nicholas Manos; Chester Ray Markwood, B.Sc.; George Tilden Mathews; John Bernard McLaughlin; Umberto Alfred Melaragno, B.A. (Western Reserve University); Orval Jerome Miller, A.B. (Defiance College); Harold Mills; Mervin Hur Mitchell, B.Sc.; Dwight Miller Palmer, B.Sc. (with Honors); Crawford Francis Pope; Avery Dana Powell, A.B. (Ohio Northern University); Donald Ralph Printz; Morris Sol Rosenblum; Howard Harmon Schwindt; Abe Obby Shapiro, B.A.; Clara William Smith; Franklin Monnett Smith, B.A. (Ohio Wesleyan University); Harry Alva Smith; Carl Stein, B.A.; William Vincent Stephenson; Frank Howard Sweeney; Harold Oswald Tagett; Bernard Joseph Terrell; Myron Wendell Thomas, B.A. (Western Reserve University); Roy Henry Thompson; John August Topinka, B.A. (Western Reserve University); Walter Joseph Tymochko; Thomas Patrick Wangler, B.A.; Harold Wheeler Ward, A.B. (Marietta College); Jerome Irving Wertheimer, B.A.; Walter Estey Yingling.

DOCTOR OF DENTAL SURGERY

Henry Webster Arbaugh; Raymond Joseph Barry; Benjamin Bernard Bell; Alan Perry Berry; Alton Dean Brashear; Kenneth Mensing Broesamle; Emanuel Caplan; Abe Samuel Chazen; Solomon Clark; Jason Donald Damuth; Frank Emil Dettling; David Edward Eckert; Lester Lee Eichenauer; Nelson Robert Embrey; Gentry Elbert Fields, B.S. in M.E., M.E. (Virginia Polytechnic Institute); Calvin Charles Garverick; Bernard Leon Grossman; Robert Paul Hankamer; William Dickson Jacob Heintz; Clarence Richard Hien; Morris Hyman Karmasin; Melvin L. Kirchhofer, A.B. (Bluffton College); John Francis Kitchton; Albert Henry Koch; Henry Fred Albert Lange; Samuel Lavine; James Edward McGuire; William Conrade Myers; Dennis A. Nabors; Winston Baer Ocker; George William Peters; Paul Luther Schiff; Marion Arlie Schaffer; Carleton Hutchinson Shank; Robert S. Sigafos, B.A.; Henry Lloyd Smith; Lenore Sprague Stack, A.B. (Ohio University); Samuel Clancy Swerdlow; Ben Taubman; Robert Struble Taylor; George Richard Townsend; Russell Joseph Uhl; Ross Edgar Wales; Joseph William Walsh; Delbert Oliver Waud; Donald Julius Weber; Donald Herman Webster; Earl Joseph Welch; Abram Raymond Weprin; Harold O. Whitacre.

BACHELOR OF SCIENCE IN AGRICULTURE

Jose Balonquita Acebo; Truman Dewitt Arnold, B.Sc. (Wilmington College); Alvan Benjamin Augsburg; Walter Robinson Baisler;

Lewis Ward Baker; Joseph Feurt Boynton; John Harold Brockschmidt; Lee M. Cleland; William Evan Davies; Harold Clyde Dickerson; Park Alexander Dimaline; Pearl Carl Drenning; Merrell Quentin Elder; Lawrence Cornelius Holtkamp; Robert Willis Kerns; Raymond Harlow King; Howard Francis Lillich; Rowe Cleland Littleton; Neal Hall Magee; Robert Hugh McCormick; Solon Franklin McQueston; Charles Earl Murphy; Robert Nelson Neill; Samuel Augustus Patterson; Raymond Edward Richmond; Percy Lehr Rider; Everett Glenwood Royer; J. Kenneth Samuels; Paul John Schlotterbeck; Alson Louis Siedel; Bernard Ellis Snider; Clarence Wayne Snyder; Charles Spitler; Elmer Dean Steiner; Edward Lloyd Truxal; Hildred Harvey Warner; Herbert Frederick Williamson; Wayne Eldrage Wilson.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Mildred Magdalene Axx; Mildred Beach; Helen Ann Bradfield; Roxanna Sanford Brannan; Vivian Lucille Chapman; Dorothy Joan Converse; Ruth Adelia Crockett; Wilma Lucile Crommer; Sybil Eldora Dally; Ruth Mary Durr; Ruth Kathryn Emmons; Mary Elizabeth Extine; Evelyn Pauline Gordon; Isabel Bertha Greunke; Ruth Henrietta Groeniger; Ellen Margaret Hachtel; Ruth Elizabeth Holmes; Kathryn Elizabeth Jaklon; Dorothy Della Kapp; Wanda Louise Leasure; Mary Alice Lyons; Esther Eustacia McCormick; Iva Charlotte Millard; Marietta Ruth Montgomery; Elva May Paul; Lucile Salome Reuthinger; Margaret Rockhold; Alma Caroline Rohe; Lois Evelyn Rumburg; Marthel Ryan; Rhoda Odora Sams; Helen Elizabeth Schleppe; Edress Eileen Schrack; Martha Ellen Shoenberger; Garnet Evelyn Slagle; Alice Pauline Southward; Genevieve Stowe; Wilhelmina Josie Styles; Mary Catherine Swint; Elizabeth Talley; Josephine Minnette Thompson; Dorothy Ethyl Trees; Helen Margaret Vogelsang; Cora Marie Wecht; Margaret Eleanor Whitney, B.S. (Otterbein College); Edith May Winans; Clara Bell Zeune; Mildred Irene Zurcher.

BACHELOR OF ARTS

Sara Martha Abel; Frances Jeanette Allard; Charles Alvin Arbaugh; Solomon Asch (cum laude); Charles Richard Aukerman; Marian Louise Ault; Marvin Fletcher Austin; William John Awty; Andrew Barta (cum laude and with High Distinction in Sociology); Abraham Arthur Barth; Mary-Leone Freund Basch (cum laude); Myron Baumgartner; Rose Beatrice Beck; Clyde Charles Berry; William McNeil Bell; Thornton Irwin Boileau; Clarence Harley Bowden; Catherine Ann Brennan; Grace Nunemaker Brown; Wilbur Thornly Bruce; Kenneth Edward Brumelle; Wilfred Lonzo Brunk; Floyd Henry Buckland; Joseph Herbert Burns; Glenn Camp; William Bennett Carnahan; Cecil William Chambers; Irven Horton Clements; Kenneth Lynde Cochran; Tressa Julia Cohen; Eleanor Rose Cohn; Richard Lewis Counts; Elizabeth Velma Crater; Sandy Crisafulli (cum laude and with High Distinction in French); Boles Philip Cudnik; Florence Felhaber Dameron; John Lodwick Davies, Jr.; Virginia Franklin Dayton; Richard Conklin Deeg; Forder Franklin DeMuth; Walter Bernard Devine; John Russell Dick; Charles Joseph Dinardo; Ruth Doran; Lloyd Lee Dowell; Dorothy Dumble; Christy Harvey Dunn; Harry Joseph Dworkin; Ruth Louise Dwyer; Irving Jack Effrat (cum laude); Samuel Epstein; Jean Elizabeth Ervin; Thomas Edgar Ervin (summa cum laude and with High Distinction in Po-

litical Science); Winifred Estrich (with High Distinction in History); Dorothy Frances Falkenstein; John Whipple Fawcett; Jesse Joseph Fazekas; Samuel Feinman; Stanley Leonard Feldman; Louise Virginia Ferree; Sam Friedmar; August Adolf Gabriele; Arthur George Gardner; Lyster Maccebee Gearhart; James Reviere Giffen; Lawrence Daniel Gilboy; Philip Sidney Gold; David Meyer Gordon; John Earl Graham; William Stone Guthrie; Carl Harm; Charles Robert Hathaway; William Tracy Haverfield; Alice Jeannette Hayes; Ruth Jane Hedgcock; Leo James Joseph Heil; William Dickson Jacob Heintz; Mary Elizabeth Henderson; John Reed Hennen; Robert Otto Hergert; Florence Eulada Hetrick; Frank Lott Higgs; John Andrew Hindulak; George Reuben Hiskey; Mortimer Hochman; Ruth Alice Hoey; Charles Russell Holbrook, Jr.; Esther Blanche Holbrook; Reuben Breene Hoover; Joseph Eldon Horton; Paul Vernon House; Donald Emerson Hull (summa cum laude and with High Distinction in Chemistry); William James Hunter; Abraham Julius Hurwitz; Ann Hurwitz; Harriet Sylvia Hyman; Joseph Paul Ingmire; Herman Harry Ipp; William Stanley Ireton; Melba Elverta Jackson; William Philip Jenkins; Louis Jilek; Harold Clifford Johnson; Virginia Louise Johnson; Helen Trenwith Jones; Sara Beth Jane Jordan; Saul Richard Kaplan; Alice Katz; Karl Frederick Kaufman; Mary Elizabeth Kaufman; Olive Wilmur Kennedy; Henri Arthur Kerns; Marjorie Louise Kingsbury; Richard Alfred Koch; Beatrice Korosy; Hyman Martin Krasny; Marvin Lachinsky; Peter Lancione; Theodore Floyd Lanning; Anthony Lapolla; Lucile Loreta Lapolla; Samuel Charles Lavine; Everette Broadstone Laybourne (cum laude); Arthur Walter Lee; Norris Edward Lenahan; James Linek; Marion Victor Lingle; Esther Mae Liokumovitz; Bernard Lipschitz; Leonidas Franklin Livisay; Frank Clarke Long, Jr.; Alan Bevington Loop; Edward Joseph Lyons; William Robert MacConkey; Richard Henry MacCracken; Grace Dee Mahon; Robert Franklin Marlin; Henry Carl Marsico; John Edward Martin; Edward Glenn Mason, Jr.; Albert Guy Mayer, Jr.; Merney Jean McAlpine; Elizabeth Elliott McCaughey; Margaret Ann McDevitt; John Vincent McEntee; Francis William McPeck; Marjorie Marie Merz; Christine Louise Meyer; Shonnette Weil Meyer; Jane Milar; Harry Fullerton Miller (cum laude); Louis Miller; Tobia Bayla Miller; Henry Roy Misrock; Robert Ignatius Modica; Frances Ellen Montgomery; Raymond Charles Moss (cum laude); Evelyn Adele Nassau; Marion Neill; Richard Arthur Niple; Bernard Harmon Oakley (cum laude); Sue Rita O'Brien; Paul Stephen Ocker; Walter Minoru Ozawa; Robert Nation Park; Doris Alice Parker; John Pross Paton; Mary Elizabeth Paullin; Leo Joseph Pesola; Frederick Howald Pickering; Adolph Piekielko; Crawford Francis Pope; Donald Ralph Printz; Lucretia Warner Richison; Samuel Rifkin; Brandon Garner Rightmire (summa cum laude and with High Distinction in Mathematics); Robert R. Robbins; Julia Robie; Sylvia Roselle Roseman; Charles Francis Rosen (cum laude and with Distinction in English); Gertrude Agathe Rosen; Robert Marshall Ross; Mary Kathryn Royer; Nathan Albert Rubin; Stanley Sackin; Marvin Jerome Sadugor; Isadore Saul Saltzman (with Distinction in History); Martha Elizabeth Sater; Kenneth Lisle Schafer; John Schaffer; Arthur Bernard Scharff; Meyer Scheinberg; Edna Annadee Schild; Mary Augusta Schirman; Joseph Urlin Schoenborn; Blanche Virginia Scott; David Francis Sennett; Ralph Burdette Senseman; Wilma Brosher Setterfield; Benjamin Mark Sheinberg; Charles Craig Smith (with Distinction in Political Science); Earl Esau Smith; Elmer Roger

Smith; Wayne Clement Smith; Jean Marjory Snell; William Cuthbert Snowball (cum laude); Frank Leslie Snyder; Samuel Bernard Sonkin; Thomas Hollister Southard (cum laude); Kenneth Oliver Stark; Vernon Dean Stephens; Margaret Virginia Stevens; Lucy Virginia Stone; Natalia Sydow Stone; Mary Elizabeth Streeper; Charles Richard Taylor; Sarah Ellen Teachout; Boyd Elbert Teegardin; William Kernahan Thomas (cum laude); Lester Kenneth Thompson; Robert Daniel Thompson; Irma Venessa Thurman; Carl William Tirey; Doris Lorena Todd; Helen Emeline Todhunter; Joseph Solomon Torchinsky; Viola Rose Towns; Carl Craddock Tucker; John Francis Ury; Joseph Kenneth Walkup; Franklyn Hilleary Walls; Edward Henry William Walz; David Paul Ward; Margaret Dove Ward; John Belden Watson; James William Webster; Arthur Edwards Wentz; Robert Meck Weston; Martha Elizabeth Whitney; Eleanor Mae Wilbur; Jean Will; Alvin Richard Williams; David Anthony Williams; Gerald Newton Wilson; Jessie Helen Wilson; Melvin Robert Wilson; Ruth Wise; Malcolm Nicholson Wolfe; Mary Woodworth Wolfe; Richard LeRoy Yeager; Walter Estey Yingling; Frank Ernest Zimmer; Sidney Zimmerman.

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Paul James Howell; Alvin Lewis Iams; Lewis Phillip Jacoby; Ruth Ellen Johnson; Evan Charles Jones; Thomas Martin Jones; Carl Jack Kaplan; Russell Howard K'Burg; Bernard Spencer Keen (with Honors and with Distinction in Industrial Organization); Alice Sylvia Kelm; Richard William Kiinzler; William Talbot Kirk; Lester John Klenk; Kathleen Klotz; Vance Martin Kramer; Lew Coffman Kreglow (with Honors and with Distinction in Accounting); John Joseph Laffey; Harry Eugene Larson; Francis Willard Leese; James David Long; Ruth Faye Ludwig; Medard Richard Lutmerding; Martha Frances Mahaffey; William Russell Martin; Morris Lee Matlin; Charles Cullen Maull, Jr.; Malcolm Meredith McAllister; Ned Merrill McLaughlin; Alfred Pearl McPherson; John Lytle Mercer; Joseph Aldrich Miller; Ralph Edward Miller; Reid John Montgomery; Edward Roe Moore; Glenn Arthur Motts; Robert Ellsworth Myers (with Honors and with Distinction in Accounting); Robert Thistle Neuenschwander; Richard LaMonte Nolan; Irvin Oscar Olsen; Jack Nevin Paddock; William Bernard Papier (with Honors and with High Distinction in Economics); John William Paynter (with Distinction in Accounting); Sidney Pearlman; Richard Wendell Pharis; Harry Post; Warren Austin Preston; Robert Chatterton Pulling; Howard Paul Rabenstein; Leland Stanford Ramsey; Mildred Picket Rardin; John Dudley Reeves; Homer Leon Reiter; Robert Eby Riegel; Jeanette Lubic Rosenberg; Jacob Walter Routman; Clarence Charles Ruffin; Elmer Allen Rule (with Honors); Ruth Elizabeth Russell; Jacob Henry Schaeffer; John Schaffer; Edward Frederick Schlezinger; Edwin Bacheldor Schmink; Stanley Richard Scholz; Helen Frances Schulte; Virgil Albert Segale; Harold Russell Seyler; John Edward Sheehan; Herman Whitney Sidebottom; Lloyd Phillip Smith; Melvin Owen Smith; Paul Everest Smith; Max Kaelin Sniffen; Edward George Sommer; Hubert Riley Speakman; Paul Marcus Spitz; Gene Bradley Stedman; William Arthur Summers; Lafayette Taylor; Harold Freeman Tenney; Myron Edwin Thomas; Raymond Warner Tooney; Joseph John Van Heyde; Harold Homer Von Kaenel; Lawrence Medbery Walters (with Honors and with Distinction in Finance); Marian Elizabeth Watjen; Irving Robert Weiss; George Leedom Wilson; Wilber Allen Winchester; Clark Irwin Witwer; Helen Virginia Wolgamot; Edgar Earl Woodward; Richard Adam Woolery; Harold Franklin Zieg; Herbert Ziegler.

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riet Mayce Newman; Benedicta Garnet Olson; Maurice Austin Rosenthal; Helen Elizabeth Shields; Margaret Emily Townhill; Geraldine Marion Traponzky; Mary Jane Tyler; Nora Geraldine Young.

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Virginia Lee Long; Mary Jane Loomis; Cathryn Pauline Lorenzen, B.A.; Lillian Opal Luburgh; Cora Mondaaye Lucas; Sadie Louise Luebers; Helen Clair Mann; Margaret Belle Marsh; Herman Marcus Martin; Mary Ruth May; Sara Melissa McCalla; Mary Lou McCarthy; Henry Albert McClelland; John Edmund McCullough; Helen June McCoy; Margaret Ann McDevitt; Betty McDonald; James Marshall McDonald; Faye Arlene McDowell; Louise Woodward McKay; Lorna Anne McKim; Harold Huston McLain; Lucy Alice McRitchie; Marjorie Marie Merz; Christine Louise Meyer; Frances Willard Miller; Helen Miller; Muriel Alice Miller; Thelma Mills; Grace Beatrice Mitchell; Elizabeth Barbara Mohr, B.A.; Paul Eugene Monett; Norma Neal Moody; Carrie Louise Morgan; Marian Mae Morris; Nellie Abigail Morris; Vincent Morris; Robert Morrison; Mary Louise Neumeier; Agnes Marie Neutzling; Mildred Esther Nihousen; Ruth Evelyn Noyes; Ethel Nutis; Alma Marie Obenland; Sara Catherine Oglesbee; Evelyn Mary Overmyer; Ruth Elizabeth Parker; Elvira Ernestine Parrish; Helen Arlene Pealer; Dorothy Ann Philson; Gilbert Peter Pilskaln; Amelia Nora Pokorny; Geraldine Fagley Pope; Doris Gaskill Porter; Marjorie Olive Porter; Elizabeth Rebecca Priddy; Marguerite Elizabeth Pritchett; Lucille Marie Raether; Mildred H. Rasmus; Esther Louise Rees; Maryanna Reighley; Eleanor Galbraith Rice; Ruth Jane Richards; Franklin Harry Roberts, B.A. (Ohio Wesleyan University); Naomi Ruth Rodeheffer; Nadine Dorothy Rose; Gertrude Agathe Rosen; Catharine Louisa Roush; Charles Arthur Rowan; Alice Lydia Rumsey; John Merritt Rutledge; Edward Nathan Saferin; Margaret Eva Schoene; Mary Elizabeth Scofield; Harold Duane Scott; Clara Lucile Scovell; Phyllis Virginia Seabrook; Bernice Clara Setterlin; Charles Henry Sharp; Sara Elizabeth Shaw; Mary Elizabeth Shepherd; Fannie Tybel Shift; Roxine Shinbaw; Elizabeth Bernice Shockley; Melvin Albert Sickafoose; Marie Skrobak; Alice Hall Slone; Elizabeth Sara Smith; Estelle Mildred Smith; Jane Warden Steenson, B.A.; Julia Estella Stephenson; Elizabeth Tallichet Stout, A.B. (Western College for Women), M.A.; Emily Ruth Stout, B.A.; Leabeth Taylor; Norman McKinley Taylor; Ethel May Teeter; George Locke Thompson; Dorothy Irene Timlin; Mary Agnes Tobin; Mary Louise Trautman; Albert Vacca; Ethel Lola Vance; Robert Donald Wade; Mary Ellen Waldron; Raymond Lee Walter; Hyman Robert Wasserman; Janet Wasserstrom; Kathryn Armida Wells; Pauline Hill Wells; Mary Louise Welsh; Marjorie Collett Werkminster; Kenneth West, B.A., B.E.E.; Lucille Erma Westinghouse; Elton Carl Whitcomb, B.A.; Robert James White; Eleanor Mae Wilbur; Ruth Elizabeth Woods; Marian Barsha Work; Thelma Mae Worrick; Mary Ellen Wright; Lena Elizabeth Wyant; Ednah Blanche Young; Ilo Belle Young; Leora Kathryn Youngblood; Reuben Isadore Zeleznick.

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DOCTOR OF VETERINARY MEDICINE

Leo Edward Andress; Edwin Parker Barnes, Jr.; May Merton Batchelder, B.S. (University of New Hampshire); Morgan Willard Bates; Lauren Leonhardt Bechtol; James Robert Collier; George Frederick Delaplane; John Raymond Durigg; Guilford Smith Elwood, B.S. (University of New Hampshire); Leo W. Fugate; Thomas Whitby Garrett; Lyle Albert Gray; Carl William Groppe; Russell E.

Halstead; John Marshall Holmes; Robert Josephus Hoskins; John Luther Jones; James Ralph Karr; John Harold Knapp; Shefford Simpson Miller; Leroy Francis Neuenschwander; Olof Norling-Christensen; Harvey Franklin Page; Arthur Abner Rohrer; Elmer Lyle Rooks; Joseph Rudolph Skala; Charles Eugene Streeter, B.A. (Amherst College); Warren Leslie Tanner; Lester Albert Treat.

CERTIFICATE IN PUBLIC HEALTH NURSING

Clara Olive Davis; Louise Mary Ort.

CERTIFICATE OF GRADUATE NURSE

Madonna E. Baker; Lois Rose Biddle; Bernice Bernidean Billingsley; Mary Frances Boone; Marylu C. Castor; Pauline Edna Davis, B.S. (Michigan State Normal College); Clara Elizabeth Devallon; Doris Elizabeth Fenner; Marian Elizabeth Fuller; Margaret Edna Gresheimer; Grace Hafford Griswold; Rose Mary Grove; Alice Elizabeth Haines; Maude Florence Hill; Alma Marie Hutchins; Louise Stuart Kagay; Lucile C. Kester; Rose Barbara Keiner; Velma Dorothy Moury; Andree Jeanne Peyraud; Geraldine Jessie Pierce; Lillian Beverly Preston; Freeda Strait Pritchard; Louise Heflyn Roane; Elizabeth Annettie Robinson; Eliza S. Rodgers; Corrinne A. Scott; J. Lucille Sherwood; Catherine L. Simmons; Dorothy E. Spangler; Jane Campbell Stuart; Margaret Nathalie Thayer; Alberta A. Thompson; Frances Elizabeth Weiss; Wilma Kathleen Wolfe.

Upon motion of Mr. Laybourne, seconded by Mr. Caton, the above recommendation was approved by unanimous vote.

* * * * *

Thereupon the Board adjourned to meet on Monday, June 13th, 1932, 9:00 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 23, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Lawrence E. Laybourne, Chairman, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Kaiser, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Arts and Sciences</i>			
<i>German</i>			
E. M. J. Kretzmann	Assistant	Au. Qr.	900.00
<i>College of Education</i>			
<i>Principles of Education</i>			
Ernest E. Bayles	Instructor (part time)	June 21, 1932	400.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Eleanor Wolf	General Duty Nurse	May 13, 1932	1,380.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Franz Theodore Stone Laboratory</i>				
Marie E. Todd	Stud. Stenographer	June 20, 1932 for 85 days		250.00 period
<i>Horticulture and Forestry</i>				
Gustav H. Poesch	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Samuel I. Watson	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Harold Robertson	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Pearl C. Drenning	Assistant	July 1, 1932	(12 mos.)	1,400.00
<i>Zoology and Entomology</i>				
James G. Haub	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
(\$250.00 of the above salary to be provided by Graduate Council)				
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Frederick T. Greene	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
<i>Geography</i>				
Albert F. Cameron	Assistant	Au. Qr.	Au. Wi. Sp.	1,500.00
<i>College of Education</i>				
<i>Administration</i>				
Merle E. Ricketts	Stenographer	July 1, 1932		1,200.00
<i>Bureau of Educational Research</i>				
Wanda Rittenhouse	Stenographer	July 1, 1932		1,200.00

<i>Principles of Education</i>				
N. B. Marple, Jr.	Instructor	Au. Qr.	Au.Wi.Sp.	2,000.00
<i>School Administration</i>				
Worth J. Osburn	Professor (Special contract)	Su. Qr.	Su.Au.	2,856.00 period
(\$1500.00 of the above sum to be charged against the amount allotted the Department of School Administration for Special Summer Contracts)				
<i>College of Engineering</i>				
<i>Administration</i>				
Dorothea Fisser	Stenographer	May 16, 1932		1,080.00
<i>College of Medicine</i>				
<i>Medical and Surgical Research</i>				
Lowell A. Erf	Resident in Hospital and Asst. in Med. and Surg. Research	July 1, 1932	(12 mos.)	1,200.00
Frank S. Coe	Laborer	July 1, 1932		1,080.00
Bruce Shepard	Laborer	July 1, 1932		960.00
<i>Physiological Chemistry</i>				
Lelah C. Corcoran	Tech. Assistant	July 1, 1932		750.00
<i>Starling-Loving Hospital</i>				
Pauline Davis	General Duty Nurse	May 13 to July 1, 1932		115.00 mo.
<i>Surgery</i>				
George M. Curtis	Professor of Surgery and Surgical Research	July 1, 1932	Su.Au.Wi.Sp.	6,000.00
<i>President's Division</i>				
<i>Physical Education for Men</i>				
Delbert Oberteuffer	Professor	Oct. 1, 1932	Su.) Au.Wi. '33)	4,752.00
<i>Administrative Division</i>				
<i>Registrar's Office</i>				
Betty deBruin Shelton	Asst. to Registrar	May 16, 1932		1,020.00

Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Education</i>			
<i>Principles of Education</i>			
Paul A. Toll	Instructor (part time)	Su. Qr.	400.00
James V. Melton	Assistant	Su. Qr.	250.00
Frederick L. Will	Assistant	Su. Qr.	200.00
Gaile A. Carbaugh	Assistant	Su. Qr.	200.00
David M. Evans	Assistant	Su. Qr.	200.00
<i>College of Medicine</i>			
<i>Physiology</i>			
Fred A. Hitchcock	Asst. Professor	1st term, Su.Qr.	327.22
R. J. Seymour	Professor	2nd term, Su.Qr.	150.00
*	*	*	*

Change in Title

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>English</i>			
Robert S. Newdick	Instructor	Asst. Professor	July 1, 1932
*	*	*	*

Change in Salary

Name	Title	Effective	From	To
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Howard L. Hamilton	Secretary	July 1, 1932	2,856.00	3,252.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That the following request for travel be authorized, subject to the approval of the State Emergency Board, expense to the State not to exceed \$25.00; this trip is to be made by automobile:

College of Agriculture

Robert B. Stoltz, Department of Dairy Technology, to attend the annual meeting of the American Dairy Science Association, at Lexington, Kentucky, June 27-30, 1932.

That the cordial appreciation of the Board of Trustees be expressed to Mrs. George Wells Knight who has given out of the late Professor Knight's estate 469 volumes and pamphlets to the University Library. These titles are widely distributed in the fields of the humanistic studies and especially in the field of history. All of these volumes will make a very valuable addition to the University and express significantly the deep interest of Professor and Mrs. Knight in the University's welfare.

That the salary of James E. Pollard, Director of the News Bureau, be divided for the school year 1932-1933 as follows: to the position of Lecturer in Journalism \$3000; to the position of Director of News Bureau \$2088. This will represent closely the comparative amount of service in each of these activities.

That the salary of \$1,000 for Cecil H. Wadleigh, National Kraut Packers Association Fellow, elected by the Board of Trustees on May 9, 1932, be reduced from \$1000 to \$600, the latter being the amount which the National Kraut Packers Association will pay for the next year.

That the quarters of service for the school year 1932-1933 of Charles L. Lucal, Assistant in the Department of Electrical Engineering, be changed from Summer, Autumn, and Spring to Autumn, Winter, and Spring.

That Miss Mabel M. Brauckle, Supervising Nurse, be given leave of absence without salary from June 20 to September 2, 1932.

That Miss Agnes Clouse, Supervising Nurse, be given leave of absence without salary from July 1 to September 1, 1932.

That the following vacation credits be commuted on the customary two-thirds basis; the purpose is to liquidate the University's obligations which at the time when they were incurred could have been met either by vacation or by payment. There may be a few other cases for commutation but the policy will be to require such vacation credits earned in the future to be compensated by vacation, thereby requiring each department to plan to carry its load with the regular staff or to make special contracts when it is necessary to call for extra work:

<i>Name</i>	<i>Department</i>	<i>Term of Service</i>	<i>Gross Value</i>	<i>Cash Value</i>
Prof. C. A. Dice	Bus. Org.	Summer, '22....	\$ 583.33	\$ 388.89
		(1st term)		
Prof. F. E. Held	Bus. Org.	Summer, '30....	1,666.67	1,111.11
Assoc. Prof. H. W. Cordell	Bus. Org.	Summer, '31....	1,333.33	888.89
Prof. H. E. Hoagland	Bus. Org.	Summer, '30....	1,833.33	1,222.22
Prof. Eugene Van Cleef	Geography	Summer, '30....	1,666.67	1,111.11
Prof. Fred A. Carlson	Geography	Spring, '28....	1,166.00	777.77
Prof. Cecil C. North	Sociology	Summer, '31....	1,696.00	1,130.66
Instr. Paul B. Yates	Anatomy	Summer, '31....	833.33	555.55
				<hr/>
				\$7,186.20

That the tuition fees of \$20.00 per quarter be waived on behalf of certain students who are in charge of the Ohio State Bureau of Vocational Rehabilitation, upon the certification of the list of such students by the Honorable B. O. Skinner, Director of the State Department of Education, effective at the opening of the Autumn Quarter 1932 for the school year 1932-1933. If the State Department of Education feels the necessity of recommending such waiver thereafter, the Board of Trustees will take up the matter again at that time.

That \$600.00 be transferred from the balance in the Student Medical Service Fund to Student Activities for the use of the Student Senate upon requisition signed by the President of the Student Senate and the Dean of Men.

That the following schedule of fees for short courses to be offered in the College of Agriculture in 1932-1933 be approved. This is practically identical with the schedule which has been in effect in that College for two years, there being slight changes in the course offerings only:

<i>Department of Agricultural Engineering</i>		
January 2-6, 1933	Farm Power and Field Machinery	\$ 1.00
<i>Department of Animal Husbandry</i>		
December 12-16, 1932	Meats	\$ 3.00
January 2-6, 1933	Swine Production	2.00
January 9-16, 1933	Horse Production	2.00
November 7, 1932 to March 3, 1933	Short Course for Herd Improvement Association Supervisors and Dairy Cattle Herdsmen	22.00
<i>Department of Dairy Technology</i>		
January 2-13, 1933	Milk Testing	\$ 6.00
February 6-10, 1933	Market Milk	3.00
February 13-17, 1933	Butter Manufacture	3.00
February 20-24, 1933	Ice Cream Manufacture	3.00
March 1-3, 1933	Cheese Manufacture	2.00
<i>Department of Horticulture and Forestry</i>		
November 29-December 1, 1932	Landscape School	\$ 3.00
December 6-8, 1932	Fruit Growers' School	2.00
December 13-14, 1932	Potato Growers' School	2.00
January 9-13, 1933	Florists' School	5.00
January 23-25, 1933	Nurserymen's School	3.00
February 14-15-16, 1933	Canners' School	2.00
March 9-10, 1933	Forestry Short Course	
March 16-17, 1933	Small Fruit Growers' School	2.00
<i>Department of Poultry Husbandry</i>		
September 26-30, 1932	Poultry Breeders and Hatcherymen	\$ 4.00
January 5-6, 1933	Poultry Feed Dealers	2.00
January 23-February 3, 1933	Poultry Keepers	4.00
February 9-10, 1933	Poultry Sanitation School	2.00
<i>Department of Rural Economics</i>		
February 15-16, 1933	Farm Land Appraisers' Short Course	
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The President now stated that Dean L. E. Call of the Kansas State Agricultural College had declined the election to the deanship of the College of Agriculture and after some discussion of the situation, recommended the election of Mr. John F. Cunningham to the deanship of the College of Agriculture, effective July 1, 1932 at the present salary of \$6756 per annum.

It was moved by Mr. Kaiser, seconded by Mr. Atkinson, that the above recommendation be approved. The roll call on this motion resulted as follows: Ayes, Messrs. Kaiser, Caton, Atkinson and Lay-

bourne. Nay, Mrs. Paterson. The Chairman declared the motion passed.

* * * * *

The Secretary presented a letter from Robert A. Shapiro requesting that a new diploma be issued to him under the above name to take the place of the Bachelor of Arts degree granted to him in August, 1928 under the name of Abe Shapiro.

Mr. Shapiro stated that in the Summer of 1928 he changed his name to Robert A., and that his Law degree received from Ohio Northern University and his Certificates of Admission to the Supreme Court of Ohio and the Federal Court all bear the name of Robert A. Shapiro.

Upon motion of Mr. Caton, seconded by Mrs. Paterson, it was ordered by unanimous vote that the above request of Mr. Shapiro be approved and a new diploma be made up for him in accordance with the usual procedure.

* * * * *

Thereupon the Board adjourned to meet on Monday, June 13th, 1932, 9:00 A. M., at the University.

Attest:

(Signed) CARL E. STEEB, (Signed) LAWRENCE E. LAYBOURNE,
Secretary *Chairman*

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 13, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:00 A. M., pursuant to adjournment.

Present: Lawrence E. Laybourne, Chairman, Julius F. Stone, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser.

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The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Mack, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
C. M. McEwen	County Agr. Agent, Delaware County	Mar. 31, 1932	1,900.00
Charles F. Class	County Agr. Agent, Warren County	Apr. 30, 1932	2,200.00
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Katherine L. Garver	Assistant	1st term, Su.Qr.	100.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
Kathleen Scobie	Stud. Assistant	June 1, 1932	600.00
Elizabeth Garman	Stud. Assistant	July 1, 1932	480.00
<i>College of Education</i>			
<i>Fine Arts</i>			
Elizabeth Landacre	Grad. Assistant	End Sp.Qr.	500.00
<i>Psychology</i>			
Frank N. Stanton	Lab. Assistant	Oct. 1, 1932	750.00
Horace Champney	Grad. Assistant	Oct. 1, 1932	500.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Mabel Ickes	Supervising Nurse	May 1, 1932	1,900.00
<i>College of Veterinary Medicine</i>			
Irvin L. Walker	Groom	May 31, 1932	900.00
<i>President's Division</i>			
<i>Library</i>			
Martha Van Atta	Libr. Assistant	June 30, 1932	900.00
<i>Physical Education for Women</i>			
Leonore Alway	Instructor	Oct. 1, 1932	2,400.00
<i>Physical Plant</i>			
<i>Janitors</i>			
David L. James	Janitor	May 31, 1932	1,260.00
<i>Laundry</i>			
Edward B. Dickson	Laundry Foreman	May 31, 1932	1,800.00
<i>University Press</i>			
Tracy A. Burke	Linotype Operator	May 28, 1932	2,444.00

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
R. L. Bazler	Acting Co. Agr. Agent, Shelby County	Oct.	1, 1931	2,500.00
Carl Wetherell	Acting Co. Agr. Agent, Coshocton County	Oct.	1, 1931	2,200.00
Elizabeth Graddy	Home Dem. Agent, Warren County	Apr.	1, 1932	1,900.00

*College of Agriculture**Agricultural Engineering*

G. W. McCuen	Project Director of Rural Electrification	July	1, 1932	No salary
I. P. Blauser	Secretary and Field Engineer	July	1, 1932	3,600.00

(Salary to be paid by the East Central Division of the National Electric Light Association)

Dairy Technology

Thomas A. McMaster	Grad. Assistant	Oct.	1, 1932	Au.Wi.Sp.	500.00
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Farm Marketing F-9

George F. Henning	Asst. Professor	July	1, 1932		750.00
R. C. Smith	Asst. Professor	July	1, 1932		2,090.00
John F. Dowler	Instructor	July	1, 1932		2,900.00
Floyd E. Davis	Assistant	July	1, 1932		1,800.00
James J. Anderson	Assistant	July	1, 1932		1,800.00
Hayes M. Herschler	Grad. Assistant	July	1, 1932		750.00
Helen Elliott	Clerk	July	1, 1932		1,020.00
Elsie E. Long	Statistician	July	1, 1932		960.00

(Above appointments effective July 1, 1932 to December 31, 1932 only)

These positions are carried by a particular appropriation made by the last Legislature—F-9 Farm Marketing—supplemented by an appropriation by the Board of Control to carry to December 31, 1931, supplemented by a second appropriation to carry to December 31, 1932.

Zoology and Entomology

Arthur C. Cole, Jr.	Grad. Assistant	Oct.	1, 1932	Au.Wi.Sp.	500.00
Myron V. Anthony	Grad. Assistant	Oct.	1, 1932	Au.Wi.Sp.	500.00
Wilbur W. Grimm	Grad. Assistant	Oct.	1, 1932	Au.Wi.Sp.	500.00
William L. Hughes	Grad. Assistant	Oct.	1, 1932	Au.Wi.Sp.	500.00
Forrest B. Whittington	Grad. Assistant	Oct.	1, 1932	Au.Wi.Sp.	500.00
David C. Rife	Assistant	Oct.	1, 1932	Au.Wi.Sp.	900.00
Henry A. Bess	Assistant	Oct.	1, 1932	Au.Wi.	600.00
					period
Gordon W. Hang	Assistant	Oct.	1, 1932	Au.Wi.	600.00
					period

*College of Arts and Sciences**Chemistry*

(To be named later)	Instructor and Asst. Director of Labora- tories (full time)	Sept.	1, 1932	(12 mos.)	2,250.00
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Physics

(To be named later)	Assistant (half time)	Sept.	1, 1932	(12 mos.)	1,200.00
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Political Science

Raymond C. Atkinson	Acting Assoc. Professor (half time)	Oct.	1, 1932	Au.Wi.Sp.	2,000.00
Earl E. Warner	Assistant	Oct.	1, 1932	Au.Wi.Sp.	1,000.00

*College of Commerce and Administration**Bureau of Business Research*

Helen Leydorf	Stenographer	June	1, 1932		960.00
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<i>Economics</i>					
Gertrude Stanley	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00	
E. C. Welsh	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00	
Leslie Lovass	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00	
Bruce Morris	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00	
William Papier	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	400.00	
<i>College of Education</i>					
<i>Bureau of Educational Research</i>					
Geneva I. Kuntz	Stud. Assistant	July 1, 1932 for 2 mos.		45.00	mo.
Frances E. Krasevec	Stud. Assistant	July 1, 1932 for 2 mos.		45.00	mo.
<i>Fine Arts</i>					
John Kemper	Assistant	May 23 to June 8, 1932		50.00	period
<i>Principles of Education</i>					
Glenn S. Thompson	Part-time Instructor	Au. Qr.	Au.Wi.Sp.	800.00	
James K. Skipper	Part-time Instructor	Au. Qr.	Au.Wi.Sp.	800.00	
Paul A. Toll	Assistant	Au. Qr.	Au.Wi.Sp.	800.00	
George H. McClellan	Assistant	Su. Qr.	Su.Au. Sp.	750.00	
<i>Elementary School</i>					
Catharine M. Williams	Instructor in 5th and 6th grades	Oct. 1, 1932	Au.Wi.Sp.	2,400.00	
Nelle Morris	Instructor in 2nd grade	Oct. 1, 1932	Au.Wi.Sp.	2,000.00	
Blanche G. Kent	Instructor in 1st grade	Oct. 1, 1932	Au.Wi.Sp.	2,000.00	
Constance Loomis	Instructor in Kindergarten	Oct. 1, 1932	Au.Wi.Sp.	1,200.00	
(Salary payable from Rotary fund derived from Elementary School fees)					
Lois Kirkpatrick	Instructor in 4th and 5th grades	Oct. 1, 1932	Au.Wi.Sp.	1,400.00	
(Salary to be paid as follows: \$ 200.00 from Principles of Education 1,200.00 from Rotary fund derived from Elementary School fees)					
(The above Elementary School salaries payable in 9 monthly payments)					
<i>Psychology</i>					
Herman D. Behrens	Instructor	Oct. 1, 1932	Au.Wi.Sp.	2,250.00	
Walter Buck	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00	
Ruth Nottingham	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00	
Horace Champney	Lab. Assistant	Oct. 1, 1932	Au.Wi.Sp.	750.00	
<i>University School</i>					
Lou L. LaBrant	Assoc. Professor in English	July 1, 1932	Au.Wi.Sp.	4,000.00	
Harold Fawcett	Asst. Professor	Oct. 1, 1932	Au.Wi.Sp.	3,500.00	
C. Warren Moore	Asst. Professor	July 1, 1932	Au.Wi.Sp.	4,000.00	
Virginia H. Blunt	Instructor in Physical Education	Oct. 1, 1932	Au.Wi.Sp.	2,500.00	
Margaret Willis	Instructor	Oct. 1, 1932	Au.Wi.Sp.	3,500.00	
Reuben H. Price	Assistant in charge of Observation and Instructor	Oct. 1, 1932	Au.Wi.Sp.	1,800.00	
(Salary to be paid as follows: \$ 600.00 from Principles of Education 1,200.00 from University School)					
Frieda M. Heller	Librarian	July 1, 1932 (12 mos.)		2,750.00	
<i>College of Engineering</i>					
<i>Electrical Engineering</i>					
G. F. Leydorf	Assistant	July 1, 1932	Su.Au.Wi.	550.00	
<i>Lamme Scholarship</i>					
Gilbert R. Kuhner	Lamme Scholar	Sept. 1, 1932 to May 31, 1933		450.00	period
George O. Manifold	Lamme Scholar	Sept. 1, 1932 to May 31, 1933		450.00	period
(Salaries to be paid from Lamme Scholarship fund)					
<i>Mechanical Engineering</i>					
Edmon S. Freshwater	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00	
C. Addison Hempstead	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00	
<i>College of Medicine</i>					
<i>Physiology</i>					
Howard E. Hamlin	Asst. Professor	July 1, 1932	Au.Wi.Sp.	2,900.00	

6-13-'32

Public Health and Hygiene

James S. Wilson	Asst. Professor	July 1, 1932	Au.Wi.Sp. No salary
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Starling-Loving Hospital

Ann Butterfield	Obstetrical Supervisor	June 15, 1932	1,620.00
Wanda Harper	General Duty Nurse	July 1, 1932	1,200.00
Grace Mason	Teaching Supervisor	July 1, 1932	1,500.00

and maintenance

College of Veterinary Medicine

William Mollard	Asst. Groom	June 1 to June 15, 1932	50.00 period
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*President's Division**Physical Education for Women*

Emma F. Waterman	Asst. Professor	Au. Qr.	Au.Wi.Sp. 2,400.00
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Library

Eleanor Torbert	Library Asst.	July 1 to Aug. 31, 1932	75.00 mo.
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*Administrative Division**News Bureau*

Harold K. Schellenger	Editorial Asst.	Sept. 1, 1932 for 10 mos.	150.00 mo.
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*Physical Plant**Janitors*

Irvin L. Walker	Janitor	June 1, 1932	1,260.00
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Laundry

Frank Carpenter	Laundry Foreman	June 1, 1932	1,800.00
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Summer Quarter Appointments

Name	Title	Period	Rate for Period
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*College of Agriculture**Home Economics*

Mary Mumford	Assistant	1st term, Su. Qr.	100.00
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*College of Arts and Sciences**History*

E. L. Harshbarger	Reader	Su. Qr.	125.00
Louis Kaplan	Reader	Su. Qr.	125.00
Paul I. Miller	Reader	Su. Qr.	125.00

Political Science

Henry Janzen	Assistant (Special contract)	Su. Qr.	125.00
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*College of Commerce and Administration**Bureau of Business Research*

Willis Wissler	Professor	July 1 to Sept. 30, 1932	1,015.55
Richard Smith	Research Asst.	July 1 to Sept. 30, 1932	125.00 mo.
J. C. Yocum	Research Asst.	July 1 to Sept. 1, 1932	100.00 mo.

(Salaries payable from F-9)

Economics

Camille J. Botte	Reader and Lab. Asst.	Su. Qr.	100.00
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*College of Education**Principles of Education*

Reuben H. Price	Instructor	Su. Qr.	1,200.00
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Demonstration School

Jane Steenson	Asst. in Intermediate grades	June 27 to Aug. 5, 1932	100.00
Jane Aubrey	General Asst.	June 27 to Aug. 5, 1932	200.00
Alfred L. Lorenz	Instructor in Physical Education	June 27 to Aug. 5, 1932	625.00

*College of Engineering**Broadcasting Station*

Paul G. Fritschel	Ast. Operator	July 1 to Sept. 1, 1932	200.00
William F. Heimlich	Ast. Announcer	Aug. 1 to Sept. 1, 1932	100.00
C. Wilbert Pettegrew	Ast. Announcer	July 1 to Sept. 1, 1932	125.00

Civil Engineering—Summer Camp

Roscoe C. Sloane	Director	Su. Qr.	600.00
John M. Montz	First Assistant	Su. Qr.	400.00
Claude H. Wall	Second Assistant	Su. Qr.	350.00
Arthur G. Wyatt	Instructor	Su. Qr.	300.00
Oscar J. Marshall	Instructor	Su. Qr.	300.00
John Steele	Cook	Su. Qr.	150.00

Engineering Drawing

F. Gilbert Baechle	Stud. Assistant	Su. Qr.	90.00
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Changes in Title

Name	Title—From	To	Effective
<i>Agricultural Extension</i>			
David R. Dodd	Ast. Professor, Soils and Farm Crops	Assoc. Professor	July 1, 1932
Chauncey E. Wilson	Instructor, Exten. Publications	Ast. Professor	July 1, 1932
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Changes in Salary

Name	Title	Effective	From	To
<i>Agricultural Extension</i>				
V. D. Burris	Co. Agr. Agent, Medina County	Apr. 1, 1932	3,000.00	2,850.00
S. N. McIntosh	Co. Club Agent, Medina County	Apr. 1, 1932	2,400.00	2,280.00
A. H. Smith	Co. Agr. Agent, Washington County	Jan. 1, 1932	3,600.00	2,800.00
Eva M. Kinsey	Home Dem. Agent, Washington County	Jan. 1, 1932	2,800.00	2,400.00

*College of Arts and Sciences**English*

W. H. Hildreth	Assistant (To assist in Agricultural English)	Oct. 1, 1932	750.00 (half time)	1,500.00 (full time)
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*Administrative Division**Business Office*

Blanche Brown	Stenographer	July 1, 1932	1,080.00	960.00
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*Miscellaneous
Recommendations*

That the quarters of service of Clarence E. Andrews, Professor in the Department of English, be changed from the Summer and Autumn to the Summer and Spring for the year 1932-1933.

That the quarters of service of Albert E. Avey, Professor in the Department of Philosophy, be changed from the Autumn, Winter, and Spring to the Winter and Spring for the year 1932-1933.

That the quarters of service of William H. Reither, Instructor in the Department of Philosophy, be changed from the Summer, Autumn, Winter, and Spring to the Summer, Winter and Spring for the year 1932-1933.

That the quarters of service of James G. Haub, Graduate Assistant in the Department of Zoology, be changed from the Autumn, Winter and Spring to the Summer, Autumn and Winter Quarters for the year 1932-1933.

That a leave of absence without salary be granted to Miss Gertrude S. Kellicott, Accession Librarian, for the months of July and August, 1932, in order that she may travel abroad and renew library contacts with book dealers and publishers.

That the leave of absence granted to A. H. Mickey of the University Architect's Office, at the meeting of the Board of Trustees on April 19, 1932, be terminated as of April 1, 1932 as Mr. Mickey has been transferred by the State Civil Service Commission to the Highway Department.

That the salary of F. W. Davis, Assistant in the Department of Photography be paid as follows, effective July 1st, 1932: \$1000.00 from A-1, and \$500.00 from Rotary.

That an appropriation of \$4000 for the half year July 1st to December 31st, 1932, be made to the Ohio State University Association.

That the new courses and changes in courses authorized by the Council on Instruction on May 20, 1932, be approved.

That Edward Tiberio Lombardo, a senior in the College of Law, who has met all the requirements for graduation but whose fees for the Spring Quarter were paid very late because of a misunderstanding, be granted the degree of Bachelor of Law and that his name appear on the program in the usual course at commencement.

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The President now presented for the attention of the Board the annual budget of the Department of Agricultural Extension for the year 1932-1933. After discussion, this budget was referred to a committee consisting of Messrs. Laybourne, Kaiser, and Caton for examination and study; said committee to report back to the Board at its next meeting.

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Upon motion of Mr. Mack, seconded by Mr. Stone, it was ordered by unanimous vote that a committee be appointed to consist of the President, the Vice-President, Mr. Stone, and the Business Manager, to evaluate work and pay of all employees on the campus with the exception of those on the academic staff.

* * * * *

Mr. Stone now presented the following report on the option now held by the University on the Hess lands:

At the meeting of the Board of Trustees held September 15, 1930, approval was given to an option to purchase 91.2 acres of land owned by Flora Louise and Elizabeth Hess, at \$1000 per acre. There was a provision in the option granting to the Hess sisters possession and use of the house and approximately five acres of land adjacent thereto during their life-time.

Some weeks ago, Mr. Feibel, agent for the Hess sisters, was advised that, due to the tremendous fall in real estate values, the University could not, under present conditions, pay the price stipulated.

Under date of May 27th, a letter was received from Mr. Julius C. Feibel, agent, in which a proposal was made to reduce the price per acre, to \$750.

Mr. Feibel was advised that this price, at this time, was still high.

An appraisal by three persons selected by Mr. Feibel fixes a price of approximately \$740 per acre.

A conference was held with the State Emergency Board, to secure its advice and opinion on offering a flat price of \$50,000 for the property, with the understanding that all other conditions mentioned in the option be carried out and that the sums already paid on the purchase price be deducted from the \$50,000. The members of the Emergency Board expressed themselves as favorable to such a proposal.

The financial situation will be as follows:

Original option91.2 acres @ \$1,000.00\$91,200.00
Proposed offer91.2 acres @ 548.00+ 50,000.00
Less than original option\$41,200.00
Appraisal estimate\$68,260.00
Proposed offer 50,000.00
Less than appraisal\$18,260.00

It is recommended that the Secretary advise Mr. Feibel, agent, that the Board of Trustees is willing and ready to exercise the option on said Hess land, provided the price of \$50,000 for the entire property is substituted for the present named terms of \$1000 per acre. All other conditions of the option are to remain as at present, and payments already made shall be deducted from the total of \$50,000.

If this proposal is accepted by the owners, then the Secretary is authorized and directed to complete the purchase, provided the title and deed receive the approval of the Attorney General. Said sum is to be paid from the Interest on the Endowment Fund.

Upon motion of Mrs. Paterson, seconded by Mr. Stone, the recommendations contained in the above report were upon roll call unanimously approved, and the Secretary was directed to proceed in accordance therewith.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Atkinson, it was ordered by unanimous vote that \$500.00 be transferred from F-1, Building Repairs, to F-6, Travel, to cover various travel expenses which have been authorized by the President and the Board.

* * * * *

The President now presented the following list of persons with titles and salaries, already on the budget of the University for the year 1932-1933 through a mistaken procedure, and recommended that they be now elected formally, to have the same force and effect as if they had been carried individually by the original budget for the year 1932-1933, adopted by the Board of Trustees on March 30, 1932:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
R. R. Starbuck	Laborer	July 1, 1932		1,080.00
<i>College of Arts and Sciences</i>				
<i>History</i>				
Sidney D. Terr	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00
E. L. Harshbarger	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00
Paul I. Miller	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00
Edgar Nixon	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00
Alfred B. Sears	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00

Mathematics

Arnold A. Prucha	Assistant	Su. Qr.	Su.	166.67 period
Rhesa L. Newlin	Assistant	Au. Qr.	Au.Wi.Sp.	666.67
Elwood D. Shipley	Assistant	Au. Qr.	Au.Wi.Sp.	666.67
Emerson D. Jenkins	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Jack T. Kent	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Robert F. Rinehart	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Wilbur J. Robinson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
John W. T. Sukau	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Brandon G. Rightmire	Grad. Assistant	Au. Qr.	Au.Wi.Sp. No salary	

Physics

Arthur W. Fleming	Assistant	Au. Qr.	Au.Wi.Sp.	900.00
Gerald A. Rosselot	Assistant	Au. Qr.	Au.Wi.Sp.	900.00
Paul E. Shearin	Assistant	Au. Qr.	Au.Wi.Sp.	900.00
Paul J. Steele	Assistant	Au. Qr.	Au.Wi.Sp.	900.00
Wendell B. Steward	Assistant	Au. Qr.	Au.Wi.Sp.	800.00
Clarence N. Nelson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Arnold T. Nordsieck	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Samuel T. Simmons	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Austin D. Sprague	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Herbert M. Strong	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Howard J. Fralish	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

*College of Commerce and Administration**Geography*

Jack Small	Reader	Au. Qr.	Au.Wi.Sp.	150.00
Harold Stewart	Reader	Au. Qr.	Au.Wi.Sp.	150.00

*College of Education**Fine Arts*

Andrew Pereny	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Benjamin Bowman	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	100.00

*College of Medicine**Anatomy*

George E. Rice	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
William M. Garrett	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Jack Widrich	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Mel A. Davis	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00

Physiology

Ruth Kraft	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
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Starling-Loving Hospital

Mary Rase	General Duty Nurse	July 1, 1932	1,200.00
Olive Laird	General Duty Nurse	July 1, 1932	1,200.00
Helen Knically	General Duty Nurse	July 1, 1932	1,200.00
Anna May LeValley	General Duty Nurse	July 1, 1932	1,200.00
Esther Swendel	General Duty Nurse	July 1, 1932	1,200.00
Olwen Evans	General Duty Nurse	July 1, 1932	1,200.00
Mary Anderson	General Duty Nurse	July 1, 1932	1,200.00
Gladys Rank	General Duty Nurse	July 1, 1932	1,200.00
Mary Bennett	Nurses Aide	July 1, 1932	600.00
Dorothy Converse	Nurses Aide	July 1, 1932	600.00
Lottie Irwin	Nurses Aide	July 1, 1932	600.00
Thelma McCoy	Nurses Aide	July 1, 1932	600.00
Edna S. Flesher	Nurses Aide	July 1, 1932	600.00
Elma Stemen	Nurses Aide	July 1, 1932	600.00
Aliff Wolbert	Nurses Aide	July 1, 1932	600.00
Stella Lee	Nurses Aide	July 1, 1932	600.00
Marjorie Ward	Nurses Aide	July 1, 1932	600.00
Maude Ruth	Seamstress	July 1, 1932	720.00
Lulu Porter	Seamstress	July 1, 1932	720.00
Margaret Jones	Seamstress	July 1, 1932	660.00
Elizabeth O'Rourke	Janitress	July 1, 1932	750.00
Charlotte Thum	Janitress	July 1, 1932	750.00
Martha Davis	Janitress	July 1, 1932	600.00
Marie Jackson	Janitress	July 1, 1932	600.00
Julia Macklin	Janitress	July 1, 1932	600.00
Clementine Berry	Janitress	July 1, 1932	600.00
Velma Trent	Janitress	July 1, 1932	600.00

Rosalie Hairston	Janitress	July 1, 1932	600.00
Clara Dalton	Janitress	July 1, 1932	600.00
Lillie Willis	Janitress	July 1, 1932	600.00
Lindsay Bozeman	Janitor	July 1, 1932	900.00
James McIver	Janitor	July 1, 1932	900.00
John Rowland	Janitor	July 1, 1932	900.00
H. W. Thomas	Janitor	July 1, 1932	900.00
Herman Morgan	Dishwasher	July 1, 1932	720.00
Gertrude Tolbert	Assistant Cook	July 1, 1932	600.00
Sarah Jane Hadden	Assistant Cook	July 1, 1932	600.00
William Robinson	Diet Kitchen Helper	July 1, 1932	720.00
James Griffen	Diet Kitchen Helper	July 1, 1932	720.00
Doll Carter	Diet Kitchen Helper	July 1, 1932	600.00
Wilfia Jackson	Diet Kitchen Helper	July 1, 1932	600.00
Helen Thomas	Diet Kitchen Helper	July 1, 1932	600.00
Christine Hamilton	Diet Kitchen Helper	July 1, 1932	600.00
Mrs. Eddie L. Massey	Diet Kitchen Helper	July 1, 1932	600.00
Ruth Degraffenriedt	Diet Kitchen Helper	July 1, 1932	600.00
Pollie Smith	Diet Kitchen Helper	July 1, 1932	600.00
Mollie Brown	Diet Kitchen Helper	July 1, 1932	600.00
Sadie Adkins	Diet Kitchen Helper	July 1, 1932	660.00
Gussie Wright	Diet Kitchen Helper	July 1, 1932	600.00
Lucy Sloan	Waitress	July 1, 1932	600.00
Thelma P. Meyers	Waitress	July 1, 1932	600.00
Lena Smith	Waitress	July 1, 1932	600.00
Wanda Cochenour	Waitress	July 1, 1932	600.00
E. E. Rhoades	Interne	July 1, 1932	200.00
Edwin K. Provost	Interne	July 1, 1932	200.00
Ronald C. Anderson	Interne	July 1, 1932	200.00

St. Francis Hospital

Theodore Cutright	Interne	July 1, 1932	200.00
J. R. Alley	Interne	July 1, 1932	200.00
O. W. Jepson	Interne	July 1, 1932	200.00
B. A. Blank	Interne	July 1, 1932	200.00
E. A. Fry	Interne	July 1, 1932	200.00
Richard A. Firmin	Interne	July 1, 1932	200.00

*Physical Plant**Janitors*

C. M. Hicks	Repair and Handyman	July 1, 1932	1,440.00
Forrest Spencer	Janitor	July 1, 1932	1,440.00
Thad S. Blackwood	Janitor	July 1, 1932	1,440.00
James H. Kramer	Janitor	July 1, 1932	1,440.00
Harry Chantler	Janitor	July 1, 1932	1,440.00
Charles G. Lane	Janitor	July 1, 1932	1,440.00
A. D. Grayson	Janitor	July 1, 1932	1,440.00
William Daehler	Janitor	July 1, 1932	1,440.00
M. F. Cooney	Janitor	July 1, 1932	1,440.00
Walter Penn	Janitor	July 1, 1932	1,440.00
L. F. Jordan	Janitor	July 1, 1932	1,440.00
Charles Carter	Janitor	July 1, 1932	1,440.00
Edward C. Tyne	Janitor	July 1, 1932	1,440.00
Thurman W. Cann	Janitor	July 1, 1932	1,440.00
C. M. Fesler	Janitor	July 1, 1932	1,440.00
Earl Bilderback	Janitor	July 1, 1932	1,440.00
Fred Henkel	Janitor	July 1, 1932	1,380.00
Oliver Smith	Janitor	July 1, 1932	1,380.00
Wm. Cavanaugh	Janitor	July 1, 1932	1,380.00
W. W. Smith	Janitor	July 1, 1932	1,380.00
Dan Brock	Janitor	July 1, 1932	1,380.00
J. R. Butler	Janitor	July 1, 1932	1,380.00
C. M. Shelton	Janitor	July 1, 1932	1,380.00
C. A. Hopkins	Janitor	July 1, 1932	1,380.00
John M. Wallace	Janitor	July 1, 1932	1,380.00
Perry R. Davis	Janitor	July 1, 1932	1,380.00
Willis Abbott	Janitor	July 1, 1932	1,380.00
Elmer E. Smith	Janitor	July 1, 1932	1,380.00
John M. Conti	Janitor	July 1, 1932	1,380.00
Lawrence J. McKenna	Janitor	July 1, 1932	1,380.00
John S. Long	Janitor	July 1, 1932	1,380.00
George Perkins	Janitor	July 1, 1932	1,380.00
Joe Walker	Janitor	July 1, 1932	1,380.00
Peter J. Marquette	Janitor	July 1, 1932	1,380.00

William Shelton	Janitor	July 1, 1932	1,380.00
Albert E. Hillery	Janitor	July 1, 1932	1,380.00
George W. Newman	Janitor	July 1, 1932	1,380.00
Alexander McCall	Janitor	July 1, 1932	1,380.00
John H. Jaeger	Janitor	July 1, 1932	1,380.00
Fred Cardosi	Janitor	July 1, 1932	1,380.00
William Goff	Janitor	July 1, 1932	1,380.00
John G. McCartney	Janitor	July 1, 1932	1,380.00
Edward J. Long	Janitor	July 1, 1932	1,380.00
Patrick Keenan	Janitor	July 1, 1932	1,380.00
Wm. H. Williams	Janitor	July 1, 1932	1,380.00
Joe Forcheski	Janitor	July 1, 1932	1,380.00
Weston W. West	Janitor	July 1, 1932	1,380.00
James E. Harrington	Janitor	July 1, 1932	1,380.00
Herman Kauffman	Janitor	July 1, 1932	1,380.00
John Lapaty	Janitor	July 1, 1932	1,380.00
Harry E. Munk	Janitor	July 1, 1932	1,380.00
Joseph Schrader	Janitor	July 1, 1932	1,380.00
J. F. Then	Janitor	July 1, 1932	1,380.00
Charles E. Klinck	Janitor	July 1, 1932	1,380.00
Fred Henning	Janitor	July 1, 1932	1,380.00
Benjamin F. Davis	Janitor	July 1, 1932	1,380.00
William Todd	Janitor	July 1, 1932	1,380.00
Charles Bentz	Janitor	July 1, 1932	1,380.00
Lawrence Barnett	Janitor	July 1, 1932	1,380.00
Ray D. Stewart	Janitor	July 1, 1932	1,380.00
Dominick Capretta	Janitor	July 1, 1932	1,380.00
George N. Latremore	Janitor	July 1, 1932	1,380.00
Earl Bell	Window Washer	July 1, 1932	1,380.00
L. A. Hall	Window Washer	July 1, 1932	1,380.00
Nelson Weller	Floor Waxer	July 1, 1932	1,380.00
Edgar McGhee	Floor Waxer	July 1, 1932	1,380.00
Albert N. Tracy	Janitor	July 1, 1932	1,320.00
John Tordiff	Janitor	July 1, 1932	1,320.00
H. Clemons	Janitor	July 1, 1932	1,320.00
James Merrill	Janitor	July 1, 1932	1,320.00
Joseph H. Dickson	Janitor	July 1, 1932	1,320.00
Arch F. Thomas	Janitor	July 1, 1932	1,320.00
John B. Truitt	Janitor	July 1, 1932	1,320.00
Robert Sams	Janitor	July 1, 1932	1,320.00
Thomas Scott	Janitor	July 1, 1932	1,320.00
Clifford Gabbert	Janitor	July 1, 1932	1,320.00
John Conti	Janitor	July 1, 1932	1,320.00
Joseph M. Peyton	Janitor	July 1, 1932	1,320.00
Louis E. Walters	Janitor	July 1, 1932	1,320.00
F. B. Cross	Janitor	July 1, 1932	1,320.00
Henry Renz	Janitor	July 1, 1932	1,320.00
Will G. Howard	Janitor	July 1, 1932	1,320.00
William E. Conant	Janitor	July 1, 1932	1,320.00
Fred Moore	Janitor	July 1, 1932	1,320.00
J. E. Doebele	Janitor	July 1, 1932	1,320.00
Michael J. McNamara	Janitor	July 1, 1932	1,320.00
W. J. Whalen	Janitor	July 1, 1932	1,320.00
August J. Frank	Janitor	July 1, 1932	1,320.00
George R. Grover	Janitor	July 1, 1932	1,320.00
John A. McLain	Janitor	July 1, 1932	1,320.00
Clell R. Barton	Janitor	July 1, 1932	1,260.00
David F. James	Janitor	July 1, 1932	1,260.00
James Gormley	Janitor	July 1, 1932	1,200.00
Job B. Woodley	Janitor	July 1, 1932	1,200.00
Homer C. Batey	Towel Man	July 1, 1932	1,200.00
John Brown	Janitor (retired)	July 1, 1932	360.00
E. J. Nutt	Janitor (retired)	July 1, 1932	360.00
W. Curry	Janitor	July 1, 1932	480.00
Clara Derfingier	Janitress	July 1, 1932	960.00
Viola Parsley	Janitress	July 1, 1932	960.00
Mabel Cornett	Janitress	July 1, 1932	960.00
Grace Nickens	Janitress	July 1, 1932	960.00
Nellie A. Rhoades	Janitress	July 1, 1932	900.00
Alice Thompson	Janitress	July 1, 1932	840.00
Nettie Hampton	Janitress	July 1, 1932	840.00
Lou Cornett	Janitress (retired)	July 1, 1932	300.00
Hattie Lake	Matron Rest Room	July 1, 1932	900.00
Olaf Christianson	Elevator Operator	July 1, 1932	720.00

Frank T. Wells	Elevator Operator	July 1, 1932	720.00
Francis M. Sedgwick	Elevator Operator	July 1, 1932	720.00
M. S. Harvey	Elevator Man (retired)	July 1, 1932	360.00

Laundry

Elizabeth Westenhaver	Laundress	July 1, 1932	900.00
Clara Williams	Laundress	July 1, 1932	900.00
Rose Long	Laundress	July 1, 1932	900.00
Emma Munyan	Laundress	July 1, 1932	900.00
Mayme Becker	Laundress	July 1, 1932	900.00
Maudie Shultz	Laundress	July 1, 1932	900.00
Dora Henry	Laundress	July 1, 1932	900.00

Laboratory Supply Store—Rotary

James A. Shockley	Laborer	July 1, 1932	1,200.00
C. C. Lloyd	Laborer	July 1, 1932	1,200.00
Joseph Luckhaupt	Laborer	July 1, 1932	1,020.00
Donald Morgan	Laborer	July 1, 1932	1,020.00

Upon motion of Mr. Stone, seconded by Mrs. Paterson, the above appointments as recommended by the President were upon roll call unanimously approved.

* * * * *

The Board now proceeded to organize for the year beginning July 1, 1932. Upon motion of Mrs. Paterson, seconded by Mr. Stone, Mr. Egbert H. Mack was unanimously elected Chairman of the Board. Upon motion of Mr. Stone, seconded by Mrs. Paterson, Mr. Herbert S. Atkinson was unanimously elected Vice-Chairman. Upon motion of Mr. Stone, seconded by Mr. Atkinson, Mr. Charles F. Kettering was unanimously elected Treasurer, and upon motion of Mr. Stone, seconded by Mr. Kaiser, Mr. Carl E. Steeb was unanimously elected Secretary of the Board.

* * * * *

Thereupon the Board adjourned to meet on Monday, July 11th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CHAS. A. KUNTZ, (Signed) LAWRENCE E. LAYBOURNE,
Acting Secretary *Chairman*

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PROJECT No. 3-G—VEGETABLE GARDENING

	Smith-Lever Federal	State	Sup. Ext. Fund	Capper- Ketcham	Not-Offsetting State	County	Add Coop.
<i>Personnel, Etc.</i>							
E. B. Tussing, salary.....		\$ 3,325.00					
Expenses					\$ 700.00		
E. R. Lancashire, salary.....		3,325.00					
Expenses	700.00						
A. W. Marion, salary.....		2,850.00					
Expenses					700.00		
Kathryn Prushing, salary.....	720.00						
	\$ 1,420.00	\$ 9,500.00			\$ 1,400.00		
Total for Project No. 3-G.....					\$12,320.00		

PROJECT No. 3-H—SOILS

<i>Personnel, Etc.</i>							
D. R. Dodd, salary.....	\$ 3,990.00						
Expenses	700.00						
J. A. Slipher, salary.....		\$ 3,990.00					
Expenses					\$ 700.00		
F. J. Salter, $\frac{3}{4}$ time.....		2,470.00					
Expenses					500.00		
Assistant in Soils, $\frac{3}{4}$ time.....					700.00		
Hazel Monett, part salary.....					600.00		
Evlyn Ball, salary.....					1,200.00		
	\$ 4,690.00	\$ 6,460.00			\$ 3,700.00		
Total for Project No. 3-H.....					\$14,850.00		

PROJECT No. 3-I—ENTOMOLOGY

<i>Personnel, Etc.</i>							
T. H. Parks, salary.....	\$ 4,180.00						
Expenses	700.00						
Virgil Argo, salary.....					\$ 3,040.00		
Expenses					700.00		
Margie Jones, $\frac{1}{2}$ salary.....	600.00						
	\$ 5,480.00				\$ 3,740.00		
Total for Project No. 3-I.....					\$9,220.00		

PROJECT No. 3-K—PLANT PATHOLOGY

<i>Personnel, Etc.</i>							
A. L. Pierstorff, salary.....	\$ 3,800.00						
Expenses	700.00						
Spray Service, salary.....	300.00	\$ 300.00					
Communication					\$ 200.00		
Margie Jones, $\frac{1}{2}$ salary.....	600.00						
	\$ 5,400.00	\$ 300.00			\$ 200.00		
Total for Project No. 3-K.....					\$5,900.00		

March 18, 1932, to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Willis Carter Beasley, A.B., M.A. (University of Missouri); John Edward Gran, B.S., M.A. (Wesleyan University); George Franklin Knowlton, B.S., M.A. (Agricultural College of Utah); Herman Moe Roth, B.S. in Engr., M.S. (University of Virginia); Floyd Orvill Russell, B.A. (Defiance College), M.A.; Marjorie Knowlton Snively, B.A., M.A.; Margery Katherine Walker, B.A., M.S. (University of Washington); Carl DeWitt Washburn, B.A., M.A.

MASTER OF ARTS

Ruth Elizabeth Burkey, B.A.; Arthur Melton Chavous, B.Sc. (University of Illinois); Kathryn Virginia Comstock, B.Sc. in Edu.; John William Davis, B.Arch.; Weldon Elroy Diller, A.B. (Bluffton College); Cecil Oren Dudley, B.Sc. in Bus. Adm.; Ward Campbell Halstead, A.B. (Ohio University); Helen Williams Harmon, B.Sc. in Edu.; Frances Catherine Henning, B.Sc. in Edu.; John Frederick Hussell, A.B. (Marshall College); Hazel Tice Johnson, B.Sc. in Edu.; Harold William Kennedy, B.Sc. in Agr.; Ira Helser Latimer, B.A.; Rhea Dawn Logan, B.A.; Mary Ripple Needham, A.B. (Otterbein College); Horatia Dodson Nelson, B.Sc. in Edu.; Martin Newell Ramsay, B.S. in Edu. (Ohio University); Helen Mary Rice, A.B. (Oberlin College); Robert Fross Rinehart, A.B. (Wittenberg College); Homer Sims, A.B. (Muskingum College); Roland Beatcher Smith, B.Sc. in Bus. Adm.; Mary Campbell Speaker, A.B. (University of Louisville); Louise Neely Stewart, A.B. (Denison University); Marion Amy Thomas, B.Sc. in H.E., B.Sc. in Edu.; Malcolm Roderick Turner, A.B. (Cedarville College); Julius Rudolph Weinberg, B.A.

MASTER OF SCIENCE

Myron Vernon Anthony, B.Sc. in Agr.; Eber Cecil Barr, B.A. (Mississippi Agricultural and Mechanical College); John McLaughlin Boyd, B.S. (Mount Union College); Alvin Broerman, D.V.M.; Ross Webster Brubaker, B.Sc. in Agr.; Gladys Scott Cook, B.Sc. in Edu.; Ralph Willard Dean, B.Sc. in Agr.; La Vaughn Dennison, B.S. (Bethany College); Oliver Daniel Diller, A.B. (Bluffton College); Hannah Chandler Gallagher, B.A.; Theodore Charles Green, B.S. (Pennsylvania State College); Mary Krise Helz, B.A. (Ohio Wesleyan University); Clayton Henry Huff, B.A., B.Sc. in Edu.; Robert Charles Innis, B.Sc. in Phar.; Franklin Glenn Liming, B.A.; Mildred Alverna Miller, B.S. in Edu. (Kent State College); Gustav Henry Poesch, B.S. in Agr. (Michigan State College of Agriculture and Applied Science); John Haas Sitterley, B.Sc. in Agr.; John Daniel Strausbaugh, B.Sc. in Agr.; Matthew Andrew Vogel, B.S. in Agri. (University of Illinois); Carl Joseph Wallen, D.V.M.; Clara Gertrude Weishaup, B.Sc. in H.E.; Edward Howell Windle, B.M.E.

BACHELOR OF SCIENCE IN AGRICULTURE

James Rudolf Bachman; Seymour Edison Bailey; Robert Clay Barre; James William Carrell; Ralph McWilliams Crooks; Edward Thomas Deam; Stanley Howard Diefenbacher; Walter Wolfe Finlay; Charles Kermit Good; Robert Edward Homberger; Loyal Hostetler; Ralph William Hostetler; Donald Truman Hover; Jackson Eugene Hufford; Joe S. Kersey; Philip Mark Kohankie; Lawrence Edward Kunkle; Frank Gerald Leeper; Julius Andrew Odegard; Raymond Samuel Rickly; Frederic Ford Zehring.

PROJECT No. 4—BOYS' AND GIRLS' CLUB WORK									
	Smith-Lever	State	Sup. Ext. Fund	Sup. Ext. Offset	Capper-Ketcham	C-K Offset	Not-Offsetting State	County	Add Coop.
<i>Personnel, Etc.</i>									
W. H. Palmer, salary.....							\$ 4,275.00		
Expenses	\$ 400.00	\$ 300.00							
*\$1,200.00									
O. C. Croy, salary.....		2,600.00							
Expenses							700.00		
Guy Dowdy, salary.....		3,800.00							
Expenses							700.00		
Hulda Horst, salary.....	3,325.00								
Expenses	700.00								
C. C. Lang, salary		3,800.00							
Expenses	700.00								
Susanne Macino, salary.....		1,080.00							
Ione J. Lamb, salary.....							1,500.00		
Instructors in Boys' and Girls' Club Work. For camps and County Fairs	1,300.00				2,200.00				
State Camp Director, 2 mo. salary							400.00		
Expenses							100.00		
Annual Conference—Exp.	100.00								
<i>Club Agents</i>									
Baker, Lyman, salary.....								200.00	\$ 1,900.00
Battles, Kenneth, salary			1,900.00					1,000.00	
Travel in County.....								800.00	
Bibbee, C. R., salary.....			1,900.00					1,700.00	
Travel in County.....								600.00	
Black, Sanna, salary.....					1,900.00			700.00	
Travel in County.....								600.00	
Misc. Expenses								1,500.00	
Bird, C. Alice, salary.....					1,800.00				
Travel in County.....	100.00							500.00	
Misc. Expenses								2,200.00	
Caldwell, C. C., salary.....		1,900.00						1,500.00	
Travel in County.....								600.00	
Everhart, G. G., salary.....		1,900.00						500.00	
Travel in County.....								800.00	
Harshfield, H. W., salary.....		1,900.00						1,500.00	
Travel in County.....								800.00	
Misc. Expenses								2,150.00	
Lowther, Wm. A., salary.....					1,900.00			200.00	
Travel in County.....								600.00	
Maxwell, Joseph, salary.....	1,900.00							600.00	
Travel in County.....								600.00	
Misc. Expenses								1,100.00	
McIntosh, S. M., salary.....	1,900.00							500.00	
Travel in County.....								600.00	
	\$10,425.00	\$17,280.00	\$ 3,800.00		\$ 7,800.00		\$ 7,675.00	\$21,850.00	\$ 1,900.00
							\$72,630.00		

Farm Bureau Funds

\$700.00

*U. S. D. A. Fund

*Miscellaneous
Recommendations*

That the following travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Commerce and Administration

Walter C. Weidler, Dean, to attend the annual meeting of the American Association of Collegiate Schools of Business, in Buffalo, New York, April 27-30, 1932.

That the quarters of service of Professor H. Gordon Hayes of the Department of Economics, be changed from the Summer, Autumn, Winter and Spring, to the Summer, Autumn, and Winter for the year 1931-1932.

That the quarters of service of Miss Leonore Alway, of the Department of Physical Education, be changed from the Autumn, Winter, and Spring, 1931-1932 to the Autumn and Winter, 1931-1932.

That the quarters of service of Joseph A. Leeder, Professor in the Department of Music, be changed from the Summer, Autumn, Spring to the Summer, Autumn, Winter one-half, and Spring, for the year 1931-1932.

That Carl Mayer, Draftsman in the University Architect's Office, be continued in the service of the University through the months of February and March, 1932, at a salary of \$253.33 per month.

That the title of Willard D. Altman in the Department of Physical Education, be changed from Student Assistant to Graduate Assistant, effective October 1, 1931.

That Doris P. Buck, Instructor in the Department of English, be granted a leave of absence without salary, effective February 1 for the remainder of the Winter Quarter, 1932.

That the gift of \$500.00 offered by the National Research Council for research to be carried on in Educational Psychology under the direction of Professor S. L. Pressey be accepted, and the appreciation of the Board of Trustees be cordially expressed therefor.

That the proposal of the Phi Eta Sigma Society to establish a fund to be set up in the Bookstore Rotary Fund for the purchase of books and the rental therefor to students, be approved. This fund starts with a contribution of \$100.00 by the Phi Eta Sigma Society, and will be used in the purchase of books and the rental derived from the books will be placed in the same fund and used for the purchase of more books. The fund will be handled under the auspices of the Bookstore in cooperation with the University Library.

That a laboratory fee of \$5.00 be authorized for the Summer Field Course in Geology 627, and that students in the course be excused from Ohio Union and Student Health fees.

That the recommendation of the College of Arts and Sciences that certain honor students in that College be given a degree "Cum Laude" or "Summa Cum Laude" instead of the degree "with Honors," approved by the University Faculty on February 11, 1932, be approved.

That the report of the Council on Instruction on new courses and changes in courses for the academic year, 1932-1933, be approved.

That in accordance with the recommendation of the University Faculty, degrees be awarded at the Winter Quarter Convocation on

		PROJECT No. 5—FARMERS' WEEK				Not-Offsetting	
		Smith-Lever		Sup. Ext.	Sup. Ext.	State	County
		Federal	State	Fund	Offset		
<i>Personnel, Etc.</i>							
Farmers' Week Speakers							
Per Diem						\$ 1,000.00	
Expenses						1,000.00	
Assistants—Labor						300.00	
						\$ 2,300.00	
Total for Project No. 5.....						\$2,300.00	
PROJECT No. 6-A—HOME ECONOMICS—CLOTHING							
<i>Personnel, Etc.</i>							
Edna Callahan, salary			\$ 3,325.00				
Expenses	\$ 250.00					\$ 260.00	
Bertha Baker, salary	2,400.00						
Expenses						700.00	
		\$ 2,650.00	\$ 3,325.00			\$ 960.00	
Total for Project No. 6-A.....						\$6,935.00	
PROJECT No. 6-B—HOME ECONOMICS—HOME MANAGEMENT							
<i>Personnel, Etc.</i>							
Thelma Beall, salary			\$ 2,850.00				
Expenses						\$ 700.00	
Anne Biebricker, salary			\$ 3,135.00				
Expenses	\$ 700.00						
Thelma Stewart, salary	1,020.00						
		\$ 1,720.00	\$ 5,985.00			\$ 700.00	
Total for Project No. 6-B.....						\$8,405.00	
PROJECT No. 6-C—HOME ECONOMICS—NUTRITION							
<i>Personnel, Etc.</i>							
Alma Garvin, salary			\$ 3,135.00				
Expenses	\$ 700.00						
Lelia Ogle, salary						\$ 3,040.00	
Expenses	700.00						
		\$ 1,400.00	\$ 3,135.00			\$ 3,040.00	
Total for Project No. 6-C.....						\$7,575.00	
PROJECT No. 6-D—HOME ECONOMICS—HEALTH							
<i>Personnel, Etc.</i>							
Wanda Przyluska, salary	\$ 3,135.00						
Expenses	700.00						
		\$ 3,835.00					
Total for Project No. 6-D.....						\$3,835.00	

<i>Sociology</i>				
Edwin S. Burdell	Instructor	Apr. 1, 1932	Sp.	400.00 period
<i>College of Education Fine Arts</i>				
Ray Faulkner	Part-time Instructor	Sp. Qr.	Sp.	350.00 period
Jeanne B. Phillips	Part-time Instructor	Sp. Qr.	Sp.	300.00 period
Mary E. Albright	Assistant	Feb. 24, 1932 to Mar. 19, 1932		75.00 period
Harold W. Kramer	Special Assistant	Mar. 29, 1932 to Apr. 1, 1932		50.00 period
<i>College of Engineering Chemical Engineering</i>				
John L. Bowers	Grad. Assistant	Jan. 1, 1932	Wi.Sp.	No sal.
<i>Engineering Drawing</i>				
Henry Wolf	Stud. Assistant	Feb. 1, 1932	Wi.Sp.	167.00 period
<i>College of Medicine Dispensaries</i>				
George B. Watson	Asst. in Surgery	Jan. 1, 1932	Wi.Sp.	400.00 (payable quarterly)
William N. Taylor	Asst. Professor of Surgery	Jan. 1, 1932	Wi.Sp.	1,500.00 (payable monthly)
(The above salaries to be paid from Rotary No. 7140)				
<i>Physiological Chemistry</i>				
Samuel B. Braunstein	Grad. Assistant	Sp. Qr.	Sp.	No sal.
<i>Physiology</i>				
Alice McRitchie	Stud. Assistant	Sp. Qr.	Sp.	60.00 period
Samuel Garrett	Stud. Assistant	Sp. Qr.	Sp.	60.00 period
Lurette Kuhlman	Stud. Assistant	Sp. Qr.	Sp.	60.00 period
Charlotte Whiteford	Stud. Assistant	Sp. Qr.	Sp.	60.00 period
<i>Graduate School</i>				
John E. Harris	Timken Fellow	Mar. 1, 1932 to Oct. 31, 1932		125.00 mo.
(Salary to be paid from funds deposited in the office of the Business Manager by the Timken Steel and Tube Company, of Canton, Ohio)				
Solomon F. Whirl	Boiler Feedwater Studies Fellow	Jan. 1, 1932 Su., for 9 mos. '32)	Wi.Sp.	85.00 mo.
(Salary to be paid from funds deposited in the office of the Business Manager by the Boiler Feedwater Studies Committee)				
<i>President's Division Physical Education for Men</i>				
Richard Larkins	Assistant	Wi. Qr.	Wi.	75.00 period
Cyril T. Surina	Assistant	Wi. Qr.	Wi.	75.00 period
Harry F. L. Castle	Instructor	Wi. Qr.	Wi.	400.00 period
<i>Physical Plant Janitors</i>				
Grace Nickens	Janitress	Feb. 1, 1932		960.00
John A. McLain	Janitor	Feb. 15, 1932		1,320.00
Pasquale Caldararo	Janitor	Feb. 25, 1932		1,320.00
*	*	*	*	*

Change in Salary

Name	Title	Effective	From	To
<i>College of Medicine Starling-Loving Hospital</i>				
Mary Louise Bone	Dietitian	Feb. 1, 1932	1,800.00	2,100.00
*	(Increase to be paid from Hospital Rotary fund)	*	*	*

PROJECT No. 7—DAIRY TECHNOLOGY

<i>Personnel, Etc.</i>	
D. S. Kochheiser, salary.....	\$ 3,420.00
Expenses	700.00
<i>Advanced Registry Work</i>	
Alice Gillam, salary.....	960.00
Stenographic Service	600.00
Supplies	500.00
Traveling Expense	500.00
	<hr/>
	\$ 6,680.00
Total for Project No. 7.....	
	\$6,680.00

PROJECT No. 8—FARM MANAGEMENT

<i>Personnel, Etc.</i>	
C. R. Arnold, $\frac{3}{4}$ salary (Feb. 15- July 1, 1932)	\$ 1,214.06
Expenses	\$ 500.00
*\$1,200.00	
Guy W. Miller, salary.....	2,600.00
Expenses	700.00
L. H. Barnes, salary.....	\$ 3,420.00
Expenses	700.00
*\$1,200.00	
J. C. Neff, salary.....	2,205.00 680.00
Expenses	700.00
Paul Fankhauser, salary.....	3,420.00
Expenses	700.00
Assistants—Farm Management	
Records	1,000.00
Margaret McDonald, salary.....	1,320.00
Margaret Judd, salary.....	
Florence Thomas, salary.....	660.00
	<hr/>
	\$ 9,099.06 \$ 7,520.00 \$ 4,220.00 \$ 660.00
*U. S. D. A. Fund	
\$2,400.00	Total for Project No. 8.....
	\$23,899.06

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 7, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Margaret L. Goulding	Assistant, Home Econ. Extension	Mar. 31, 1932	1,500.00
Mildred Mae Young	Stenographer, Director's Office	Mar. 31, 1932	1,320.00
<i>College of Education Fine Arts</i>			
Mabel DeBra King	Asst. Professor	Feb. 29, 1932	2,856.00
<i>College of Engineering Engineering Drawing</i>			
Walter Czuba	Stud. Assistant	Feb. 1, 1932	300.00
<i>College of Medicine Starling-Loving Hospital</i>			
Bertha Mae Trombley	Janitress	Feb. 29, 1932	600.00
<i>Physical Plant Light, Heat and Power</i>			
J. W. Buehler	Fireman	Feb. 26, 1932	1,680.00
* * *	* * *	* * *	* * *

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Mildred Mae Young	Assistant, Home Econ. Extension	Apr. 1, 1932		1,500.00
<i>College of Agriculture Rural Economics (F-9 Farm Marketing)</i>				
Elsie E. Long	Statistician	Jan. 1, 1932		960.00
<i>College of Arts and Sciences English</i>				
J. Harold Wilson	Asst. Professor (Special contract)	Feb. 1, 1932	Wi.	300.00 period
<i>College of Commerce and Administration Bureau of Business Research</i>				
James C. Yocum	Research Asst.	Feb. 1, 1932 to July 1, 1932		100.00 mo.

PROJECT No. 8-A—RURAL SOCIOLOGY

Personnel, Etc.

R. B. Tom, salary.....	\$ 3,040.00	
Expenses	700.00	
R. C. Smith, part time.....	1,900.00	
Expenses	350.00	
	<hr/>	
	\$ 5,990.00	
Total for Project No. 8-A.....		\$5,990.00

PROJECT No. 9—CORRESPONDENCE COURSES

Personnel, Etc.

J. E. McClintock, salary.....	\$ 3,000.00	
Expenses	100.00	
Edith Kindrich, salary.....	1,200.00	
Grading & Mailing C. C. Lessons	500.00	
	<hr/>	
	\$ 4,800.00	
Total for Project No. 8-A.....		\$4,800.00

PROJECT No. 10—FARMERS' INSTITUTES

Personnel, Etc.

J. P. Schmidt, salary.....	\$ 3,990.00	
Expenses	800.00	
Margaret Huffman, salary.....	1,800.00	
County Institute Speakers		
Per Diem	4,700.00	\$ 9,000.00
Expenses	3,800.00	3,700.00
Supplementary Institutes		1,100.00
Institute Printing		1,600.00
Annual Conference	400.00	
H. E. Eswine, salary.....	2,400.00	
Expenses	600.00	
	<hr/>	
	\$18,490.00	\$15,400.00
Total for Project No. 10.....		\$33,890.00

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 3, 1932.

The Board of Trustees met in Columbus, Ohio, at 3:00 P. M., at a special session in accordance with call of the Chairman, to consider the plans for Addition to Engineering Experiment Station Building.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, and Mrs. Alma W. Paterson.

* * * * *

The minutes of the last meeting were approved.

* * * * *

The University Architect presented plans, specifications, bill of materials, and estimate of cost for Addition to Engineering Experiment Station Building; this construction to be paid for by the State Highway Department out of Highway funds.

The following letter from Mr. Litehiser, Chief Engineer, was read to the Board:

February 3, 1932.

*Mr. Carl E. Steeb, Secretary
The Ohio State University
Columbus, Ohio.
Dear Sir:*

Acting for the Ohio Department of Highways, I wish to report that I have inspected the plans prepared by the University Architect for the addition to the Engineering Experiment Station Building to house the State Highway Testing Laboratory and have found them satisfactory. The cooperation of the University Architect and his organization was excellent and I am more than pleased with the results. May I request that the plans have the approval of the Board of Trustees?

Very truly yours,

(Signed) R. R. LITEHISER,
Chief Engineer, Bureau of Tests

The Secretary reported that the University Cabinet has gone over these plans and specifications, and has approved same.

In accordance with action taken by the Board at its meeting held April 13th, 1931, the above plans, specifications, bill of materials, and estimate of cost for the proposed Addition to Engineering Experiment Station Building were, upon motion of Mr. Atkinson, seconded by Mr. Mack, unanimously approved, and the Secretary was directed to advise the Director of Highways of this action.

* * * * *

Thereupon the Board adjourned to meet on Monday, March 14th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

PROJECT No. 11—HOME DEMONSTRATION WORK

	Smith-Lever Federal	State	Sup. Ext. Fund	Capper- Ketcham	C-K Offset	Not-Offsetting State County	Add Coop.	Add Coop. Offset
<i>Personnel, Etc.</i>								
*\$1,500.00								
Minnie Price, salary.....	\$ 2,490.00							
Expenses	700.00							
Blanche Bowers, salary.....		\$ 3,610.00						
Expenses		241.39					\$ 458.61	
Adele Koch, salary.....		3,610.00						
Expenses	520.00	180.00						
Eunice Teal, salary.....	2,850.00							
Expenses	700.00							
Margaret Lyons, salary.....	1,500.00							
Farm Women's Camps.....	300.00							
Ass't Home Agents.....		3,000.00		\$ 2,750.00				
Annual Conference—Exp.	\$ 200.00							
<i>Home Dem. Agents</i>								
Barthelmeh, Addis, salary				\$ 1,900.00				\$ 850.00
Travel in County.....								600.00
Misc. Expenses						\$ 1,500.00		
Bear, Virginia, salary.....				1,900.00				200.00
Travel in County.....								600.00
Berry, Edith, salary.....				1,900.00				400.00
Travel in County.....								600.00
Booth, Florence, salary					1,900.00			668.00
Travel in County.....								600.00
Misc. Expenses						500.00		
Brown, Helen D., salary.....					1,900.00			600.00
Travel in County.....								600.00
Childs, Edith, salary	1,900.00							638.00
Travel in County.....								600.00
Eby, Lucile, salary.....				1,900.00				400.00
Travel in County.....								600.00
Fernald, Mabel, salary.....					1,900.00			800.00
Travel in County.....								600.00
Gebby, Helen, salary					1,900.00			500.00
Travel in County.....								600.00
Greer, Rossie, salary.....		950.00					950.00	850.00
Travel in County.....								600.00
Hedge, Isabel, salary.....		1,234.96					665.04	900.00
Travel in County.....								600.00
Misc. Expenses						300.00		
Hilliker, Edith, salary.....		1,002.72		897.28				500.00
Travel in County.....								600.00

1-25-'32

* * * * *

Thereupon the Board adjourned to meet on Monday, March 14th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

	Smith-Lever		Sup. Ext.	Capper-	C-K	Not-Offsetting		Add	Add Coop.
	Federal	State	Fund	Ketcham	Offset	State	County	Coop.	Offset
Holmberg, Edith, salary.....				1,900.00					600.00
Travel in County.....									600.00
Kinsey, Eva M., salary.....				1,900.00					900.00
Travel in County.....									600.00
Master, Elizabeth, salary....		950.00						950.00	600.00
Travel in County.....									600.00
Minturn, Ruth, salary.....		950.00						950.00	600.00
Travel in County.....									600.00
Prewitt, Ruth, salary.....	1,900.00						400.00		
Travel in County.....							600.00		
Quick, Hazel, salary.....				1,900.00			300.00		
Travel in County.....							600.00		
Radford, Ruth, salary.....	1,900.00						106.00		294.00
Travel in County.....							600.00		
Sparks, Emma, salary.....	1,900.00						755.00		
Travel in County.....									
Silcott, Dorothy, salary.....	1,900.00						400.00		
Travel in County.....							600.00		
Tresch, Grace, salary.....			1,900.00				176.00		
Travel in County.....							600.00		
Wagner, Grace, salary.....			1,900.00						500.00
Travel in County.....									600.00
Watts, Nellie, salary.....			1,900.00				900.00		
Travel in County.....							600.00		
	\$18,760.00	\$15,729.07	\$ 5,700.00	\$15,047.28	\$ 9,500.00		\$ 8,987.00	\$ 3,973.65	\$21,000.00
Farm Bureau Funds			Total for	Project No. 11.....			\$101,097.00		
\$900.00									
*U. S. D. A. Fund									
\$1,500.00									

PROJECT No. 12—FARM MARKETING

<i>Personnel, Etc.</i>									
B. A. Wallace, salary.....		\$ 3,610.00							
Expenses	\$ 700.00								
C. W. Hammans, salary.....	3,610.00								
Expenses	286.05							\$ 413.95	
Specialist, salary								3,600.00	
Expenses								700.00	
Rose Forquer, salary.....	1,020.00								
	\$ 5,616.05	\$ 3,610.00						\$ 4,713.95	
			Total for Project No. 12.....				\$13,940.00		

The Secretary now reported that bids for Ash Conveying Equipment for New Springfield Boiler, Completion of New Steam Generator, will be received February 19th, 1932.

Upon motion of Mr. Atkinson, seconded by Mr. Laybourne, the Cabinet was upon roll call unanimously authorized for and on behalf of the Board of Trustees to open and read in public any bids that may be presented, and if any bids are received below the Engineer's estimate, to recommend to the Director of Public Works the award of contract to the lowest and best bidder. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

* * * * *

The Secretary reported that he has advised Mr. Harry V. Anderson, President of the Mid-State Realty Company, of the action of the Board of Trustees taken this morning, and that Mr. Anderson indicated that a reply from the company would be received early this afternoon.

* * * * *

Director Williams of the Ohio Agricultural Experiment Station now appeared and the Board recessed to meet after luncheon in order that they might discuss with the Director the financial policy to be followed at the Station during the coming year.

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The Board of Trustees resumed its meeting at 1:30 P. M., with the same members present as at the morning session.

* * * * *

Mr. Harry V. Anderson, President of the Mid-State Realty Company, now appeared before the Board and presented the following action taken by the Board of Directors of said company:

January 25, 1932.

*Board of Trustees
Ohio State University
Columbus, Ohio
Gentlemen:*

Your proposal to reduce the annual rental stipulated in your lease of the Neil Hall property owned by this company to a sum of Thirty Thousand Dollars per annum, due to necessity brought about by the declining dormitory rental values, has been considered by the Board of Directors of this Company today, and accepted. The writer has been instructed to advise you to this effect, change to be made effective October 1st, 1932.

Yours very truly,

THE MID-STATE REALTY COMPANY
By (Signed) HARRY V. ANDERSON, *President*

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the Chairman and Secretary of the Board of Trustees were upon roll call directed for and on behalf of the Board of Trustees to execute an agreement with the Mid-State Realty Company for the rental of Neil Hall on the basis of a maximum rental of \$30,000.00 per year and for a period of 12 years dated from October 1, 1932; all other conditions in the agreement to be the same as in the former agreement.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the budget for Agricultural Extension for the year 1931-1932 as presented by the President was upon roll call unanimously adopted.

* * * * *

Thereupon the Board adjourned to meet on Saturday, October 24th, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

call unanimously approved, and the Chairman appointed Messrs. Atkinson, Laybourne, and Mack to serve on this committee.

Report and Recommendations of Committee

1. We find the rates charged in Oxley and Mack Halls and Neil Hall as set forth on page 1 of Exhibit A, hereto attached.
2. We find that Oxley and Mack Halls have been operated for the school year ending June 30, 1931, and for the Autumn Quarter, 1931, as set forth on pages 2 and 3, and that the rates charged now produce a net income in excess of that required for safe operation. We, therefore, recommend a revised schedule of charges, set forth on page 4, namely:

28 rooms @	\$100.00
61 rooms @	105.00
40 rooms @	107.00
57 rooms @	110.00

3. We find that Neil Hall has been operated for the school year ending June 30, 1931, as set forth on page 4a.
4. We are of the opinion that rates for Neil Hall should be in accord with those fixed for Mack and Oxley Halls, except for a slight increase in the rates for certain rooms because of additional facilities therein, and we, therefore, recommend a revised schedule of charges, set forth on page 5, namely:

7 rooms @	\$105.00
14 rooms @	110.00
165 rooms @	115.00
30 rooms @	120.00
28 rooms @	140.00
6 rooms @	145.00

5. We recommend that the revised rates become effective with the beginning of the Summer Quarter, 1932.
6. We further find that the recommended schedule of rates for Neil Hall will produce insufficient net revenue to pay the present rental, and we, therefore, recommend that the Mid-State Realty Company be notified that on and after October 1, 1932, the annual rental be reduced to a maximum charge of \$30,000.00, and that if this adjustment does not meet the approval of the owners, the University will find further operation of Neil Hall impossible.

(Signed) H. S. ATKINSON, *Chairman*
LAWRENCE E. LAYBOURNE
EGBERT H. MACK.

Upon motion of Mr. Atkinson, seconded by Mrs. Paterson, the above report was approved and the Secretary was upon roll call unanimously directed to notify immediately the officers of the Mid-State Realty Company of said action insofar as it relates to Neil Hall, and to request from said company its approval or rejection of the proposal fixing the maximum rental at \$30,000, per annum, effective October 1, 1932.

* * * * *

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 24, 1931.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, Harry A. Caton, and John Kaiser.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Dorothy Pfisterer	Asst. Operating Room Supervisor	Oct. 1, 1931	1,500.00
Alice McConkey	Asst. Operating Room Supervisor	Nov. 1, 1931	1,560.00
<i>President's Division</i>			
<i>Military Science</i>			
Capt. W. Quarterman	Asst. Professor	Sept. 1, 1931	250.00
* * *	* *	* *	* *

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Robert Yoder	Asst. in Soils	Oct. 1, 1931 to Dec. 31, 1931		50.00 mo.
<i>College of Agriculture</i>				
<i>Rural Economics</i>				
Elzer D. Tetreau	Assoc. Professor	Nov. 1, 1931	Au.Wi.Sp.	4,000.00
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Frances E. Krasevec	Stud. Assistant	Oct. 1, 1931, for 3 mos.		45.00 mo.
Geneva I. Kuntz	Stud. Assistant	Oct. 1, 1931, for 3 mos.		45.00 mo.
<i>College of Medicine</i>				
<i>Medicine</i>				
John H. Mitchell	Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Richard H. Wallace	Assistant	Au. Qr.	Au.Wi.Sp.	200.00
<i>Obstetrics</i>				
Rollo W. Bonnell	Assistant	Oct. 1, 1931	Su.Au.Wi.Sp.	No sal.
Thomas E. Rardin	Assistant	Oct. 1, 1931	Su.Au.Wi.Sp.	No sal.
Timothy Lehman, Jr.	Assistant	Oct. 1, 1931	Su.Au.Wi.Sp.	No sal.
<i>Starling-Loving Hospital</i>				
Olwyn Evans	General Duty Nurse	Oct. 1, 1931		1,380.00
Gladys Rank	General Duty Nurse	Nov. 1, 1931		1,380.00
<i>President's Division</i>				
<i>Military Science</i>				
2nd Lt. J. McFarland	Asst. Professor	Oct. 15, 1931		250.00

reduction as detailed above and as recommended by the President be approved, and the Secretary was directed to so advise the Director of Finance.

* * * * *

The President called to the attention of the Board the fact that certain classifications in the Appropriation Bill for 1932 carried insufficient amounts or else were omitted entirely, and in order to care for these omissions and decreased amounts, the President recommended that the following transfers be requested from the State Controlling Board.

Transfer from—

Maintenance

D-3 Manufacturing	\$ 8,000.00
F-1 Building Repairs	2,000.00
F-9 Other	9,000.00
Printing Bulletins	3,000.00

\$22,000.00

Transfer to—

Maintenance

D-4 Parts and Fittings	\$ 5,000.00
D-5 Other	1,000.00
E-7 Wearing Apparel	250.00
F-1a Other Repairs	2,750.00
F-8 Printing and Binding	10,000.00
H-6 Rent	3,000.00

\$22,000.00

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the Secretary was upon roll call directed to present the proper request to the State Controlling Board, asking that transfers as recommended by the President be authorized.

* * * * *

At this time Mr. Atkinson, Chairman of the Special Committee appointed at the last meeting to investigate dormitory rates, submitted the following report:

To the Board of Trustees—

Your committee appointed in pursuance of the following resolution adopted by the Board of Trustees at its meeting held January 11th, 1932, submits the following report and recommendations:

Resolution of Board

That, in view of declining realty values and consequent lowering of rents, and in view of declining commodity prices and the general decline in the cost of living, and further, in view of the policy of the University to maintain such rates for room and board in its dormitories as to fix a reasonable standard by which outside rates for its students may be measured and kept to a minimum—

A committee of the Board of Trustees be appointed to study the University dormitory rates and to submit a report showing the possibility and desirability of making reductions therein, which will reflect the trend of living costs and consequently lighten as much as possible the expenditures borne by parents for the education of students in this University.

Upon motion of Mr. Mack, seconded by Mrs. Paterson, the above recommendation of the President was upon roll

<i>Athletics</i>				
Capt. Harold Fisher	Rifle Coach	Sept. 1, 1931	Au. Wi. Sp.	350.00
*	*	*	*	*

Changes in Title

Name	Title	To	Effective
<i>College of Arts and Sciences</i>			
<i>Political Science</i>			
Harvey Walker	Asst. Professor	Assoc. Professor	Oct. 24, 1931
<i>Romance Languages</i>			
Don L. Demorest	Asst. Professor	Assoc. Professor	Oct. 24, 1931
<i>College of Engineering</i>			
<i>Mechanical Engineering</i>			
Salvatore M. Marco	Grad. Assistant	Assistant	Au. Qr.
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Mary Balthaser	General Duty Nurse	Asst. Operating Room Supervisor	Oct. 1, 1931
Donna Kerst	General Duty Nurse	Asst. Operating Room Supervisor	Nov. 1, 1931
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Arts and Sciences</i>				
<i>English</i>				
Roland G. Allen	Assistant	Au. Qr.	1,000.00	1,700.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Mary Balthaser	Asst. Operating Room Supervisor	Oct. 1, 1931	1,380.00	1,500.00
Donna Kerst	Asst. Operating Room Supervisor	Nov. 1, 1931	1,380.00	1,500.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That the following changes in quarters of service be approved:

Carl W. Gay, Professor, Department of Animal Husbandry, from Spring, 1932, to Autumn, Winter and Spring, 1931-1932.

Ralph H. Davidson, Assistant, Department of Zoology and Entomology, from Summer, Autumn and Winter to the Autumn, Winter and Spring, 1931-1932.

R. O. Roseler, Assistant Professor, Department of German, from Autumn, Winter, and Spring, 1931-1932 to the Autumn, 1931.

H. C. Hockett, Professor, Department of History, from Winter and Summer, 1932, to Winter and Spring, 1932.

Paul J. Fay, Instructor, Department of History of Education, from no quarters to Summer, 1931.

H. Gordon Hullfish, Associate Professor, Department of Principles of Education, from Summer, Autumn, Winter to Summer, Autumn, Winter and Spring for the year 1931-1932.

That Nadine Hoffman, Assistant Dietitian, Starling-Loving Hospital, be granted a leave of absence without salary, effective November 1, for one month.

That Elzer D. Tetreau, Associate Professor of Rural Economics, be granted a leave of absence without salary, effective November 1, 1931, for six months, to carry on a special piece of research for the

Starling-Loving Hospital

Anita Williams	Supervisor	Jan. 1, 1932	115.00 mo.
Martha Dingess	General Duty Nurse	Jan. 11, 1932	150.00 mo.

(Miss Williams and Miss Dingess are temporarily replacing Miss Charlotte Bennett and Miss Eleanor Wolfe, respectively; Miss Bennett and Miss Wolfe were injured while on duty and have become Industrial cases. It is recommended that they be removed from the salary roll temporarily, January 1, until such time as they will be able to go back on duty.)

Starling-Loving Hospital (Rotary)

Joe Ingmire	Student Relief Clerk	Jan. 1, 1932	720.00
Ruth Westlake	Student Relief Clerk	Jan. 1, 1932	600.00

*Physical Plant**University Architect's Office*

Carl F. Mayer	Draftsman	Jan. 1, 1932 for 1 month	253.33 period
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The President presented the following proposal of reductions in State Appropriations for 1932 to comply with the order of the Director of Finance under date of January 8th, 1932, that a 7 per cent reduction in State Appropriations for the year 1932 be made:

*7Per Cent Reduction**Personal Service*

A-1 Salaries	\$140,000.00
A-2 Wages	37,000.00
A-3 Unclassified	500.00

Total Personal Service.... \$177,500.00

Maintenance

C-2 Forage	\$ 2,000.00
C-3 Fuel	6,300.00
C-5 Medical	400.00
C-9 Agricultural	150.00

Total Supplies \$ 8,850.00

D-2 Building	\$ 350.00
D-3 Manufacturing	2,000.00

Total Materials \$ 2,350.00

E-2 Household	\$ 350.00
E-4 Livestock	650.00
E-5 Agricultural	250.00
E-6 Motor Vehicle	1,800.00
E-9 Tools and Machinery...	5,000.00

Total Equipment \$ 8,050.00

F-1 Building Repairs	\$ 34,268.00
F-9 Engr. Exp. Station	1,900.00
Bur. Special Education ..	1,000.00
Bur. Edu. Research	800.00
Printing Bulletins	1,650.00
Graduate Council	360.00
Bur. Bus. Research	5,400.00
Commerce Extension	11,850.00
Farm Marketing	300.00
Ohio Biol. Survey	200.00

Total Contract Service.... \$57,728.00

H-8 Teachers Retirement...	\$ 2,835.00	\$ 2,835.00
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Total Maintenance..... \$ 79,813.00

Grand Total..... \$257,313.00

Upon motion of Mr. Kaiser, seconded by Mr. Caton, it was upon roll call unanimously ordered that the allocation of the 7 per cent

University of California; whereupon he will return to this University for service in the field meeting farm groups.

That commutation in cash be made to the following members of the faculty for extra quarter teaching in the place of vacation credit, in accordance with the rule of the University, namely, the cash payment being two-thirds of the normal salary for the extra service rendered:

Professor Eugene J. Weigel.....	\$ 555.55
Professor Henry E. Hoagland.....	2,333.33
Professor Hermann C. Miller.....	944.44
Asst. Professor Russell S. Willcox.....	777.78
Professor Henry F. Walradt.....	777.78
Assoc. Professor Ralph C. Davis.....	1,111.11
Instructor Herbert J. Edwards.....	400.00

Due to ill health, it is recommended that the salary of Instructor Glenn Ross of the Department of English be reduced from \$2,300.00 to \$1,500.00 subject to such further action by the Board of Trustees as conditions might warrant.

That the appropriations from Maintenance Fund for the Y. M. C. A., Y. W. C. A., and the Ohio State University Association, which were approved by the Board of Trustees on May 20, 1931, be changed as follows, in view of straitened financial conditions:

Y. M. C. A.	from \$2,000.00 to \$1,500.00
Y. W. C. A.	from 600.00 to 500.00
O. S. U. Association	from 8,500.00 to 8,000.00

That the proposal of the Battelle Memorial Institute to establish a fellowship in the Ohio State University, to be known as the Battelle Memorial Institute Research Fellowship, with an honorarium of \$60.00 per month for ten months, September to June inclusive, be accepted and the fellowship established and the appreciation of the Board of Trustees be appropriately expressed. (The honorarium is to be paid directly to the Fellow by the Board of Trustees of the Battelle Memorial Institute in ten monthly installments.)

That two members of the Department of Chemistry be authorized to visit the Philadelphia and Brooklyn Navy Yards for the purpose of inspecting machinery and electrical equipment, which the U. S. Navy is willing to donate to educational and other institutions without cost except packing and freight, and that their railroad fare and pullman expenses be paid by the University.

That the Advisory Council of the Engineering Experiment Station for the year 1931-1932 be constituted as follows:

E. A. Hitchcock, *Director*

For one year.....	Professor C. T. Morris
	Professor J. R. Withrow
For two years.....	Professor Alpheus W. Smith
	Professor A. S. Watts
For three years.....	Professor F. W. Marquis
	Professor E. E. Dreese

That the practice of the University of paying for room, board, laundry and laboratory fees for beginning students in the course of Nursing be discontinued during the period of preliminary study, which is the first six months; at the end of that period such students will be either admitted as students qualified to continue the course and capped and placed into service along with their study or they will be found ineligible and dismissed. In this preliminary period, no

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 25, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Agricultural Extension

James A. Naftel	Assistant in Soils	Dec. 31, 1931	675.00
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*College of Education
Administration*

Loma Demorest	Stenographer	Jan. 19, 1932	1,140.00
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*College of Medicine
Anatomy*

Grant Graves	Stud. Assistant	Jan. 1, 1932	300.00
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*Physical Plant
Janitors*

Pearl Meadows	Janitress	Jan. 22, 1932	960.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Paul Zwerman	Assistant in Soils	Jan. 1, 1932 to June 30, 1932		
Salary to be paid as follows:				
\$10.00 per mo. from Jan. 1, 1932 to Feb. 29, 1932				
\$50.00 per mo. from Mar. 1, 1932 to June 30, 1932				

College of Agriculture

Agricultural Engineering

Joseph D. Blickle	Grad. Assistant	Jan. 1, 1932	Wi.	150.00 period
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*College of Arts and Sciences
Bacteriology*

Hannah C. Gallagher	Grad. Assistant	Wi. Qr.	Wi.	No sal.
Frank S. Cross	Grad. Assistant	Wi. Qr.	Wi.	No sal.
John R. Forsythe	Grad. Assistant	Wi. Qr.	Wi.	No sal.
Mary L. Taylor	Grad. Assistant	Wi. Qr.	Wi.	No sal.
Edwin J. Fellows	Grad. Assistant	Wi. Qr.	Wi.	No sal.

*College of Education
Administration*

Cecelia Krakoff	Stenographer	Jan. 20, 1932		1,140.00
Winifred Hiles	Stenographer	Feb. 1, 1932		1,080.00

*College of Medicine
Anatomy*

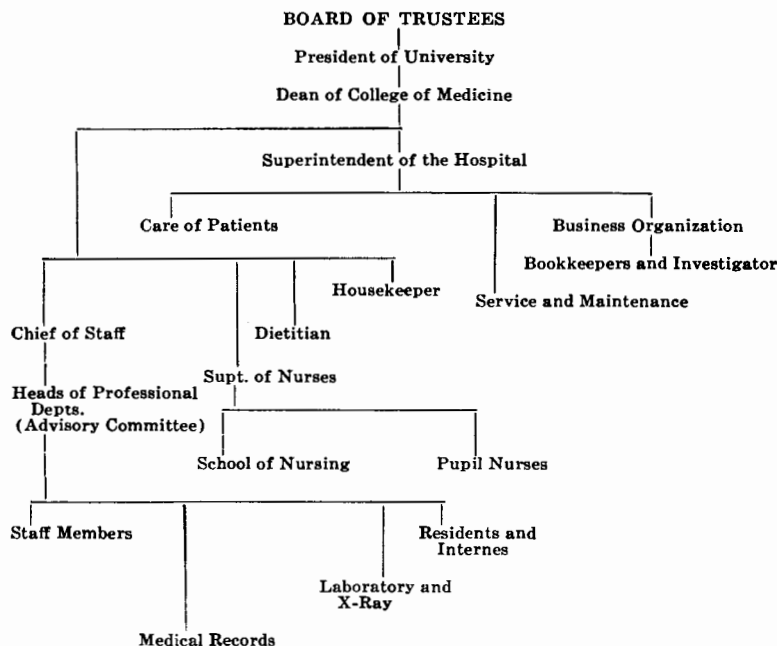
Mel A. Davis	Stud. Assistant	Jan. 1, 1932	Wi.Sp.	300.00
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service is rendered by these students and it is recommended that the University be relieved of these expenses during that time.

The President made a report on the legal phases of the right of the University and cooperators to patentable discoveries coming out of cooperative research work in the Engineering Experiment Station, from which it appeared that according to the Opinion of the Attorney General of the State of Ohio, the University may undertake certain agreements with cooperators concerning the discoveries or patents growing out of them. The President therefore recommends a conference between the cooperators and the University officials, including the chairman of the Board of Trustees, the Dean of the College of Engineering, and other members of the Advisory Council, and the President, and report back to the Board of Trustees.

That the Plan of Organization and the Rules and Regulations of Starling-Loving Hospital, attached hereto, be approved, effective at once.

PLAN OF ORGANIZATION



STARLING-LOVING HOSPITAL

The Starling-Loving Hospital is established by the Board of Trustees of The Ohio State University as a department in the College of Medicine.

The underlying purpose of the Hospital is to provide the students and Faculty of the College of Medicine with clinical material for use in studying and teaching medicine.

The Secretary presented a letter from the State Director of Finance under date of January 8, 1932, enclosing a blank upon which the University is to indicate the reductions in appropriations which it desires to make due to the order of the Governor that a 7 per cent reduction made on the 1932 appropriations shall be in effect.

Upon motion of Mr. Laybourne, seconded by Mr. Mack, the President and Secretary were upon roll call unanimously directed to prepare such a statement for submission to the Board of Trustees for its consideration and approval.

* * * * *

Inasmuch as the Director of Finance in his letter of January 8th, 1932, requested a prompt report on the appropriations for 1932, the Board adjourned to meet on Monday, January 25th, 1932, 9:30 A. M., at the University, to receive and consider the financial report ordered prepared by the President and Secretary, and to transact such other business as may be brought to the attention of the Board.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

The two major functions of the Hospital are

1. Affording the best medical and surgical care of the sick
2. Utilization of its opportunities to the best advantage for teaching purposes.

The following Plan of Organization and Rules and Regulations are herewith submitted.

RULES AND REGULATIONS

DUTIES OF OFFICERS

THE DEAN

The Dean of the College of Medicine shall have general supervision and authority over the Starling-Loving Hospital, and shall at all times keep in close touch with the hospital, its management and operations.

All recommendations for appointments of personnel shall be submitted by the Superintendent of the Hospital for his approval.

All requisitions for supplies, equipment and services shall be submitted by the Superintendent of the Hospital for his approval.

All proposed changes in rules and regulations and rates shall be submitted by the Superintendent of the Hospital for his approval.

After approval, the regular University procedure is followed.

The Dean shall endeavor to make arrangements with the adjacent counties or cities for the care of their indigent sick and for payment for this service.

THE SUPERINTENDENT

The Superintendent shall be the executive head of the Starling-Loving Hospital and shall be responsible to the Dean of the College of Medicine.

It shall be the duty of the Superintendent to enforce the rules and regulations approved by the Board of Trustees for the operation of the hospital.

The Superintendent shall submit to the Dean of the College of Medicine recommendations for appointments of personnel, requisitions for supplies, equipment and services and proposed changes in rules and regulations of the Hospital.

The Superintendent shall be responsible for the efficient operation of all Hospital departments as outlined below:

- Care of Patients
 - Nursing
 - Dietary
 - Housing
- School of Nursing
- Service and Maintenance
- Business Administration

The Superintendent shall cooperate with the Professional Staff in providing efficient nursing service for the care of patients.

The Superintendent shall be charged with the duty of seeing that the members of the Professional Staff, record

December 29, 1931.

Mr. Carl E. Steeb, Secretary
 Board of Trustees
 Business Manager's Office
 Administration Building, Campus
 Dear Mr. Steeb:

I am listing below tabulation of the bids received for the Floor Construction around the New Boiler Unit at the Power Plant, received on December 29th.

Bidder	Amount	Alternate
Branch Construction Co.....	\$4,700.00	A-\$200.00
Pearl Sloop	6,743.00	A- 220.00
Geo. W. Timmons.....	3,975.00	A- 200.00
Standard Paving and Construction Co....	4,000.00	A- 196.00
Herman C. Weller.....	3,674.00	A- 200.00
Middle States Construction Co.....	4,355.00	A- 190.00
Geo. H. Moore.....	3,843.00	A- 250.00

We have gone over these bids carefully and wish to respectfully recommend that the contract be placed with Herman C. Weller in the amount of \$3,674.00.

The estimate on this work was \$7,127.90.

Yours very truly,

(Signed) W. C. McCracken,
 Chief Eng. & Supt. Bldgs. & Grounds
 (Signed) C. E. Morrow,
 Assistant Chief Engineer

Acting under instructions received at the meeting of the Board of Trustees held December 7th, 1931, the Cabinet approved the recommendation of the Engineers and recommends to the Director of Public Works the award of contract for Floor Construction around the New Springfield Boiler Unit, Completion of New Steam Generator at the Power Plant to Herman C. Weller for the amount of his base bid, \$3,674.00.

Upon motion of Mrs. Paterson, seconded by Mr. Mack, the above actions of the Cabinet and Engineers were upon roll call unanimously approved and the proceedings ordered made a part of the records of this meeting.

* * * * *

The Secretary reported that the University Cabinet has for some time had under consideration the installation of lockers in the Armory in order to safely house the rifles which are the property of the United States Government.

Upon plans and specifications prepared by the University Architect and approved by the Military Department, bids were received from four locker contractors, and upon recommendation of the University Architect, the Cabinet recommends to the Board of Trustees the placing of an order with the Lyon Metallic Products Company, Inc. (the lowest bidder), for 1,600 lockers at a unit cost of \$2.15½ each.

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the Purchasing Agent was directed to place an order for lockers as recommended by the Cabinet, the cost of said lockers to be paid from the balance remaining in the fund styled "Commutation of Uniforms."

* * * * *

room clerks, laboratory and X-Ray technicians, residents and internes observe the various rules and regulations of the Hospital.

The Superintendent shall be a member of the Advisory Committee, but shall not be bound by any action of that committee.

The Superintendent shall perform such other duties as may be assigned by the Dean of the College of Medicine.

THE DIETITIAN

The Dietitian shall be responsible to the Superintendent of the Hospital.

The Dietitian shall have charge of supplying the food demands of the Hospital and Nurses' Home.

The Dietitian may, upon authority from the Purchasing Agent of the University, act as his agent in the purchase of such food supplies as the Purchasing Agent may designate for the hospital.

The Dietitian shall prepare special diets on orders from the Professional Staff and give instructions to pupil nurses in dietary subjects as provided in the curriculum of the School of Nursing.

The Dietitian shall perform such other duties as may be assigned by the Superintendent of the Hospital.

SUPERINTENDENT OF NURSES

The Superintendent of Nurses is responsible to the Superintendent of the Hospital.

The Superintendent of Nurses shall have direct supervision over the Nursing Staff and shall be responsible for the efficient care of all patients.

The Superintendent of Nurses shall also be the Director of the School of Nursing.

The Director of the School of Nursing shall

1. prepare a curriculum for the School of Nursing in accordance with rules of the University.
2. have supervision of the teachers in the School of Nursing
3. have supervision of the Courses of Instruction in the School of Nursing
4. have supervision of the class room and other work of the pupil nurses
5. enforce disciplinary measures as needed
6. teach such courses as may be required.

The Superintendent of Nurses and the Director of the School of Nursing shall perform such other duties as may be assigned by the Superintendent of the Hospital.

THE HOUSEKEEPER

The Housekeeper shall be responsible to the Superintendent of the Hospital.

The Housekeeper shall see that all rooms, offices, corridors and windows are kept in a clean and sanitary condition.

The Housekeeper shall see that all linens, gowns and other housekeeping supplies are kept in proper condition for use.

The Secretary presented the plans, specifications, form of proposal, estimate of cost and bill of materials for Ash Conveying Equipment for New Springfield Boiler, Completion of New Steam Generator, as prepared by C. E. Morrow, Assistant Chief Engineer.

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the above plans, specifications, form of proposal, estimate of cost and bill of materials were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval and if approved by him, to advertise for bids in accordance with law.

* * * * *

The Secretary presented the following actions of the Cabinet and Engineers relating to the bids received and contract awarded for Floor Construction around New Springfield Boiler Unit, Completion of New Steam Generator:

CABINET MINUTES

Columbus, Ohio, December 29, 1931.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. McCracken, Morrow, Reichard, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on December 7th, 1931, met for the purpose of opening and reading in public the following bids received for Floor Construction around New Springfield Boiler Unit, Completion of New Steam Generator:

Bids received:

Bidder	Base Bid	Alternate A (Deduct)
Branch Construction Co.....	\$4,700.00	\$200.00
Pearl Sloop	6,743.00	220.00
Geo. W. Timmons.....	3,975.00	200.00
Standard Paving & Construction Co.....	4,000.00	196.00
Herman C. Weller.....	3,674.00	200.00
Middle States Construction Co.....	4,355.00	190.00
George H. Moor.....	3,843.00	250.00

Upon motion, the above bids were referred to the Engineers for tabulation and report.

CABINET MINUTES

Columbus, Ohio, December 30, 1931.

The Cabinet met in the Administration Building at 2:00 P. M.

Present: Messrs. McCracken, Morrow, Reichard, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Engineers on bids received December 29th, 1931, for Floor Construction around the New Springfield Boiler Unit, Completion of New Steam Generator:

The Housekeeper shall keep an accurate record of all linens, gowns and other housekeeping supplies.

The Housekeeper shall have charge of the Sewing Room.

The Housekeeper shall perform such other duties as may be assigned by the Superintendent of the Hospital.

CHIEF CLERK

The Chief Clerk shall be responsible to the Superintendent of the Hospital.

The Chief Clerk shall have supervision of the Hospital Business Office.

The Chief Clerk shall make periodic reports as required by the Superintendent of the Hospital.

The Chief Clerk shall perform such other duties as may be assigned by the Superintendent of the Hospital.

THE INVESTIGATOR

The Investigator shall be responsible to the Superintendent of the Hospital.

The Investigator shall investigate the financial status of all In-Patients and all Out-Patients and shall determine the ability of such patients to pay hospital charges.

The Investigator shall classify all patients as Private, Part-pay, Clinical or Doctors' Patients.

The Investigator shall make contacts with various charitable organizations for the purpose of providing necessary care for such clinical patients who no longer need hospitalization but are not sufficiently restored to be able fully to care for themselves.

The Investigator shall be responsible for the collection of all outstanding accounts.

The Investigator shall be responsible for the collection of all outstanding accounts.

The Investigator shall make periodic reports as required by the Superintendent of the Hospital.

The Investigator shall perform such other duties as may be assigned by the Superintendent of the Hospital.

THE MEDICAL STAFF

The Medical Staff shall be composed of those physicians who engage in the professional care of the patients of the Hospital.

The Medical Staff shall be composed of active members and courtesy members.

The Active Staff shall be made up of those members of the Faculty of the College of Medicine who are engaged in clinical teaching in the Hospital.

The Courtesy Staff shall be composed of members of the Faculty of the College of Medicine who may wish to treat private patients in the hospital, as well as such other physicians of the community in good standing as members of staffs of other hospitals nominated by the active staff, recommended by the Advisory Committee and approved by the Superintendent and the Dean.

Members of the Courtesy Staff shall have the privilege of treating private patients in the Hospital subject to all the rules and regulations of the Hospital.

Name	Address	Loan No.	Balance
A. P. Brown	Belmont Rd.	2036	\$ 6,110.00
Mary Brown	327 S. Grant Ave.	1412	2,245.24
S. Brown	N. E. Cor. Wheatland-Logan	946	1,655.24
M. I. Bush	28 S. Wheatland	2880	1,959.90
S. E. Campbell	2417-19 N. High St.	2588	9,109.02
Congregational Church	Washington and Fulton	446	1,431.49
J. E. Conley	680 City Park Ave.	2338	2,820.11
E. G. Cook	764 W. State St.	2993	3,338.82
B. Cooperider	1516 Genessee Ave.	3043	2,550.12
D. D. Corbet	1056 S. High St.	2385	8,456.16
S. M. Coverdale	550 Carpenter St.	1964	3,339.00
C. U. Coultrap	1190 Elmwood Ave.	1203	6,995.21
J. G. Cramer	1558-62 Cleveland Ave.	2528	8,194.84
C. A. Cruea	154 N. Hague Ave.	2925	3,758.04
M. M. Daniels	1567 Richmond Ave.	2597	5,307.18
D. M. Davis	240 Maplewood Ave.	2374	1,343.54
J. F. Demaris	61 S. Terrace Ave.	2418	1,324.07
Marea Denton	579 W. Chapel St.	2660	1,227.08
V. W. Downing	2112 Iuka Ave.	2352	7,746.94
L. Earls	324 N. Burgess Ave.	2613	2,790.14
C. H. Ellis	1630 Manchester Ave.	3013	2,190.39
R. M. Fairchild	1853 W. Fifth Ave.	2867	4,053.36
B. B. Finley	1446 Maynard Ave.	1520	1,995.86
R. B. Fourman	1374 Hollywood Court	8088	3,083.16
L. J. France	61 Sherman Ave.	2824	4,867.96
K. M. Freeman	26 W. California Ave.	2389	3,646.05
E. L. Fries	45 Stevens Ave.	738	1,491.79
E. Green	164 Winner Ave.	2649	2,479.51
L. A. Griffin	316 Linwood Ave.	3101	1,170.23
S. T. Guide	1031 Hudson St.	2967	1,534.88
Geo. Hegg	1446 Clifton Ave.	691	2,021.43
B. T. Hirst	515 Melrose Ave.	2790	3,249.17
F. A. Hively	Cor. 4th St.-4th Ave.	600	1,486.87
H. B. Holmes	1418 Eastwood Ave.	2599	2,093.98
F. O. Howell	2503 Cleveland Ave.	1344	6,275.16
E. D. Humphrey	84 W. Frambes	2991	2,225.17
R. H. Hunter	2342 Indianola Ave.	2748	4,000.00
M. Kemelhor	1922-4 Cleveland Ave.	1718	3,830.96
Robert Kinhead	1980 N. High St.	2833	4,583.80
Total			\$137,981.87

Upon motion of Mr. Mack, seconded by Mr. Laybourne, the acts of the Secretary as outlined above were approved and the said resolution of the Board of Directors of the Ohio National Bank, letter of transmittal, Assignment of Mortgages, and report of Mr. Kohr were ordered incorporated in the proceedings of this meeting.

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the bill in amount of \$100.00 from Mr. Paul H. Kohr, for appraising properties covered by the mortgages submitted by the Ohio National Bank, was upon roll call unanimously approved and ordered paid.

As directed at the last meeting of the Board of Trustees, the Business Manager reported in reference to the contract with the D. W. McGrath & Sons Company covering Teachers' Training Building, that conferences had been held with the contractor, his attorney, representatives from the Bonding Company, and the Attorney General, and that as a result of these conferences no changes in the status of the contract have been recommended. The D. W. McGrath & Sons Company are to complete the contract, and all monies paid on estimates are to be disbursed through a trust fund which D. W. McGrath and John A. Connor, Attorney for Mr. McGrath, are Trustees. These disbursements are to be made for labor and material, and to subcontractors as agreed to by representatives of the Bonding Company and approved by the University Architect.

The Active Staff shall hold monthly meetings during the teaching year for the discussion of scientific matters, presentation of cases, discussing of professional questions of policy, and suggestions for betterment of hospital service to be presented through the Advisory Committee to the Superintendent and the Dean.

It shall provide a plan of organization which, on approval of the Dean, becomes its Constitution and By-Laws.

THE ADVISORY COMMITTEE

The Advisory Committee shall be composed of the heads of the departments of the professional staff, the Chief of Staff, the Superintendent and the Dean of the College of Medicine.

It may meet on the call of the Dean, the Superintendent or the Chief of Staff for the purpose of discussing matters of professional policy or recommendations for the betterment of the hospital service.

It shall advise with the Superintendent in the selection of residents and internes and recommend the appropriate divisions of service.

It shall have no legislative or executive powers.

THE CHIEF OF STAFF

The Chief of Staff shall be responsible to the Dean of the College of Medicine for the proper performance of his duties.

The Chief of Staff shall be the executive head of the professional staff and have supervision over the medical and surgical care of patients and the carrying out of the clinical teaching in the Hospital as a part of the curriculum of the College of Medicine.

The Chief of Staff shall preside at all meetings of the staff, appoint necessary committees, correlate the scientific functions of the staff, and enforce the rules and regulations for professional conduct of the staff members.

As a representative of the staff, he may submit recommendations for the betterment of hospital service to the Superintendent and Dean for their approval.

He shall cooperate with the Superintendent of the Hospital in all matters pertaining to the efficient operation of the Hospital.

POLICIES

IN-PATIENTS

In-Patients shall be classified by the Investigator in accordance with their ability to pay the hospital charges.

Private Patients

Any patient coming to the Hospital for treatment who is financially able to pay all charges shall be considered a Private Patient.

Part-Pay Patients

Any patient coming to the Hospital for treatment who is not financially able to pay all charges shall be considered a Part-Pay Patient.

IN WITNESS WHEREOF, the said The Ohio National Bank of Columbus has caused its name to be subscribed and its seal to be affixed to this instrument by its officers duly authorized in the premises by a resolution of the Board of Directors, this 8th day of December, 1931.

THE OHIO NATIONAL BANK OF COLUMBUS

By (Signed) EDWIN BUCHANAN,
President
 and (Signed) R. E. DRAYER,
Cashier

Witnesses:

(Signed) WILL J. THOMPSON, JR.

(Signed) EWING T. BOLES

STATE OF OHIO, }
 COUNTY OF FRANKLIN } ss

BEFORE ME, a Notary Public in and for said county, personally appeared Edwin Buchanan, the President and Raymond E. Drayer, the Cashier, of The Ohio National Bank of Columbus, the corporation which executed the foregoing instrument, who acknowledged that the seal affixed to said instrument is the corporate seal of said corporation; that they did sign and seal said instrument as such President and Cashier on behalf of said corporation and by authority of its Board of Directors; and that said instrument is their free act and deed individually and as such officers and the free and voluntary act and deed of such corporation.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Columbus, Ohio, this 16th day of December, 1931.

(Signed) MARGARET KELLER,
Notary Public, Franklin County, Ohio.
Certificate of Paul H. Kohr, Appraiser

January 8, 1932.

Mr. Carl E. Steeb,
Secretary Board of Trustees
Ohio State University,
Columbus, Ohio.

My Dear Sir:

At your request I have personally viewed the premises described upon the attached sheet (upon which the Ohio National Bank holds mortgages), and I am of the opinion that the present market value of each parcel thereon listed is in excess of the balance due on each mortgage.

The attached sheet also gives location of property and mortgage balance due on each parcel as of January 1, 1932.

Very truly yours,

(Signed) PAUL H. KOHR

Clinical Patients

Any patient who comes to the Hospital for treatment and is unable to pay any of the charges shall, after being accepted by the admitting resident physician, be considered a Clinical Patient.

Clinical In-Patient shall be limited to cases selected by the resident physician in charge of admittances. Clinical cases are to be selected on the basis of teaching value.

PROFESSIONAL FEES

It is understood that the attending physician may make a charge for professional services in the case of Private Patients.

Part-Pay Patients, who are found able to pay the minimum of \$3.00 per day with the additional laboratory and other charges, may be charged a reduced medical or surgical fee by the attending staff member.

In the case of other Part-Pay Patients and Clinical Patients, the attending physician will not be permitted to make a charge for professional services.

CHOICE OF STAFF MEMBER

All unattached medical and surgical cases coming into the Hospital which need hospitalization shall be given a list of the members of the staff and the patient will select the particular staff member under whose care he desires to be placed.

In case the patient has no choice, he will be assigned to the staff member who is on service at that time.

OUT-PATIENTS

Out-Patient work may be done in the Emergency Room, X-Ray Laboratory, Urology Laboratory, Pathological Laboratory and Physio Therapy.

All ambulatory patients coming to the Hospital for examination or treatment, either by the Resident Physician, Interne or Staff Member, are Out-Patients.

All Out-Patients shall be interviewed by the Investigator who will determine whether they are able to pay the hospital charges. The Investigator will then classify the patients as Pay, Part-Pay, Clinical or Doctors Personal.

Clinical Out-Patient work shall be limited to special treatments which are not given at the State Street Dispensary and to former Hospital Patients who have returned for further examination or treatment.

Unreferred Out-Patients coming to the Emergency Room shall be cared for by the Internes and the Chief Resident Physician shall be responsible for the character of the work done by the Internes. The entire charge will be collected by the Hospital.

Doctors Out-Patients

A patient may be referred by an outside physician to a member of the staff. In such instances, the patient must present to the investigator a letter or card from the referring physician. The charge will be made against the staff member in accordance with the schedule of rates.

We herewith certify to the balances listed as of December 31, 1931; at the end of each two-month period, the new balances will be listed and certified to you.

Very truly yours,

(Signed) RAY E. DRAYER, *Cashier*

Assignment of Mortgages

WHEREAS, the Board of Trustees of the Ohio State University have deposited and/or are about to deposit certain funds of the Ohio State University with The Ohio National Bank of Columbus, a national banking corporation with its main office and principal place of business at the southwest corner of Town and High Streets, Columbus, Ohio, and

WHEREAS, The Ohio National Bank of Columbus is desirous of serving as a depository for the funds of the Ohio State University and in consideration of said funds being so deposited is willing to secure such funds by the assignment of certain mortgages on real estate and the endorsement and delivery of certain notes secured thereby; all to be delivered over to the said Board of Trustees of Ohio State University as security for the funds deposited or to be deposited as aforesaid.

NOW THEREFORE, KNOW ALL MEN BY THESE PRESENTS that The Ohio National Bank of Columbus, acting under and pursuant to the authority created by resolution of its Board of Directors, does hereby SELL, ASSIGN, TRANSFER and SET OVER unto the Board of Trustees of the Ohio State University certain mortgages as described and set out in Schedule "A" attached hereto and made a part hereof, all of record in the Recorder's Office of Franklin County, Ohio; together with the promissory notes secured thereby, and referred to therein; and all sums of money due and to become due thereon, also all its right, title and interest in and to the premises described in said mortgages and each of them.

This assignment is made to secure the receipt, safekeeping and re-payment of deposits made or to be made by the Ohio State University, or the Board of Trustees of Ohio State University, in The Ohio National Bank of Columbus, and to secure the faithful performance by the said bank of all the duties required of it by law as such depository.

The Ohio National Bank agrees to certify the balances due on said mortgages each 120 days from date and to assign additional collateral to offset the amortization; further, should amortization at any time equal ten per cent of the last certification, to immediately assign additional collateral.

In case of any default on the part of the said The Ohio National Bank as such depository, the Board of Trustees of the Ohio State University, may at its option sell said notes and mortgages or either, at private sale, and without public notice, for the best price the Board is able to secure therefor; PROVIDED, that at least thirty (30) days written notice shall be given by the Board to the Bank of its intention so to sell.

Patients may be industrial cases with or without contract with members of the staff.

If the patient is connected with a company having a contract with a member of the staff, the case will be referred to the indicated member, in such cases, the charge will be made against the staff member in accordance with the schedule of rates.

A list of the industries having contracts with staff members shall be posted in the Emergency Room.

If the patient is connected with a company not having a contract with a staff member, the patient shall be treated by the appropriate Resident Physician and the entire charge will be collected by the Hospital.

No work shall be done in any of the Out-Patient Departments until a special service order blank has been issued, authorizing the work to be done.

The only exception to this rule will be in the case of Emergency where it is necessary that the patient have immediate attention. The special service order blank may then be issued when the opportunity presents itself.

PROCEDURES

ADMISSION OF PATIENTS

Private—Private patients seeking admission to the Hospital are referred to the admitting clerk who submits a list of available rooms, allows their inspection if desired, explains the schedule of charges, records the name and address of the patient, nearest relative and party responsible for the charges and confers with the investigator.

When the status of the patient is established as a private pay-patient, he or she is admitted to the Hospital.

Part-pay—Patients seeking admission to the Hospital who claim to be able only to pay part of the hospital charges, are referred to the admitting office. The Investigator interviews the patient, members of the family, investigates the home conditions, if necessary, in the endeavor to fix a just rate of charges for the hospital services.

His recommendations to the Superintendent of the Hospital are made the basis of the patient's admission as a part-pay patient.

Clinical—Clinical patients seeking to enter the hospital are referred to the admitting office and interviewed by the investigator, who shall establish: First, that they are unable to pay for the necessary hospital charges. Second, their availability as teaching cases. For assistance in determining the latter, the Investigator may call upon the appropriate hospital resident physician.

X-RAY DEPARTMENT

I. Private Patients—

A. Private patients of the Consulting Radiologist

1. Private patients brought by the radiologist
2. Private patients referred directly to the radiologist by physicians. In such instances the

1-11-'32

granted to Solomon Gimplin who was awarded the degree of B.Sc. in Journalism in August, 1931.

* * * * *

The Secretary reported that in accordance with action taken at the December meeting of the Board of Trustees, he has receipted for and has in his keeping 39 first mortgage real estate loans amounting at this date to \$137,981.87, as hypothecated by the Ohio National Bank as security for funds of the University on deposit in said bank.

The Secretary now presented the following documents:

Resolution

This is to certify that at the regular meeting of the Board of Directors of The Ohio National Bank of Columbus, Ohio, held on December 8th, 1931, the following resolution was duly adopted:

WHEREAS the Ohio State University has certain funds on deposit in the University Office of The Ohio National Bank of Columbus, and

WHEREAS inquiry was made by the Ohio State University through its representatives, Mr. Steeb and Mr. Kuntz, and The Ohio National Bank of Columbus, at the office of the Attorney General of the State of Ohio, through Mr. Ohl of said office, concerning the character of such deposits, and

WHEREAS the office of the Attorney General of Ohio was of the opinion that said deposits of a public nature and therefore may properly, under the law, be secured by the depositary through the deposit with the depositor of securities contemplated by law,

NOW, THEREFORE, BE IT RESOLVED by the Directors of The Ohio National Bank of Columbus, Ohio, that they do hereby ratify and approve the acts of the officers of this bank in assigning in favor of the Ohio State University certain first mortgage real estate loans to secure said deposits.

(Signed) R. E. DRAYER,
*Secretary of the Board of Directors
of The Ohio National Bank of
Columbus, Ohio.*

Letter of Transmittal

January 8, 1932.

Mr. Carl Steeb, Business Manager,
The Ohio State University
Columbus, Ohio,
Dear Mr. Steeb:

Enclosed, please find our Assignment of Mortgage Form covering the revised list of mortgages attached which we are hypothecating as security for your funds on deposit with this bank.

You will note that the total has been increased so that it will not be necessary to pledge additional mortgage quite so soon in order to offset amortization. You will also find description blank for loan No. 3088, which had been left out of the folder.

patient must present to the Investigator a letter or card from the referring physician.

- B. Private Out-Patients of members of the Staff
- C. Private In-Patients of the Hospital
- D. Private patients coming to the Hospital for X-Ray service, and not sent directly to the Consulting Radiologist.

II. Part Pay Patients—

Out-Patients unable to pay the full rate are charged according to their ability after being interviewed by the Investigator.

III. Clinical Patients—

All such patients after being interviewed by the Investigator and found unable to pay for X-Ray Service are designated as clinical patients.

UROLOGY DEPARTMENT

I. Private Patients—

- A. Private patients of the urologist
 - 1. Private patients brought by the urologist
 - 2. Private patients referred to the urologist by physicians. In such instances, the patient must present to the Investigator a letter or card from the referring physician.
- B. Private In-Patients of the Hospital
- C. Private Out-Patients coming to the Hospital for urological treatment and not directly to the urologist.

II. Part Pay Patients—

Out Patients, unable to pay the full rate, are charged according to their ability after being interviewed by the Investigator.

III. Clinical Patients—

All such patients, after being interviewed by the Investigator and found unable to pay for urological service, are designated as clinical patients.

EMERGENCY DEPARTMENT

I. Private Patients—

- A. Private patients referred to members of the staff
- B. Private Out-Patients of the Emergency Department

II. Part Pay Patients—

Out-Patients unable to pay the full rate are charged according to their ability after being interviewed by the Investigator.

III. Clinical Patients—

All such patients after being interviewed by the Investigator and found unable to pay for the services of the Emergency Department are designated clinical patients.

LABORATORY AND PHYSIOTHERAPY DEPARTMENT

I. Private Patients—

- A. Private Out-Patients
 - 1. Private Out-Patients of members of the staff

for the renewal of the lease of the Hess Farm for the year 1932 on the same terms as of last year, namely, \$1,000.00. From this amount the taxes are to be paid and any balance remaining is to be credited to the purchase price on the option covering said land.

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, it was upon roll call unanimously agreed to continue the lease on the Hess lands for the year 1932 on the same terms as heretofore.

* * * * *

With reference to the option on the Hess Farm, the Secretary reported that during the conference with Mr. Feibel in regard to renewal of the lease on this land, a suggestion was made to Mr. Feibel of the possibility of closing the option at this time provided that it could be done on the present-day value of the option.

In a letter received this morning from Mr. Louis Feibel, he states that after conference with Mr. John A. Connor, Attorney for Flora Louise and Elizabeth H. Hess, he finds that they are ready to accept the suggestion for the immediate closing of this option in accordance with the above proposal, the final price to be determined as follows: the purchase price of \$91,200.00 to be reduced by the amount already paid and the balance to be discounted on a basis of 5 per cent compounded semi-annually up to termination of option of purchase.

Upon motion of Mr. Mack, seconded by Mr. Atkinson, the Business Manager was directed to proceed further with his negotiations with Mr. Feibel, to advise with the Director of Finance and Auditor of State, and to report his findings to the Board at its next meeting.

* * * * *

The Secretary reported that the Student Body, by vote taken at the close of last quarter, authorized the collection of a \$1.00 contribution from each student, to be paid during the registration for the Winter Quarter. This fund is now somewhat in excess of \$7,500.00, and by action of the Student Body, this gift, to be known as the Emergency Student Library Fund, is given for the use of the University Libraries and is to be administered by the Library Council.

Upon motion of Mr. Atkinson, seconded by Mr. Laybourne, said gift was upon roll call unanimously accepted and the following resolution was adopted:

"Whereas, the Student Body, recognizing the serious situation confronting the University Library, generously volunteered, upon the initiative of the Student Senate, to contribute to the support of the Library during the Winter Quarter, and

"Whereas, this contribution amounts to about \$7,500.00 which will afford relief to the Library for the direct benefit of the students themselves, and will enable it to resume services to the general Student Body, which it had been forced to abandon for lack of funds, now therefore,

"Be It Resolved, that the Board of Trustees express to the Student Body its sincere appreciation for the generous action of the students, and also voice its gratification to the Student Senate for its interest and assistance in the problems confronting the University in these times."

* * * * *

Satisfactory evidence having been presented that the original diploma has been lost, it was, upon motion of Mrs. Paterson, seconded by Mr. Kaiser, unanimously ordered that a duplicate diploma be

2. Private Out-Patients desiring laboratory or physiotherapy service.

II. Part Pay Patients—

Out-Patients unable to pay the full rates are charged according to their ability after being interviewed by the Investigator.

III. Clinical Patients—

All such patients after being interviewed by the Investigator and found unable to pay for the services of these departments are designated clinical patients.

HOSPITAL IN-PATIENTS

I. Private Patients—Such patients pay the full hospital charges and in addition the regular personal charge is rendered independently by the attending staff member.

II. Part Pay Patients—

A. Such patients that after an interview with the Investigator are found able to pay the minimum \$3.00 per day rate *with* the additional laboratory and other charges, may be charged a reduced medical or surgical fee by the attending staff member.

B. Such patients that after an interview with the Investigator are found able to pay only a flat rate of \$3.00 per day or less for all hospital charges, may not be charged a medical or surgical fee by the attending staff member.

III. Clinical Patients—

Such patients found by the Investigator to be unable to pay any hospital charges may not be charged a fee for medical or surgical service by staff members.

SCHEDULE OF RATES AND CHARGES

for

STARLING-LOVING HOSPITAL

ROOM CHARGES

Private Rooms

Private Room with bath (depending on location) ..	\$7.00-\$10.00
Private Room without bath (depending on location) ..	4.00- 6.00
Semi-Private room (depending on location)	4.00- 5.00

Wards

Ward bed.....	\$3.00
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Maternity

Private room with bath (depending on location) ..	\$7.50-\$10.50
Private room without bath (depending on location) ..	5.50- 6.50
Semi-private room (depending on location)	4.50- 5.50
Ward bed.....	3.50
Solarium bed.....	3.00

Operating Rooms—Delivery Rooms
Anesthetic Fees, Etc.

Use of operating room for major surgical procedure..	\$10.00
Use of operating room for minor surgical procedure. ..	5.00
Use of Cystoscopy room.....	3.00
Use of plaster room.....	5.00- 10.00
Use of delivery room.....	10.00

of the University to maintain such rates for room and board in its dormitories as to fix a reasonable standard by which outside rates for its students may be measured and kept to a minimum.

A committee of the Board of Trustees be appointed to study the University dormitory rates and to submit a report showing the possibility and desirability of making reductions therein, which will reflect the trend of living costs and consequently lighten as much as possible the expenditures borne by parents for the education of students in this University.

Upon motion of Mr. Mack, seconded by Mrs. Paterson, the above recommendation of the President was upon roll call unanimously approved, and the Chairman appointed Messrs. Atkinson, Laybourne, and Mack to serve on this committee.

The Secretary now presented the plans and specifications covering Electric Service Lines from the Power House to Physical Education Buildings as prepared by Mr. W. C. McCracken, Chief Engineer. Extension of these electric Service Lines has been regularly authorized by the Cabinet and the work has now been satisfactorily completed. The Auditor of State's Office is requesting that a copy of the plans and specifications approved by the Board of Trustees be placed on file in that office.

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the above plans and specifications were upon roll call unanimously approved and a copy of same was ordered filed in the office of the Auditor of State.

A letter from Mr. W. C. McCracken, Chief Engineer, under date of January 8th, 1932, was now presented requesting that the completion date of the General Electric Company's contract for the delivery and installation of a 4000 K. W. Turbo Generator Unit for the Power Plant be extended to March 1st, 1932. This delay is due to the fact that although the General Electric Company has completed all installation work required of them, it will not be possible to run an acceptance test of the unit until the piping and electric work necessary in connection with the installation, has been completed.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, it was upon roll call unanimously ordered that the completion date of the 4000 K. W. Turbo Generator Unit contract be extended to March 1, 1932.

A letter from Mr. W. C. McCracken, Chief Engineer, under date of January 8th, 1932, was now presented requesting that the completion date of the Elliott Company's contract for the delivery and erection of a 5000 Sq. Ft. Horizontal Two Pass Surface Condenser for the Power Plant be extended to March 1st, 1932. The Elliott Company has completed all the installation work, but the acceptance test cannot be run until the piping incidental to the installation has been completed.

Upon motion of Mr. Atkinson, seconded by Mr. Laybourne, it was upon roll call unanimously ordered that the completion date of the 5000 Sq. Ft. Horizontal Two Pass Surface Condenser contract be extended to March 1, 1932.

The Secretary presented a request from the Feibel Brothers Realty Company, agents for Flora Louise and Elizabeth H. Hess,

General Anesthetic (depending on anesthetic used) ..	5.00- 20.00
Local Anesthetic (depending upon type of operative procedure)	1.00- 5.00
Spinal Anesthetic.....	10.00

Laboratory Charges

Clinical-Pathology Laboratory

Urine

Clinical and microscopical including sp.gr. reaction, albumin, sugar, blood acetone, (bile and indical on request).....	\$ 2.00
Examination for TBC.....	2.00
Quantitative Dextrose or Lactose.....	1.00
Quantitative Chlorides.....	1.00
Phenolsulphonephthalein, samples furnished.....	1.50
Phenolsulphonephthalein, complete	3.00
Animal inoculation	10.00

Blood

Red, white and differential count and hemoglobin.....	\$3.00
One separate item of above.....	1.00
Malaria examination	2.00
Widal Test for Typhoid.....	3.00
Blood Culture.....	3.00
Coagulation time	1.00
Sedimentation time	2.00
Wasserman Test	3.00
Kahn Test	3.00
Bleeding time	1.00
Blood grouping and matching recipient and donor.....	5.00
Each additional donor.....	1.00
Blood chemical determinations	
One substance	3.00
Each additional substance in same sample.....	1.00
Sugar Tolerance Test.....	5.00

Cerebrospinal Fluid

Cell count, globulin, sugar, straining of sediment and colloidal gold.....	\$5.00
Mastic Test	2.00
Culture	2.00
Wasserman test	5.00
Complete (all of above on same sample).....	7.50

Sputum

Smear for TBC.....	\$ 1.00
Smear by Cram's method.....	1.00
Examination for albumin.....	1.50
Pneumococcus typing	5.00
Animal inoculation	10.00

Gastric

Free and total HCL, lactic acid, blood and microscopic examination of a single sample.....	\$2.50
Fractional analysis	5.00

Liver Function

Rosenthal	\$3.00
Widal Hemoclastic Crisis.....	5.00

Feces

Microscopic for Ova, etc.....	2.00
For occult blood.....	1.00

Milk

Fat content	\$1.00
Protein content	1.00
Lactose content	1.00

Bacteriological

Pus smears, Gram Stain.....	\$ 1.00
Transudates and exudates smears.....	1.00
Cultures from above material.....	3.00

Tile Association, as the assignee of the entire right, title and interest in and to the same for the sole use and behoof of the said Structural Clay Tile Association and its successors or assigns.

THE OHIO STATE UNIVERSITY

(Signed) JULIUS F. STONE,
Acting for the Board of Trustees

(Signed) GEORGE W. RIGHTMIRE,
President.

Witnesses:

(Signed) JUNE MOORE

(Signed) KATHARINE C. TAYLOR

STATE OF OHIO, }
COUNTY OF FRANKLIN. } ss

This 13th day of January, 1932, personally appeared before me, George W. Rightmire of Columbus, Ohio, to me personally known, and acknowledged that as President of Ohio State University and with due authority, he executed the foregoing assignment in behalf of Ohio State University, as its free and voluntary act and deed.

(Signed) CHAS. A. KUNTZ,
Notary Public

It was moved by Mrs. Paterson, seconded by Mr. Atkinson, that the agreement with the Structural Clay Tile Association, as set forth above, be approved. The roll call resulted as follows: Ayes—Messrs. Kaiser, Atkinson, Laybourne, Stone, and Mrs. Paterson. Nays—Mr. Mack.

The Chairman declared the motion passed.

* * * * *

The President presented a proposed agreement for cooperative fellowship with the Timken Steel and Tube Company, of Canton, Ohio, covering a period of eight months beginning January 1, 1932, and providing for x-ray investigation for the solution of chemical problems, and recommended that this agreement be approved except with reference to Article 10 thereof, which is recommended as follows:

If patentable discoveries should grow out of this research, the right and title thereto shall be in the Ohio State University, which may make disposition thereof to the cooperator or some other person or firm in accordance with any agreement which may be entered into at that time.

This form of Article 10 is proposed to bring this provision into conformity with the opinion of the Attorney General of Ohio in reference to the authority of the University in dealing with patentable matters growing out of research carried on in the Engineering Experiment Station.

Upon motion of Mr. Mack, seconded by Mr. Atkinson, the proposed agreement with the Timken Steel and Tube Company, as recommended by the President, was upon roll call unanimously approved.

* * * * *

The following matter was now presented by the President for the consideration of the Board, and recommendation was made as follows:

That, in view of declining realty values and subsequent lowering of rents, and in view of declining commodity prices and the consequent general decline in the cost of living, and further, in view of the policy

Blood Cultures	3.00
Throat cultures	2.00
Dark field	5.00
Animal inoculation	10.00
Autogenous vaccines	5.00

Tissues

Tissue examination	\$2.00
Frozen sections	5.00
Complete cystoscopic laboratory examination.....	5.00

A routine laboratory charge of \$3.00 will be made by the Hospital on all patients admitted. This to cover urinalyses, one blood count, red, white, hemoglobin, differential and coagulation time of blood if desired.

In the instance of repeated clinical-pathological examinations of patients in the hospital, 50 per cent of the scheduled rate for single examinations will be charged.

Medicines—Dressings—Enemas

A flat rate of \$2.00 per week (\$1.00 for less than four days) will be charged all patients for ordinary medicines, dressings and enemas.

In the case of unusually costly medicines, serums and vaccines, patients will be charged the cost.

For the use of oxygen therapy apparatus, the charge shall be \$8.00 to \$10.00 depending upon amount of oxygen used.

*Diagnosis**X-Ray and Deep Therapy Laboratory*

X-Rays of Out-Patients of members of the Active Staff shall be charged according to the rule governing charges for hospital facilities.

Radiographic examination, depending upon number of pictures taken (pictures to be retaken without cost on request of attending physician if first pictures are unsatisfactory).....	\$5.00-\$20.00
Fluoroscopic examination, depending upon number of studies made and time occupied.....	5.00- 15.00
Use of fluoroscope for surgical cases.....	2.00- 5.00
X-Ray Therapy—per treatment.....	5.00- 10.00
Quartz Light Therapy treatment.....	2.00
Subsequent retakes	1.50

*Diagnosis**Other Special Laboratories**Cardiology Laboratory*

Electro-cardiograph and polygraph studies of heart.....	\$5.00
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Basal Metabolism Laboratory

Basal Metabolic studies.....	5.00
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Dining Room Service

Board for special nurses—per day.....	\$1.00
Board for relatives of patients—per meal.....	1.00
Board for members of the staff—per meal.....	.50
Special diets—patients will be charged the cost.....	
Board for police officers on duty in hospital—per day.....	1.25

Emergency Room Charges

Use of Emergency Room for private operative cases...	\$3.00-5.00
Repeated emergency dressings.....	.50-1.00
First attention and dressing (not including anesthetic)	1.00-1.50
Use of anesthetics (depending upon anesthetic used and type of operative procedure).....	.50-5.00
Medical cases receiving medicines.....	.75-1.00

IN WITNESS WHEREOF, we have hereunto set our seals this 8th of January, 1932.

(Signed) TAJAMUL HUSAIN

(Signed) GEORGE A. BOLE

Witnesses:

(Signed) CLARISSA ARNDT

(Signed) KATHERINE A. VOGEL

STATE OF OHIO }
COUNTY OF FRANKLIN. } ss.

This 13th day of January, 1932, appeared before me, a Notary Public in and for the county aforesaid, Tajamul Husain and George A. Bole, personally known to me to be the persons described in and who executed the foregoing assignment, and acknowledged the same to be their voluntary acts and deeds and that they executed the same for the uses and purposes therein set forth.

(Signed) CHAS. A. KUNTZ,
Notary Public

ASSIGNMENT

WHEREAS, Ohio State University, an educational institution existing under and by virtue of the laws of the State of Ohio, domiciled in the City of Columbus, Franklin County, Ohio, is the legal owner of and possesses legal title to certain applications for United States Letters Patents filed in the names of Tajamul Husain and George A. Bole, joint inventors covering METHOD OF PRODUCING A CELLULAR CLAY BODY, Serial No. 453,395 filed May 17, 1930, and A CELLULAR CLAY PRODUCT, Serial No. 454,796, filed May 22, 1930, as evidenced by duly executed and recorded assignments appearing in Liber....., Volume....., of the assignment records of the United States Patent Office; and

WHEREAS Structural Clay Tile Association, having its headquarters in Chicago, County of Cook and State of Illinois, is desirous of acquiring the entire right, title and interest in and to the said inventions in and throughout the United States of America, its territories and all countries foreign thereto and in and to the said applications for Letters Patents, and in and to any and all Letters Patents of the United States of America and countries foreign thereto, which have been or may be granted on the said invention or inventions or any part thereof;

NOW, THEREFORE, for and in consideration of the sum of One (\$1.00) Dollar and other good and valuable considerations, the receipt of which is hereby acknowledged, the said Ohio State University, acting through its Board of Trustees and duly authorized officers have sold, assigned and transferred and by these presents do sell, assign and transfer unto the said Structural Clay Tile Association, the entire right, title and interest in and to the invention shown, described or claimed in said applications for Letters Patent of the United States, and in and to any extensions, divisions, reissues or renewals thereof; and do hereby authorize and request the Commissioner of Patents, or other proper officer to issue such Letters Patent or any of them to the said Structural Clay

Vaccines and serums-treatments at cost plus 50c for inoculations.

Out-patients shall be charged the fees as scheduled, to be paid before leaving the hospital, unless otherwise arranged for.

Discounts on Charges

Charges for use of hospital facilities by members of attending staff on Out-Patients shall be 50 per cent of the scheduled rate.

All members of the Board of Trustees, faculty, employees and their immediate families, graduates of the Starling-Loving University Hospital Training School and students of the University are entitled to a discount of 25 per cent on their hospital and professional bills.

All physicians and dentists, not members of the staff, and their immediate families are entitled to a discount of 10 per cent on their hospital and professional bills.

All other graduate nurses are entitled to a discount of 10 per cent on their hospital and professional bills.

All ministers are entitled to a discount of 10 per cent on their hospital and professional bills.

Charges for X-Rays of those connected with the Hospital shall be as follows:

1. The general faculty of the University be charged the regular charge less 25 per cent.

2. Members of the Faculty of the College of Medicine, non-medical themselves, be charged a minimum fee less 25 per cent.

3. Members of the Faculty of the College of Medicine be charged the cost price, which has been established as \$2.00.

4. Members of the Active Staff of Hospital and employees shall be charged the actual cost of the plates used.

5. Medical students the standard fee of \$2.00.

6. In case of dependents, they are included in the above schedule with exception of dependents of employees, who shall be charged the minimum fee less 25 per cent.

* * * * *

The President now presented a financial statement concerning Library funds showing the need for additional funds for the year beginning January 1, 1932. This statement was referred to the President and Secretary to be given consideration along with the general University finances.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, a Medical Certificate was upon roll call unanimously awarded to John Hugh Williams, M.D., a graduate of Starling Medical College, May 9, 1907.

* * * * *

The Secretary now presented the following request from the State Department of Highways:

October 9, 1931.

*Mr. E. A. Hitchcock, Director
Engineering Experiment Station
Ohio State University
Columbus, Ohio*

DEAR SIR:

Since the action of the Board of Trustees at its April 13th meeting at which time the Board expressed itself as

(Signed) GEORGE W. RIGHTMIRE,
President

(Signed) JULIUS F. STONE,
*Acting for the Board
of Trustees*

THE STRUCTURAL CLAY TILE ASSOCIATION

By (Signed) H. C. HECKERT,
President

(Signed) EDWARD C. KERTH,
Secretary.

ASSIGNMENT

WHEREAS, we Tajamul Husain and George A. Bole, of Columbus, in the County of Franklin and State of Ohio, have made certain inventions in METHOD OF PRODUCING A CELLULAR CLAY BODY and A CELLULAR CLAY PRODUCT, for which we have made applications for Letters Patents of the United States, which respectively bear Serial Numbers 453, 395 and 454,796 and filing dates respectively May 17, 1930 and May 22, 1930; and

WHEREAS Ohio State University, an educational institution existing under and by virtue of the laws of the State of Ohio, domiciled in the City of Columbus, Franklin County, Ohio, is desirous of acquiring said inventions and any patent or patents to be obtained therefor;

NOW, THEREFORE, TO ALL WHOM IT MAY CONCERN, be it known that for and in consideration of the sum of One (\$1.00) Dollar and other good and valuable considerations, the receipt of which is hereby acknowledged, we, the said Tajamul Husain and George A. Bole have sold, assigned and transferred and by these presents do sell, assign and transfer unto the said Ohio State University, the entire right, title and interest in and throughout the United States of America, its territories, and all countries foreign thereto in and to said Letters Patents, said applications for Letters Patents and in and to all Letters Patents and extensions thereof, of the United States of America and countries foreign thereto, which have been or may be granted on said invention or inventions or any part thereof, or on said applications or any divisional, continuing, renewal, reissue or other application, based in whole or in part thereon, or based upon said invention or inventions.

To be held and enjoyed by said Ohio State University, its successors and assigns, to the full ends of the terms for which said Letters Patents or any of them have been granted or may be granted, as fully and entirely as the same would have been held and enjoyed by us had no sale and assignment of said interest been made; and we do hereby authorize and request the Commissioner of Patents of the United States of America to issue any and all Letters Patent of the United States of America which may be granted upon said applications above referred to, or any of them, or upon said invention or inventions or any part thereof, to Ohio State University aforesaid.

favorable to the construction of an addition to the Engineering Experiment Station Building to house the State Highway Testing Laboratory, it has developed that the Highway Department, in allotting \$85,000.00 to finance the construction would like to have the Administrative Offices of Division 6 occupy the space which is being provided for the future expansion of the Laboratory until such time as the activities of the Laboratory will require this additional space. I have accordingly been instructed by Mr. H. P. Chapman, First Assistant Director and Chief Engineer for the Department, to request that you ask the approval of the Trustees to house the Administrative Offices of Division 6 in the proposed addition. Their Administrative Offices will require about 5000 square feet.

Very truly yours,

(Signed) R. R. LITEHISER,
Chief Engineer, Bureau of Tests.

At this time, Mr. O. W. Merrell, Director of the State Department of Highways, and Mr. R. R. Litehiser, Chief Engineer of the Bureau of Tests, appeared before the Board to make a statement with reference to the request of the State Highway Department that the Board grant permission to temporarily house the office staff of Division 6 in the proposed addition to the Engineering Experiment Station which the State Highway Department has agreed to construct out of its funds.

Director Merrell explained to the Board that by "temporarily" he meant not to exceed five years. He also agreed to a proposal that if, at any time during the five year period it should develop that the housing of the staff of Division 6 of the State Highway Department was not entirely agreeable to the University, such permission will be terminated upon 90 days' notice.

Upon motion of Mr. Atkinson, seconded by Mr. Mack, the Secretary was upon roll call unanimously directed to have the proposed contract prepared containing all the provisions agreed to at this conference, and to present same to the Board of Trustees at its next meeting for approval.

* * * * *

The following extra to contract as prepared by Mr. W. C. McCracken, Chief Engineer, on the 4000 K.W. Turbo Generator Unit for the Power Plant was upon motion of Mr. Laybourne, seconded by Mr. Atkinson, unanimously approved:

General Electric Company—October 19, 1931.....	\$275.00
Changes to extraction limiting valve.....	\$275.00

* * * * *

The Secretary now presented requests from Mr. W. C. McCracken, Chief Engineer, that the dates of completion on the following contracts be extended until December 1st, 1931:

4000 K.W. Turbo Generator	
Unit for Power Plant.....	General Electric Company
5000 Sq. Ft Horizontal Two	
Pass Surface Condenser for Power Plant..	The Elliott Company

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, extension of the dates of completion on the above contracts was upon roll call unanimously approved.

* * * * *

WHEREAS in the course of such investigations certain members of the personnel of the Engineering Experiment Station, hereinafter defined, have applied for Letters Patent upon certain improvements in clay building material and methods for producing the same as defined in the following applications for United States Letters Patent, namely:

Tajamul Husain and George A. Bole, Method of Producing a Cellular Clay Body, Filed May 17, 1930, Serial No. 453,395 and

Tajamul Husain and George A. Bole, A Cellular Clay Product, Filed May 22, 1930, Serial No. 454,796 and

WHEREAS Association is desirous of acquiring said applications and patents and the legal titles thereto,

NOW, THEREFORE, in consideration of the sum of \$1.00 and other good and valuable consideration to each of the parties in hand paid by the other, the receipt whereof is hereby acknowledged, it is agreed as follows:

First. University agrees to take all necessary steps to vest in Association full and complete title in and to the above identified applications and, at the expense of Association, to immediately execute, through properly authorized officers, all assignments and other documents necessary to vest such title in Association.

Second. Association agrees that it will, in addition to payments already made in defraying the costs of researches and investigations which have led to the development of said inventions, contribute to University the sum of Fifteen Thousand (\$15,000.00) Dollars, to be paid in five (5) years, at the rate of Seven Hundred Fifty (\$750.00) Dollars quarterly, due on the first days of January, April, July and October, said payments to be made directly to the Comptroller of University beginning January 1, 1932, providing that the necessary documents vesting title in Association in the matter of said patent applications have been executed by University and recorded in the assignments records of the United States Patent Office. In the event that title has not been so transferred and vested, then the first of the installments provided for in this paragraph shall not be due until thirty (30) days following the proposed transfer and recording of title in the Patent Office with respect to said applications.

Third. It is expressly understood and agreed between the parties hereto that the moneys to be contributed by Association, as provided for in Section 2 of this agreement, shall be employed for research work in research programs carried on under the control of the Director of the Engineering Experiment Station of University.

IN WITNESS THEREOF the parties hereto have caused these presents to be signed and sealed the day and year first above written.

THE OHIO STATE UNIVERSITY.

By (Signed) E. A. HITCHCOCK,

Director of the Engineering Experiment Station

The Secretary reported for the records the following action of the State Emergency Board:

October 15, 1931

Mr. Carl E. Steeb
Business Manager
Ohio State University
Columbus, Ohio

DEAR MR. STEEB:

Your letter of October 9th, requesting an allowance from the Emergency Fund, appropriated in H. B. 624, was presented to the Emergency Board at its meeting of October 15, 1931, and allowance made as follows:

\$46,500.00	to C-2 Forage	\$ 1,000.00
	C-4 Office	1,500.00
	C-4a Postage	500.00
	C-5 Medical	3,000.00
	C-6 Cleaning	1,000.00
	C-8 Educational	15,000.00
	C-9 Agricultural	1,500.00
	C-11 General Plant	5,000.00
	D-2 Building	3,600.00
	D-4 Parts & Fittings.....	1,000.00
	D-5 Other	3,400.00
	F-1 Building Repairs	10,000.00
		<hr/>
		\$46,500.00
\$ 8,800.00	to F-9 Engr. Exp. Station	\$ 3,400.00
	F-9 Bur. Spec. Educ.....	450.00
	F-9 Bur. Educ. Research.....	1,900.00
	F-9 Graduate Council	250.00
	F-9 Farm Marketing	2,800.00
		<hr/>
		\$ 8,800.00

Yours very truly,

(Signed) HOWARD L. BEVIS,
President, Emergency Board.

* * * * *

Thereupon the Board adjourned to meet on Saturday, November 7th, 1931, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

activities, but will enable each activity to make progress in its own field and will render possible a higher development of interests and service of each.

* * * * *

The President now presented the proposals of the Colleges of Arts and Sciences, Commerce and Administration, and Education relative to curriculum and new requirements for students in said colleges, and recommends as follows:

That the proposal of the Arts College to create a junior and senior division therein and to provide for the progress of the student as set forth in the attached curriculum proposal and recommended by the Council on Instruction and the Administrative Council be approved.

That the proposal of the College of Commerce and Administration herewith set forth providing certain requirements for taking up the advanced courses therein, recommended by the Council on Instruction and the Administrative Council, be approved.

That the proposal of the College of Education herewith set forth setting up certain requirements for admission to advanced courses therein recommended by the Council on Instruction and the Administrative Council, be approved.

The above proposals bring into harmony the three colleges in their requirements for admission to advanced courses, for successful completion of their courses in which the student is majoring and for graduation and will thereby greatly improve the relations among these colleges and their interadministration. The detailed proposals which the President presented for the consideration of the Board will be found in the records of the Council on Instruction, on file in the office of the University Editor.

Upon motion of Mr. Laybourne, seconded by Mr. Mack, the recommendations of the President as stated above were, upon roll call, unanimously approved, and the following resolution was unanimously adopted:

"In approving the above recommendations, the Board of Trustees desires to record its belief that the foregoing proposals constitute a distinct advance in the educational procedure of the University, and expresses commendation and appreciation of the united action in this respect, of the Faculties of the Colleges of Arts, Commerce, and Education."

* * * * *

The President recommended that the proposed agreement with the Structural Clay Tile Association, calling for certain payments and for the assignment of patent applications, all as set forth in the agreement herewith, be approved:

AGREEMENT

AGREEMENT made this 19th day of November, 1931, between the Ohio State University, party of the first part, hereinafter called University, and the Structural Clay Tile Association, party of the second part, hereinafter called Association, witnesseth:

WHEREAS University through its Engineering Experiment Station, a division of University, for the past three years has been carrying on a research and investigation program for Association, largely at the expense of Association, in the development of a light weight clay building material; and

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 7, 1931

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Caton, seconded by Mrs. Paterson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Julius A. Odegard	Laborer	Sept. 30, 1931	720.00
<i>Horticulture</i>			
Walter Allen	Laborer	Sept. 30, 1931	1,080.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
Helen Hanesworth	Typist	Oct. 1, 1931	70.00 mo.
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Emerson Brown	Research Asst.	Sept. 15, 1931	1,200.00
<i>College of Medicine</i>			
<i>Administration</i>			
Charles Conroy	Tech. Assistant	Oct. 31, 1931	1,320.00
<i>Starling-Loving Hospital</i>			
Bettie J. Reed	Nurses Aide	Sept. 30, 1931	600.00
Blanche Bower	Assistant Cook	Oct. 31, 1931	780.00
*Nora L. Massie	Housekeeper	Oct. 29, 1931	960.00
* (Died October 29, 1931)			
<i>President's Division</i>			
<i>Library</i>			
B. Jeannette Burrell	Cataloguer	Nov. 1, 1931	2,300.00
* * *		* * *	* * *

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Raub H. Simon	Instructor in Soils	Sept. 1, 1931 to June 30, '32	period	360.00
David R. Dodd	Asst. Professor in Soils	Sept. 1, 1931 to June 30, '32	period	2,965.00
<i>College of Agriculture</i>				
<i>Agricultural Chemistry</i>				
Maude Powell	Assistant	Au. Qr.	Au.Wi.Sp.	600.00
<i>Animal Husbandry</i>				
Herbert Muse	Laborer	Oct. 1, 1931		720.00

1-11-'32

Changes in Title

Name	Title—From	To	Effective
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Martha Balthaser	Asst. Operating Room Supervisor	Housemother	Jan. 1, 1932
Myrtle Ringer	General Duty Nurse	Supervising Nurse	Jan. 1, 1932
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Medicine</i>				
<i>Medicine</i>				
Carl J. Ochs	Assistant	Jan. 5, 1932	No sal.	100.00 for Wi. and Spr. Qrs.
<i>Starling-Loving Hospital</i>				
Myrtle Ringer	Supervising Nurse	Jan. 1, 1932	1,380.00	1,500.00
Martha Balthaser	Housemother	Jan. 1, 1932	1,500.00	600.00
<i>Graduate School</i>				
Belden Smith Tucker	Engr. Exp. Sta. Fellow	Oct. 1, 1931	750.00 from Engr. Exp. Sta. F-9	No sal. from Uni- versity

(Above salary to be paid direct by the U. S. Bureau of Public Roads)

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*Miscellaneous
Recommendations*

That Archie M. Holland be reimbursed to the amount of \$116.00 paid as fees by him in the Spring and Summer Quarters of 1926 and the Summer Quarter of 1927, through ignorance of his right to exemption from fees under the Jones Law.

That Robert H. Owen be reimbursed to the amount of \$60.00 paid as fees by him in the Autumn Quarter of 1930 and the Winter and Spring Quarters of 1931, through ignorance of his right to exemption from fees under the Jones Law.

That five graduate assistantships be established in the Department of Bacteriology in the Winter Quarter 1932 because of the laboratory assistance needed, due to the large enrollments, and that the persons appointed to these assistantships be relieved from the payment of the tuition fee for the Winter Quarter, there being no direct compensation proposed.

That the recommendation of the College of Medicine that five internes be dismissed for misconduct, be approved.

That the quarters of service of Thomas C. Holy, Professor in the Bureau of Educational Research, be changed from the Autumn, Winter and Spring Quarters to the Autumn, 1931, Spring, and Summer, 1932.

That the quarters of service of Ruth Lindquist, Associate Professor of Home Economics, be changed from the Autumn, 1931, Winter and Spring, 1932 to the Autumn, 1931, Spring and Summer, 1932.

That the Department of Sociology and the School of Social Administration in the College of Commerce and Administration, for many years under the chairmanship of Professor James E. Hagerty, be now divided into a Department of Sociology with a chairman and a School of Social Administration with a separate chairman, recommendations for such chairmanships to be subsequently presented to the Board of Trustees in due course. This separation with separate chairmen will not entail any addition expense in the operation of these

11-7-'31

Horticulture

Tilford W. Cocks	Laborer	Oct. 1, 1931	1,080.00
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Rural Economics—Farm Marketing

George F. Henning	Asst. Professor	Nov. 1, 1931	Su.Au.Wi.Sp. 750.00
Ernest J. Hopkins	Assistant	Nov. 1, 1931	Su.Au.Wi.Sp. 1,800.00
Floyd E. Davis	Assistant	Nov. 1, 1931	Su.Au.Wi.Sp. 1,800.00
James J. Anderson	Assistant	Nov. 1, 1931	Su.Au.Wi.Sp. 1,800.00
Helen Elliott	Clerk	Oct. 1, 1931	1,020.00

(Above salaries payable from Farm Marketing F-9)

*College of Arts and Sciences**Chemistry*

Leonard C. Kreider	Stud. Assistant	Oct. 1, 1931	Au.Wi.Sp. 250.00
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*College of Commerce and Administration**Bureau of Business Research*

Helen Hanesworth	Mimeograph Operator	Oct. 1, 1931	840.00
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Geography

Harold E. Stewart	Reader	Au. Qr.	Au.Wi.Sp. 150.00
Jack Small	Reader	Au. Qr.	Au.Wi.Sp. 150.00

*College of Education**Fine Arts*

Paul Bogatay	Res. Assistant	Oct. 1, 1931	Au.Wi.Sp. 2,000.00
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(Salary to be paid from funds deposited in the office of the Business Manager by the General Education Board.)

University Schools

Mrs. E. Louise Fray	Asst. to the Director	Oct. 26, 1931	(12 mos.) 2,000.00
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*College of Engineering**Engineering Experiment Station*

Homer M. Faust	Sr. Research Engineer	Nov. 1, 1931	Su.Au.Wi.Sp. 4,037.50
George A. Loomis	Sr. Research Engineer	Nov. 1, 1931	Su.Au.Wi.Sp. 2,760.00

for 11 mos.

(Salaries payable from Engineering Experiment Station F-9)

Mine Engineering

Albert W. Seabright	Night School Instr.	Sept. 1, 1931	Au.Wi.Sp. 220.00
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(Salary to be paid in ten monthly installments of \$22.00 each from funds donated for this purpose by coal operators of Ohio and deposited in the office of the Business Manager.)

*College of Medicine**Administration*

Earl Schofield	Tech. Assistant	Nov. 1, 1931	Su.Au.Wi.Sp. 1,320.00
Clara V. Anderson	Stud. Stenographer	Nov. 1, 1931	44.44 mo.

Public Health

Dorothy Hine	Stud. Stenographer	Nov. 1, 1931	22.22 mo.
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Starling-Loving Hospital

Nellie Dawn Orndorf	Nurses Aide	Oct. 1, 1931	600.00
Margaret Russell	Assistant Cook	Oct. 16, 1931	780.00

Graduate School

Paul G. Herold	Edgar Plastic Kaolin Company Fellow	Oct. 1, 1931	Au.Wi.Sp. 750.00
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(Salary to be paid from funds deposited in the office of the Business Manager by the Edgar Plastic Kaolin Company)

Hubert A. Grove	Battelle Memorial Institute Fellow	Nov. 1, 1931 for 10 mos.	600.00 period
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(Salary to be paid direct to Mr. Grove by the Battelle Memorial Institute)

*President's Division**Physical Education for Men*

Willard D. Altman	Stud. Assistant	Oct. 1, 1931	Au.Wi.Sp. 500.00
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Change in Salary

Name	Title	Effective	From	To
David T. Herrman	Co. Agr. Agent, Butler County	Nov. 1, 1931	3,900.00	3,510.00

*College of Education**Bureau of Educational Research*

Frances E. Krasevec	Stud. Assistant	Jan. 1, 1932 for 3 mos.	45.00 mo.
Geneva I. Kuntz	Stud. Assistant	Jan. 1, 1932 for 3 mos.	45.00 mo.

Fine Arts

John G. Kemper	Assistant	Jan. 5, 1932	Wi. 100.00 period
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Music

Olwen E. Jones	Part-time Instructor	Jan. 1, 1932	Wi.Sp. 350.00 period
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Practical Arts and Vocational Education

Hoyt H. London	Assistant	Wi. Qr.	Wi.Sp. 500.00 period
Walter S. Petry	Assistant	Wi. Qr.	Wi. 200.00 period
Ellen Todd Warner	Assistant	Wi. Qr.	Wi. 200.00 period

*College of Engineering**Broadcasting Station*

C. Wilbert Pettegrew	Assistant	Jan. 1, 1932 to July 1, 1932	150.00 period
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Engineering Drawing

Francis G. Baechle	Stud. Assistant	Wi. Qr.	Wi.Sp. 200.00 period
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Engineering Experiment Station

Frank A. Young	Equipment Custodian	Jan. 1, 1932	Wi.Sp. 1,320.00
Samuel Shenker	Jr. Research Engineer	Jan. 1, 1932	Wi.Sp. 2,000.00
(Salary to be paid from Rotary Fund No. 7230)			
(Salary to be paid from F-9 Funds)			

Metallurgy

Richard D. Jenkins	Stud. Assistant	Jan. 5, 1932	Wi.Sp. 30.00 mo.
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*College of Medicine**Medical and Surgical Research*

Paul McManigal	Laborer	Jan. 1, 1932	Wi.Sp. 80.00 mo.
Frank S. Coe	Laborer	Jan. 1, 1932	Wi.Sp. 90.00 mo.

Physiology

Miriam Wood	Stud. Assistant	Wi. Qr.	Wi. 60.00 period
Doris Long	Stud. Assistant	Wi. Qr.	Wi. 60.00 period

Starling-Loving Hospital

Bona Mayhew	Supervising Nurse	Jan. 1, 1932	1,500.00
Helen Knicely	General Duty Nurse	Jan. 1, 1932	1,380.00
Frank Harold Baker	Orderly	Dec. 14, 1931	600.00

Surgery

John V. Horst	Assistant	Wi. Qr.	Wi.Sp. No sal.
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College of Veterinary Medicine

G. Allan C. Secord	Grad. Assistant	Wi. Qr.	Wi.Sp. No sal.
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*President's Division**Library*

Margaret Oldfather	Cataloguer	Feb. 1, 1932	1,900.00
Dorothy Krepps	Libr. Assistant	Jan. 1, 1932	900.00

*Administrative Division**Registrar's Office*

Betty Peppard	Asst. to Registrar	Jan. 1, 1932	1,020.00
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Photography (Rotary)

Walter G. Wagner	Photographer	Jan. 1, 1932	1,820.00
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*Physical Plant**Janitors*

Job B. Woodley	Janitor	Dec. 1, 1931	1,200.00
Francis M. Sedgwick	Elevator Operator	Dec. 7, 1931	720.00
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*Miscellaneous
Recommendations*

That the following requests for travel be approved, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

Dean E. A. Hitchcock, College of Engineering, H. W. Nisonger, Junior Dean, College of Agriculture, H. C. Ramsower, Director, Agricultural Extension, Faith R. Lanman, Chairman of the Dept. of Home Economics, to attend the annual meeting of the Association of Land Grant Colleges in Chicago, Illinois, November 16-18, 1931.

(The railroad fare and pullman expenses of Director Ramsower are to be paid from Agricultural Extension funds.)

That the salary of John E. Hallen, Professor in the College of Law, be not reduced for the current year in accordance with the general resolution reducing salaries, because of the condition under which he came to the University in the Autumn of 1930; his annual salary therefore remaining \$7500 for the year 1931-1932.

That the quarters of service of Earl C. Kirk, Nathaniel W. Lord Fellow, be changed from the Autumn, Winter, and Spring 1931-1932, to the Winter, Spring and Summer, 1932.

That the proposal of the Edgar Plastic Kaolin Company to establish a fellowship in the Ohio State University, for a cooperative investigation of "Control of the Physical Properties of Ceramic Casting Slips" with an honorarium of \$750.00 (payable in ten months, October, 1931, to July, 1932) be accepted and the fellowship established and the appreciation of the Board of Trustees be appropriately expressed.

That the grant of \$350.00 recently made by the National Research Council to Professor Richard Bradfield of the Department of Soils and Professor W. G. France of the Department of Chemistry, for the construction of an ultra-centrifuge to be used in connection with their study of size distribution in soil particles, be accepted and the appreciation of the Board of Trustees be appropriately expressed. The grant is to be administered through the office of the Business Manager.

That the tuition fee of \$20.00 per quarter be waived on behalf of certain students who are the charge of the Ohio State Bureau of Vocational Rehabilitation, upon the certification of the list of such students by the Honorable B. O. Skinner, Director of the Department of Education of the State of Ohio, and further that this waiver be made effective at the opening of the Winter Quarter, 1932, for the current school year. If the State Department of Education feels the necessity of recommending such waiver thereafter, the Board of Trustees will take up the matter again at that time.

That a locker charge of \$3.00 per year be fixed for members of the faculty to whom lockers may be assigned in the locker room set aside for the use of the faculty in the New Physical Education Building, and that the money received from this source be set up in a special account in the Laboratory Supply Department and that such funds be disbursed upon the order of the Department of Physical Education for special instruction, equipment, and miscellaneous items called for in rendering this service to the said members of the faculty paying this fee.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 11, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser.

* * * * *
The minutes of the last meeting were approved:
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Upon motion of Mrs. Paterson, seconded by Mr. Mack, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
John L. Shriver	Co. Agr. Agent, Clark County	Dec. 15, 1931	3,500.00
<i>College of Arts and Sciences Administration</i>			
Ella McCarley	Stud. Stenographer	Dec. 31, 1931	480.00
<i>College of Education Practical Arts and Vocational Education</i>			
Burl N. Osburn	Assistant	Wi. Qr.	600.00
<i>College of Medicine Starling-Loving Hospital</i>			
Edna Moore	Asst. Night Supervisor	Jan. 1, 1932	1,500.00
George E. Seifert	Orderly	Nov. 30, 1931	600.00
Ruth Alice Perkins	Housemother	Dec. 31, 1931	600.00
<i>President's Division Library</i>			
Luella K. Neuwirth	Libr. Assistant	Dec. 31, 1931	900.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Clarence E. Rowland	Co. Agr. Agent, Clark County	Jan. 1, 1932		3,500.00
Howard N. Lamb	Assistant in Plant Pathology (part time)	Oct. 1, 1931		600.00
<i>College of Agriculture Dairy Technology</i>				
Henry J. Apple	Assistant for Short Courses	Jan. 4, 1932	Wi.	200.00 period
<i>College of Arts and Sciences Administration</i>				
Katharine B. Kuhn	Stenographer (half time)	Jan. 1, 1932		480.00
<i>College of Commerce and Administration Accounting</i>				
Melvin H. Maurer	Reader	Wi. Qr.	Wi.Sp.	100.00 period

The accommodations for members of the faculty in the new building are very pleasing to all concerned and the men of the faculty will have a splendid opportunity for physical activity in these new quarters and since the University funds will not provide the service called for in that connection this recommendation is submitted.

The Secretary was authorized to pay to Julius C. Feibel, agent for Flora Louise Hess and Elizabeth Hess, \$2,000.00, said amount to be applied on the purchase price as covered by the option for the Hess farm.

The Secretary now presented the plans, specifications, bill of materials, and estimate of cost for Remodelling of Robinson Laboratory, Electrical Engineering Division, as prepared by the University Architect, Mr. Howard Dwight Smith.

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the above plans, specifications, bill of materials and estimate of cost were upon roll call unanimously approved, and the Secretary was directed to advertise for bids over a ten-day period as approved by the State Emergency Board under date of November 6th.

The Cabinet was also authorized for and on behalf of the Board of Trustees to open and read in public any bids received for said improvement, and if any bids are received below the estimated cost, to recommend to the Director of Public Works the award of contracts therefor. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

The Secretary reported that the State Emergency Board, at its meeting held November 6th, 1931, took the following actions:

- (1) Authorized the transfer of expenditures from E-Equipment to G-31 Capital Equipment.....\$90,435.14
- (2) Authorized the transfer of Outstanding Orders from E-Equipment to G-31 Capital Equipment.....\$76,241.50
- (3) Released from the appropriation for Capital Equipment\$30,000.00
- (4) Released for the completion of 4000 K.W. Turbine Generator\$12,027.00
- (5) Released for the completion of New Steam Generator\$13,100.40

The Board deferred action on the request to release \$12,000.00 for the construction of a 36" Relief Sewer from the N. E. corner of Physical Education Building to the Olentangy River.

Thereupon the Board adjourned to meet on Saturday, November 21st 1931, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

Furnish all labor and material for supplementary Concrete work, Millwork, Lightning Protection, Electric work and Plaster Models, as detailed below:

(1) Masonry—Concrete steps at west door and outlet at tunnel entrance.....	\$233.00	
(2) Millwork—		
(a) Shelf over mantel in Room 228	\$ 20.00	
(b) Oak for pine trim—Room 104	59.00	
(c) Changes in Cabinet X, Door 23 Y, and door between Rooms 130 and 136.....	262.00	
(d) Changes and additions in Cabinet "G"	276.00	
(e) Acoustex ceiling—Room 501	250.00	867.00
(3) Lightning rod on tower.....		56.00
(4) Conduit, wiring, 1 light, 2 switches in attic		38.00
(5) Models for Copper cresting.....		80.00
		<hr/>
		\$1,274.00
	Net Credit.....	\$ 711.00

* * * * *

Thereupon the Board adjourned to meet on Monday, January 11, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 21, 1931.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser. Upon motion, Mr. Atkinson was selected to act as Chairman Pro Tem.

* * * * *

The minutes of the last meeting were approved.

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Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
M. J. Cook	Co. Agr. Agent, Hancock County	Nov. 30, 1931	2,400.00
<i>President's Division</i>			
<i>Library</i>			
Ruth K. Kelley	Libr. Assistant	Dec. 15, 1931	1,080.00
<i>Physical Plant Division</i>			
<i>Police and Watchmen</i>			
*B. L. Johnson	Nightwatchman * (Died October 24, 1931)	Oct. 31, 1931	1,380.00
<i>Janitors</i>			
George E. Morris	Towel Man	Nov. 15, 1931	1,200.00
<i>Light, Heat and Power—Steamfitters and Plumbers</i>			
Ray M. Gilmore	Fireman	Nov. 30, 1931	1,680.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Earl L. Knight	Reader	Jan. 1, 1932	Wi.Sp.	200.00 period
<i>College of Law</i>				
Dorothea Worthing	Stenographer	Sept. 1, 1931		1,200.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Myrtle Thornton	Asst. Dietitian	Nov. 1, 1931 for 1 mo.		125.00 period
Beatrice M. Harlow	Housekeeper	Nov. 2, 1931		840.00
<i>Graduate School</i>				
Jerome N. Miller	Herbert Lang Fellow	Nov. 1, 1931 for 8 mos.		1,000.00 period
(Salary to be paid from funds deposited in the office of the Business Manager by Herbert Lang and Associates)				
<i>President's Division</i>				
<i>Library</i>				
Agnes B. Flanagan	Cataloguer	Dec. 1, 1931	(12 mos.)	2,300.00
Anne McLaughlin	Libr. Assistant	Dec. 16, 1931	(12 mos.)	75.00 mo.

the Attorney General as to the proper form of assignment of mortgages, and that such form was now being prepared.

Upon motion of Mr. Laybourne, seconded by Mrs. Paterson, the Secretary was upon roll call unanimously directed for and on behalf of the Board of Trustees to receive such mortgages and notes as shall be presented by the Ohio National Bank and to execute all necessary papers incident thereto.

The Secretary was also directed to present the final form of assignment of mortgages to the Board of Trustees at its next meeting in order that it may be incorporated in the records.

* * * * *

The University Architect, Mr. Howard Dwight Smith, appeared before the Board and made a statement in reference to the contract with the D. W. McGrath & Sons Company covering the Teachers' Training Building; whereupon the following motion, presented by Mr. Mack, and seconded by Mr. Laybourne, was upon roll call unanimously adopted:

"The Business Manager and the Architect are directed to advise with the Attorney General as to the rights and duties of the Board of Trustees as covered by the terms of said contract, and the Business Manager and Architect are hereby directed and authorized for and on behalf of the Board of Trustees to carry out such counsel and advice as the Attorney General may give.

"It is further directed that a complete report on said matter shall be presented to the Board at its next meeting for purposes of record."

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The Secretary now presented the following credit and extra on the Teachers' Training Building as prepared by the University Architect, Mr. Howard Dwight Smith. Upon motion of Mr. Caton, seconded by Mr. Laybourne, the following credit and extra were upon roll call unanimously approved:

The D. W. McGrath & Sons Company December 4, 1931

Allow a credit for the substitution and changes in certain items under Millwork, Flooring and Concrete Work, as detailed below:

- | | |
|--|----------|
| (1) For Conservatory: Dayton Greenhouse; construction for Lord & Burnham..... | \$500.00 |
| (2) Wilson Folding Partitions..... | 500.00 |
| (3) Hackmeister Lind tile (Mastic)..... | 500.00 |
| (4) Masonry—Omit concrete on steel beams over library and omit areaway S. W. of building | 71.00 |
| (5) Millwork— | |
| (a) Changes in cabinets, Room 323 | \$ 43.00 |
| (b) Use Stock mould on metal doors | 90.00 |
| (c) Wood for plaster picture mould on cafeteria columns | 9.00 |
| (d) Padlock eyes for locks on Ind. Arts Cabinets (Locks in equip.) | 172.00 |
| | <hr/> |
| | 314.00 |
| (6) Mastic tile for linoleum Rooms 324 and 325 | 100.00 |
| | <hr/> |

\$1,985.00

Athletics

Sarabeth Shaw	Stud. Asst. for Doctors	Oct. 1, 1931	Au.Wi.Sp.	300.00
Warrine Eastburn	Intramural Stud. Asst.	Oct. 1, 1931	Au.Wi.Sp.	200.00

Physical Education for Men

Harry F. Castle	Instructor	Oct. 1, 1931	Au.Wi.Sp.	500.00
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*Physical Plant Division
Police and Watchmen*

Milton C. Rainier	Nightwatchman	Nov. 7, 1931		1,380.00
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Janitors

Domonick Capretta	Janitor	Nov. 15, 1931		1,380.00
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Light, Heat and Power—Steamfitters and Plumbers

J. W. Buehler	Fireman	Dec. 1, 1931		1,680.00
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*Stores and Receiving
Laboratory Supply Store—Rotary*

George E. Morris	Towel Man	Nov. 16, 1931		1,200.00
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Changes in Salary

Name	Title	Effective	From	To
<i>President's Division</i>				
<i>Library</i>				
Mary Moore	Libr. Assistant	Dec. 16, 1931	90.00 mo.	95.00 mo.
Harriet Farrar	Libr. Assistant	Dec. 16, 1931	80.00 mo.	90.00 mo.
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Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the following miscellaneous recommendations of the President were upon roll call unanimously approved:

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Law

H. W. Arant, Dean, to the annual meeting of the Association of American Law Schools, in Chicago, Illinois, December 28-31, 1931.

College of Medicine

Clayton S. Smith, Professor of Physiological Chemistry, to the meeting of the Association of American Medical Colleges in New Orleans, Louisiana, November 30—December 2, 1931.

College of Veterinary Medicine

B. H. Edgington, Associate Professor, and R. E. Rebrasier, Assistant Professor, Veterinary Medicine, to the United States Live Stock Sanitary Association meeting, in Chicago, Illinois, December 1-5, 1931.

That the contract of George E. Large, Senior Research Engineer, Engineering Experiment Station, be interpreted to mean that he is liable for service in the Experiment Station during the Autumn, Winter and Spring Quarters, but the salary payments are to be distributed over twelve months and that the salary payments made during July, August and September, 1931, be regarded as due him for service under the 1930-1931 contract.

That Harlan G. Metcalf, Assistant Professor of Physical Education, be granted a leave of absence without salary, for the Winter

BACHELOR OF ARCHITECTURE

Ernest Wildermoth Steuart.

BACHELOR OF ARCHITECTURAL ENGINEERING

Austin Eldon Knowlton.

BACHELOR OF CERAMIC ENGINEERING

Joseph Hilary Chilcote; Clarence Leroy Evans; William Odo Hug; Joseph Reese Safford; Robert Thomas Weiser.

BACHELOR OF CHEMICAL ENGINEERING

Robert Aloysius Glasser; Warren Ernest Mehnert; John Emit Toppari.

BACHELOR OF CIVIL ENGINEERING

William Balderston Stockton.

BACHELOR OF ELECTRICAL ENGINEERING

Russell Wilson Steenrod.

BACHELOR OF ENGINEERING IN MINING

Edward Woodrow Waller.

BACHELOR OF INDUSTRIAL ENGINEERING

Elwood Winton Geyer; Albert Holland Kelso; Donald Masson; Harold Lee McKee; Lancelot Allen McKnight; Walter B. Olnhausen; Theodore Edman Smith.

BACHELOR OF MECHANICAL ENGINEERING

William Bernard Burlingame; Hal Boyer McNichols.

BACHELOR OF METALLURGICAL ENGINEERING

James Robert Blanchard; Fred Clinton Hart.

BACHELOR OF SCIENCE IN PHARMACY

Benjamin Cohen; Carl Edward Windisch.

DOCTOR OF VETERINARY MEDICINE

Edward Carl Heinsen.

* * * * *

The Secretary reported that bids for Floor Construction around New Springfield Boiler Unit, Completion of New Steam Generator will be received on December 29th, 1931.

Upon motion of Mr. Caton, seconded by Mrs. Paterson, the Cabinet was upon roll call unanimously authorized for and on behalf of the Board of Trustees to open and read in public any bids that may be presented, and if any bids are received below the Engineer's estimate, to recommend to the Director of Public Works the award of contract to the lowest and best bidder. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

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The Secretary reported that the Ohio National Bank has offered to assign in favor of the Ohio State University certain first mortgage real estate loans, to secure deposits made by the University in said bank.

The Secretary reported further that he had taken counsel with

Quarter, 1932, to enable him to complete the work for his Doctor's degree at New York University, School of Education.

That John Millington be assigned permanently to the position of Groom in the Veterinary Clinic, effective December 1, 1931, to take the place of William H. Walker, who died on November 6, 1931.

That the quarters of service of H. G. Good, Professor in the Department of History of Education, be changed from Summer, Autumn and Spring to Autumn and Spring for the year 1931-1932.

That the memorandum of agreement between the Engineering Experiment Station, the Department of Chemistry, and Herbert Lang and Associates for Cooperative Fellowship in Investigation of Problems of the Dry Cleaning Industry, be approved.

* * * * *

The Secretary presented the plans, specifications, bill of materials, and estimate of cost for Floor Construction around New Springfield Boiler Unit, Completion of New Steam Generator, as prepared by Howard Dwight Smith, University Architect, and Paul H. Elleman, Maintenance Engineer.

Upon motion of Mr. Mack, seconded by Mrs. Paterson, the above plans, specifications, bill of materials, and estimate of cost were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval and if approved by him, to advertise for bids in accordance with law.

* * * * *

The Secretary now presented the report of the annual audit of the University as made by the Bureau of Inspection and Supervision of Public Offices for the period from July 1, 1930, to June 30, 1931. This report was received and ordered filed.

* * * * *

The Secretary presented the following actions of the Cabinet and University Architect relating to the bids received on November 20th, 1931, for Remodelling Robinson Laboratory:

CABINET MINUTES

Columbus, Ohio, November 20, 1931.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. McCracken, Smith, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on November 7th, 1931, met for the purpose of opening and reading in public the following bids received November 20th, 1931, for Remodelling Robinson Laboratory:

Bidder	Amount
Pearl Sloop	\$3,298.00
L. R. Moor	3,940.00
Branch Construction Company.....	5,544.00
George H. Moor.....	3,477.00
George W. Timmons.....	3,400.00

Alternates and Substitutions

Pearl Sloop	None
L. R. Moor ..	

For the use of a 5" floor as per your letter of Nov. 19,
deduct\$250.00

BACHELOR OF SCIENCE IN HOME ECONOMICS

Juanita Vernadine Becker; Sara Colville; Alice B. Conway; Hortense Hedges Gaskell; Doris Louise Long; Mary Estelle Monger; Dorothy Evelyn Renner; Mary Maxine Walser; Maybelle Wise.

BACHELOR OF ARTS

Paul Raymond Adams; Robert Douglas Cameron; Mary Lucille Caudill; Sara Jane Deyo; Frank Joseph Drabek; Leonard Otto Duhn; Andre Gleyzal; Alison Adams Grubb, B.Sc. in Edu.; Paul Matthew Hummel; Marion Fredericka Jaeger; Richard Paul Jones; Robert Palmer Kelly; Louis Al Lame; LeFever Mackey Lee; Babette Harris Levy; Grace Jo Ann MacDonald; Alexander Stanislaus Mack; Clarid Fee McNeil; Celia Esther Mooers; James Richard Moscato; George Edward Nye; June Burrill Pankhurst; Mabel Lee Price; Gladys Marie Pryor; Anna Pauline Scott (with Honors and with Distinction in English); Martin Andrew Sheetz; Sara Elizabeth Slesnick; Max M. Soiffer; David Lorn Taylor; John Augustus Vargo; John Nelson Von Derau; Oscar Charles Wagner; Charles Vincent Weinberg; Charlotte Louise Whiteford (with Honors); Robert Archibald Wilkins; George Virgil Wing.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Margaret Jane Andrew; John Leonard Arnold; Gilbert Victor Blaquart; Margaret Schille Bobb; Russell Henry Bruot; Richard Walker Caslow; Nicholas DeJoy; LeRoy Christian Dubs; Jerome Francis Enright; Harry Conner Ernst; William Jacob Fitting; Henrietta Foster; Ellen Fulmer; Leonard Sanford Garrard; Harold Stanley Goldman; Chester Earl Hanover; Harold Dolby Harroun; Sumner Lewis Henderson; William Montgomery Hicks; Edward Walton Holbrook; Ralph Hugo Idle; Harry Leonard Jacobson; David Taylor Lee; David Lowery; James Clifford Lucas; Ella Allen McCarley; Russell Bernard Mechling; George Edward Murray; Thomas Noel Osborn; Nelson Crandall Pabst; Charles Louis Sattler; Paul Frederick Scheiderer; Ida Schlansky; Carl George Schwenkmeyer; George Leonard Shai; Donald Joseph Smith; John Arnett Smith; John Mike Snyder; Sylvester Sheldon Stiverson; Robert Lerton Young.

BACHELOR OF SCIENCE IN JOURNALISM

Eloise Johnson Crawmer; Arthur Giles Cummings; Curtiss Welt Oakes; Theodore George Thress; Eleanor Benbow Willcox.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Dorothy Lucille Bentz; Helen Virginia Beck; Ruth Helen Gordon; Faith Miriam Tomlinson.

BACHELOR OF SCIENCE IN EDUCATION

Dorothy Christina Adkins; Sylvia Lee Bogatin; Ruth Reay Dolezal; Marie Fischer; Marcella Rosaline Gaeb; William Howard Ketcham; William Gerald Lange; Lillian Wilhelmina Luthanen; Irene Ellen Matthews; Kathryn McGuire; Agnes Caroline McQuigg; Una Purdue Miller; Ruth Evelyn Millisor; Charlotte Suzanne Patenaude; Ruth Alice Perkins; Maceo Virginia Pollard; Jean Elizabeth Reed; Ida Marian Sandstrom; Jeannette Ann Sculler; Dorothy Elizabeth Wells, B.A.; Earle Eugene Wilson; William Dunn Wing, B.A.

BACHELOR OF FINE ARTS

John Garner Kemper.

Branch Construction Company.....None
 George H. Moor

Alternate—If 5" uniform thickness floor on tamped
 gravel fill is substituted, deduct.....\$225.00
 Substitution—Carey's elastic rubber expansion joint for
 Ohio Center Core Expansion joint, deduct.....\$ 40.00

George W. Timmons

Alternate No. 1—If a 5" floor is placed over tamped
 aggregate fill in place of the 8" floor figured above,
 deduct\$303.60
 Alternate No. 2—If reinforcing rods are omitted from
 floors on fill and 6x6 No. 10—No. 10 mesh only is used,
 deduct\$ 88.25

Upon motion, the above bids were referred to the Architects for tabulation and report.

CABINET MINUTES

Columbus, Ohio, November 21, 1931.

The Cabinet met in the Administration Building at 9:00 A. M.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Architects on bids received November 20th, 1931, for Remodelling Robinson Laboratory:

November 21, 1931.

Mr. C. E. Steeb, Secretary
 Board of Trustees
 Ohio State University

Re: Remodelling Robinson Laboratory

DEAR SIR:

We have examined the proposals submitted for Remodelling Robinson Laboratory, opened by the Cabinet Friday, November 20, and referred to this office.

We find the low bid of Pearl Sloop regular in every respect, and recommend that the contract be awarded to him at his proposal of \$3,298.00. The estimate of cost filed with the State Auditor was \$5,520.91.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect
 (Signed) JOHN P. SCHOOLEY,
State Architect & Engineer

Acting under instructions received at the meeting of the Board of Trustees held November 7th, 1931, the Cabinet approved the recommendation of the Architects, and recommends to the Board of Trustees the award of General Contract for Remodelling Robinson Laboratory to Pearl Sloop in the amount of his bid, \$3,298.00.

Upon motion of Mr. Kaiser, seconded by Mr. Mack, the recommendation of the University Architect and State Architect was upon roll call unanimously approved, and the Secretary was directed to prepare contract in accordance with said recommendation, and recom-

MASTER OF ARTS

Edward Lehr Bailey, B.S. in Edu. (Ohio Northern University); Grace Ballenger, B.S. in Edu. (Muskingum College); Dorothy Beise, B.Sc. in Edu. (University of Minnesota); Virginia Stevens Britton, A.B. (Capital University); Mildred Hooker Brode, Ph.B. (University of Vermont); Jean Turner Camp, A.B. (Otterbein College); John Cortez Cooper, A.B. (Lincoln University); Robert Bradley Craig B.Sc. in Edu.; James Carlton Dockeray, B.A. (Ohio Wesleyan University); Anthony Dolezal, B.Sc. in Edu.; Ray Evans Dyer, A.B. (Rio Grande College); George Leist Ebenhack, B.A. (Ohio Wesleyan University); Louis William Georges, B.Sc. in Phar. (University of Notre Dame); Paul Staley Goodell, B.Sc. in Edu.; Virginia Rita Gunn, B.Sc. in Edu.; William Arthur Hackett, A. B. (Cornell College); George Burrell Hammond, Ph.B. (Kenyon College); William Floyd Hughes, A. B. (Marietta College); Shui-Chien Hung, B.A. (Shanghai College of Law); Francis Zen Tshang Koo, B.S. in Com. (Northwestern University); Ray Lambert, B.S. (Mount Union College); Melvin Parsons Loy, A.B. (Marshall College); Paul Henry Masoner, B.A.; Ray Leroy McCleary, A.B. (Ohio Northern University); Olive Wallace McGinnis, B.S. in Edu. (Muskingum College); Jay William McKee, A.B. (University of the City of Toledo); Robert James O'Leary, B.A.; Siang O'Yang, B.A. (Peiping National Normal University); Louise Mary Paulman, B.S. in Edu. (Kent State College); Derrill Raymond Place, A.B. (Wabash College); Stuart Croft Powers, B.Sc. in Agr.; John Alden Purinton, Jr., Sc.B. in Chem. (Brown University); Marie Ropeter, A.B. in Edu. (Rio Grande College); Samuel Henry Schwartz, B.A.; William Christian Schwarzbek, A.B. (Wittenberg College); Lester Earl Seitz, B.Sc. in Edu.; Richard Herman Smith, B.Sc. in Bus. Adm.; John Calvin Stanley, A.B. in Edu. (Marshall College); Dwight Lyman Strausbaugh, A.B. (Rio Grande College); Roger Barton Warner, B.Sc. in Agr.; Joseph McNary Welch, B.A. (Muskingum College); Piao Yun Yao, LL.B. (China National Central University); I-Ho Zee, B. of Com. Sc. (Chinan University, China); Esther Rosetta Zurcher, B.A., B.Sc. in Edu.

MASTER OF SCIENCE

Paul Franklin Bechberger, B.E.E.; Jack Compton, B.S. (Howard College); David Haigh Dawson, B.S. in Chem. Engr. (Drexel Institute of Arts, Science and Industry); Walter David Ford, B.Cer.E.; William Rau Haden, B.S. (Agr.) (University of Delaware); James Godfrey Haub, B.S. (Capital University); George David Johnston, B.A. (Ohio Wesleyan University); Joseph Adelbert Martz, B.Cer.E.; Margaret Anne McCloud, B.A.; Louise Salisbury, B.A.; George Henry Spencer-Strong, B.Cer.E.; Helen Ann Strow, B.Sc. in H.E.; Monroe Thomas Vermillion, B.S. in Edu. (Ohio University); Harry Raymond Weimer, A.B. (Manchester College); Richard Edward Wolfe, B.E.

BACHELOR OF SCIENCE IN AGRICULTURE

Ervin Francis Coleman; Herman Henry Harrison; Hayes Matchett Herschler; Melvin Otho Kennedy; John Robert McKinnie; Charles Jacob Peterson; Theron Joseph Repp; Hutson Sterling Smith; Harriet Wright Smythe; Ralph Van Buren; Frederick Woods Wing; Sam Leon Yablok; Paul Joseph Zwerman.

ment to the Director of Public Works the award of contract therewith.

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In accordance with instructions received at the October 24th meeting of the Board of Trustees, the Secretary presented the following contract by and between the Board of Trustees of the University and the State Director of Highways relative to the proposed Addition to be constructed to the Engineering Experiment Station Building for the use of the State Highway Department. The Secretary reported that this proposed contract had already been approved by Mr. O. W. Merrell, Director of Highways:

MEMORANDUM ON AGREEMENT

Between

THE "BOARD OF TRUSTEES OF THE OHIO STATE UNIVERSITY,"

First Party,

and

THE STATE OF OHIO, BY O. W. MERRELL, AS DIRECTOR OF HIGHWAYS

Second Party.

WHEREAS, the Department of State Highways of the State of Ohio is desirous of having a suitable building and accommodations on the campus of Ohio State University as a Testing Laboratory and for the housing of headquarters of Division 6, temporarily, and

WHEREAS, the Board of Trustees of Ohio State University has given its approval on April 13, 1931, to the State Highway Department to erect an addition to the present Engineering Experiment Station on the campus for such purpose, and

WHEREAS, pursuant to said resolution and proposal of said Board of Trustees of Ohio State University, the State Highway Department has agreed to pay the cost of the erection of said addition to the said Engineering Experiment Station and allotted and set aside the sum of Eighty-five Thousand Dollars (\$85,000.00) to finance the construction of said Highway Testing Laboratory, pursuant to certain plans to be prepared by the University architect;

NOW, THEREFORE, for and in consideration of the payment of the cost of construction of the Highway Testing Laboratory in a sum not to exceed Eighty-five Thousand Dollars (\$85,000.00); and of the covenants hereinafter stipulated to be kept and performed and the benefits which shall inure to each of said parties and to the public,

IT IS AGREED BETWEEN THE PARTIES as follows:

1. In reference to the housing of headquarters of Division 6, it is understood that the word "temporarily" means, not to exceed five (5) years.

2. If at any time during the five year period, it appears to the Board of Trustees of the University that it is not desirable that Division 6 be housed in said building on the campus, then upon ninety (90) days' notice, the State High-

full-time teaching service in the public schools of Columbus, Ohio, assigned to active teaching duty at the time, but the exemption in this case shall not apply to such teachers who register for work in the professional Colleges of Law, Medicine, and Dentistry."

The amended rule will therefore read as follows:

That the following persons be exempt from all fees except a diploma fee of \$10.00 payable upon graduation, and a matriculation fee of \$10.00, unless this fee has already been paid as an undergraduate fee, and the exemption shall include laboratory supplies, which shall, however, be paid by the department in which the student is registered.

- (a) All members of the instructional force of the University who are registered in the Graduate School;
- (b) All Graduate Assistants, and Research Assistants in the Research Bureau, who are registered in the Graduate School;
- (c) All persons appointed Fellows or Scholars by the Board of Trustees and registered in the Graduate School;
- (d) Members of the Library Staff who are registered in the Graduate School, in cases recommended by the University Librarian;
- (e) Teachers employed in full time teaching service in the public schools of Columbus, Ohio, assigned to active teaching duty at the time, but the exemption in this case shall not apply to such teachers who registered for work in the professional colleges of Law, Medicine, and Dentistry;
- (f) Members of the staff of the Ohio Agricultural Experiment Station;
- (g) Members of the instructional force of other Ohio Universities and Colleges when registered in the Graduate School.

That in accordance with the recommendation of the University Faculty, degrees be awarded at the Autumn Quarter Convocation on December 18, 1931, to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Clarence Jay Black, B.S., M.A. (Kenyon College); Glenn William Blaydes, A.B. (Indiana University), M.A.; Albert Wade Elliott, B.A. (Ohio Wesleyan University), A.M. (University of Chicago); Joseph Wheaton Gill, B.A., B.Cer.E.; Robert Benson Gordon, B.Sc. in App.Opt., M.Sc.; Roy Edwin Graves, B.S. (Vanderbilt University), M.S. (Louisiana State University); Joe Wiseman Howland, B.S. (Denison University), M.Sc.; Lucian Francis Hunt, B.S. (Coe College), M.A.; James Lloyd Hupp, B.Sc. in Edu., A.M. (Columbia University); Eugene Gillespie Kelsheimer, B.S. (University of Illinois), M.S. in Ent. (Iowa State College of Agriculture and Mechanic Arts); Ancil Earl Moody, B.A., M.A., A.M. (Columbia University); Lester Henry Munzenmayer, A.B. (Hanover College), M.A.; Herbert Tirrill Osborn, B.A., M.A. (University of Illinois); Carolyn Grace Shover, B.A., B.Sc. in Edu., M.A.; Lorene Teegarden, B.Sc. in Edu., M.A.; Negley King Teeters, A.B. (Oberlin College), M.A.

way Department will move said Division 6 headquarters from the campus.

3. The use and care of the proposed building and grounds about it shall be under the same University rules as all other buildings on the campus, and shall be subject to inspection by the Superintendent of Buildings and Grounds or his representatives.

4. All repairs and upkeep of this building shall be made and paid for by the State Highway Department, except painting of the exterior of the building. It is understood that the exterior painting shall be done by the University at the same time as the major portion of the Engineering Experiment Station is painted, and that the actual cost of painting of exterior of building belonging to the State Highway Department shall be paid by the State Highway Department.

5. The janitor service for this building shall be provided for and paid for by the State Highway Department.

6. All extensions and changes of service lines within the building shall be done by the University and charged to the State Highway Department at actual cost.

It is further stipulated and agreed that the Board of Trustees of the Ohio State University will furnish free of charge, light, heat, power, water, and gas, to the Highway Testing Laboratory and in consideration therefore, said State Highway Department agrees as follows:

7. To remove daily from both the Highway Testing Laboratory and the Engineering Experiment Station all rubbish and refuse.

8. To loan to the University without charge such equipment as the Division 6 may have available for the use of the University, in grading, road and walk construction on the University property.

9. To permit the University to occupy for University purposes any portions of this building not actually needed by the Highway Testing Laboratory, and during its incumbency, headquarters for Division 6.

It is mutually agreed between the parties hereto that there shall be complete cooperation and reciprocity at all times in carrying out the terms of this contract, especially as follows, to-wit:

(a) In the use of testing equipment belonging to the Highway Testing Laboratory and to the Engineering Experiment Station by the staffs of the Highway Testing Laboratory and the University.

(b) In the conducting of research work on Highway materials.

(c) In the use of handling equipment including elevators, crane and hand trucks.

It is further understood and agreed by and between the parties hereto that the Highway Testing Laboratory will make available to instructors and students of the University demonstrations of equipment and processes of testing at such times as may be mutually agreed upon.

*College of Medicine
Physiology*

Charlotte Lanman	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Elizabeth Smith	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Rosalie Johnston	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Roxanna Brannan	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Alice McRitchie	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Lurette Kuhlman	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Kathryn Jaklon	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Charlotte Whiteford	Stud. Assistant	Wi. Qr.	Wi.	60.00 period

Starling-Loving Hospital

Anna May LeValley	General Duty Nurse	Nov. 17, 1931		1,380.00
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*Administrative Division
Mailing Department*

Glenn S. Cooper	Statistical Machine Operator	Dec. 1, 1931		1,800.00
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*Physical Plant
Janitors*

George N. Latremore	Janitor	Dec. 1, 1931		1,380.00
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*Miscellaneous
Recommendations*

That Doris P. Buck, Instructor in English, be granted a leave of absence without salary for the Spring Quarter, 1932.

That the quarters of service of Erwin Price, Instructor in the Department of Romance Languages, be changed from Autumn, 1931, Winter and Spring, 1932 to Autumn, 1931, Spring and Summer, 1932.

That the service record of Louise Stitt, Instructor in the Department of Economics, be corrected for the year 1927-1928 as follows: From Autumn, Winter, and Spring to Autumn and Winter Quarters.

That Kenneth Dameron, Assistant Professor in the Department of Business Organization, be granted a leave of absence without salary for the Winter Quarter, 1932; and that Associate Professor Lawrence Grinstead of the staff of the Bureau of Business Research be assigned to carry the major part of Mr. Dameron's teaching for the Winter Quarter at a salary of \$400.00 per month payable from the Department of Business Organization budget and that for services to be rendered during the Winter Quarter in the Bureau of Business Research he be paid from the budget of the Bureau \$141.66 per month, thereby continuing his total salary as at present.

That certain shortages of military property in the custody of the University, reported in the Property Audit of July 1, 1931, by the United States Army Auditor, amounting to \$351.74 for the year 1930-1931, be paid out of "Commutation of Uniforms" fund.

That the sum of \$250.00 be appropriated to complete the National Research Council Fellowship; the Council tenders \$750.00 only for such Fellowship but \$1,000.00 is deemed essential to make the Fellowship possible for students of the desired quality.

That the rule adopted August 8, 1929, exempting certain students from fees be amended as follows, effective at the opening of the Winter Quarter, 1932, namely, "be paid by the department in which the supplies are used" be altered to read "be paid by the department in which the student is registered."

Amend Section (e) to read as follows: "Teachers employed in

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in triplicate this 21st day of November, 1931.

BOARD OF TRUSTEES OF THE
OHIO STATE UNIVERSITY

By (Signed) JULIUS F. STONE, *Chairman* and
By (Signed) CARL E. STEEB, *Secretary*

STATE OF OHIO

By (Signed) O. W. MERRELL,
Director of Highways

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the above contract was upon roll call unanimously approved, and the Chairman and Secretary of the Board were directed to sign said contract for and on behalf of the Board of Trustees.

* * * * *

Thereupon the Board adjourned to meet on Monday, December 7th, 1931, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) HERBERT S. ATKINSON,
Chairman Pro Tem.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 7, 1931.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Mrs. Alma W. Paterson, and Harry A. Caton.

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The minutes of the last meeting were approved.

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Upon motion of Mrs. Paterson, seconded by Mr. Caton, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Arts and Sciences</i>			
<i>Astronomy</i>			
Roma M. Gaskill	Observatory Asst.	Nov. 30, 1931	345.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Edith Thomas	General Duty Nurse	Nov. 16, 1931	1,380.00
<i>Physical Plant</i>			
<i>Janitors</i>			
George Wilson	Janitor	Nov. 30, 1931	1,380.00
*R. H. McGreevy	Elevator Man	Nov. 30, 1931	720.00
	*(Died November 22, 1931)		
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Rural Economics—Farm Marketing</i>				
Hayes M. Herschler	Grad. Assistant	Jan. 1, 1932	Su.Au.Wi.Sp.	750.00
John F. Dowler	Instructor	Jan. 1, 1932	Su.Au.Wi.Sp.	2,900.00
	(Above salaries payable from F-9)			
<i>College of Arts and Sciences</i>				
<i>Astronomy</i>				
Samuel S. Whitt	Observatory Asst.	Dec. 1, 1931 to June 30, 1932		269.00 period
<i>English</i>				
Thelma Phlegar	Grad. Assistant	Wi. Qr.	Wi.Sp.	300.00 period
Ann B. Whitmer	Assistant	Wi. Qr.	Wi.	300.00 period
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
Thomas L. Easterling	Res. Assistant	Nov. 25, 1931	Au.Wi.Sp.	No sal.
<i>Business Organization</i>				
Edwin C. Blair	Lecturer	Wi. Qr.	Wi.	250.00 period